

MEETING MINUTES
UTAH SUBSTANCE USE DISORDER COUNSELOR LICENSING BOARD
JANUARY 3, 2024
HEBER M. WELLS BLDG.
GOOGLE MEETS AND ROOM 475 – 9:00 AM
SALT LAKE CITY, UT 84114

CONVENED: 9:01 AM

ADJOURNED: 11:43 AM

BOARD MEMBERS PRESENT:

Heather Chase
Richard Nance
Cheral Chivers
Karen Kelly
Brian Tease

BOARD MEMBERS EXCUSED:

John Garbett
Karece Thompson

DOPL STAFF PRESENT:

Jana Johansen, Bureau Manager
Jennifer Boshard, Board Secretary
Jenny Johnson, Compliance Specialist

GUESTS:

Tyler Hansen
Ryan Parke
Amy Nagel

ADMINISTRATIVE BUSINESS: (0:00:00) Audio 1

OATH OF OFFICE – BRIAN TEASE
J. Johansen swore B. Tease into office.

REVIEW AND APPROVE OCTOBER 4, 2023, MEETING MINUTES

K. Kelly made the motion to approve the October 4, 2023, meeting minutes. R. Nance seconded the motion, board passed unanimously.

COMPLIANCE REPORT - JENNY JOHNSON

Ms. Johnson reviewed her compliance report with the Board at the start of each probationer interview.

MATTHEW JACKSON – PROBATION REVIEW

M. Jackson did not attend the meeting. J. Johnson provided the probation report. The board discussed their options for M. Jackson not being in compliance.

R. Nance made the motion to extend M. Jackson probation until he meets with the board at the next April 3, 2024, meeting. C. Chivers seconded the motion, board passed unanimously.

HEATHER APOEWERS – PROBATION REVIEW

H. ApoEwers attended the meeting virtually. J. Johnson provided the compliance report. C. Chivers conducted the interview. H. ApoEwers answered questions from the board regarding the probation.

C. Chivers made the motion to approve the evaluation with all recommendations. R. Nance seconded the motion, board passed unanimously.

HUNTER RILEY WINN – INITIAL PROBATION INTERVIEW

H. Winn attended the meeting virtually. J. Johnson provided the probation report. H. Chase conducted the interview. H. Winn answered questions from the board regarding the probation.

C. Chivers made the motion to approve H. Winn's supervisor. H. Chase seconded the motion, board passed unanimously. R. Nance made the motion to find H. Winn in compliance. C. Chivers seconded the motion, board passed unanimously. The board requested to see H. Winn at the April 3, 2024, board meeting.

JACOB FERGUSON – INITIAL PROBATION INTERVIEW

J. Ferguson attended the meeting virtually. J. Johnson provided the probation report. R. Nance conducted the interview. J. Ferguson answered questions from the board regarding his probation.

H. Chase made the motion to approve the written plan. C. Chivers seconded the motion, board passed unanimously. R. Nance made the motion to find J. Ferguson not in compliance. C. Chivers seconded the motion, board passed unanimously.

SEAN CLAYTON NAGEL – CRIMINAL HISTORY

S. Nagel attended the meeting in person. K. Kelly conducted the interview. S. Nagel answered questions from the board regarding his criminal history.

R. Nance made the motion to approve S. Nagel's criminal history and approve the application for licensure. B. Tease seconded the motion, board passed unanimously.

KAYLA ANN FORSLAND – CRIMINAL HISTORY

K. Forsland attended the meeting in person. C. Chives conducted the interview. K. Forsland answered questions from the board regarding her criminal history.

R. Nance made the motion to approve K. Forsland criminal history. H. Chase seconded the motion, board passed unanimously.

BREAK – 11:05 AM – 11:15 AM

DISCUSSION & ACTION ITEMS:(00:00:00) Audio 2
RESCHEDULE JULY 3, 2024, MEETING FOR HOLIDAY

The board will revisit this subject at the next April 3, 2024, meeting.

LEGISLATIVE MEETING DATE & LEGISLATIVE SESSION PREP.

The board will be meeting February 5, 2024, at 10:00 AM to discuss a letter to present for the Legislative 2024 session. R. Nance will prepare a letter and the board will make any amendments at the February 5, 2024, meeting.

ADMINISTRATIVE RULES

R. Nance would like to review the rules to ensure it's comprehensible to the public. J. Johansen informed the board they would need to make amendments to the rules after the 2024 Legislative Session.


NEXT SCHEDULED MEETING:

February 5, 2024


Meeting adjourned at 11: 43 AM

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

04/04/2024 _____ Date Approved


Chairperson, Substance Use Disorder Counselor Licensing Board

04/04/2024 _____ Date Approved


Bureau Manager, Division of Occupational & Professional Licensing