

**PUBLIC NOTICE IS HEREBY GIVEN THAT THE**  
**Planning Commission of Fairfield, Utah**  
**Shall hold a Regular Session on**  
**April 10, 2024 @ 7:00 P.M.**  
**At the Fairfield Town Office**  
**103 East Main Street Fairfield, Utah**

**Agenda**

1. Open the Planning Commission Regular Meeting
2. Roll Call
3. Public Comment Period (2-minute limit per person) Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the Town. Comments should focus on issues concerning the Town. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 2 minutes or less.)
4. Motion to approve the Planning Commission regular meeting minutes on March 6, 2024.
5. Discussion with Steve Clement for a business license.
6. Conversation with Colton McCubbins from Boosted Holdings regarding the proposal for a Commercial Overlay Zone amendment to allow for auto or RV sales.
7. Discussions with Mayor McKinney on Caretaker Dwellings, Subdivisions, and Accessory Dwelling Units.
8. Town Council Update -Jane Lancaster - Alina Pringle
9. Discussion on mining uses. State Code [17-41-402 Limitations on local regulations](#)
10. Discussion on planning for water and Subdivisions
11. Discussion on the Final Plat for Blue Skies at West Desert Airpark.
12. Motion to send the Final Plat for Blue Skies at West Desert Airpark to the Town Council.
13. Review and Edit the Accessory Dwelling Unit Ordinance.
14. Motion to recommend adopting the Accessory Dwelling Unit Ordinance to the Town Council.
15. Planning Commission Basic Training [Top Ten Things Every Planning Commissioner Needs to Know | Utah League of Cities and Towns.](#)
16. Review and motion on the adoption of procedures and checklists for land use applications.
17. Discussion and motion to forward to the Town Council revisions to the General Plan, including updates to language pertaining to minimum lot size across all zones and adjustments to rural density zoning regulations.
18. Discussion and adopt the Updated Priority List.
19. Discuss Old & New Business.
20. Action Items.

## 21. Adjourn the Planning Commission Regular meeting.

### Certificate Of Posting

The above agenda notice was posted on or before the 9th day of April 2024 at the location of the meeting, Fairfield town office 103 East Main Street Fairfield, UT, and at the Fairfield town website <https://fairfieldtown.org/agendas-minutes/>, and on the Utah state public notice website at <https://www.utah.gov/pmn/index.html>.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Town offices at 801-766-3509.

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**Date**

**Stephanie Shelley Town Recorder/Clerk**

Join Zoom Meeting

<https://us06web.zoom.us/j/82089334859?pwd=9Uh8kowCNlJrQEDXNaRqSXSFjjsbj6.1>

Meeting ID: 820 8933 4859

Passcode: 390629