

Approved

March 13, 2024

South Sanpete School Board Meeting  
39 S Main St  
Manti, UT 84642

Open Meeting Start Time	3:30 PM
Open Meeting End Time	4:23 PM
Closed Meeting Start Time	4:24 PM
Closed Meeting End Time	4:57 PM
Meeting Adjourned	4:58 PM

The meeting was called to order at 3:30 PM by Board President David Warren.

Patriotic Tribute: David Warren led the Board and those in attendance in the Pledge of Allegiance

Board Members Present: David Warren, Kim Pickett, Mark Olson, Connor Thompson, Loni Hammond

Others Present: Jake Hill, Ralph Squire, Trevor Powell, Leslie Taysom, Karen Soper, Josh Palmer

**RECOGNITION & ACHIEVEMENT**

**Academic All State**— Assistant Superintendent Trevor Powell provided a roster of students who attained Academic All-State recognition for their participation in winter sports. The Board lauded these students for their unwavering commitment and dedication not only to their athletic endeavors but also to their academic pursuits.

**MHS Wrestling**—Assistant Superintendent Trevor Powell recognized the following students who were State Champions in wrestling;

- Dallin Sweat-MHS State Champion Wrestler 215 lbs
- Aliyah Zedicher-MHS State Champion Wrestler 105 lbs

**Vision Clinic**— Assistant Superintendent Trevor Powell provided details about the free vision screening and provision of corrective lenses. He extended appreciation to Head School Nurse Katie Nielson, along with the other school nurses, community members, and providers who contributed to this initiative.

**CITIZEN DIALOGUE**

None

**BUSINESS ITEMS**

**Minutes**—The Minutes of the February 13, 2024, Regular Board Meeting were presented for approval. After a discussion, Mark Olson moved to approve the minutes with the noted corrections. Loni Hammond seconded the motion. A vote was taken, and all voted aye. Motion passed.

**Warrants**—Warrants #00028384- #00028499 for \$2,209,859.29 were presented for approval. After a discussion, Mark Olson moved to approve the warrants as presented. Loni Hammond seconded the motion. A vote was taken, and all voted aye. Motion passed.

**Budget Report**—Jake Hill, the Business Administrator, presented the Monthly Budget Report, which included a Year-To-Date Summary of Total Expenditures and Revenues, the Zions Bank Sweep Account, and the Utah Public Treasurers’ Investment Fund. Business Administrator Hill also noted that the District has transitioned to LINQ from Alio for the financial and payroll system. The District was able to utilize state funds to pay for the transition and the first three years of the product.

After a discussion, Connor Thompson, moved to approve the budget report as presented. Kim Pickett seconded the motion. A vote was taken, and all voted aye. Motion passed.

## **ITEMS FROM BOARD MEMBERS**

**David Warren**—Board President David Warren presented a brief Board Ethics Training Video.

## **REPORTS**

**CUES Report**— Superintendent Ralph Squire introduced the array of services offered by CUES, encompassing UEN and Tech support, Higher Education Services, Professional Development/Training, Computer Repair, Regional Projects, Early Learning Coaching, School Psychologist Services, Behavior Analyst assistance, and Cooperative Purchasing. Superintendent Squire emphasized the significance of these resources, underscoring their indispensability, especially considering the District's size. Board Members inquired as to whether the District needs additional assistance in these areas.

**Legislative Session Report**—Superintendent Ralph Squire presented a brief summary of the legislative session, which included 127 bills that will impact education.

**Audit Committee Meeting Report**— Business Administrator Jake Hill provided an update on the quarterly Audit Committee meeting. The discussion centered on the Fraud Risk Assessment and the specialized training conducted by the State Auditor, tailored specifically for School Board Members. Additionally, District Administration has initiated the budget planning process for the upcoming year, although more comprehensive details will be available once official estimates are received from the State.

## **INFORMATION**

**Absenteeism Information**— Superintendent Ralph Squire delivered a presentation regarding absenteeism trends in the State of Utah. Over the past five years, Utah has witnessed a notable surge in student absenteeism, a matter of significant concern due to its adverse effects on student academic progress. The District has seen this trend locally as well and schools are taking steps to support students and families and reduce absenteeism.

## **ACTION ITEMS**

**150 Mile/Overnight Requests**—Superintendent Ralph Squire presented the following list of 150 Mile/Overnight Travel requests:

<b>School</b>	<b>Sport/Program</b>	<b>Date(s)</b>	<b>Destination</b>	<b>Reason</b>	<b>Travel</b>
MHS	Boys Basketball	5/17-5/18/24	Roy High	Tournament	Suburbans
MHS	Drill Team	6/4-6/5/24	Palisade	Team Building	Suburbans

MHS	Football	6/7/24	WSU	Camp	Bus
MHS	Girls Basketball	6/10-6/14/24	Mesa State,	CO Camp	Bus/Sub
MHS	Boys Basketball	6/10-6/14/24	Utah Tech	Camp	Suburbans
MHS	Boys Basketball	6/17-6/19/24	U of U	Camp	Suburbans
MHS	Girls Soccer	6/24-6/27/24	Layton	Camp	Suburbans
MHS	Boys Soccer	7/25-7/27/24	Park City	Camp	Suburbans
MHS	Volleyball	8/22/24	Union High	Game	Bus
MHS	Football	8/23/24	Snow Canyon	Game	Bus

After a discussion, Loni Hammond moved to approve the 150/Overnight Trips as presented. Kim Pickett seconded the motion. A vote was taken, and all voted aye. Motion passed.

**Policies—**

Superintendent Ralph Squire presented the following Policy removals. The policies are no longer necessary and have been replaced with Policy IF, passed in 2022.

- *KLB Public Complaints About the Curriculum or Instructional Materials*
- *KLB-1 Citizens Request for Reconsideration of a Book or Other Commercially Prepared Material*

After a discussion, Connor Thompson moved to approve the removal of Policy KLB and KLB-1. Mark Olson seconded the motion. A vote was taken, and all voted aye. Motion passed.

Business Administrator Jake Hill presented the following Policy updates for Second Reading:

- *JN—School Fees and Fee Waivers*
  - *Fee Schedule/Spend Plans 2024-25*
- *DBKA—Fundraising*

After a discussion, Connor Thompson moved to approve Policy JN and Policy DBKA on second reading as presented. Mark Olson seconded the motion. A vote was taken, and all voted aye. Motion passed.

**FY24 Fraud Risk Assessment—**Business Administrator Jake Hill presented the Fiscal Year 24 Fraud Risk Assessment, which is a self-assessment of the fraud risk of the District. After a discussion, Mark Olson motioned to accept the Fraud Risk Assessment as presented. Kim Pickett seconded the motion. A vote was taken, and all voted aye. Motion passed.

**Gunnison Shed Proposal—** Business Administrator Jake Hill outlined a proposal for the construction of a shed/structure in the Gunnison Baseball parking lot to serve as storage for materials needed for the ball fields. This initiative is a collaborative effort involving Gunnison City, Gunnison Valley Rec, Gunnison Valley High School, and the District. Gunnison City has raised \$40,000, with an additional \$10,000 contributed by the Rec department, to fund the project. They are seeking approval to build the structure on District property and are requesting support from the District to cover the remaining costs.

After a discussion, Kim Pickett motioned to approve the \$15,000 to support this project. Of this amount, \$5,000 will be sourced from Gunnison Valley High School discretionary funds, while the remaining

\$10,000 will be allocated from District funds. Mark Olson seconded the motion. A vote was taken, and all voted aye. Motion passed.

**Fee Schedule/Spend Plans 2024-25**— Business Administrator Jake Hill reviewed the Fee Schedules and Spend Plans for the 2024-25 academic year for a second reading. He highlighted that a recent legislative mandate necessitates the removal of general fees in schools. The District has undertaken a thorough review of the fee schedule and will collaborate with the Utah State Board of Education (USBE) to ensure compliance with this new legislation.

After a discussion, Kim Pickett made a motion to approve the 2024-25 Fee Schedule and Spend Plans. Loni Hammond seconded the motion. A vote was taken, and all voted aye. Motion passed.

**Motion for Closed Meeting**—Connor Thompson moved to adjourn into Closed Session at 4:23 PM to discuss items outlined in Utah Code, Section 52-4-5. The items were: the character and professional competence of several employees. Kim Pickett seconded the motion. A vote was taken, and the following Board Members voted aye: Kim Pickett, Mark Olson, David Warren, Loni Hammond, and Connor Thompson. Motion passed.

Mark Olson was excused from the last portion of the meeting due to a previous engagement.

The following items were discussed in Closed Session: the character and professional competence of several employees. Connor Thompson moved to adjourn from Closed Session at 4:57 PM. Mark Olson seconded the motion. A vote was taken, and the following Board Members voted aye: Kim Pickett, David Warren, Loni Hammond, and Connor Thompson. Motion passed.

**Hire Recommendations**—Loni Hammond moved to approve the following individuals for employment.

**1) New Teacher Recommendations**

a) Ashlyn Wheelwright	Math Teacher	GVHS
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**2) Para-educator Recommendations**

a) Kayla Harris	SPED	GVES
b) Naomi Willden	SPED	GVES

**3) Transfer Recommendations**

a) Easton Wright	Head Girls Basketball Coach	MHS
b) Ashley Thomson	Head Drill Team Coach	MHS
c) Ainzley Henrie	2nd Grade Teacher	MES
d) Linda Blake	Registrar	MHS

**4) Other Hire Recommendations**

a) Camilla Brown	Site Technology Specialist Asst.	MHS
b) Rachelle Glines	RBT	EES

**5) Resignations/Retirement**

a) Brayden Nuffer	Science Teacher	Resignation	MHS
b) Patrick King	PE Teacher/FB Coach	Resignation	GVHS

c) Cheyenne Montoya   Assistant Site Specialist   Resignation   MHS

Connor Thompson seconded the motion. A vote was taken, and all voted aye. Motion passed.

**Adjourn**

Connor Thompson motioned to adjourn the South Sanpete School Board Meeting. Loni Hammond seconded the motion. A vote was taken, and all voted aye. Motion passed.

The next regularly scheduled Board Meeting will be held Wednesday, April 10, 2024, at 3:30 PM.

Meeting adjourned at 4:58 PM.

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President

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Business Administrator