



MINUTES
Springville City Council Regular Meeting - March 19, 2024

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, MARCH 19, 2024, AT 6:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Craig Jensen
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Director of Administrative Services Patrick Monney, Internal Services Director Scott Sensenbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Assistant Public Works Director Jake Nostrom, and Public Safety Director Lance Haight.

CALL TO ORDER

Mayor Packard called the meeting to order at 7:01 p.m.

INVOCATION AND PLEDGE

Councilmember Jensen offered the invocation, and Councilmember Wright led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

Motion: Councilmember Snelson moved to approve this evening's agenda as written. **Councilmember Millsap seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 5-0.**

MAYORS COMMENTS

Mayor Packard welcomed the Council, staff, and those in attendance.

CEREMONIAL

1. **Recognition of Soren Simons and his Eagle Scout project providing comfort kits for officers and/or firefighters to give to children in need - Chief Lance Haight, Public Safety Director**

Chief Haight introduced Soren and asked him to explain his Eagle Scout project. Soren explained his Eagle service project of creating childcare kits to be carried in patrol cars for children in crisis. Each

kit has a snack, coloring book, crayons, stuffed animal, and blanket. Through donations, he was able to create 65 kits for the Springville police department and fire department.

Chief Haight then introduced Carl Spencer who is currently serving as a chaplain within the police department and helps with the department and community. Chief Haight expressed Chaplain Spencer has been a needed asset to the department and community and appreciates all of his hard work.

PUBLIC COMMENT

Mayor Packard introduced the Public Comment section of the agenda and inquired if there were any written requests to speak.

Michael Dyal stated when he was reading the campaign statements last fall, he was very pleased with the comments about the beauty and peace of their neighborhoods. His family lives south of Evergreen Cemetery and has enjoyed their neighborhood and is concerned it will not be peaceful anymore. Over 500 homes are being built next to them in Mapleton and they are building roads connecting into his Springville subdivision along Goodnight Drive and Santa Fe. There is one road from Highway 89 that connects with the subdivision in Spanish Fork. He expressed we need to stop subsidizing growth in Mapleton. They will receive tax dollars to create the roads they need and not have them come through their neighborhood. He suggested getting big blocks of concrete and blocking the roads coming into the Springville neighborhood. Troy encouraged him to call on Public Works Director Brad Stapley. The city has been in discussions with Mapleton and is working on a solution. There have been concrete blocks at the intersections and staff will check to see that they are in place.

CONSENT AGENDA

2. Approval of the minutes for the February 13, 2024 work meeting and the March 05, 2024 work meeting and regular meeting
3. Approval of a Resolution appointing Jason Miller, Power Director as the Springville City representative to Utah Associated Municipal Power Systems (UAMPS) - Bruce Riddle, Assistant City Administrator/Finance Director
4. Approval of the Mayor's appointments of Liz Crandall and Maria Chichia to the PAR Board. For the reappointment of Patrice Bolen, Polly Dunn, Adam Provance, and Shane Lamb to the PAR Board. For the appointment of Hunter Huffman and Eric Graves to the Planning Commission

Motion: Councilmember Millsap moved to approve the consent agenda as written. Councilmember Jake seconded the motion. Roll Call Vote; Voting Yes: Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 5-0. Resolution #2024-05 Approved**

REGULAR AGENDA

5. **Consideration of a Resolution amending the Planning Fee Schedule - Josh Yost, Community Development Director**

Josh reported on the amendment to the fee schedule to add the design review fee. The Westfields Central New Neighborhood Plan and Development Agreement requires that all building plans be approved for architectural and site design before being submitted for a building permit. Community Development has contracted with a third-party design reviewer to assist in this process. He explained the proposed fee was to cover the cost of a third-party design review and staff time to administer the process is \$1,228 per plan. 16 plans have been reviewed so far, and staff projects a maximum of 25 plans will be submitted to complete the build-out of the neighborhood. There are 193 to 195 units possible in the neighborhood, resulting in a per-unit cost of \$159.06 - \$157.42 per dwelling unit. The recommended fee is \$160.

Councilmember Jensen asked for clarification on how the fee was applied. He agreed with the architectural requirements it would be beneficial to have an architect review the plans.

Motion: Councilmember Wright moved to approve Resolution #2024-06 amending the comprehensive fee schedule for the City of Springville, Utah to adjust fees for certain city services as outlined in Exhibit A. **Councilmember Millsap seconded** the motion. **Roll Call Vote; Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 5-0. Resolution #2024-06 Approved**

CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.

ADJOURNMENT

Motion: Councilmember Snelson moved to adjourn the regular meeting at 7:38 p.m. and go into a closed session regarding property. **Councilmember Jensen seconded** the motion. **Voting Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 5-0.**

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, March 19, 2024.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, March 19, 2024.

DATE APPROVED: April 02, 2024



Kim Crane
City Recorder