

**Minutes of the
Summit Mosquito Abatement District Board Meeting
February 13, 2024**

The regular board meeting for Summit Mosquito Abatement District was convened on February 13, 2024 at 5 p.m. in the District's board room. Those present were DelRay Hatch, Roger Crittenden, Troy Dayley, Trevor Hale, Gaylen Pace, and Bryan Stephens. Those attending electronically were Trevor Clegg, Bill Connell, David Darcey, Sue Pollard, and Jason Richins. Greg Averett was excused from the meeting.

Action Items

Minutes from the December 12th Board Meeting and Budget Hearing

The minutes of the December 12th board meetings were sent to members prior to the meeting for their review. With no corrections or additions, Trevor H. made the motion to approve the minutes for the December 12th regular board meeting, and Gaylen seconded. The motion passed unanimously. Then, Roger made a motion to approve the minutes of the December 12th budget hearing, and Trevor H. seconded. This motion passed unanimously.

Expenses for December 2023 and January 2024

With no questions or concerns from board members regarding the December 2023/January 2024 expenses, Troy made a motion to approve the expenses, and Roger seconded. The motion passed unanimously.

Year-end 2023 Budget

Delray wondered if the District had received its final tax revenue deposit from the county for 2023. The manager indicated that the amount of \$500,308.87 had been received. The manager reviewed the year-end 2023 budget, noting the final revenue and expense amounts for the year. The manager did say that the amount of about \$135,000 for chemical was the largest amount ever spent on this line-item. Gaylen then made the motion to approve the final 2023 budget, and Bill seconded. The motion passed unanimously.

Year-to-date 2024 Budget

Regarding the YTD 2024 budget, the manager explained the expenses that the District had incurred so far for the year. With no questions or concerns, Troy made the motion to approve the YTD 2024 budget and Gaylen seconded. The motion passed unanimously.

Account Balances

The manager provided board members with account statements from the District's general and capital account funds, which show current balances of \$1,496,409.14 and \$1,486,551.67 respectively. Trevor wondered about the difference between the two accounts. The manager explained that the general fund is what is used to fund the District's day-to-day operating expenses.

Money from this account is transferred into the checking account. The capital account is used for purchases of equipment that have an operating life of five years or more.

Follow-up Items

Vectech Speciating AI Tool

This is a follow-up from information learned at the 2023 UMAA annual meeting. The manager showed members a video that demonstrated the use of Vectech's speciating tool. With this product, mosquito districts can quickly and accurately speciate adult mosquitoes based on algorithms written into Vectech's system. Sue visited with the Vectech's sales rep at the conference to learn more about the tool's functionality and was also able to obtain preliminary pricing, which she forwarded to the manager. The manager wanted to know if members would be interested in trying this tool at the District. The manager felt that having this tool would speed up speciating and improve our accuracy. Gaylen wondered if having this tool would allow the District, with enhanced speciation, to better target areas for appropriate treatment. The manager agreed that this could be helpful. Bill felt that increasing the speed and accuracy of speciation plus the ability to identify any new species makes this tool beneficial. Other board members agreed and felt that this would be something worth getting more information about. The manager indicated that he would contact the company's sales rep to get more definitive information about this product. He will have additional information to present at the April board meeting.

Discussion Items

Manager's Resignation: Steps for Replacement

DelRay informed members that he'd had a discussion with the manager, who indicated that he would be resigning as the District's manager. DelRay asked that the manager explain to board members his reasons for doing so. The manager indicated that he wanted to slow down, and currently having both jobs, he was unable to do so—one job starts before the other ends. DelRay explained that the manager has agreed to stay on until a new manager is hired. DelRay's hope is to find someone local who knows the area and District culture. Troy wondered if there is more required of the job than is warranted by the current salary. The manager indicated that current job requirements are definitely more than what can be accomplished on a "part-time" basis and at the current salary. The manager's recommendation is to hire the position full-time. Troy wondered if the District reconsidered the position and the salary, if the manager would be interested in the position. The manager indicated that he probably wouldn't. The manager will provide board members with a job description detailing all the duties that are required of this position. He will also pull salary information for the managers of the other mosquito districts throughout the state and forward it to board members.

Troy made the motion to adjourn the regular board meeting at 5:58 p.m. The motion passed unanimously.