



**Minutes of the
Millcreek Historic Preservation Commission
February 8, 2024
6:00 p.m.
Regular Meeting**

The Historic Preservation Commission of Millcreek, Utah, met in a regular meeting on February 8, 2024, at City Hall, located at 1330 E Chambers Avenue, Millcreek, UT 84106. The meeting was live streamed via the City's website with an option for online public comment.

PRESENT:

Commissioners

Peter Brinton
Kaye Donahoe
Molly Enos, Chair (Excused)
Tiffany Hunter Greene
Arie Leeftang
Emily Johnson (Virtual)
Ryan Lufkin, Vice Chair

City Staff

Francis Lilly, Assistant City Manager
Alexander Wendt, Deputy City Recorder
Kurt Hansen, Facilities Director
Sean Murray, Planner
Rita Lund, Communications Director

Attendees:

REGULAR MEETING – 6:00 p.m.

TIME COMMENCED – 6:04 p.m.

1. Updates From Sub-Committees

Commissioner Greene asked about the status of reconnaissance surveys. Vice Chair Lufkin received an email from a resident in Mount Aire that would like to know how the surveys are going. Mr. Murray said that the city will have to conduct two requests for proposals (RFP) for the reconnaissance level surveys. Another RFP will go out for intensive level surveys on properties that have been identified by the Commission and Mr. Huffaker. Next, the work to finish the Historic designation for Mount Aire will have to undergo an RFP. Commissioner Greene asked if anything was presented to the City Council about adding new properties to the Millcreek list of historic properties. Mr. Lilly replied not yet. Vice Chair Lufkin said he cannot access his documents in the SharePoint folder due to the city domain change. One of the homes in Old Farm that was designated for more surveys is up for sale. Mr. Murray said it is zoned differently than Old Farm and is not part of the Old Farm development. Mr. Lilly said they received a request for development, but it is not a complete application. Vice Chair Lufkin asked if the city could throw up additional challenges to the development. Mr. Lilly said he would talk to the City Attorney. Designating the property as historic would not save it from demolition. Mr. Murray replied anyone who owns the property can remove the

designation. Commissioner Johnson said she is creating some preservation documents for families to use. Mr. Lilly said the Scope of Collection policy will be formalized by the City Council on Monday. Commissioner Johnson said the National Council for Public History is holding their conference in Salt Lake City. Mr. Lilly said he may be able to help sponsor members of the Commission attend this conference. Commissioner Brinton spoke about conducting interviews with city members.

2. Update on 2000 E Ditch Project

Commissioner Brinton said that while the ditch is not something that can be preserved, he would like to hear an update on the project. Ms. Lund said that residents were allowed to take stones from the ditch to keep but no one took up the offer. The project will be ongoing for quite a while. Ms. Lund said the project is paid for by the city through grant resources. Mr. Lilly said the city is working on a sidewalk and trails masterplan. Vice Chair Lufkin said he would like to be involved in this process. Mr. Lilly added there are ways to help preserve historic locations in Millcreek with this plan. Commissioner Brinton asked to hear about the sidewalk and trails masterplan. Mr. Lilly explained the city received a significant grant from the Wasatch Front Regional Council to look at a comprehensive policy regarding sidewalks and trails. The city will be working on a map to find out where people want sidewalks and where they don't. It makes more sense to build sidewalks in a systematic way. This planning effort will take more than a year to complete.

3. Staff Updates

Mr. Murray said one grant the Commission received can also be used on a newsletter but there are rules that need to be followed. The Commission will need to talk about what they want in the newsletters and how often to send them out. The newsletter needs to cost below a certain amount of money to qualify for the grant. The rules are stringent because the grant is from the Federal government. Mr. Murray asked for volunteers. Ms. Lund said the city is creating a time capsule to be put in the new building. There is plenty of time to think of more items. Vice Chair Lufkin said there is a nationally renowned car restorer in Millcreek called Kindig Design. Perhaps the city could work with them for an event. Mr. Lilly suggested bringing the Community Life Director, Aimee McConkie, in on that conversation would be helpful. Commissioner Greene asked about a project for the Historic Preservation Commission to work on Chambers Avenue to honor Millcreek's historical black residents. Mr. Lilly said the city received grant money for an arts policy plan, this will involve the Historic Preservation Commission and will help create an Arts Board. Mr. Lilly envisions the Historic Preservation Commission and Arts Board working together on a project for a memorial near Chambers Avenue. The date is not certain, but staff should start working on that project.

4. Approval of December 19, 2023, Special Meeting Minutes

Commissioner Greene made the motion to approve the December 19, 2023, Special Meeting Minutes. Commissioner Donahoe seconded the motion. Vice Chair Lufkin asked for the vote. Commissioner Greene voted yes, Commissioner Donahoe voted yes, Commissioner Leeftang abstained, Commissioner Johnson voted yes, Commissioner Brinton voted yes, Vice Chair Lufkin voted yes. The motion passed with 5 yes votes and 1 abstention.

5. Adjourn

ADJOURNED: Vice Chair Lufkin made the motion to adjourn the meeting at 6:36 p.m. Commissioner Brinton seconded. Vice Chair Lufkin asked for the vote. Commissioner Brinton voted yes, Commissioner Johnson voted yes, Commissioner Greene voted yes, Commissioner Leeftang voted yes, Commissioner Donahoe voted yes. Vice Chair Lufkin voted yes. The motion passed unanimously.

APPROVED:



Date

4-11-24

~~Molly Enos, Chair~~

RYAN LUFKIN VICE-CHAIR

Attest: Elyse Sullivan, City Recorder

