

## PAROWAN CITY COUNCIL MEETING AGENDA

FOR APRIL 11, 2024 – 6:00 P.M.

PAROWAN CITY COUNCIL CHAMBERS – 35 E. 100 N., PAROWAN, UT 84761

Notice is hereby given that the City Council of Parowan, Utah, will hold its regularly scheduled meeting beginning at 6:00 p.m. on Thursday, April 11, 2024. The Council will meet in the Council Chambers located at 35 East 100 North, Parowan, Utah. This is a public meeting, and anyone is invited to attend. The public is also welcome to view the meeting electronically on the “Parowan City Live Stream” YouTube channel.

### COUNCIL MEETING

1. Welcome and Call to Order: Mayor Mollie Halterman
2. Opening Ceremonies (three-minute limit): By Invitation.
3. Declaration of Conflicts With Or Personal Interest In Any Agenda Items
4. Public Comment:

### CONSENT MEETING

5. Approval of City Council Meeting Minutes from March 14, 2024
6. Approval of Warrant Register for April 11, 2024

### ACTION MEETING

7. Discussion and Vote on Billboard Ordinance, Ordinance 2024-07: Dan Jessen
8. Vote to Approve Mayor’s Recommendation of Troy Hoyt as an Alternate for Planning and Zoning to Replace Tony Leydsman: Mayor Halterman
9. Consideration of Petition to Annex for South Central Holdings Annexation: Dan Jessen

### WORK MEETING

10. Power Board Committee and Power Cost Adjustment Discussion: Councilmember David Harris
11. Short Term Rental Code Consideration: Dan Jessen
12. Parowan City Background Check Policy: Dan Jessen
13. Thrillshare Resident Engagement Communication Tools: Zoom Meeting with Sloan Connerly
14. Reports, Updates, Old Business Follow Up: Elected Officials and Staff
15. Closed Session: The Council may consider a motion to move into a closed session for specific purposes allowed under the Open and Public Meetings Act (Utah Code § 52-4-205), including discussions regarding deployment of security personnel, devices, or systems; and strategy sessions to discuss the purchase, exchange, lease, or sale of real property; litigation; the character, professional competence, or physical/mental health of an individual; and for attorney-client communications (Utah Code section 78B-1-137); or any other lawful purpose.
16. Adjournment

**CERTIFICATE OF POSTING:** *The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted this 9<sup>th</sup> day of April, 2024. A copy of the foregoing notice and agenda was emailed to The Spectrum, posted at the Parowan City Hall, posted on the Parowan City website at [www.parowan.org](http://www.parowan.org), and posted on the Utah Public Notice website at <http://pmn.utah.gov>.*

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Callie Bassett, CMC  
City Recorder

**NOTICE:** In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall contact the City Recorder at 435-477-3331 at least 24 hours prior to the meeting.



**Parowan City Council Meeting Minutes**  
**March 14, 2024 – 6:00 p.m.**  
**Parowan City Council Chambers**  
**35 E 100 N, Parowan, UT 84761**

**Elected Officials Present:** Councilmember David Burton, Councilmember John Dean, Councilmember David Harris, Councilmember Rochell Topham

**Excused:** Mayor Halterman, Councilmember Sharon Downey

**City Staff Present:** Dan Jessen, City Manager; Scott Burns, City Attorney; Callie Bassett, City Recorder; Heather Shurtleff, Deputy Treasurer; Chief Addison Adams, Parowan PD;

**Public Present:** See attached sign in sheet.

**Elect Mayor Pro Tempore:**

Motion: David Burton moved to elect Councilmember Rochell Topham as Mayor Pro Tempore.

Second: Councilmember David Harris seconded the motion

Vote: All councilmembers voted in favor of the motion.

1. **Welcome and Call to Order:** Mayor Pro Tempore Topham called the meeting to order at 6:01 p.m.
2. **Opening Ceremonies:** Councilmember Burton offered the invocation. He then led the council and the public in the pledge of allegiance.
3. **Declaration of Conflicts With or Personal Interest In Any Agenda Item:** No conflicts were declared.
4. **Public Comment:** There were no comments from the public.

**CONSENT MEETING:**

5. **Approval of City Council Meeting Minutes from February 22, 2024**
6. **Approval of Warrant Register for March 14, 2024**
7. **Approval of February 2024 Financial Report**

**MOTION:** Councilmember Burton moved to approve consent meeting items 5-7 as outlined on the agenda.

**SECOND:** Councilmember Dean seconded the motion.

**VOTE:** All councilmembers voted in favor of the motion. The motion carried.

**INFORMATIONAL PRESENTATIONS:**

8. **Department Head Reports:** The following department heads reported:
  - a. Jet Smith – Events:  
Jet reported on the annual events she puts on and on the visitor center/gift shop.
  - b. Justin Dalley and Anna Carlson – Parks and Rec:  
Justin reported on his responsibilities as Parks Supervisor. Anna introduced herself to the council and reported on the recreation programs in progress and some of the programs she would like to implement.
  - c. Kelly Stones – Public Works:  
Kelly reported on the public works department and gave statistical data about each of the departments.

**ACTION MEETING:**

**9. Utah’s Patchwork Parkway Annual Report and Funding Request: Rachelle Cuomo and Nancy Dalton**

Nancy Dalton gave a brief history of the Patchwork Parkway and updated the council on the current projects they are working on (see attached presentation). They requested \$1,500 for operating budget, \$2,500 for 2022 FHWA Grant Yr. 2 for a total of \$4,000.

**MOTION:** Councilmember Burton moved to approve the Utah’s Patchwork Parkway funding request for \$4000 for the upcoming budget year (FY25)

**SECOND:** Councilmember Dean seconded the motion.

**VOTE:** All councilmembers voted in favor of the motion. The motion carried.

**10. Parowan Chamber Executive Director Follow Up and Funding Request: Tricia Harris and Jed Sudweeks**

Tricia Harris informed the council that the Brian Head Town manager said Brian Head will contribute \$7,500.00 toward this position. That would reduce Parowan’s portion to \$7,500.00.

**MOTION:** Councilmember Burton moved to table agenda item number 10 until they can go through the budget discussion process.

**SECOND:** Councilmember Dean seconded the motion.

**VOTE:** All councilmembers voted in favor of the motion. The motion carried.

**11. Parowan City Committees/Boards Update (Update and Define Terms of Service): Dan Jessen**

Dan said he has been working on all the committees setting and adjusting the member terms. He has completed the member terms for Planning & Zoning and the Historic Preservation committees. This has been brought up in other committee meetings and their terms are being set according to code for each one.

Dan created a spread sheet listing all the committees, the committee members, the dates they were appointed and the dates their terms expire. He staggered the expiration dates according to code. The council discussed each committee and the member terms.

**MOTION:** Councilmember Burton moved to approve the Parowan City Committees and Boards update defining the terms of service.

**SECOND:** Councilmember Harris seconded the motion.

**VOTE:** All councilmembers voted in favor of the motion. The motion carried.

**12. Approval of Water Ordinances #2024-2 and #2024-3: Dan Jessen**

Dan explained that these ordinances bring the city into compliance with state code.

**MOTION:** Councilmember Dean moved to approve water ordinance 2024-2.

**SECOND:** Councilmember Harris seconded the motion.

**VOTE:** A roll call vote was taken as follows:

	<u>AYE</u>	<u>NAY</u>	<u>Absent</u>
Councilmember Burton	X		
Councilmember Downey			X
Councilmember Dean	X		
Councilmember Topham	X		

	<u>AYE</u>	<u>NAY</u>	<u>Absent</u>
Councilmember Harris	X		

All Councilmembers present voted in favor of the motion. The motion carried. **Ordinance 2024-2** was adopted.

Dan explained Ordinance 2024-3 relates to water rights exactions. This has been discussed previously and has been put in ordinance format. The water board gave a positive recommendation on this ordinance.

**MOTION:** Councilmember Burton moved to approve water ordinance 2024-3.

**SECOND:** Councilmember Dean seconded the motion.

**VOTE:** A roll call vote was taken as follows:

	<u>AYE</u>	<u>NAY</u>	<u>Absent</u>
Councilmember Burton	X		
Councilmember Downey			X
Councilmember Dean	X		
Councilmember Topham	X		
Councilmember Harris	X		

All Councilmembers present voted in favor of the motion. The motion carried. **Ordinance 2024-3** was adopted.

**13. Approval of Check to Caterpillar Financial Services Corporation: Dan Jessen**

Dan explained that they can roll their leasing payments for the track hoe into purchasing it. They may have to do a budget amendment on this. Financing would be for 6 years. This would be the first of 6 payments. This is in the budget; however, it is over the amount the administration is allowed to approve.

**MOTION:** Councilmember Burton moved to approve the check to Caterpillar Financial Services Corporation for \$54,778.84.

**SECOND:** Councilmember Harris seconded the motion.

**VOTE:** All councilmembers voted in favor of the motion. The motion carried.

**WORK MEETING:**

**14. Traffic Report and Intersection Study: Cody Marchant, UDOT**

Cody gave his report on the traffic study findings. They studied two intersections on SR-143; the intersection at 200 South and the intersection at Center Street. He said the first 6 pages of the report are the findings of the study. Some of these findings were:

- Traffic volumes fell quite short of warranting a traffic signal at these intersections.
- Pedestrian traffic - only those crossing at the intersection and a couple of 100 feet past the crosswalk were counted for the report.
- Vehicle crashes – only 2 (reported) crashes in the last five years at the Center and Main Street intersection. Only one would have been corrected by having a signal there. Crashes not reported were not included in the data collection.
- These intersections did not meet the 4-way stop warrant. There was not enough traffic movement.

Mr. Marchant said that it sounds like the flashing pedestrian light at 200 North has been helpful and working well.

He said if they were to put one of those at the Center and Main Street intersection, they would want only one crossing, so they would have to get rid of either the north or south cross walk. Mr. Marchant said in their meeting they discussed other safe crossing options, i.e. pedestrian flags, and mid-block crossings either north of the Main Street and Center intersection or between Center Street and 100 South, depending on where the value was. He said some of the benefits of having a mid-block crossing is pedestrians are more visible. There is no turn movement from vehicles and they can see the crossing a lot better. David Burton asked if there was any chance they could do two mid-block crossings, one north and one south of the Center and Main Street intersection. Cody said he was not opposed to that. He said the great thing Parowan has is two travel lanes and a center turn lane. He said that creates a much safer crossing than two through lanes or a five-lane section. He said it takes education and a willingness of people to use the crossing areas.

Cody pointed out that at Center Street there are things the city can do to make crossing safer, and said it looks like visually they have already done some with the no parking stripes. He said there is also the ability to put in bold outs which helps create safer crossing opportunities. Bold outs extend the curbs and put the ADA pedestrian ramps further out into the road so when a pedestrian is crossing, they are already that much farther into the road so there is less crossing distance. They also help make the pedestrian more visible for vehicles to see. These are more costly than flags.

Dan told Cody that the city just finished its active transportation plan. Main street has been designated a pedestrian preferred walkway and the active transportation plan has some suggestions to making it a safer walkway. Cody said he will follow up with Dan on those suggestions. Cody also mentioned that the sidewalks are part of the safe route to school network. He reminded the council that this is for the elementary school, not for the high school.

Cody went back to the two mid-block crossings and anything that might be in the median. He said he did not know what the split or partnering could be on something on this. Councilmember Burton said these are state highways, and they are under UDOT jurisdiction. Cody said without the warrants, UDOT does not necessarily foot the bill for everything. Dan said there is the question of the financing, and asked about the approval if the city wanted to move forward and implement something. Cody said they would be in support of one for sure, and he would even push for two mid-block crossings. He said there is a greater mindset for safer pedestrian crossings. He said he will get back to the city with costs and said that without being warranted, they will need the support of city to get these things done.

**15. Recommendation for Billboard Ordinance from the Economic Development Committee: Rick Anderson**

Rick Anderson, representing the economic development committee, addressed the council. He said he thinks the council should re-look at the proposed billboard ordinance. He said the council could make the ordinance extremely strict and put in the policy that older billboards should be replaced with newer ones. He said the economic development committee did not want to spend a lot of time coming up with suggestions for the ordinance if the council was not interested in hearing them. He asked if the council would be open to other billboard solutions.

Mayor Pro Tempore Topham said that she would be open to that. Councilmember Burton said he would stick with the decision of the previous council to ban the billboards. He said they went through the vetting process including public hearings, and it was not something that they took lightly. There was a lot of research that went in to it. Rick said that from an economic development group's point of view,

there is some use in billboards and they thought it would be worth discussing again. They feel that there could be some compromises made. They have discussed different scenarios that might be agreeable to the council. The economic development committee feels that billboards help drive the economic growth of the community.

Councilmember Burton said that businesses are still able to have billboards in the county before and after the interchanges. He said the former council did not think they were advantageous to city businesses, but more so to businesses down the road. He said they did not want the interior of Parowan's corridor lined with billboards.

Mike Keil, economic development committee chairman, said the economic development committee was asked to look into this and bring it up with the council. Councilmember Burton said there were some councilmembers that wanted the committee to give the council their perspective on this, and he felt that they should have given their perspective in the public hearing process. Mike said their perspective is that billboards are a benefit for local businesses. He said they would like to have maybe even one billboard that would redirect people to local businesses. They talked about putting in a very contingent use process into place, where someone would have to make their case for the local benefit. Councilmember Burton said they were trying to protect the integrity and uniqueness of the city. Mr. Keil said he thinks there could be a middle ground.

The councilmembers continued to discuss the pros and cons of having billboards within the city limits along I-15. Councilmember Dean said there is one billboard in city limits that is grandfathered in, but he said we do not need additional billboards in the city limits. Councilmember Harris said if they are outside of our exits, he is fine with it. He is not for having billboards in between the exits.

Dan asked if they wanted to have some sort of compromise, what would that look like. Rick said they would like to help put some regulations on those two different areas (North/South of the interchanges). He said properties are going to start annexing into the city and bigger businesses are going to come. They will want to use billboards, and there will not be any way for them to do that. Councilmember Harris said businesses may not come here because of that. Rick said they just want to keep the door open a little.

Mayor Pro Tempore Topham said the city appreciates the input from its residents, and especially from its committee members. Dan said he will bring this back to the council with a couple of different options and work through it.

#### **16. Watering/Maintaining Trees in the Park Strip on Center Strip: Dan Jessen**

Dan gave a quick background on this for the council. He said the trees and landscaping in front of the Brown Derby used to be on the city water system back in the day. There was a problem with the system, and it was taken out. Since then, the trees have been dying. They are barely hanging on. The property owner asked to have the trees maintained by the city or have them removed. Dan said the city does not have a system on Center Street. He said if the city is going to engage in systems on Center Street, there are things to consider such as cost, what is fair to other citizens, and where do they stop? This would need to be defined and budgeted for.

Justin Dalley added that they would have to put a PVB in for the backflow. Then they would need to decide what to do – water the trees or landscape. Kelly told Dan that when they removed that system, if the property owner wanted to remove the trees, they could put in cement and the city would pay for it. That never happened. If they decide to do this, it must be planned for and budgeted for. Justin said

there is no grass there right now. He said there used to be, and the trees used to be watered when the grass was watered. The tree committee said the council should figure it out. Councilmember Harris said they should pull the trees and put in cement. Justin agreed. The consensus of the council was that they do not want to water the trees. They do not want to set a precedent.

#### **17. Parowan Committee/Boards Code Update Discussion: Dan Jessen**

Dan said he has not been here due to being sick, so he has not been able to work on this. He would like to bring this back after some work has been done. They will bring this back as a discussion, and Dan will bring language for the code as back to the next meeting.

#### **18. Reports, Updates, Old Business Follow Up: Elected Officials and Staff**

**Councilmember Burton** reported on the planning and zoning meeting. There was a lot line adjustment for Mike Crockett. There was an update on the proposed changes to table of uses (see public hearing notice for details). The committee had a lengthy discussion on IADU's and EADU's. Larry gave the committee members a lot of information to study.

Councilmember Burton attended the Iron County. commission meeting. He said the citizens should be aware that the schedule for the landfill has been changed. 1<sup>st</sup>/3<sup>rd</sup> weeks of the month, the landfill is open Wed-Sat. The 2<sup>nd</sup>/4<sup>th</sup> weeks they will be open Tues – Friday. He reported that the historic preservation committee approved a covered entry on 200 South on Diane Benson's home. They approved the demolition of the old Northington home. Jay Wilcken reported on the Freemont monument. It is finished.

Councilmember Burton reported on the water board meeting. They had a discussion on the underground water management plan. They want to have a meeting with the legislators through the pumpers. They want to have the city involved and all the water users, and talk to the legislators about the implementation of this plan. Councilmember Burton said Kurt Vest's position is to try to have everyone work together and make this work through a combination of things, such as recharge and crop changes. He thinks he can get everyone together so no one will have to take any cuts. He hopes people cooperate and come together. Councilmember Burton said the projected date to turn on the pressurized irrigation is April 16<sup>th</sup>.

**Councilmember Dean** met with the shade tree committee. They discussed the Arbor Day celebration on April 29<sup>th</sup> at the city park. He got a quote from Beaver Landscape and sent that to Dan. It was the same price as last year. He said he watched the planning and zoning meeting on YouTube. He is trying to learn as much as he can about the city. He said he visited with Mary Hanley and Justin about the dog poop disposal station. He said he talked to citizens and business owners about the billboards issue, as well as the price adjustment for electric bills.

**Councilmember Harris** reported on the Economic Development committee meeting. He said they discussed the billboard ordinance. He said there was a Power Board meeting. They lowered the PCA from \$.04 to \$.03. He would like to discuss this further at the next meeting. He reported that the Red Creek Hydro is up and running.

**Mayor Pro Tempore Topham** reported that "Bright Star opens Friday night. She attended the community management program meeting. She said all surrounding towns should have an emergency plan put together. She is going to work on updating Parowan's emergency plan with Chief Adams, Chief Schiers, and Dan. Dan said he has a folder of information that he will share with Rochell.

**Dan Jessen** reported that SB 161 was still sitting at the governor’s office. He said the airport road is a big challenge. Dan reached out to the county to see if they still have their zipper, which grinds up asphalt. Dan asked if the city can borrow it. They said yes. Stephen is going through it mechanically to get it up and running. The city is going to grind that road and turn it into a gravel road. They will be able to maintain it like that. They are looking for grants to help with that.

**Staff:** Callie asked if the council received an email from Civic Linq. It is Jones and DeMille’s training website. Callie said she would forward the link to the council.

Scott Burns reported that the city’s legal affairs are well in hand and in order.

**19. Closed Session: There was no closed session held.**

**20. Adjournment**

**MOTION:** Councilmember Burton moved to adjourn the meeting.

**SECOND:** Councilmember Harris seconded the motion.

**VOTE:** All councilmembers voted in favor of the motion. The motion carried. The meeting adjourned at 9:16 p.m.

\_\_\_\_\_  
Mollie Halterman, Mayor

\_\_\_\_\_  
Callie Bassett, City Recorder

Date Approved: \_\_\_\_\_



Parowan City  
Check Register

All Bank Accounts - 03/26/2024 to 04/09/2024

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
BLR C/O SIMPLIFY COMPLIANCE,	38188	6401810	03/15/2024	03/27/2024	564.99	FAIR LABOR STANDARDS HANDBOOK FOR PUB	104331 - Admin PROFESSIONAL AND	
					<b>\$564.99</b>			
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	0.75	CENTURY LINK SPLIT	104228 - Court TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	0.75	CENTURY LINK SPLIT	105828 - P&Z TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	0.75	CENTURY LINK SPLIT	107528 - Library TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	0.75	CENTURY LINK SPLIT	108028 - Cemetery TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	1.51	CENTURY LINK SPLIT	104128 - Leg TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	1.51	CENTURY LINK SPLIT	105928 - Visitor TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	1.89	CENTURY LINK SPLIT	574028 - TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	2.83	CENTURY LINK SPLIT	524028 - TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	2.83	CENTURY LINK SPLIT	524128 - TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	4.15	CENTURY LINK SPLIT	105428 - Police TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	4.92	CENTURY LINK SPLIT	104328 - Admin TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	6.04	CENTURY LINK SPLIT	514028 - TELEPHONE	
CENTURY LINK	38189	333803072024	03/21/2024	03/27/2024	9.06	CENTURY LINK SPLIT	534028 - TELEPHONE	
					<b>\$37.74</b>			
					<b>\$37.74</b>			
CODALE ELECTRIC SUPPLY, INC	38190	S008394087-001	02/21/2024	03/27/2024	164.84	SUBMERSIBLE MOTOR PUMP - SEWER TREATM	524125 - REPAIRS TO EQUIPMENT	
CODALE ELECTRIC SUPPLY, INC	38190	S008409765.001	03/15/2024	03/27/2024	710.90	STRAIGHT BLADE INLETS, GANGW/4 1/2 IN HUB	105749 - Fire SPECIAL DEPARTMENT	
					<b>\$875.74</b>			
					<b>\$875.74</b>			
ELSTER SOLUTIONS, LLC	38191	5286378270	03/25/2024	03/27/2024	1,594.32	HONEYWELL HOSTING SERVICE MONTHLY	534055 - DATA PROCESSING	
					<b>\$1,594.32</b>			
Fraternal Order of Police -Iron Lodge	ACH.03282411	PR030824-6674	03/14/2024	03/28/2024	140.00	Lodge Member Dues	102245 - MISC/PAYROLL PAYABLE	
Fraternal Order of Police -Iron Lodge	ACH.03282411	PR032224-6674	03/28/2024	03/28/2024	60.00	Lodge Member Dues	102245 - MISC/PAYROLL PAYABLE	
					<b>\$200.00</b>			
					<b>\$200.00</b>			
HEALTH EQUITY	3282402	PR032224-4720	03/28/2024	03/28/2024	795.00	HSA Savings Account	102249 - HEALTH SAVINGS ACCOUN	
IPS - INTERMOUNTAIN POWER SUP	38192	3390	03/17/2024	03/27/2024	52.00	BANQUET DINNER - NICK CROSBY	534033 - EDUCATION AND TRAINING	
JONES & DEMILLE ENGINEERING	38193	0133750	03/20/2024	03/27/2024	5,250.00	PROF. SERVICES THROUGH FEB. 29, 2024 - IND	105831 - P&Z PROFESSIONAL AND T	
					<b>\$5,250.00</b>			
KEITH NAYLOR	38187	03262024	03/26/2024	03/26/2024	71.02	MILEAGE REIMBURSEMENT - ULUI LAND USE C	105823 - P&Z TRAVEL, MEALS AND L	
KEITH NAYLOR	38187	03272024	03/26/2024	03/26/2024	46.00	MEAL REIMBURSEMENT - JUSTICE COURT CON	104223 - Court TRAVEL, MEALS AND	
					<b>\$117.02</b>			
					<b>\$117.02</b>			
LEGAL SHIELD - ID SHIELD	38210	PR030824-6739	03/14/2024	03/28/2024	70.00	ID Shield Identity Protection	102245 - MISC/PAYROLL PAYABLE	
LEGAL SHIELD - ID SHIELD	38210	PR032224-6739	03/28/2024	03/28/2024	70.00	ID Shield Identity Protection	102245 - MISC/PAYROLL PAYABLE	
LEGAL SHIELD - ID SHIELD	38210	PR033124-6739	03/28/2024	03/28/2024	8.75	ID Shield Identity Protection	102245 - MISC/PAYROLL PAYABLE	
					<b>\$148.75</b>			
					<b>\$148.75</b>			
LONG TERM DISABILITY PROGRA	38211	PR032224-354	03/28/2024	03/28/2024	301.41	Long Term Disability	102230 - RETIREMENT PAYABLE	
					<b>\$301.41</b>			

**Parowan City  
Check Register**

**All Bank Accounts - 03/26/2024 to 04/09/2024**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
MATTHIAS, JAMES RICHARD	38194	RFID 100001741	03/18/2024	03/27/2024	103.79	Deposit Refund: 100001741 - MATTHIAS, JAMES R	532135 - CUSTOMER DEPOSITS	
MOUNTAIN WEST COMPUTERS	38195	82423	03/25/2024	03/27/2024	159.00	POLICE DEPARTMENT - SOLID STATE DRIVE, UP	105424 - Police Office Supplies A	
					<b>\$103.79</b>			
					<b>\$159.00</b>			
PAROWAN TREASURER	38196	1000002292024	02/29/2024	03/27/2024	3,681.18	300 EAST WELL	514027 - UTILITIES	
PAROWAN TREASURER	38196	1000002292024	02/29/2024	03/27/2024	99.63	CITY PARK RESTROOMS	107027 - Parks UTILITIES	
PAROWAN TREASURER	38196	10000040229202	02/29/2024	03/27/2024	49.66	UTILITY SPLIT	105827 - P&Z UTILITIES	
PAROWAN TREASURER	38196	10000040229202	02/29/2024	03/27/2024	57.93	UTILITY SPLIT	104227 - Court UTILITIES	
PAROWAN TREASURER	38196	10000040229202	02/29/2024	03/27/2024	57.93	UTILITY SPLIT	105427 - Police UTILITIES	
PAROWAN TREASURER	38196	10000040229202	02/29/2024	03/27/2024	69.02	UTILITY SPLIT	524127 - UTILITIES	
PAROWAN TREASURER	38196	10000040229202	02/29/2024	03/27/2024	69.03	UTILITY SPLIT	524027 - UTILITIES	
PAROWAN TREASURER	38196	10000040229202	02/29/2024	03/27/2024	137.88	UTILITY SPLIT	574027 - UTILITIES	
PAROWAN TREASURER	38196	10000040229202	02/29/2024	03/27/2024	193.08	UTILITY SPLIT	514027 - UTILITIES	
PAROWAN TREASURER	38196	10000040229202	02/29/2024	03/27/2024	18.50	4BAY PI METER/GATE CONTROL HOUSE	534027 - UTILITIES	
PAROWAN TREASURER	38196	1000002292024	02/29/2024	03/27/2024	109.72	HERITAGE PARK	107027 - Parks UTILITIES	
PAROWAN TREASURER	38196	318302292024	02/29/2024	03/27/2024	290.85	FIRE DEPARTMENT	105727 - Fire UTILITIES	
PAROWAN TREASURER	38196	318402292024	02/29/2024	03/27/2024	32.73	PIONEER INDUSTRIAL PARK	107027 - Parks UTILITIES	
PAROWAN TREASURER	38196	410402292024	02/29/2024	03/27/2024	173.49	AIRPORT RESTROOMS	108527 - Airport UTILITIES	
PAROWAN TREASURER	38196	4105002292024	02/29/2024	03/27/2024	73.81	AIRPORT RUNWAY LIGHTS AND POWER GATE	108527 - Airport UTILITIES	
PAROWAN TREASURER	38196	410502292024	02/29/2024	03/27/2024	1,082.25	AIRPORT MAIN HANGAR	108527 - Airport UTILITIES	
PAROWAN TREASURER	38196	4105102292024	02/29/2024	03/27/2024	217.02	DOG POUND	105527 - Animal UTILITIES	
PAROWAN TREASURER	38196	4106002292024	02/29/2024	03/27/2024	133.90	AIRPORT HOUSE	108527 - Airport UTILITIES	
PAROWAN TREASURER	38196	411602292024	02/29/2024	03/27/2024	114.04	405 N MAIN	514027 - UTILITIES	
PAROWAN TREASURER	38196	411702292024	02/29/2024	03/27/2024	11.15	Shop Utility Split	107027 - Parks UTILITIES	
PAROWAN TREASURER	38196	411702292024	02/29/2024	03/27/2024	22.29	Shop Utility Split	524027 - UTILITIES	
PAROWAN TREASURER	38196	411702292024	02/29/2024	03/27/2024	22.29	Shop Utility Split	524127 - UTILITIES	
PAROWAN TREASURER	38196	411702292024	02/29/2024	03/27/2024	33.44	Shop Utility Split	106127 - Class C UTILITIES	
PAROWAN TREASURER	38196	411702292024	02/29/2024	03/27/2024	44.59	Shop Utility Split	514027 - UTILITIES	
PAROWAN TREASURER	38196	411702292024	02/29/2024	03/27/2024	44.59	Shop Utility Split	534027 - UTILITIES	
PAROWAN TREASURER	38196	411702292024	02/29/2024	03/27/2024	44.59	Shop Utility Split	574027 - UTILITIES	
PAROWAN TREASURER	38196	4117502292024	02/29/2024	03/27/2024	42.21	405 NORTH MAIN SCADA METER WATER SHOP	514027 - UTILITIES	
PAROWAN TREASURER	38196	4118002292024	02/29/2024	03/27/2024	31.00	Shop Utility Split	107027 - Parks UTILITIES	
PAROWAN TREASURER	38196	4118002292024	02/29/2024	03/27/2024	62.00	Shop Utility Split	524027 - UTILITIES	
PAROWAN TREASURER	38196	4118002292024	02/29/2024	03/27/2024	62.00	Shop Utility Split	524127 - UTILITIES	
PAROWAN TREASURER	38196	4118002292024	02/29/2024	03/27/2024	92.99	Shop Utility Split	106127 - Class C UTILITIES	
PAROWAN TREASURER	38196	4118002292024	02/29/2024	03/27/2024	123.99	Shop Utility Split	514027 - UTILITIES	
PAROWAN TREASURER	38196	4118002292024	02/29/2024	03/27/2024	123.99	Shop Utility Split	534027 - UTILITIES	
PAROWAN TREASURER	38196	419702292024	02/29/2024	03/27/2024	217.51	VISITOR CENTER	574027 - UTILITIES	
PAROWAN TREASURER	38196	4198002292024	02/29/2024	03/27/2024	428.64	LIBRARY	105927 - Visitor UTILITIES	
PAROWAN TREASURER	38196	421002292024	02/29/2024	03/27/2024	327.42	THEATER	107527 - Library UTILITIES	
PAROWAN TREASURER	38196	4226002292024	02/29/2024	03/27/2024	128.04	DUP - OLD ROCK CHURCH	107327 - Theater UTILITIES	
PAROWAN TREASURER	38196	4230002292024	02/29/2024	03/27/2024	98.89	JESSE SMITH HOME	104927 - Non-Dep UTILITIES	
PAROWAN TREASURER	38196	6100002292024	02/29/2024	03/27/2024	99.43	LIONS PARK PAVILLION	104927 - Non-Dep UTILITIES	
PAROWAN TREASURER	38196	610002292024	02/29/2024	03/27/2024	102.83	SWIMMING POOL	107027 - Parks UTILITIES	
PAROWAN TREASURER	38196	614702292024	02/29/2024	03/27/2024	85.71	CEMETERY WATER	106927 - Pool UTILITIES	
PAROWAN TREASURER	38196	6149002292024	02/29/2024	03/27/2024	103.53	MAIN CANYON WELL	108027 - Cemetery UTILITIES	
PAROWAN TREASURER	38196	6154102292024	02/29/2024	03/27/2024	62.21	CITY CHLORINATOR	514027 - UTILITIES	
PAROWAN TREASURER	38196	6189002292024	02/29/2024	03/27/2024	81.02	SOCCER FIELD RESTROOMS	574027 - UTILITIES	
PAROWAN TREASURER	38196	618902292024	02/29/2024	03/27/2024	76.61	BBALL FIELDS	107027 - Parks UTILITIES	
PAROWAN TREASURER	38196	620002292024	02/29/2024	03/27/2024	57.37	BALL CONCESSIONS	107027 - Parks UTILITIES	
PAROWAN TREASURER	38196	620002292024	02/29/2024	03/27/2024	35.53	RACE TRACK WELL	107027 - Parks UTILITIES	
PAROWAN TREASURER	38196	7513002292024	02/29/2024	03/27/2024	85.09	MEEKS POND	574027 - UTILITIES	
PAROWAN TREASURER	38196	7518002292024	02/29/2024	03/27/2024	17.97	POWER PLANT	107027 - Parks UTILITIES	

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
PAROWAN TREASURER	38196	760402292024	02/29/2024	03/27/2024	17.97	PI 100 S & MAIN	107027 - Parks UTILITIES	
PAROWAN TREASURER	38196	R.L. 02292024	02/29/2024	03/27/2024	55.47	UTILITY PAYMENT - MARCH 2024	524127 - UTILITIES	
					<u>\$9,821.08</u>			
					<b>\$9,821.08</b>			
PETERSON PLUMBING SUPPLY	38197	3103410	03/22/2024	03/27/2024	700.58	BLACK STEEL PIPE AND BUSHINGS, BLACK MA	105749 - Fire SPECIAL DEPARTMENT	
PETERSON PLUMBING SUPPLY	38197	3220520	03/22/2024	03/27/2024	32.88	GALV PIPE STRAPS, BLACK MALLEABLE COUPL	105749 - Fire SPECIAL DEPARTMENT	
PETERSON PLUMBING SUPPLY	38197	3221205	03/25/2024	03/27/2024	152.71	CHROME WALL MOUNT SERVICE SINK FAUCET,	447574 - Library Construction	
PETERSON PLUMBING SUPPLY	38197	3221903	03/25/2024	03/27/2024	82.62	GALV FITTINGS, BLACK STEEL BUSHINGS, GAL	105749 - Fire SPECIAL DEPARTMENT	
					<u>\$968.79</u>			
					<b>\$968.79</b>			
PLAIN, RODNEY & ALLYSON	38198	RFD 100002557.	03/23/2024	03/27/2024	143.31	Deposit Refund: 100002557 - PLAIN, RODNEY & A	532135 - CUSTOMER DEPOSITS	
					<u>\$143.31</u>			
					<b>\$143.31</b>			
RANDALL C ALLEN	38199	26	03/25/2024	03/27/2024	750.00	PUBLIC DEFENDER FEE	104931 - Non-Dep PROFESSIONAL A	
RANDALL C ALLEN	38199	27	03/25/2024	03/27/2024	750.00	PUBLIC DEFENDER FEE	104931 - Non-Dep PROFESSIONAL A	
					<u>\$1,500.00</u>			
					<b>\$1,500.00</b>			
ROCKY MOUNTAIN POWER	38200	8001403132024	03/13/2024	03/27/2024	386.87	2600 N 2600 W	524127 - UTILITIES	
ROCKY MOUNTAIN POWER	38200	800303132024	03/13/2024	03/27/2024	250.20	2650 W 2600 N	524127 - UTILITIES	
					<u>\$637.07</u>			
					<b>\$637.07</b>			
ROOD & ASSOCIATES	38201	1L9-004	03/07/2024	03/27/2024	3,200.00	INDEPENDENT FEE ESTIMATE - PAROWAN AIRP	448574 - Airport - Construction	
					<u>\$3,200.00</u>			
					<b>\$3,200.00</b>			
ROSENBERG ASSOCIATES	38202	32690	03/22/2024	03/27/2024	472.50	PROF. SERVICES FOR FEBRUARY, 2024 - EXIT 7	105831 - P&Z PROFESSIONAL AND T	
					<u>\$472.50</u>			
					<b>\$472.50</b>			
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	18.75	LEGAL SERVICES SPLIT	104231 - Court PROFESSIONAL AND	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	18.75	LEGAL SERVICES SPLIT	105731 - Fire PROFESSIONAL AND T	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	18.75	LEGAL SERVICES SPLIT	105831 - P&Z PROFESSIONAL AND T	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	37.50	LEGAL SERVICES SPLIT	108031 - Cemetery PROFESSIONAL &	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	93.75	LEGAL SERVICES SPLIT	105431 - Police PROFESSIONAL AND	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	125.00	LEGAL SERVICES SPLIT	554031 - PROFESSIONAL & TECHNIC	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	187.50	LEGAL SERVICES SPLIT	104331 - Admin PROFESSIONAL AND	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	250.00	LEGAL SERVICES SPLIT	524031 - PROFESSIONAL & TECHNIC	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	250.00	LEGAL SERVICES SPLIT	524131 - PROFESSIONAL AND TECH	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	250.00	LEGAL SERVICES SPLIT	574031 - PROFESSIONAL AND TECH	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	500.00	LEGAL SERVICES SPLIT	514031 - PROFESSIONAL & TECHNIC	
SCOTT M. BURNS	38203	MAR 2024	03/26/2024	03/27/2024	750.00	LEGAL SREVICES SPLIT	534031 - PROFESSIONAL & TECHNIC	
					<u>\$2,500.00</u>			
					<b>\$2,500.00</b>			
SHRED ST. GEORGE	38204	63592032024	03/20/2024	03/27/2024	69.95	DOCUMENT SHREDDING	104361 - Admin SUNDRY	
					<u>\$69.95</u>			
					<b>\$69.95</b>			
STATE BANK OF SOUTHERN UTA	3282401	PR032224-424	03/28/2024	03/28/2024	2,005.50	Medicare Tax	102221 - FICA PAYABLE	
STATE BANK OF SOUTHERN UTA	3282401	PR032224-424	03/28/2024	03/28/2024	4,162.18	Federal Income Tax	102222 - FEDERAL WITHHOLDING PA	
STATE BANK OF SOUTHERN UTA	3282401	PR032224-424	03/28/2024	03/28/2024	8,575.46	Social Security Tax	102221 - FICA PAYABLE	
STATE BANK OF SOUTHERN UTA	3282401	PR033124-424	03/28/2024	03/28/2024	140.00	Federal Income Tax	102222 - FEDERAL WITHHOLDING PA	
STATE BANK OF SOUTHERN UTA	3282401	PR033124-424	03/28/2024	03/28/2024	146.34	Medicare Tax	102221 - FICA PAYABLE	

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
STATE BANK OF SOUTHERN UTA	3282401	PR033124-424	03/28/2024	03/28/2024	625.86	Social Security Tax	102221 - FICA PAYABLE	
					\$15,655.34			
					<b>\$15,655.34</b>			
THE UTAH 1033 FOUNDATION	38212	PR032224-6866	03/28/2024	03/28/2024	40.00	UTAH 1033 CONTRIBUTION	102245 - MISC/PAYROLL PAYABLE	
					<b>\$40.00</b>			
TINKS SUPERIOR AUTO PARTS	38205	539481	03/20/2024	03/27/2024	20.99	GEAR OIL	105425 - Police REPAIRS TO EQUIPM	
TINKS SUPERIOR AUTO PARTS	38205	539666	03/22/2024	03/27/2024	346.16	COUPLERS, FITTINGS, ADAPTERS AND CONNE	105749 - Fire SPECIAL DEPARTMENT	
TINKS SUPERIOR AUTO PARTS	38205	539814	03/25/2024	03/27/2024	119.06	HYD HOSE FITTINGS, 12 MXTXREELS	105749 - Fire SPECIAL DEPARTMENT	
TINKS SUPERIOR AUTO PARTS	38205	822292	03/20/2024	03/27/2024	36.44	REDUCER SLEEVE, PIN CLIP	534025 - REPAIR TO EQUIPMENT	
					\$522.65			
					<b>\$522.65</b>			
UAMPS	38206	03222024	03/22/2024	03/27/2024	137,611.02	FEBRUARY 2024 POWER PURCHASE	534050 - POWER PURCHASE	
					<b>\$137,611.02</b>			
UTAH LEAGUE OF CITIES & TOWN	38207	03142024	03/14/2024	03/27/2024	543.09	MEMBERSHIP FEE FOR FY 2024-2025 - SPLIT	524121 - SUBSCRIPTIONS AND MEM	
UTAH LEAGUE OF CITIES & TOWN	38207	03142024	03/14/2024	03/27/2024	543.11	MEMBERSHIP FEE FOR FY 2024-2025 - SPLIT	104321 - Admin SUBSCRIPTIONS AN	
UTAH LEAGUE OF CITIES & TOWN	38207	03142024	03/14/2024	03/27/2024	543.11	MEMBERSHIP FEE FOR FY 2024-2025 - SPLIT	524021 - SUBSCRIPTIONS AND MEM	
					<b>\$2,172.42</b>			
					<b>\$2,172.42</b>			
UTAH RETIREMENT SYSTEMS	3282403	PR032224-487	03/28/2024	03/28/2024	832.00	Roth IRA	102230 - RETIREMENT PAYABLE	
UTAH RETIREMENT SYSTEMS	3282403	PR032224-487	03/28/2024	03/28/2024	1,441.26	401k Loan	102230 - RETIREMENT PAYABLE	
UTAH RETIREMENT SYSTEMS	3282403	PR032224-487	03/28/2024	03/28/2024	2,278.83	457 Plan	102230 - RETIREMENT PAYABLE	
UTAH RETIREMENT SYSTEMS	3282403	PR032224-487	03/28/2024	03/28/2024	3,391.27	401k Plan	102230 - RETIREMENT PAYABLE	
UTAH RETIREMENT SYSTEMS	3282403	PR032224-487	03/28/2024	03/28/2024	12,389.95	State Retirement	102230 - RETIREMENT PAYABLE	
					<b>\$20,333.31</b>			
					<b>\$20,333.31</b>			
UTAH SHAKESPEARE FESTIVAL	38208	24002	03/04/2024	03/27/2024	45.00	RENTAL OF PROPS FOR BRIGHT STAR	107326 - Theater MAINTENANCE MAT	
					<b>\$45.00</b>			
UTAH STATE TAX COMMISSION	38213	PR030824-490	03/14/2024	03/28/2024	2,782.79	State Income Tax	102223 - STATE WITHHOLDING PAYA	
UTAH STATE TAX COMMISSION	38213	PR032224-490	03/28/2024	03/28/2024	2,676.05	State Income Tax	102223 - STATE WITHHOLDING PAYA	
					75.36	State Income Tax	102223 - STATE WITHHOLDING PAYA	
					<b>\$5,534.20</b>			
					<b>\$5,534.20</b>			
WAXIE SANITARY SUPPLY	38209	82367734	03/25/2024	03/27/2024	19.67	CLEANING SUPPLY SPLIT	104161 - Leg SUNDRY	
WAXIE SANITARY SUPPLY	38209	82367734	03/25/2024	03/27/2024	19.67	CLEANING SUPPLY SPLIT	105826 - P&Z MAINTENANCE MATER	
WAXIE SANITARY SUPPLY	38209	82367734	03/25/2024	03/27/2024	49.15	CLEANING SUPPLY SPLIT	104231 - Court PROFESSIONAL AND	
WAXIE SANITARY SUPPLY	38209	82367734	03/25/2024	03/27/2024	49.17	CLEANING SUPPLY SPLIT	105426 - Police MAINTENANCE MATE	
					59.00	CLEANING SUPPLY SPLIT	104326 - Admin MAINTENANCE MATE	
					<b>\$196.66</b>			
					<b>\$196.66</b>			
WHEELER MACHINERY COMPANY	38214	001-70134716	02/21/2024	04/01/2024	6,064.80	CATERPILLAR 325-07 HYDRAULIC EXCAVATOR -	107058 - Parks EQUIPMENT RENTAL	
WHEELER MACHINERY COMPANY	38214	001-70134716	02/21/2024	04/01/2024	6,064.80	CATERPILLAR 325-07 HYDRAULIC EXCAVATOR -	108058 - Cemetery EQUIPMENT REN	
WHEELER MACHINERY COMPANY	38214	001-70134716	02/21/2024	04/01/2024	6,064.80	CATERPILLAR 325-07 HYDRAULIC EXCAVATOR -	514058 - LEASE PAYMENT - WHEEL	
WHEELER MACHINERY COMPANY	38214	001-70134716	02/21/2024	04/01/2024	6,064.80	CATERPILLAR 325-07 HYDRAULIC EXCAVATOR -	524058 - LEASE PAYMENT - WHEEL	
					6,064.80	CATERPILLAR 325-07 HYDRAULIC EXCAVATOR -	524158 - EQUIPMENT RENTAL	

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
WHEELER MACHINERY COMPANY	38214	001-70134716	02/21/2024	04/01/2024	6,064.80	CATERPILLAR 325-07 HYDRAULIC EXCAVATOR -	534058 - EQUIPMENT RENTAL	
WHEELER MACHINERY COMPANY	38214	001-70134716	02/21/2024	04/01/2024	6,064.80	CATERPILLAR 325-07 HYDRAULIC EXCAVATOR -	574058 - LEASE PAYMENT - WHEELER	
WHEELER MACHINERY COMPANY	38214	001-70134716	02/21/2024	04/01/2024	12,325.24	CATERPILLAR 325-07 HYDRAULIC EXCAVATOR -	106157 - Class C EQUIPMENT RENTA	
					\$54,778.84			
					<b>\$54,778.84</b>			
					<b>\$266,401.90</b>			

**ORDINANCE NO. 2024-01-01**

**AN ORDINANCE CONCERNING THE USE OF BILLBOARDS WITHIN CITY LIMITS  
ORDINANCE DATED APRIL 11<sup>TH</sup>, 2024**

**WHEREAS**, Parowan City Council desires to restrict the addition of new billboards within city limits;

**NOW, THEREFORE**, pursuant to Subsection §10-2-4, Utah Code Annotated, the City Council of Parowan City, Utah, hereby adopts and passes the following:

**BE IT ORDAINED BY THE CITY COUNCIL OF PAROWAN, UTAH AS FOLLOWS:**

**ORDINANCE GOVERNING THE USE OF BILLBOARDS WITHIN THE CORPORATE LIMITS OF PAROWAN, UTAH.**

**15.04 Definitions:**

Billboard: a large outdoor advertising structure found alongside high-traffic areas such as busy roads, highways, or interstates and which provides for off-site advertisement. For the purposes of this chapter, a billboard is defined as larger than 50 Sq. Ft.

**15.50.060 Billboards**

New billboards as of the date of adoption of this section are prohibited within the corporate limits of Parowan City.

Billboards in existence before the date of adoption of this section are considered a nonconforming structure which is regulated by PMC 15.12 “Nonconforming Building and Uses”, except that billboards are not considered “signs” for purposes of PMC 15.12.110. Nonconforming billboards must be kept in a well-maintained status and any billboards that are left in a significant state disrepair for a period of greater than 1-year must be removed at the cost of the owner of the property or structure.

**PASSED AND ADOPTED** by the City Council and Mayor of the city of Parowan, Iron County, State of Utah, the 11<sup>TH</sup> day of April 2024.

PAROWAN CITY

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Mollie Halterman, Mayor

***Voting on Next Page***

<b>VOTING:</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
David Burton	___	___	_____	_____
Rochell Topham	___	___	_____	_____
Sharon Downey	___	___	_____	_____
John Dean	___	___	_____	_____
David Harris	___	___	_____	_____

Attested by:

\_\_\_\_\_  
 Callie Bassett, City Recorder

**ORDINANCE NO. 2024-01-01**

**AN ORDINANCE CONCERNING THE USE OF BILLBOARDS WITHIN CITY LIMITS  
ORDINANCE DATED APRIL 11<sup>th</sup>, 2024**

**WHEREAS**, Parowan City Council desires to restrict the addition of new billboards within city limits;

**NOW, THEREFORE**, pursuant to Subsection §10-2-4, Utah Code Annotated, the City Council of Parowan City, Utah, hereby adopts and passes the following:

**BE IT ORDAINED BY THE CITY COUNCIL OF PAROWAN, UTAH AS FOLLOWS:**

**ORDINANCE GOVERNING THE USE OF BILLBOARDS WITHIN THE CORPORATE LIMITS OF PAROWAN, UTAH.**

**15.04 Definitions:**

Billboard: a large outdoor advertising structure found alongside high-traffic areas such as busy roads, highways, or interstates and which provides for off-site advertisement. For the purposes of this chapter, a billboard is defined as larger than 50 Sq. Ft.

**15.50.060 Billboards**

New billboards as of the date of adoption of this section are prohibited in Parowan City except on qualifying parcels adjacent to I-15 South of Exit #75 and North of Exit #78. New Billboards permitted under this section shall be required to follow the process to obtain a Parowan City building permit, prior to construction. Billboards in existence before the date of adoption of this section and located within the prohibited area are considered a nonconforming structure which is regulated by PMC 15.12 “Nonconforming Building and Uses”, except that billboards are not considered “signs” for purposes of PMC 15.12.110. Nonconforming billboards must be kept in a well-maintained status and any billboards that are left in a significant state disrepair for a period of greater than 1-year must be removed at the cost of the owner of the property or structure.

Billboards outside of the prohibited area are subject to the following restrictions:

1. Billboards are prohibited within residential zoning districts.
2. Billboards are prohibited within XXX feet of a residential zoning district.
3. Other restrictions to be considered??

**PASSED AND ADOPTED** by the City Council and Mayor of the city of Parowan, Iron County, State of Utah, the 11<sup>th</sup> day of April 2024.

PAROWAN CITY

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Mollie Halterman, Mayor

*Voting on Next Page*



<b>VOTING:</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
David Burton	—	—	—	—
Rochell Topham	—	—	—	—
Sharon Downey	—	—	—	—
John Dean	—	—	—	—
David Harris	—	—	—	—

Attested by:

\_\_\_\_\_  
Callie Bassett, City Recorder

NOTICE OF INTENT TO FILE ANNEXATION PETITION

NAME OF ANNEXATION: South Central Holdings Annexation

Petitioner Representative Name: Steve Kamlowsky

Mailing Street Address: 736 S 900 E, Ste B105

City, State, Zip: St. George, UT 84790

Phone Number: 435-628-4700

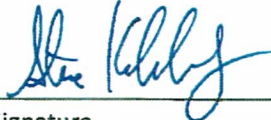
Email: steve@browncivil.com

Date: 02/23/24

Property to be annexed: 30.47 acres (see attached)

Dear Representative of Affected Entities: Pursuant to Utah State Code Section 10-2-403, we, the undersigned and real property owner(s), respectfully notify you, as an Affected Entity, that I (we) intend to file a petition to annex certain real property depicted in the attached exhibit, into (fill in City or town), Utah.

Sincerely,



Signature

Name Steve Kamlowsky

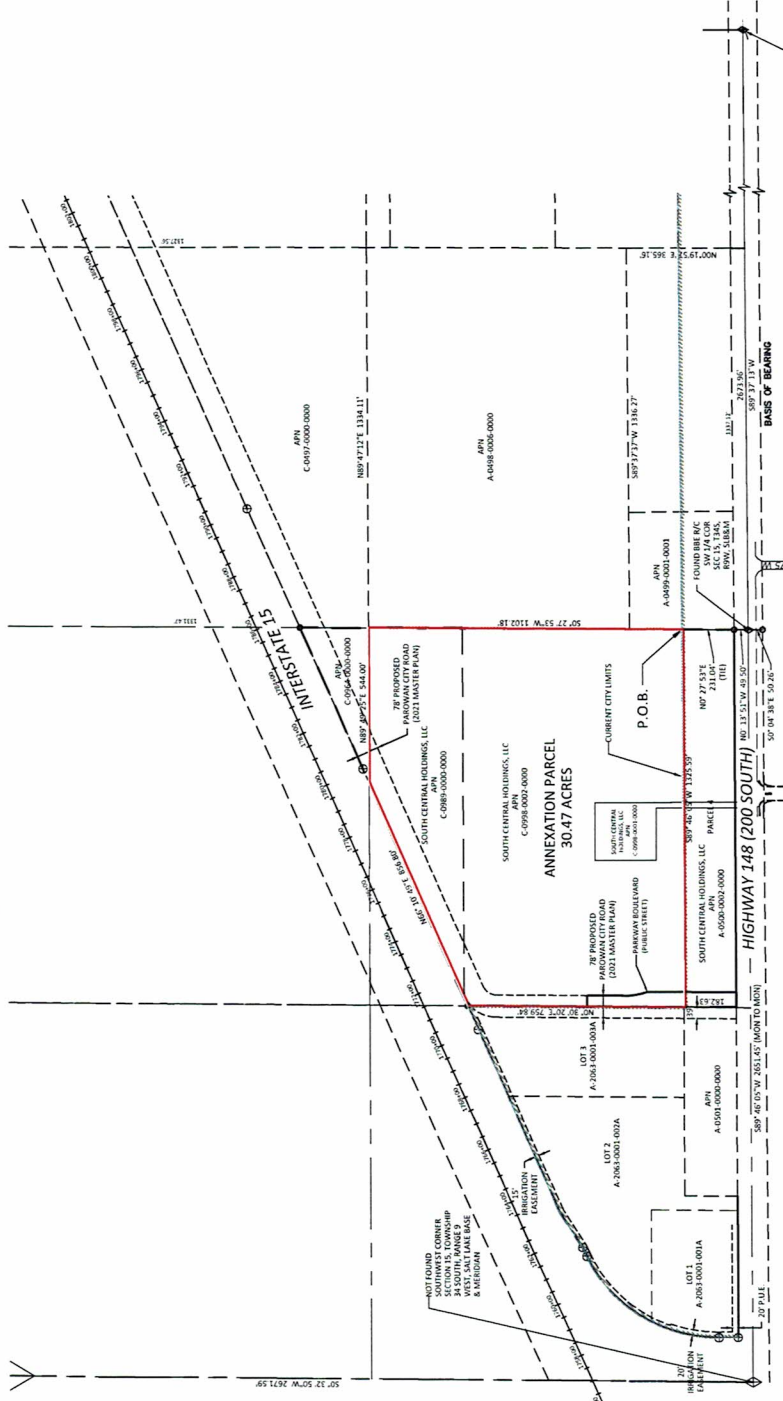
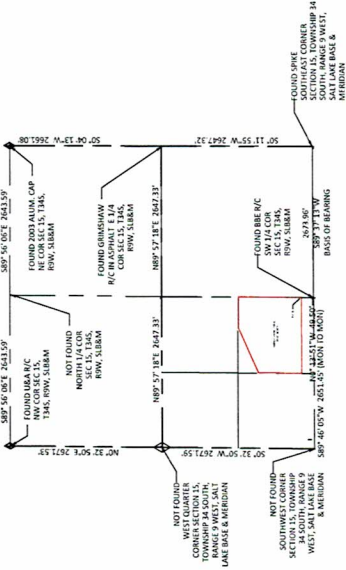
Signature

Name

# ANNEXATION PLAT

FOR:  
SOUTH CENTRAL HOLDINGS, LLC.

PAROWAN CITY, IRON COUNTY, UTAH  
& SECTION 15, T34S, R9W, S.L.B.M.



## SURVEYORS CERTIFICATE

I, MARCE L. BROWN, PROFESSIONAL UTAH LAND SURVEYOR, NO. 170233, HOLD A LICENSE IN ACCORDANCE WITH TITLE 58, CHAPTER 2, PROFESSIONAL ENGINEERS AND LAND SURVEYORS UNDER THE UTAH CONSTITUTION AND UTAH STATUTES. I HEREBY CERTIFY THAT I AM THE SURVEYOR OF THE FOLLOWING DESCRIBED PARCEL:

MARCE L. BROWN P.L.S. #170233



## ANNEXATION DESCRIPTION

BEGINNING AT A POINT 5087.37 S 76.2673 86 FEET ALONG THE SECTION LINE AND N07°27'51" E 231.04 FEET FROM THE SOUTHEAST CORNER OF SECTION 15, TOWNSHIP 34 SOUTH, RANGE 9 WEST, MERIDIAN 1146, THENCE S07°27'51" E 231.04 FEET TO THE SOUTHWEST CORNER OF SECTION 15, TOWNSHIP 34 SOUTH, RANGE 9 WEST, MERIDIAN 1146, THENCE S07°27'51" E 231.04 FEET TO THE SOUTHWEST CORNER OF SECTION 15, TOWNSHIP 34 SOUTH, RANGE 9 WEST, MERIDIAN 1146, THENCE S07°27'51" E 231.04 FEET TO THE SOUTHWEST CORNER OF SECTION 15, TOWNSHIP 34 SOUTH, RANGE 9 WEST, MERIDIAN 1146, THENCE S07°27'51" E 231.04 FEET TO THE SOUTHWEST CORNER OF SECTION 15, TOWNSHIP 34 SOUTH, RANGE 9 WEST, MERIDIAN 1146, THENCE S07°27'51" E 231.04 FEET TO THE POINT OF BEGINNING.

CONTAINS 30.47 ACRES.

- LEGEND**
- SECTIONAL MONUMENTATION FOUND AS NOTED
  - SECTIONAL MONUMENTATION NOT FOUND
  - SET B/C/B/E
  - FOUND MONUMENT AS NOTED
  - FOUND BOUND MONUMENT (AS NOTED)
  - PROPOSED ANNEXATION BOUNDARY
  - ADJACENT PROPERTY BOUNDARY
  - EASEMENT
  - CITY LIMIT
  - STREET CENTERLINE

NO.	DESCRIPTION	DATE	BY

**BROWN ENGINEERS, P.C.**  
CIVIL ENGINEERING, LAND SURVEYING AND PLANNING  
171 SOUTH 900 EAST, SUITE 100  
ST. GEORGE, UTAH 84790  
(435) 628-0700

**ANNEXATION PLAT**  
FOR  
**SOUTH CENTRAL HOLDINGS, LLC.**  
LOCATED IN THE SW 1/4 COR. OF SEC. 15, T34S, R9W, S.L.B.M.

CHECKED BY: SK  
DRAWN BY: AH  
DATE: 11/17/2023  
JOB NO.: 28-81

SCALE: 1"=200'  
SHEET NO.: 1 OF 1

## Parowan City Background Check Policy

**Purpose** – To establish the process for administering background checks for pre-employment candidates, employees, and volunteers to protect the safety, health, and security of citizens, employees, and property.

**Policy** – In accordance with Utah Code 53-10-108, criminal background checks are conducted for successful applicants for positions and volunteer assignments as designated by management. Positions designated for criminal background checks include but are not limited to all positions with significant contact with minors and vulnerable adults, financial responsibility, access to private and protected information, law enforcement, and security-related functions. Examples include, but are not limited to: Police Officers, Coaches, Crossing Guards, Pool employees, Firefighters, Treasurer, Recorder, and Human Resources Director.

**Procedures** – Criminal background checks for positions designated by management will be conducted as follows:

1. Employment or volunteer candidates who are being considered must consent to a background check by signing a waiver and providing the required information. Candidates who refuse to provide consent will not be considered for the position.
2. Parowan Police Department will coordinate background checks and will then report findings to the relevant hiring department and will submit a form to be filled and kept by the City Recorder, or Human Resources manager.
3. Background checks may include but are not limited to the following:
  - a. Criminal records,
  - b. Drug testing
  - c. Fingerprinting
  - d. Credit Report
  - e. Verification of application information
  - f. Driving records
  - g. Reference checks
  - h. Psychological examination
4. Results. When the background check results in no negative information, the hiring supervisor will proceed with the hiring process. When a background check results in negative information, management will make a determination to proceed with the hiring process or to deny employment/volunteer assignment. Upon request, the City will provide a copy of the background check report. The applicant will be given an opportunity to dispute any finding before they are denied employment/volunteer assignment.
5. Criteria to determine if an applicant will be selected when there is negative information on the background check include but are not limited to:
  - a. The number of convictions

- b. The severity of the conviction(s)
  - c. The length of time since the conviction(s)
  - d. The security sensitivity of the position
  - e. The relation between the job duties of the position and the nature of the conviction(s)
  - f. The preservation and safety and security of the City, its citizens, employees, and property
  - g. Any other factors mandated by federal or state law.
6. New hires will be allowed to begin employment, when necessary, but may be subject to immediate dismissal if the background criminal investigation reveals a disqualifying criminal record.
7. Employees transferring from a position that did not require a background check in to a position that requires a background check will be required to go through the background check process for the new position.
8. Current employees and volunteers may be required to submit to a background check where reasonable cause exists.
- a. If a background check results in negative information, management will utilize the criteria in Section 5 to make a determination to allow the employee/volunteer to continue their employment/volunteer assignment or to take an adverse action. Adverse actions include disciplinary action up to and including termination of employment and termination of the volunteer assignment.
  - b. The subject of the background check will be given an opportunity to dispute any conviction disposition before an adverse action is taken.
  - c. Failure to submit to a background check may result in a disciplinary action up to and including termination of employment or termination of the volunteer assignment.