



**OGDEN PREPARATORY
ACADEMY**

Ogden Preparatory Academy

OPA Board of Directors Meeting

Date and Time

Thursday April 11, 2024 at 4:30 PM MDT

Location

1487 Lincoln Avenue
Ogden UT 84404

Board Room (upstairs)

The Mission of the Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

Agenda

		Purpose	Presenter	Time
I.	Opening Items			4:30 PM
A.	Record Attendance			1 m
B.	Call the Meeting to Order			
C.	Approve Minutes	Approve Minutes	Sara Mejeur	1 m
	Approve minutes for OPA Board of Directors Meeting on March 14, 2024			
D.	Opportunity for Public Input	Discuss	Sara Mejeur	5 m

		Purpose	Presenter	Time
II.	Executive Session			4:37 PM
A.	Vote to enter closed session	Vote	Sara Mejeur	15 m
	...to protect the privacy of an individual.			
B.	Vote to exit closed session	Vote	Sara Mejeur	5 m
C.	Student Discipline Decision	Vote	Sara Mejeur	5 m
D.	Director Evaluation	Vote	Sara Mejeur	5 m
	Ratification and/or amendments of evaluation as presented.			
	Salary approval.			
	Bonus structure approval.			
III.	Finance			5:07 PM
A.	Financial Review	Discuss	Spencer Adams	5 m
B.	Ratification of Additional Expenses	Vote	Debbie Deem	5 m
	1. ECC Turf expansion			
	1. The original design had an odd cut out for the track. We adjusted to make the track complete and keep things in line. In order to avoid additional costs, we approved the installation at the same time as the remainder of the turf. See attachments for details.			
	2. Additional cost: \$5,785			
	2. As part of the approved landscaping maintenance plan the following items were purchased or approved within the proposed budget:			
	1. Shed installation.			
	1. This will be constructed over the existing brick structure by the Elementary playground. We researched existing sheds, but the cost and preparation were excessive. This plan will also eliminate the area being used for garbage.			
	2. Installation not to exceed \$10,000.			
	2. Commercial Lawn Mower, Trimmers, Blowers.			
	1. We researched several brands and options, and determined that Stihl would fit our needs and budget best. We have had good experience with Stihl.			
	1. Stihl Mower: \$13,390			
	2. Stihl Trimmers, Blowers, other small equipment: \$4,470.18			

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	2. We were offered a used Husqvarna mower for \$11,000; however, it was previously used by a landscaping company, and the wear and tear was concerning. 3. New Husqvarna mower: \$14,799.99 4. New Toro mower: from \$12,999 to \$20,000		
3. Junior High Projector and Screen			
	1. The specifications for the ECC gymnasium were used to determine the size of the equipment. The screen is too small. Upgrading to a size that is appropriate for the JH gym will be an added expense. 1. \$1,890.15 Screen; \$2,280 Labor. We are negotiating on the labor. 2. The projector specifications are appropriate. 3. We reviewed the original quotes from the comparables and determined that Webb, with the new pricing, would still have been the vendor of choice.		

C. Elementary ELA Curriculum	Vote	Stephanie Wright	5 m
<ul style="list-style-type: none"> • Wonders: Core Tier 1 Instruction (K-5) • Wonder Works: Behavior student support • SIPS: Tier 2-3 program for Special Education • 95%: Classroom Tier 1 supplement for Wonders to support Phonics and Phonemic awareness. • Spire: Tier 2-3 program used by Classroom Teachers and Teaching Assistants 			
D. Salary Schedules	Vote	Debbie Deem	5 m

It is proposed:

- Kitchen Salary Schedule start change from \$15/hour to \$16/hour;
- All remaining schedules remain unchanged.

IV. Administrative Business			5:27 PM
A. Administrative Board Report	Discuss	Administration	10 m
B. Elementary Core Program Presentation	Vote	Kasey Kennington	10 m
C. FY25 Days and Hours	Vote	Debbie Deem	5 m
D. Workers Compensation Coverage	Vote	Debbie Deem	5 m

Emod: 9.2 (anything under 1 is good; however, changes effect premiums.

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Previous premium: \$15,421 (12 month; \$1,285.33/month)			
New Premium: \$19,266 (15 month, due to changing to 7/1 renewal; \$1,284.40/month)			

We requested bids from other service providers, but didn't receive responses. The Trust has been a supportive broker and has been responsive to our needs

V. Policy Updates **5:57 PM**

A. Policy Updates	Vote	Debbie Deem	5 m
1. Ethics Policy			
1. Not a new policy; however, due to amount of changes needed, a new draft was created.			
2. Revisions were taken from the USBE policy and R277-217-1			
2. Substitute Teachers Policy			
3. Administration of Medication Policy			

VI. Other Business **6:02 PM**

A. Discussion	Discuss	Debbie Deem	5 m
1. Emergency Board Meetings.			
1. The OPA Bylaws state that emergency meetings require 48 hours notice. There is no mention of why or when emergency meetings would be allowed.			
2. Do you want a policy governing emergency meetings that clarifies the reasons why and/or if less than 48 hours can be given in specific instances?			
2. Policy Audit by Attorney			
1. \$200/hour, approximately \$50/policy			

VII. Closing Items **6:07 PM**

A. Adjourn Meeting	Vote
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