



MONROE CITY COUNCIL MEETING

Tuesday, April 9, 2024, at 7:00 pm

NOTICE AND AGENDA

Pursuant to 52-4-6(2), UCA, notice is hereby given that the City Council of Monroe City, Sevier County, Utah, will hold a regular council meeting on the above date at the City Office, 10 N Main, commencing at 7:00 p.m. The agenda shall be as follows: (The order of business may be changed as time permits.)

- 1. Welcome and Call to Order: Mayor Johnny Parsons**
- 2. Pledge of Allegiance and Prayer: By elected official**
- 3. Roll Call**
- 4. Consider a motion to approve the minutes of the meeting held March 12, 2024**
- 5. Citizen input -Limit of 3 minutes per comment**
- 6. Approval of March 2023 warrant register, cash disbursements, adjustment journal, and aging report.**
- 7. Business**
 - a. Historic preservation / beautification organization - Angie Card**
 - b. Consider Food Truck Event - Michael Shaver**
 - c. Central Utah Air Sports Association (CUASA)-Upcoming events- Lindsey Ripa Burns**
 - d. Senior Citizen community / city community building - Senior Citizen Board**
 - e. Consider adoption of Resolution 4 1 2024 amending Monroe City Personnel Policy Section 6 -On Call compensation**
 - f. Consider adopting Ordinance 3 1 2024 amending Monroe City Land Use Ordinance**
- 8. Other Business**
 - a. Staff Reports**
 - b. Department Business-Council**
- 9. Adjournment**

Posted this 8th day of April 2024

I hereby certify that the foregoing notice and agenda was posted at the Monroe City Hall, website littlegreenvalley.com, posted on the Utah Public Notice website and personally delivered to each member of the Monroe City Council.
Allison Leavitt, Monroe City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations, or assistance during this meeting shall notify Allison Leavitt, City Recorder, at 435-527-4621 at least 24 hours prior to this meeting. Meetings of the Monroe City Council may be conducted by electronic means pursuant to Utah Code Annotated, Section 52-4-207.



MONROE CITY COUNCIL MEETING
Tuesday, March 26, 2024, at 7:00 pm
MINUTES

7:00 p.m.

1. The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00 p.m.

2. The Pledge of Allegiance was led by Mayor Parsons. Councilmember Johnson offered a prayer.

3. Roll Call

Mayor Johnny Parsons

Councilmembers:

Janet Cartwright

Michael Mathie

Ryan Johnson

Perry Payne

Erica Serrine - absent

Public Works Director John Draper

City Recorder Allison Leavitt

Planning Commissioner Lyndon Friant

Professor Heidi Johnson – Snow College

4. Consider a motion to approve the minutes of the meeting held March 12, 2024.

Councilmember Payne moved to approve the March 12, 2024, Regular City Council Meeting Minutes with corrections. Councilmember Cartwright seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The vote was unanimous. The motion carried. 4-0

5. Citizen input – Limit of 3 minutes per comment

6. Business

Monroe City Council
3 26 3024
Minutes

- 38
39 a. Consider placement of Kestrel Box near Monroe City Irrigation Pond - Snow College
40 Professor Heidi Johnson
41

42 Professor Heidi Johnson with Snow College explained to the Council that she is currently
43 teaching a biology class that includes a section on bird watching. She requested from the
44 Council permission to place Kestrel Boxes in the area around the pond. The boxes would be
45 attached to trees in the area and placed high enough to keep people from bothering them.
46

47 This is her first-time teaching this and over the next few years more boxes will be placed. The
48 birds will not be formally monitored, the students will just observe the birds in their natural
49 environment.
50

51 The Council discussed the request and decided this would not interfere with the activities
52 around the pond.
53

54 **Councilmember Payne moved to allow Snow College Biology Class to place Kestrel Boxes**
55 **near the Monroe City Irrigation Pond. Councilmember Mathie seconded the motion. A roll**
56 **call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne.**
57 **The vote was unanimous. The motion carried. 4-0**
58

- 59 b. Consider approving the Capital Improvement List for 2024
60

61 The Council made a final review of the 2024 Capital Improvement List and selected storm
62 water drainage (canal), penstock upgrades, and energy source generator as the top three
63 projects. This list will be submitted to the Six County Association of Governments so that
64 these items will be placed on their Community Impact Board (CIB) listing. Placing them on
65 the list does not necessarily mean that the City will be doing the projects this coming year.
66

67 Community Planner Tyler Timmons was here tonight to help the Council understand the
68 importance of having a capital improvement list. The purpose of this list is not only to meet
69 the CIB requirement but for the Council to use it as a planning tool for the City.
70

71 Councilmember Cartwright asked about adding a new or updated Senior Citizen Center to
72 the list. Mr. Timmons explained that the City should add it to the list but know that CIB
73 usually will not fund these types of projects.
74

75 The list should include projects the Council thinks would benefit the City not just projects
76 that would qualify for CIB participation.
77

Councilmember Mathie moved to adopt Monroe City 2024 Capital Improvement List with modifications. Councilmember Johnson seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The vote was unanimous. The motion carried. 4-0

Mr. Timmons explained to the Council that the Six County Association Planning Summit will be held at the Sevier Valley Center on May 21, 2024. Registration information will be emailed to City Recorder Allison Leavitt, and she will forward it to the Council and Planning Commission members.

Mr. Timmons informed the Council that Sevier County will now be over the senior citizen meal services. Six County Association of Government will transfer the funds they normally receive for this program to the County.

c. Consider adopting Ordinance 3 1 2024 amending Monroe City Land Use Ordinance

The amendment to the current land use ordinance is to increase consistency and compliance with current State requirements, address clarity and correctness issues, and relocate/integrate existing regulations for improved administration enforcement, and transparency.

City Recorder Allison Leavitt and Lyndon Friant reviewed with the Council the main changes in the ordinance. Changes were made to help with clarification, changes to zone district uses, accessory dwellings, and accessory buildings.

One accessory dwelling may be allowed on a property, when meeting health department requirements and short-term rental requirements.

There is no longer a restriction on the size of accessory buildings. The building permit approval will only be given when the permit is submitted with a plot plan showing that setbacks meet our ordinance.

Included in the amended ordinance is a chart showing permitted, not permitted, and conditional uses in our different zoning districts. The amended ordinance addresses and clarifies requirements pertaining to certain uses, therefore the need for conditional use permits will be limited.

The Planning Commission has been working on this for some time now and after holding their public hearing on March 19, 2024, they voted to recommend approval of the amended ordinance to the City Council.

City Recorder Allison Leavitt explained that the ordinance will now be available online in a format that is easier to access for the public, our City staff, Council, and Planning Commission.

The Council discussed the amended ordinance and had questions on the zone districts use table. With these questions the Council would like more time to review the entire ordinance. City Recorder Allison Leavitt received the final updated land use ordinance from Jones and DeMille Engineering this afternoon and emailed the ordinance to the Council, so the Council has not had sufficient time to review the ordinance.

Councilmember Payne moved to table the adoption of Ordinance 3 1 2024 amending Monroe City Land Use Ordinance. Councilmember Mathie seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The vote was unanimous. The motion carried. 4-0

The Planning Commission also held a public hearing on March 19, 2024 on the subdivision ordinance and voted to recommend approval, however the state legislature has made some changes that will affect the ordinance, so we have opted to postpone having the Council adopt the ordinance until we have had time to insert the recent legislature changes. Monroe City has until December 2024 to adopt the ordinance.

- d. Consider adopting Ordinance 3 2 2024 amending Monroe City Development and Construction Standards

Jones and DeMille Engineering have been working with our department heads on updating our construction standards. When the standards were created, they had the Jones and DeMille logo in the corner and now they have our Monroe City logo.

As we were updating the standards we were instructed by our City Attorney Eric Johnson that the standards should be adopted by ordinance as a land use ordinance. So, a public hearing was held by the Planning Commission on March 16, 2024, where no public comment were made.

Councilmember Mathie moved to adopt Ordinance 3 2 2024 amending Monroe City Development and Construction Standards. Councilmember Johnson seconded the motion. A roll call vote was called. Voting yes: Councilmembers Cartwright, Johnson, Mathie, and Payne. The vote was unanimous. The motion carried. 4-0

7. Other Business

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159 a. Staff Reports
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161 City Recorder Allison Leavitt-

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163 *Distributed Council their monthly budgets.
164

165 Public Works Director John Draper –

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167 *Hired Rhett Colby as park foreman. His start date is April 1, 2024.
168

169 *Working on trimming trees in the cemetery for the asphaltting road project. The trees
170 needed to be trimmed back to facilitate equipment used in paving the road.
171

172 b. Other business
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174 Councilmember Ryan Johnson-

175
176 No further business.
177

178 Councilmember Mathie –
179

180 *The newsletter that was sent out last week included information and a survey on the type
181 of water lines property owners have going into their homes. This is a requirement for the
182 lead and copper study that the state is requiring us to do. The information and survey were
183 provided to us by Sunrise Engineering. We have received a grant from the state to conduct
184 this study.
185

186 Councilmember Payne –
187

188 *Power Foreman Josey Parsons received the oil test results on our substation transformer.
189 The tests came back good, and we do have a back-up transformer. Power Foreman Josey
190 Parsons would like a new transformer be added to our capital investment plan for the power
191 department. Councilmember Payne agreed that we need to plan for the future and the
192 power department should plan to replace the transformer in the next ten to fifteen years.
193

194 *Power Foreman Josey Parsons is talking again with Shane Minor, Wheeler Machinery, about
195 the cost and plan for the City purchasing an energy source generator. Mayor Parsons stated
196 that a larger generator than the one presented to the Council may be considered and Mr.
197 Minor will bring this new information to the Council.

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Councilmember Cartwright –

*While on vacation she will be available by electronic means if needed.

Mayor Parsons –

No further business

8. Adjournment

There being no further business to come before the Council for consideration, Councilmember Mathie moved the Regular Council Meeting adjourn at 7:48 p.m. Councilmember Payne seconded the motion. The vote was unanimous. The motion carried. 4-0

The next regular City Council meeting is scheduled to be held on Tuesday, April 9, 2024 starting at 7:00 p.m. at Monroe City Office.

Approved this 9th day of April, 2024.

Allison Leavitt
Monroe City Recorder

Johnny C. Parsons
Mayor

Monroe City
Payment Approval

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
10.2220 - FICA PAYABLE						
INTERNAL REVENUE SERVIC	PR040524-465			Social Security Tax	04/08/2024	2,416.70
INTERNAL REVENUE SERVIC	PR040524-465			Medicare Tax	04/08/2024	565.20
						\$2,981.90
10.2221 - FWT PAYABLE						
INTERNAL REVENUE SERVIC	PR040524-465			Federal Income Tax	04/08/2024	1,745.04
10.2222 - STATE WITHHOLDING TAX PAYABLE						
UTAH STATE TAX COMMISION	PR040524-466			State Income Tax	04/08/2024	797.79
10.2230 - EMPLOYEE RETIREMENT PAYABLE						
UTAH RETIREMENT SYSTEM	PR040524-467			State Retirement	04/08/2024	3,073.28
UTAH RETIREMENT SYSTEM	PR040524-467			401k	04/08/2024	87.40
UTAH RETIREMENT SYSTEM	PR040524-467			Roth IRA	04/08/2024	335.00
						\$3,495.68
10.2231 - Long Term Disability						
LONG TERM DISABILITY INSU	PR040524-468			Long Term Disability	04/08/2024	121.42
10.4414 - 24TH & MISCELLANEOUS EXPENSES						
LILY'S FLORAL & GIFT	1715			WALT LEFEVER ARRANGEMENT	03/12/2024	50.00
THE SHIRT STOP	41347			COUNCILMEMBER PLAQUE	03/31/2024	51.00
						\$101.00
10.4421 - BOOKS, SUBSCRIPTIONS & MEMB.						
UTAH LEAGUE OF CITIES & T	2024 DUES			MEMBERSHIP FEES	03/14/2024	1,477.18
10.4424 - SUPPLIES						
MOUNT OLYMPUS WATERS	10203041 03152			WATER	03/15/2024	49.38
10.4428 - TELEPHONE						
CENTURY LINK	680528490			TELEPHONE	03/12/2024	11.76
GRANITE TELECOMMUNICATI	637393328			CITY HALL TELEPHONE	03/01/2024	253.82
						\$265.58
10.4429 - UTILITIES						
DOMINION ENERGY	CITY HALL 03/24			GAS SERVICE	03/12/2024	64.67
MONROE CITY	OFFICE BUILDI			POWER	03/11/2024	94.01
						\$158.68
10.4446 - SUNDRY						
ROCKY MOUNTAIN POWER	MARCH 2024			STREET LIGHT	03/20/2024	20.50
10.5237 - PROFESSIONAL AND TECHNICAL						
SEVIER COUNTY	121607			QUARTERLY LAW ENFORCEMENT	03/29/2024	11,500.00
10.5323 - TRAVEL						
IPSA	3408			BANQUET DINNER-JOHN	03/17/2024	104.00
10.5324 - SUPPLIES						
ALVEY LUMBER	B197683			FIRE DEPARTMENT	03/13/2024	2.69
10.5325 - EQUIPMENT MAINTENANCE						
PETERSON PLUMBING	3215573			FIRE DEPARTMENT PRESSURE SWIT	03/13/2024	65.17
10.5326 - VEHICLE MAINTENANCE						
BIPS AUTO PARTS	873880			FIRE DEPARTMENT	03/26/2024	53.99
JAY'S DIESEL SERVICE	59265			FIRE TRUCK	03/07/2024	316.89
						\$370.88
10.5329 - UTILITIES						
DOMINION ENERGY	FIRE STATION 0			GAS SERVICE	03/12/2024	376.85
MONROE CITY	FD 03/24			POWER USAGE	03/11/2024	113.73
						\$490.58
10.5341 - INSURANCE						
AMERICAN INS & INVESTMEN	14136			INSURANCE 3RD INSTALLMENT	03/31/2024	1,105.00
10.6024 - SUPPLIES						
ALVEY LUMBER	b197329			STREETS DEPARTMENT	03/05/2024	62.33
ALVEY LUMBER	B198295			SHOP DEPARTMENT	03/28/2024	67.99
ALVEY LUMBER	B198297			SHOP SUPPLIES	03/28/2024	67.99
						\$198.31
10.6029 - UTILITIES						
DOMINION ENERGY	SHOP 0324			GAS SERVICE	03/12/2024	48.36
MONROE CITY	CITY YARDS 3/2			POWER	03/11/2024	12.19
MONROE CITY	MAINTENANCE			POWER	03/11/2024	74.67
MONROE CITY	MARQUEE 3/24			POWER	03/11/2024	9.43
MONROE CITY	PARKING SHED			POWER	03/11/2024	19.32
						\$163.97
10.6030 - STREET MAINTENANCE						
TIP TOP TREE SERVICE	TREE REMOVAL			TREE REMOVAL 4,7,8,9	03/28/2024	2,900.00
10.6424 - SUPPLIES						
ALVEY LUMBER	B197852			PARK SUPPLIES	03/18/2024	7.98
CENTRAL ELECTRIC SUPPLY	337084			LIGHT BULBS	03/12/2024	152.84
SEVIER OFFICE SUPPLY	1037328-0			PAPER, CARTRIDGE, TONER	03/26/2024	678.65
						\$839.47

**Monroe City
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
10.6429 - UTILITIES						
DOMINION ENERGY	CC 0324			GAS SERVICE	03/12/2024	97.97
DOMINION ENERGY	OLD FS 0324			GAS SERVICE	03/12/2024	84.68
MONROE CITY	ARENA 3/24			POWER	03/11/2024	38.87
MONROE CITY	BALLPARK RES			POWER	03/11/2024	40.83
MONROE CITY	CANYON VIEW			POWER	03/11/2024	9.80
MONROE CITY	CC 03/24			POWER	03/11/2024	43.24
MONROE CITY	CONCESSION 3/			POWER	03/11/2024	10.81
MONROE CITY	FIRE STATION 3/			POWER	03/11/2024	8.51
MONROE CITY	LIONS PARK RE			POWER	03/11/2024	170.12
MONROE CITY	LIONS PARK ST			POWER USAGE	03/11/2024	0.92
MONROE CITY	ROPING ARENA			POWER	03/11/2024	5.87
MONROE CITY	SPLASHPAD 3/2			POWER USAGE	03/11/2024	0.12
MONROE CITY	TENNIS COURT			POWER	03/11/2024	35.42
						\$547.16
10.6430 - BUILDING MAINTENANCE						
PETERSON PLUMBING	3216076			MT VIEW RESTROOMS	03/14/2024	51.81
PETERSON PLUMBING	3217051			MT IVEW RESTROOM	03/18/2024	-17.06
						\$34.75
10.6721 - BOOKS, GENERAL FUND						
SEVIER OFFICE SUPPLY	1037241-0			BOOKS	03/25/2024	28.78
10.6722 - CHILDREN'S BOOKS						
LAKEVIEW BOOKS	ARU0369254			BOOKS	03/14/2024	74.97
10.6724 - SUPPLIES						
MODERN MARKETING	MM1155792			SUPPLIES	03/01/2024	211.45
SEVIER OFFICE SUPPLY	1036652-0			SUPPLIES	03/11/2024	38.85
						\$250.30
10.6727 - LARGE PRINT BOOKS						
CENGAGE LEARNING	83987024			BOOKS	03/01/2024	30.58
10.6728 - TELEPHONE						
GRANITE TELECOMMUNICATI	637393328			LIBRARY TELEPHONE	03/01/2024	77.17
10.6729 - UTILITIES						
DOMINION ENERGY	LIBRARY 0324			GAS SERVICE	03/12/2024	250.78
MONROE CITY	LIBRARY 3/24			POWER	03/11/2024	48.34
						\$299.12
10.6824 - SUPPLIES						
SEVIER COUNTY SHERIFF'S	MARCH 2024			FULL CREW & 2 MAN CREW	03/31/2024	384.00
10.6829 - UTILITIES						
MONROE CITY	CEMETERY MAI			POWER USAGE	03/11/2024	51.62
MONROE CITY	CEMETERY SH			POWER	03/11/2024	0.58
						\$52.20
51.4024 - SUPPLIES						
ALVEY LUMBER	B197383			WATER DEPARTMENT	03/06/2024	34.99
ALVEY LUMBER	B197631			WATER DEPARTMENT	03/12/2024	21.49
ALVEY LUMBER	B198334			WATER DEPARATMENT	03/29/2024	6.89
ARIA FILTRA	010000173			VALVE FOR TREATMENT PLANT	01/25/2024	2,348.25
MOUNTAINLAND SUPPLY CO.	S105995413.001			PIT LID HOUSING	03/20/2024	451.68
PETERSON PLUMBING	3210132			WATER PLANT	03/04/2024	34.94
PETERSON PLUMBING	3111839			PILLOW INSULATION	03/13/2024	119.63
PETERSON PLUMBING	3178784			PILLOW INSULATION	03/13/2024	303.12
PETERSON PLUMBING	3215067			WATER PLANT	03/13/2024	53.76
PETERSON PLUMBING	3215121			MARKING PAINT	03/13/2024	67.23
PETERSON PLUMBING	3216069			WATER DEPARTMENT	03/14/2024	740.08
PETERSON PLUMBING	3216071			WATER PLANT	03/14/2024	239.94
PETERSON PLUMBING	3216097			WATER DEPARTMENT	03/18/2024	139.07
SCHOLZEN PRODUCTS COM	304696-00			CYLINDER MONTHLY RENTAL	03/18/2024	52.80
						\$4,613.87
51.4026 - VEHICLE MAINTENANCE						
BIPS AUTO PARTS	872905			BATTERIES	03/14/2024	542.97
51.4028 - TELEPHONE						
CENTURY LINK	WATER DEPT. 0			TELEPHONE	03/25/2024	94.88
51.4029 - UTILITIES						
MONROE CITY	WATER TREATM			POWER	03/11/2024	8.69
MONROE CITY	WELLHOUSE 3/			POWER	03/11/2024	30.71
						\$39.40
51.4037 - PROFESSIONAL AND TECHNICAL						
BLUE STAKES OF UTAH	UT202400675			BLUE STAKES	03/31/2024	196.48
CENTRAL UTAH PUBLIC HEA	WATER SAMPLE			WATER SAMPE 7222 7223	03/31/2024	50.00
						\$246.48
51.4050 - WATER ASSESSMENTS						
MONROE IRRIGATION CANAL	WATER SHARE			WATER SHARES	03/15/2024	676.25
MONROE SOUTH BEND CANA	WATER SHARE			WATER SHARES	03/31/2024	1,263.92
						\$1,940.17

**Monroe City
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
53.1601 - Construction in Progress						
JONES & DEMILLE	0133755		19	LOWER HYDRO	03/20/2024	1,960.00
53.4024 - SUPPLIES						
CENTRAL ELECTRIC SUPPLY	337046			ELECTRICAL TAPE	03/11/2024	81.38
IRBY	S012928790.003			TRANSFORMERS	03/28/2024	4,250.00
IRBY	S013904218.001			SUPPLIES	03/28/2024	1,747.50
						\$6,078.88
53.4028 - TELEPHONE						
CENTURY LINK	FD MARCH 2024			TELEPHONE	03/25/2024	46.78
53.4029 - UTILITIES						
MONROE CITY	SR CITIZENS 3/			POWER	03/11/2024	225.77
57.4035 - ADMINISTRATIVE SERVICES						
SEVIER COUNTY	121596			LANDFILL BILLINGS APRIL 2024	03/29/2024	6,635.25
58.4029 - UTILITIES						
MONROE CITY	IRRIGATION 3/2			POWER USAGE	03/11/2024	34.50
72.4088 - EQUIPMENT & SUPPLIES - BOYS BASEBALL						
Full Draw Designs	FD3899			BASEBALL BANNER	03/05/2024	72.21
						\$53,264.41

**Monroe City
Payment Approval**

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

**Monroe City
Payment Approval**

CD's

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
10.1580 - SUSPENSE						
MONROE CITY	3132024			PAYROLL TRANSFER	03/13/2024	18,954.71
MONROE CITY	3132024			PAYROLL TRANSFER	03/13/2024	6,024.61
MONROE CITY	3272024			PAYROLL TRANSFER	03/27/2024	20,501.77
MONROE CITY	3272024			PAYROLL TRANSFER	03/27/2024	6,319.63
						\$51,800.72
10.2220 - FICA PAYABLE						
INTERNAL REVENUE SERVIC	PR030824-465			Social Security Tax	03/11/2024	2,320.62
INTERNAL REVENUE SERVIC	PR030824-465			Medicare Tax	03/11/2024	542.74
INTERNAL REVENUE SERVIC	PR032224-465			Social Security Tax	03/25/2024	2,542.24
INTERNAL REVENUE SERVIC	PR032224-465			Medicare Tax	03/25/2024	594.62
						\$6,000.22
10.2221 - FWT PAYABLE						
INTERNAL REVENUE SERVIC	PR030824-465			Federal Income Tax	03/11/2024	1,676.68
INTERNAL REVENUE SERVIC	PR032224-465			Federal Income Tax	03/25/2024	1,689.21
						\$3,365.89
10.2222 - STATE WITHHOLDING TAX PAYABLE						
UTAH STATE TAX COMMISSION	PR030824-466			State Income Tax	03/11/2024	736.79
UTAH STATE TAX COMMISSION	PR032224-466			State Income Tax	03/25/2024	790.56
						\$1,527.35
10.2230 - EMPLOYEE RETIREMENT PAYABLE						
UTAH RETIREMENT SYSTEM	PR030824-467			State Retirement	03/11/2024	3,030.26
UTAH RETIREMENT SYSTEM	PR030824-467			401k	03/11/2024	86.55
UTAH RETIREMENT SYSTEM	PR030824-467			Roth IRA	03/11/2024	335.00
UTAH RETIREMENT SYSTEM	PR032224-467			State Retirement	03/25/2024	3,050.49
UTAH RETIREMENT SYSTEM	PR032224-467			401k	03/25/2024	86.93
UTAH RETIREMENT SYSTEM	PR032224-467			Roth IRA	03/25/2024	335.00
						\$6,924.23
10.2231 - Long Term Disability						
LONG TERM DISABILITY INSU	PR030824-468			Long Term Disability	03/11/2024	119.44
LONG TERM DISABILITY INSU	PR032224-468			Long Term Disability	03/25/2024	120.35
						\$239.79
10.2232 - EMPLOYEE SAVINGS						
BARKER, KAYCEE	3142024			EMPLOYEE SAVINGS	03/14/2024	225.00
DEVIN MAGLEBY	EMPLOYEE SAV			EMPLOYEE SAVINGS WITHDRAWAL	03/22/2024	8,700.00
JOSEY PARSONS	3152024			EMPLOYEE SAVINGS WITHDRAWAL	03/15/2024	400.00
						\$9,325.00
10.2240 - GROUP INSURANCE PAYABLE						
Public Employees Health Progra	0124058950				03/22/2024	1,518.08
10.4413 - EMPLOYEES BENEFITS						
Public Employees Health Progra	0124058950			health insurance	03/22/2024	1,931.38
Utah Local Government Trust	3282024			WORKERS COMP	03/28/2024	47.92
Utah Local Government Trust	3282024			ACCIDENTAL DENTAL	03/28/2024	5.20
						\$1,984.50
10.4429 - UTILITIES						
MONROE CITY	02102024			5004201 OLD FIREHOUSE	02/29/2024	12.42
MONROE CITY	02102024			5005301 MARQUEE	02/29/2024	11.27
MONROE CITY	02102024			5001001 CITY HALL	02/29/2024	102.12
						\$125.81
10.4447 - SR. CITIZENS						
MONROE CITY	02102024			5059001 SR. CENTER	02/29/2024	275.60
10.5313 - EMPLOYEES BENEFITS						
Public Employees Health Progra	0124058950				03/22/2024	419.72
10.5321 - BOOKS, SUBSCRIPTIONS & MEMB.						
UTAH STATE FIREFIGHTERS	372024			FIREFIGHTER DUES	03/08/2024	510.00
10.5329 - UTILITIES						
MONROE CITY	02102024			5056001 FIRE DEPARTMENT	02/29/2024	141.81
10.6013 - EMPLOYEES BENEFITS						
Public Employees Health Progra	0124058950				03/22/2024	823.35
Utah Local Government Trust	3282024			WORKERS COMP	03/28/2024	43.57
						\$866.92
10.6029 - UTILITIES						
MONROE CITY	02102024			5049501 PARKING SHED	02/29/2024	162.38
MONROE CITY	02102024			5049001 CITY YARDS	02/29/2024	24.61
MONROE CITY	02102024			5049100 SHOP	02/29/2024	117.24
						\$304.23
10.6413 - EMPLOYEES BENEFITS						
Public Employees Health Progra	0124058950				03/22/2024	17.82
Utah Local Government Trust	3282024			WORKERS COMP	03/28/2024	23.96
						\$41.78
10.6424 - SUPPLIES						
WHITE'S SANITATION	42X00518			PARK & FISH POND TRASH REMOVAL	03/05/2024	235.75

**Monroe City
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
10.6429 - UTILITIES						
MONROE CITY	02102024			5057501 COMUNITY CENTER	02/29/2024	47.05
MONROE CITY	02102024			5057001 CONCESSION LIGHTS	02/29/2024	8.17
MONROE CITY	02102024			5050001 ROPING ARENA	02/29/2024	15.87
MONROE CITY	02102024			5057200 TENNIS COURTS	02/29/2024	20.93
MONROE CITY	02102024			5049701 CANYON VIEW PARK	02/29/2024	9.92
MONROE CITY	02102024			5049600 ROPING ARENA	02/29/2024	50.45
MONROE CITY	02102024			5057101 BALL PARK RESTROOM	02/29/2024	12.42
MONROE CITY	02102024			5005201 LION PARK RESTROOM	02/29/2024	214.04
MONROE CITY	02102024			5058001 SPLASH PAD	02/29/2024	0.23
MONROE CITY	02102024			5005001 LIONS STAGE	02/29/2024	1.27
						\$380.35
10.6446 - SUNDRY						
SUPERTREES	104222			TREES FOR LION'S PARK	03/04/2024	640.00
10.6713 - EMPLOYEES BENEFITS						
Public Employees Health Progra	0124058950				03/22/2024	16.82
Utah Local Government Trust	3282024			WORKERS COMP	03/28/2024	20.54
						\$37.36
10.6723 - TRAVEL						
SHELLY MONROE	TRAVEL 3/27/20			TRAVEL TO LIBRARY TRAINING	03/27/2024	163.48
10.6729 - UTILITIES						
MONROE CITY	02102024			5004001 LIBRARY	02/29/2024	59.34
10.6813 - EMPLOYEES BENEFITS						
Public Employees Health Progra	0124058950				03/22/2024	16.81
Utah Local Government Trust	3282024			WORKERS COMP	03/28/2024	20.54
						\$37.35
10.6824 - SUPPLIES						
AMERICAN LEGION POST #37	FLAGS FOR CE			FLAGS FOR CEMETERY	03/27/2024	260.00
10.6829 - UTILITIES						
MONROE CITY	02102024			5018002 CEMETERY MAIN	02/29/2024	55.24
MONROE CITY	02102024			5018001 CEMETERY SHOP	02/29/2024	0.58
						\$55.82
10.6852 - VETERANS MEMORIAL						
AMERICAN LEGION POST #37	362024			FLAGS FOR CEMETERY VETERAN ME	03/06/2024	160.00
51.4013 - EMPLOYEES BENEFITS						
Public Employees Health Progra	0124058950				03/22/2024	2,058.37
Utah Local Government Trust	3282024			WORKERS COMP	03/28/2024	75.31
						\$2,133.68
51.4029 - UTILITES						
MONROE CITY	02102024			5047001	02/29/2024	160.56
MONROE CITY	02102024			5045001 TREATMENT PLANT	02/29/2024	10.88
MONROE CITY	02102024			5048001 WELLHOUSE	02/29/2024	49.63
						\$221.07
53.2410 - CUSTOMERS' DEPOSITS						
ALLEN, VICTORIA	RFD 2217003.03			Deposit Refund: 2217003 - ALLEN, VICT	03/01/2024	200.00
ANDERSON, KARLIE & STEVE	RFD 1111601.03			Deposit Refund: 1111601 - ANDERSON,	03/01/2024	33.51
BRADSHAW, SHERI	RFD 3049014.03			Deposit Refund: 3049014 - BRADSHAW,	03/01/2024	90.31
BURROWS, CHARLES	RFD 4028032.03			Deposit Refund: 4028032 - BURROWS,	03/01/2024	200.00
HALL, GARY L	RFD 3097003.03			Deposit Refund: 3097003 - HALL, GARY	03/01/2024	200.00
MCCONKEY, DANIEL	RFD 3035504.03			Deposit Refund: 3035504 - MCCONKEY,	03/01/2024	200.00
MCTEER, TAMARA	RFD 4129804.03			Deposit Refund: 4129804 - MCTEER, TA	03/01/2024	200.00
TOBLER, GAVIN	RFD 4046007.03			Deposit Refund: 4046007 - TOBLER, GA	03/01/2024	200.00
						\$1,323.82
53.4013 - EMPLOYEES BENEFITS						
Public Employees Health Progra	0124058950				03/22/2024	7,594.89
Utah Local Government Trust	3282024			WORKERS COMP	03/28/2024	122.27
						\$7,717.16
53.4023 - TRAVEL						
DOWELL, CHRIS	362024			TRAVEL TO SCHOOL	03/06/2024	125.00
DOWELL, CHRIS	3122024			TRAVEL TO SCHOOL	03/12/2024	125.00
DOWELL, CHRIS	3202024			TRAVEL TO SCHOOL	03/20/2024	125.00
DOWELL, CHRIS	TRAVEL TO SCH			TRAVEL TO SCHOOL	03/27/2024	125.00
JOHN DRAPER	3122024			TRAVEL TO IPSA	03/12/2024	268.00
JOHN DRAPER	3122024			TRAVEL/MEALS	03/12/2024	14.00
JOSEY PARSONS	UAMPS 3 2024			UAMPS TRAVEL/MEALS	03/18/2024	43.00
JOSEY PARSONS	UAMPS 3 2024			UAMPS TRAVEL/MILEAGE	03/18/2024	241.20
						\$1,066.20
53.4024 - SUPPLIES						
US POSTMASTER	MARCH 2024 NE			MARCH 2024 NEWSLETTER	03/25/2024	335.50
US POSTMASTER	MARCH BILLING			MARCH BILLING 2024	03/29/2024	486.39
						\$821.89
53.4039 - POWER PURCHASED-UAMPS						
UAMPS	3222024			DECEMBER 2023 MONTHLY BILLING	03/22/2024	66,074.45

**Monroe City
Payment Approval**

Vendor	Invoice No.	PO Number	Activity No.	Description	Date	Amount
58.4013 - EMPLOYEES BENEFITS						
Public Employees Health Progra	0124058950			EMPLOYEE BENEFITS	03/22/2024	1,235.02
58.4029 - UTILITIES						
MONROE CITY	02102024			5046001 IRRIGATION POND	02/29/2024	34.50
59.4035 - ADMINISTRATIVE SERVICES						
WHITE'S SANITATION	42X00518			RESIDENTIAL TRASH REMOVAL	03/05/2024	11,431.50
WHITE'S SANITATION	42X00518			BIN REMOVAL	03/05/2024	92.25
						\$11,523.75
72.4047 - SUNDRY - FOOTBALL						
BRYAN CASTLE	XC03052024-623			LODGING FOR COACHING TRAINING	03/05/2024	569.51
72.4088 - EQUIPMENT & SUPPLIES - BOYS BASEBALL						
PORTOLITE PITCHING MOUN	8547			PITCHING MOUNDS	03/01/2024	4,058.00
						\$184,180.15

**Monroe City
Payment Approval**

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

MONROE CITY COUNCIL AGENDA REQUEST FORM

(Note: This application must be submitted no less than 4 days prior to the City Council Meeting Date by 11:00 a.m.)

DATE OF COUNCIL MEETING: April 9

WHO IS REQUESTING: Angie Card

PHONE #: 801-623-7263 LENGTH OF TIME REQUESTING: 5-10 min

TITLE OF ITEM ON AGENDA: _____

DETAILED RESON FOR REQUEST & EXPLANATION: (Use additional sheet if needed)

See attached -

We (local residents, owners) are

interested in starting a town

Historic preservation / beautification organization.

Thank you!

Please indicate whether any of the following have been consulted regard this matter:

Zoning Administrator _____ Public Works Director _____ City Council Member ☒ (if so, provide name of member) Erica Sirrine

APPLICATION REQUIREMENTS

1. Application for consideration of any request before the Monroe City Council must be submitted to the Monroe City Office before 11:00 a.m. the Friday prior to the meeting.
2. Application will be submitted to the Mayor for his signature and approval.
3. If you are applying for approval of a Conditional Use Permit, Single Lot spilt, approval of a Subdivision or land use, you must go to Planning Commission first.
4. If you have any questions, please feel free to call the City Office at (435)527-4621.

Approved: _____

Date: _____

(The Monroe City Council meetings are held the 2nd and 4th Tuesday of each month at 7:00 p.m. at the Monroe City Office, 10 N Main)

notes
& plans
today's

develop

identity

branding +

Marketing

Art

Historic preservation

notes
& plans
today's

METRO

Monroe's

Eclectic

Town

Renewal

Organization

MONROE CITY COUNCIL AGENDA REQUEST FORM

(Note: This application must be submitted no less than 4 days prior to the City Council Meeting Date by 11:00 a.m.)

DATE OF COUNCIL MEETING: April 9

WHO IS REQUESTING: Senior citizens Board

PHONE #: 435-612-3129 LENGTH OF TIME REQUESTING: 15 min.

TITLE OF ITEM ON AGENDA: Senior citizen / town community building

DETAILED RESON FOR REQUEST & EXPLANATION: (Use additional sheet if needed)

Requesting support from town concil to
request more prperty from town citizens

Please indicate whether any of the following have been consulted regard this matter:

Zoning Administrator ____ Public Works Director ____ City Council Member ✓ (if so,
provide name of member) Janet Cartright

APPLICATION REQUIREMENTS

1. Application for consideration of any request before the Monroe City Council must be submitted to the Monroe City Office before 11:00 a.m. the Friday prior to the meeting.
2. Application will be submitted to the Mayor for his signature and approval.
3. If you are applying for approval of a Conditional Use Permit, Single Lot spilt, approval of a Subdivision or land use, you must go to Planning Commission first.
4. If you have any questions, please feel free to call the City Office at (435)527-4621.

Approved: _____

Date: _____

(The Monroe City Council meetings are held the 2nd and 4th Tuesday of each month at 7:00 p.m. at the Monroe City Office, 10 N Main)

allison@littlegreenvalley.com

From: Lindsey Ripa Burns <lindseyripaburns@gmail.com>
Sent: Thursday, March 21, 2024 10:59 AM
To: Allison@littlegreenvalley.com
Subject: Apr 9 City Council Meeting

Hey Allison,

Can CUASA get on the agenda for April 9th city council? We would like to discuss:

- Schedule of paragliding events
- Paragliding World Cup opening ceremony
- Using auditorium at the high school or middle school for speaker events

Best,

**RESOLUTION 4 01 24
AMENDING MONROE CITY'S
PERSONNEL POLICY**

We, the governing body of the City of Monroe, a Municipality of the State of Utah, hereby order the following resolution to be adopted and passed this 9th day of April 2024:

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

WHEREAS, the Monroe City Council is authorized to determine policies governing Monroe City employees, and

WHEREAS, the Monroe City Council desires to update the Monroe City Personnel Policy to increase on-call base pay to \$250 per week.

WHEREAS, the Monroe City Council set the effective date with pay period beginning March 23, 2024.

NOW THEREFORE, it is hereby resolved by the City of Monroe, Sevier County, State of Utah that Monroe city desires to adopt an amended Monroe City Personnel Policy as set forth in the attached document.

ADOPTED BY THE MONROE CITY COUNCIL THIS 9TH DAY OF APRIL 2024.

MONROE CITY

By: _____
Johnny C. Parsons, Mayor

ATTEST:

Allison H. Leavitt, City Recorder

Monroe City
Resolution 4 01 2024
Amending Personnel Policy

Monroe, Utah

ORDINANCE 3 1 2024

AN ORDINANCE REPEALING AND REENACTING TITLE 13 “LAND USE” OF THE MONROE CITY CODE, DETAILING THE REGULATIONS, PROCESSES, AND PROCEDURES GOVERNING LAND USES WITHIN THE INCORPORATED BOUNDARIES OF THE CITY; PROVIDING FOR REPEALER AND SEVERABILITY

WHEREAS, §10-9a-501 of Utah Code (as amended) authorizes the legislative body of Monroe City to weigh policy considerations and to enact land use regulations; and;

WHEREAS, pursuant to §10-8-84 of Utah Code (as amended) the legislative body of Monroe City may pass all ordinances and rules, and make all regulations, not repugnant to law, necessary for carrying into effect or discharging all powers and duties conferred by this chapter, and as are necessary and proper to provide for the safety and preserve the health, and promote the prosperity, improve the morals, peace and good order, comfort, and convenience of the City and its inhabitants, and for the protection of property in the City; and

WHEREAS, the Planning Commission held a public hearing on March 19, 2024, where no public comments were received, and unanimously recommended the proposed amendments to Title 13 “Land Use” of the Monroe City Code be forwarded to the City Council for consideration and adoption; and

WHEREAS, the City Council has received and reviewed the Planning Commission’s recommendation and other pertinent information from the public hearing regarding this proposal; and

WHEREAS, upon making the necessary reviews, the City Council finds it to be in the best interest of the health, safety, and welfare of its citizens to make the proposed amendments to Title 13 “Land Use” of the Monroe City Code.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Monroe, Utah:

SECTION 1: Repealer. If any provisions of the Monroe City Code previously adopted are inconsistent herewith, they are hereby repealed.

SECTION 2: Repeal And Reenactment. Title 13 “Land Use” of the Monroe City Code is hereby repealed and reenacted to read as follows as outlined in the attached Exhibit ‘A’.

SECTION 3: Severability. If any section, subsection, sentence, clause, or phrase of this amendment is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this amendment.

SECTION 4: Effective Date. This ordinance, being necessary for the peace, health, and safety of the City shall become effective immediately upon adoption, posting and publication of a Summary on the Utah Public Notice Website according to §10-3-711 of Utah State Code (as amended).

****Signatures On Next Page****

PASSED AND ADOPTED by City Council, this **26th day of March 2024**.

JOHNNY PARSONS, Mayor
Monroe City, Utah

Attest:

ALLISON LEAVITT, City Recorder
Monroe City, Utah

City Council Vote As Recorded:	AYE	NAY	ABSTAIN	ABSENT
Janet Cartwright	_____	_____	_____	_____
Ryan Johnson	_____	_____	_____	_____
Michael Mathie	_____	_____	_____	_____
Perry Payne	_____	_____	_____	_____
Erica Sirrine	_____	_____	_____	_____

RECORDED this _____.

PUBLISHED OR POSTED this _____.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with §10-3-713 of Utah State Code, as amended, I, the City Recorder of Monroe City, hereby certify that the foregoing amendment was duly passed and published or posted at:

- 1) Monroe City Office
- 2) Monroe City Website
- 3) Utah Public Notice Website

on the above referenced dates.

ALLISON LEAVITT, City Recorder
Monroe City, Utah