



**State of Utah**

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## **Department of Workforce Services**

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**KEVIN BURT**  
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**GREG PARAS**  
Deputy Director

### Meeting Minutes

April 8, 2024 10:30 AM

Location: 140 E 300 S, SLC, UT 84111 Room 101 North

Zoom link: <https://utah-gov.zoom.us/j/83691962515>

### 2024 Annual Action Plan

#### Pre-Draft Community Needs Public Hearing

**Staff in Attendance:** Alyssa Gamble, Zach Leavitt, Dan Murphy, Jennifer Domenici, Jennifer Edwards, Khylee Brinson, Becky Yorgason

**Public in Attendance:** Calvin Sheu

The meeting began at 10:32 am. Alyssa Gamble welcomed the group joining the meeting and introduced herself, members of the Department of Workforce Services Staff and allowed the public participants to introduce themselves. There were seven members of Department of Workforce Services staff in attendance at the meeting and one member of the public.

Alyssa described that the State of Utah Housing and Community Development Division (HCD) and State of Utah Office of Homeless Services (OHS) held a public comment period regarding the 2024 Annual Action Plan (AAP) to inform the initial draft of the 2024 AAP.

She described that the AAP outlines the priorities and goals for the Housing and Urban Development funded programs administered by the State of Utah for the upcoming year. These programs include the HOME Investment Partnership (HOME and HOME-ARP) Program, the Housing Trust Fund (HTF) Program, the Community Development Block Grant (CDBG) Program, the Emergency Solutions Grant (ESG) Program, and the Housing Opportunities for Persons with AIDS (HOPWA) Program. This plan covers the 2024 program year (PY24) that runs from July 1, 2024, to June 30, 2025. This plan is an update to the 5-year Consolidated Plan that was published in 2020 and ends in 2024.



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Alyssa described that the funding received in the 2023 allocation was nearly \$15.5 million in federal funding for these programs and an additional \$4.1 million was available from previous year's resources. As a required condition of receiving this funding, Utah also provided \$2.3 million in match funding for these programs.

She described that copies of the plan were available on the HCD website [jobs.utah.gov/housing/reports](http://jobs.utah.gov/housing/reports) or by contacting her at [angamble@utah.gov](mailto:angamble@utah.gov).

Alyssa stated that HCD and OHS were seeking input from the public on needs, goals, and priorities of different communities and households benefitted by the funds. She described that no comments were submitted by the public during the comment period, however in consultation with partner agencies also engaged in housing and community development provided descriptions of needs related to housing, preservation of housing, services like transportation and childcare, and providing targeted services that better meet the needs of rural Utah.

The hearing was opened for comments on community development and housing needs. A staff member asked whether the currently posted annual action plan was the plan under discussion. Alyssa described that this plan had been previously approved and a draft of the annual action plan for the next year had not been completed. It was explained that HUD (US Department of Housing and Urban Development) requires two comment periods, one to identify needs and the second to discuss a drafted plan. It was then asked when the draft is available for viewing. Staff explained that a date had not been finalized as the annual allocation numbers have not been published.

No further comments or questions were received. The hearing was closed, and meeting adjourned at 10:47 am.