

1 **Cache Metropolitan Planning Organization**
2 **January 29, 2024**
3 **Minutes**
4 **Approved April 15, 2024**

5
6 The Cache Metropolitan Planning Organization met in regular session on January 29, 2024 at
7 4:00 pm, at Logan City Hall, 290 N 100 W., Logan Utah

8
9 **ATTENDANCE**

10
11 **Board Members Present:**

12 Bryan Cox – Hyde Park City
13 Todd Beutler – CVTD Transit Manager
14 Stephanie Miller – Hyrum City
15 Holly Daines – Logan City
16 Kris Monson – Smithfield City
17 Lyndsay Peterson – North Logan City
18 Larry Jacobsen – Nibley City
19 Jason Thompson – River Heights City
20 David Hair – Millville City
21 David Zook – County Executive
22 Jeannie Simmonds – Logan City Council

23
24 **Board Members Online:**

25 Rhonda Menlove – Utah Transportation Commissioner
26 Kathleen Alder – Providence

27
28 **Board Absent**

29 Tom Bailey – Wellsville City
30 Chris Wilson – Utah State Senate

31
32 **Others in Attendance:**

33 Jeff Gilbert – CMPO
34 Isaac Gardner - CMPO
35 Megan Izatt – Minutes
36 Landis Wenger – Cache County
37 Emily Fletcher – Cache County
38 Jessy Mott – Cache County
39 Matt Phillips – Cache County
40 Chris Chesnut – UDOT
41 Tom Dickinson – Nibley City
42 Paul Lindhardt – Logan City
43 Dirk Anderson – Cache County
44 Max Pierce – CRS Engineering
45 Jacob Ames- CRS Engineering

1 Marcus Allton – Hyde Park
2 **Others in Attendance online:**
3 Shawn Milne

4
5 **04:03:00**

6
7 **#1 Welcome and Introductions**

8 **Mayor Cox** welcomed everyone and thanked Chris Chesnut from UDOT and Tom
9 Jensen for all their assistance and service.

10
11 **Mayor Cox** welcomed Isaac Gardner as CMPO staff and Jeannie Simmonds as the
12 new Logan City representative.

13
14 **04:06:00**

15
16 **#2 Approval of Agenda**

17
18 **ACTION: A motion was made by Mayor Peterson to approve the agenda**
19 **and was seconded by Mayor Monson. The vote in favor was unanimous,**
20 **13-0.**

21
22 **#3 Approval of Minutes**

23
24 **ACTION: A motion was made by Mayor Alder to approve the minutes from**
25 **November 20, 2023 and was seconded by Mayor Thompson. The vote in**
26 **favor was unanimous, 13-0.**

27
28 **04:08:00**

29
30 **#4 Approval of Expenses/Bills**

31
32 **Mayor Cox** updated about Wolf Pac Way.

33
34 **ACTION: A motion was made by Mr. Beutler to approve the expenses and**
35 **bills and was seconded by Mayor Daines. The vote in favor was**
36 **unanimous, 13-0.**

37
38 **04:09:00**

39
40 **#5 Consider Amending 2024 CMPO Transportation Improvement Program (TIP) to**
41 **add additional funds North Logan 2500 N, 800 E, and Smithfield 250 E 600 S,**
42 **Round-about Projects, Cache County 800 West Trail Project**

43
44 **Mayor Cox** explained the need for additional funds due to inflation for projects that have
45 been previously approved.

46

1 **Gilbert** reviewed the shortfall for the projects and what sources of funding can be used
2 for the projects.

3
4 **Staff** and **CMPO** discussed the shortfall and the timing of projects.

5
6 **Alan** explained the original request for funding and part of the reason for the increase.

7
8 **Staff** and **CMPO** discussed the funding sources and matching funds.

9
10 **Wenger** reviewed the Cache County 800 West Trail Project and the needed funding.

11
12 **Staff** and **CMPO** discussed holding funding for Cache County Trails project for the next
13 funding year and help reserve the more flexible funds as a way to have better funding
14 options, and matching funds from the two cities impacted for the roundabout projects,
15 allocated CMAQ 2025 funding for the trails project.

16
17 **ACTION: A motion was made by Mayor Daines to approve the funding for**
18 **the two round-about projects with the understanding that the cities will**
19 **continue with the matching funds at a minimum of at least 6.7% and**
20 **original match dollar amount from CMAQ, Carbon Reduction Program, and**
21 **surface Transportation Program funds and was seconded by Mayor Hair.**
22 **The vote in favor was unanimous, 13-0.**

23
24 **ACTION: A motion was made by Mayor Jacobsen to amend the original**
25 **motion to include the Cache County 800 West Trail project in the approval**
26 **for funding with the same matching requirements as the first two projects**
27 **and was seconded by Executive Zook. Motion failed to pass 3-10.**

28
29 **Mayor Peterson** and **Mayor Daines** both expressed support for funding the trails
30 project whenever it comes back before the CMPO.

31
32 **04:54:00**

33
34 **#6 Public Hearing – CMPO FY 2024 Budget Amendment #1 – Highway 91 Corridor**
35 **Agreement Study and Other Project Timing Adjustments**

36
37 **Gilbert** reviewed the suggested budget amendments.

38
39 **Mayor Cox** opened the public hearing.

40
41 No public comments.

42
43 **Mayor Cox** closed the public hearing.

44
45 **#7 Consider amending FY 2024 Budget Amendment – Highway 91 Corridor**
46 **Agreement Study and Other Project Timing Adjustments**

1
2 **ACTION: A motion was by Mayor Peterson to approve the FY2024 Budget**
3 **Amendment – Highway 91 Corridor Agreement Study and Other Project**
4 **Timing Adjustments and was seconded by Mayor Monson. The vote in**
5 **favor was unanimous, 13-0.**

6
7 **05:00:00**

8
9 **#8 CMPO Bookkeeping Contract Services Update**

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11 **Gilbert** informed the CMPO that the current bookkeeper is retiring. The work has been
12 put out to bid and the CMPO will need to pay more then what they currently have been.

13
14 **#9 Utah Grid Study**

15
16 Item moved to next meeting.

17
18 **05:00:00**

19
20 **#10 Election of 2024 Executive Council Chair**

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22 **ACTION: A motion was by Mayor Petersen to nominate Kathleen Alder for**
23 **the CMPO Council Chair and was seconded by Mayor Thompson. The vote**
24 **in favor was unanimous, 13-0.**

25
26 **#11 Election of 2024 Executive Council Vice Chair**

27
28 **ACTION: A motion was made by Mayor Peterson to nominate Todd Beutler**
29 **for the CMPO Council Vice Chair and was seconded by Mayor Daines. The**
30 **vote in favor was unanimous, 13-0.**

31
32 **#12 Adjourn**

33
34 **ACTION: A motion was made by Mayor Peterson to adjourn and was**
35 **seconded by Mayor Daines. The vote in favor was unanimous, 13-0.**