

**APPROVED**  
**Weber State University Charter Academy**  
**Governing Board Meeting Minutes March 18, 2024**

Join Zoom Meeting

<https://weber.zoom.us/j/95566649825?pwd=RWluQzhtYnBvRXIVMWdBMWRnMGhHZz09>

Meeting ID: 955 6664 9825

Passcode: 602289

**Governing Board Members**

- Teri Henke, Associate Professor, Child and Family Studies, Governing Board Chair (Present)
- Samantha Hill, Nutrition Instructor, Exercise and Nutrition Sciences, Governing Board Vice Chair (Present)
- Crystal Knippers, Director of Care About Child Care, Governing Board Treasurer (Present)
- Mandy Kirkham, Asst. Professor, Health, Physical Education & Recreation, Governing Board Secretary (Present)
- Hailey Gillen-Hoke, Associate Professor, Communications (Present)
- Mosiah Gonzalez, Assistant Professor, Child and Family Studies (Present)
- Angela Page, DNP, Assistant Professor, College of Nursing (Present - arrived 1:10pm)
- Marilyn Taft, Assistant Professor, Teacher Education (Present)
- Shernavaz Vakil, Professor, Teacher Education (Present)

**Invited Participants**

- Jeneille Larsen, Administration/Support (Present)
- Laura Banda, Consultant (Present)
- Patrick Thomas, University Legal Counsel (Present) and Stephanie Hollist (Present 1:10-2:00)
- Abel Mkina, WSU Accounting Services (Not present)

Item	Action
Teri Henke opened the meeting and welcomed members at 1:02pm.	No
The minutes for February 26th, 2024 were shared by Teri Henke and the Governing Board reviewed the minutes.	Yes
<b>Motion to Approve to the <a href="#">February 26th, 2024 Minutes</a></b> M/S: Shernavaz Vakil / Samantha Hill Vote: 9 Aye / 0 Nay Motion Pass	
Public Comment There were no public comments made.	No
<b>Reports</b> The Finance / Budget report was shared by Crystal Knippers <b>Motion to Approve to the <a href="#">Finance / Budget Report</a></b> M/S: Hailey Gillen-Hoke / Crystal Knippers Vote: 9 Aye / 0 Nay Motion Pass	Yes
Laura Banda provided an overview and status of the restructuring / re-envisioning activities to the Governing Board including Committee Scope and SY26 Draft Budget. <a href="#">Consultant Report</a>	No
<b>Board Business</b> <ul style="list-style-type: none"><li>• The Governing Board discussed and reviewed the <a href="#">Audit Training Video</a> that</li></ul>	No

<p>members viewed prior to the Board meeting.</p> <ul style="list-style-type: none"> <li>• The WSUCA Updated Bylaws were shared by Teri Henke and the Governing discussed and reviewed the updated Bylaws.</li> </ul> <p><b>Motion to Approve to the <a href="#">By-laws final revisions</a></b></p> <p>M/S: Shernavaz Vakil / Samantha Hill</p> <p>Vote: 9 Aye / 0 Nay</p> <p>Motion Pass</p> <ul style="list-style-type: none"> <li>• The Governing Board participated in a <a href="#">Mission / Vision</a> activity focused on updating the WSUCA Vision / Mission statements.</li> <li>• The follow updates were shared with the Governing Board by Teri Henke: <ul style="list-style-type: none"> <li>○ RFP for Board electronic platform - RFP review will be in March</li> <li>○ Furniture Selection- Awaiting information from architects</li> <li>○ Committees - Scope, timeline, preliminary membership</li> <li>○ <a href="#">UAPCS Conference</a> - Members that will be attending</li> <li>○ <a href="#">Utah Charter Access Point</a> - Emails and notifications of registration</li> </ul> </li> </ul>	<p>Yes</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>
<p><b>Consent Agenda (optional)</b></p> <p>There were no items on Consent Agenda</p>	<p>Yes</p>
<p><b>Closed Session (optional) - There was no closed session held.</b></p> <ul style="list-style-type: none"> <li>• A motion to enter a closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues.</li> <li>• Action, if any, from closed session</li> </ul>	<p>Yes</p> <p>Yes</p>
<p><b>Action Items, Follow Up &amp; Next Steps</b></p>	<p>No</p>
<p><b>Adjourn</b></p> <p><b>Motion to Adjourn the meeting</b></p> <p>M/S: Marilyn Taft / Crystal Knippers</p> <p>Vote: 9 Aye / 0 Nay /</p> <p>Motion Pass</p>	<p>Yes</p>