

# Policy language - Option 1 - All Three groups

Edith Bowen Laboratory School may consider for admission all children who will reside in the State of Utah and submit a timely application. In compliance with Utah Code, Edith Bowen Laboratory, a charter school, will give enrollment preference to:

- I. Utah Charter Code preference list:
  - A. a child or grandchild of an individual who has actively participated in the development of the charter school,
  - B. a child of an employee of the charter school,
  - C. a sibling of an individual who was previously or is presently enrolled in the charter school.
- II. Level 1 Enrollment
  - A. Siblings of pupils who will be actively enrolled at the school in the coming year and children of full-time employees will be granted priority enrollment for the upcoming academic year.
- III. Level 2 Enrollment
  - A. If capacity remains for new enrollments, up to 15% of the available spots will be reserved for:
    1. Grandchildren of current full-time employees who have worked at the school for ten years or more and who have contributed significantly to the development of the school,
      - a) “Contributed significantly to the development of the school” is defined as creating, implementing, and evaluating the strategic plan, framework, policies, infrastructure, curriculum, resource allocation, hiring, and managing personnel of the programs/services that impact multiple grades for 5 years or more.
    2. Children of part-time employees who have worked an average of 25 hours per week or more during the school year for two consecutive years, and/or
    3. Siblings of prior EBLS students who finished 6th grade at EBLS who are 7 or more years younger than their EBLS alumni sibling.
  - B. Procedures for filling these subgroups:
    1. Potential students qualifying for these subgroups will need to complete registration during the normal timeline
    2. The total number of available spots will be calculated after the registration deadline, including the number of non-sibling kindergarten spots.
    3. 15% of that number will be calculated, rounding to the nearest whole number, to determine  $n$  number of students who will receive priority enrollment
    4. After the general lottery has been run,  $n$  number of students who qualify will be chosen in the following order based on their original lottery number, one student per category:
      - a) Grandchildren of current full-time employees who contributed significantly to the development of the school
      - b) Children of part-time employees who worked an average of 25 hours per week or more for two consecutive years or more
      - c) Siblings of prior EBLS students who finished 6th grade at EBLS who are 7 or more years younger than their EBLS alumni sibling
      - d) Repeating order until enrollment has reached  $n$  number of students
    5. Students who do not receive a spot will maintain their spot in the general lottery.

6. The procedure will repeat the following year.

IV. Level 1 Registration and Lottery:

- A. Each spring after the application deadline, if the applicant pool's size exceeds a grade level's capacity, a lottery will be held and a new priority list will be determined for each grade level for the coming school year.
- B. If an applicant from the Level 2 enrollment is granted a spot based on the priority list above but there is not a spot available in the particular grade into which they would be joining, they will be prioritized on the current year's waitlist behind Level 1 applicants.
- C. If no waitlist remains for a certain grade level, new students will be allowed to apply and may be admitted outside of the standard application and acceptance windows.
- D. No new students will be enrolled after March 1st for that school year except the Level 1 enrollment students.
- E. Parents of children actively enrolled in the School and who desire their siblings to be considered for admission must inform the School by formal application. Please refer to the online charter document or the online parent handbook for more detailed information about admissions, policies and procedures.

# Explanation - Option 1 - All Three Groups

Edith Bowen Laboratory School may consider for admission all children who will reside in the State of Utah and submit a timely application. In compliance with Utah Code, Edith Bowen Laboratory, a charter school, will give enrollment preference to:

- I. Utah Charter Code preference list:
  - A. a child or grandchild of an individual who has actively participated in the development of the charter school,
  - B. a child of an employee of the charter school,
  - C. a sibling of an individual who was previously or is presently enrolled in the charter school.
- II. Level 1 Enrollment
  - A. Siblings of pupils who will be actively enrolled at the school in the coming year and
    1. This applies to siblings of pupils who will be actively enrolled at the school in the coming year.
  - B. children of full-time employees will be granted priority enrollment for the upcoming academic year.
    1. This applies to current full-time equivalent employees
    2. A place will be made available for the children of these employees should they choose to enroll their child(ren)
- III. Level 2 Enrollment
  - A. If after Level 1 enrollment is completed there is a remaining capacity, 15% of the available spots will be reserved for the following subgroups:
    1. Grandchildren of current full-time employees who have worked at the school for 10 years or more and also have contributed significantly to the development of the school
      - a) "Contributed significantly to the development of the school" is defined as
        - (1) creating, implementing, and evaluating the
        - (2) strategic plan,
        - (3) framework,
        - (4) policies,
        - (5) infrastructure,
        - (6) curriculum,
        - (7) resource allocation,
        - (8) hiring, and
        - (9) managing personnel of the programs/services that
        - (10) impact multiple grades for 5 years or more.
    2. Children of part-time employees who have worked an average of 25 hours per week or more during the school year for two consecutive years
      - a) Employment history to be verified by the EBLs business manager
    3. Siblings of prior EBLs students who finished 6th grade at EBLs who are 7 or more years younger than their EBLs alumni sibling.
  - B. Procedures for filling these subgroups:
    1. Potential students qualifying for these subgroups will need to complete registration during the normal timeline
    2. The total number of available spots will be calculated after the registration deadline, including the number of non-sibling kinder spots.
    3. 15% of that number will be calculated, rounding to the nearest whole number, to determine *n* number of students who will receive priority enrollment

4. After the general lottery has been run,  $n$  number of students who qualify will be chosen in the following order based on their original lottery number, one student per category:
  - a) Grandchildren of school developers
  - b) Part-time employees children
  - c) Siblings of prior EBLIS students who are 7+ years younger
  - d) Repeating order until we've reached  $n$  number of students
5. Students who do not get a spot will maintain their spot in the main lottery.
6. The procedure will repeat the following year.

IV. Level 1 Registration and Lottery:

- A. Each spring after the application deadline, if the applicant pool's size exceeds a grade level's capacity, a lottery will be held and a new priority list will be determined for each grade level for the coming school year.
- B. If an applicant from the Level 2 enrollment is granted a spot based on the priority list above but there is not a spot available in the particular grade into which they would be joining, they will be prioritized on the current year's waitlist behind Level 1 applicants.
- C. If no waitlist remains for a certain grade level, new students will be allowed to apply and may be admitted outside of the standard application and acceptance windows.
- D. No new students will be enrolled after March 1st for that school year except the Level 1/Priority enrollment students.
- E. Parents of children actively enrolled in the School and who desire their siblings to be considered for admission must inform the School by formal application. Please refer to the online charter document or the online parent handbook for more detailed information about admissions, policies and procedures.

## Option 2 - Nuclear Family Only

Edith Bowen Laboratory School may consider for admission all children who will reside in the State of Utah and submit a timely application. In compliance with Utah Code, Edith Bowen Laboratory, a charter school, will give enrollment preference to:

- I. Utah Charter Code preference list
  - A. a child of an employee of the charter school,
  - B. a sibling of an individual who was previously or is presently enrolled in the charter school.
- II. Level 1 Enrollment
  - A. Siblings of pupils who will be actively enrolled at the school in the coming year and children of full-time employees will be granted priority enrollment for the upcoming academic year.
- III. Level 2 Enrollment
  - A. If capacity remains for new enrollments, up to 10% of the available spots will be reserved for:
    1. Children of part-time employees who have worked an average of 25 hours per week or more during the school year for two consecutive years, and/or
    2. Siblings of prior EBLs students who finished 6th grade at EBLs who are 7 or more years younger than their EBLs alumni sibling.
  - B. Procedures for filling these subgroups:
    1. Potential students qualifying for these subgroups will need to complete registration during the normal timeline
    2. The total number of available spots will be calculated after the registration deadline, including the number of non-sibling kindergarten spots.
    3. 10% of that number will be calculated, rounding to the nearest whole number, to determine  $n$  number of students who will receive priority enrollment
    4. After the general lottery has been run,  $n$  number of students who qualify will be chosen in the following order based on their original lottery number, one student per category:
      - a) Children of part-time employees who worked an average of 25 hours per week or more for two consecutive years or more
      - b) Siblings of prior EBLs students who finished 6th grade at EBLs who are 7 or more years younger than their EBLs alumni sibling
      - c) Repeating order until enrollment has reached  $n$  number of students
    5. Students who do not receive a spot will maintain their spot in the general lottery
    6. The procedure will repeat the following year
- IV. Level 1 Registration and Lottery:
  - A. Each spring after the application deadline, if the applicant pool's size exceeds a grade level's capacity, a lottery will be held and a new priority list will be determined for each grade level for the coming school year.
  - B. If an applicant from the Level 2 enrollment is granted a spot based on the priority list above but there is not a spot available in the particular grade into which they would be joining, they will be prioritized on the current year's waitlist behind Level 1 applicants.
  - C. If no waitlist remains for a certain grade level, new students will be allowed to apply and may be admitted outside of the standard application and acceptance windows.
  - D. No new students will be enrolled after March 1st for that school year except the Level 1 enrollment students.

- E. Parents of children actively enrolled in the School and who desire their siblings to be considered for admission must inform the School by formal application. Please refer to the online charter document or the online parent handbook for more detailed information about admissions, policies and procedures.