

NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold its regularly scheduled Council Meeting on Thursday, April 11, 2024, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Councilmember Grange
3. Approval of agenda
4. Approval of minutes of the City Council Meeting – March 27, 2024
5. Agenda Items—
 - A. Public comment period (2 min/person)
 - B. CAPSA presentation on Sexual Abuse Awareness – Konner Simmons
 - C. Consideration for approval of a three-year contract for animal control services – Mayor Hair
 - D. Consideration of ordinance updating City Code related to business licenses – Recorder Twedt
 - E. Consideration of a resolution updating business license fee schedule – Recorder Twedt
 - F. Review of utility adjustments for FY24 Q3 – Treasurer Hobbs
 - G. Budget review for FY24 Q3 – Recorder Twedt
 - H. Cemetery Discussion – Mayor Hair
 - I. Report on P&Z meetings held March 21, 2024 and April 4, 2024 – Development Coordinator Everton
 - J. City Reports: Roads, Parks, Water – Public Works Director Kendrick
 - K. Councilmember reports and other items for future agendas
6. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

This agenda was posted on April 8, 2024, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.



Corey Twedt, Recorder

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
March 27, 2024

PRESENT: David Hair, Clay Wilker, Pamela June, Ryan Zollinger, Jeremy Ward, Chad Kendrick, Corey Twedt, Kara Everton

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for March 27, 2024, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Clay Wilker, Jeremy Ward, and Ryan Zollinger were in attendance with Councilmember Daniel Grange excused.

Opening remarks/Pledge of Allegiance

Councilmember Wilker welcomed everyone to the Council Meeting and led all present in the pledge of allegiance. He then offered a word of prayer.

Approval of agenda

The agenda for the City Council Meeting of March 27, 2024, was reviewed.

Councilmember June moved to approve the agenda for March 27, 2024.

Councilmember Zollinger seconded. Councilmembers June, Wilker, Ward, and Zollinger voted yes with Councilmember Grange excused. (A copy of the agenda is included as Attachment “A”.)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting from March 14, 2024.

Councilmember June motioned to approve the minutes from March 14, 2024.

Councilmember Ward seconded. Councilmembers June, Wilker, Ward, and Zollinger voted yes with Councilmember Grange excused.

Public comment period

Mayor Hair opened the floor for any public comments. No one signed up for the public comment portion of the meeting.

Consideration of a resolution authorizing sewer revenue bonds, series 2024A, in the aggregate maximum repayable principal amount not to exceed \$5,011,000; to finance, in part, sewer system improvements, and related improvements; and related matters

Recorder Twedt reviewed with the Council the resolution and the explanation for the resolution as provided in the staff report. He said the City is planning to close on the

second and last Rural Development Loan and Construction BAN tomorrow. Because the refinance of the \$5,011,000 loan won't happen until April 10, 2024, the Council should approve this resolution temporarily increasing the bond amount. It is for a short time and will result in the same amount of overall bonding as originally planned. This will allow the City to refinance a 1.5% \$5,011,000 loan into a 0% \$1,261,000 loan along with a \$3,750,000 grant. The temporary bond increase is needed because we are not allowed to close and refinance on the same day. The Division of Environmental Quality needs some time between the two events.

Councilmember Ward motioned to approve Resolution 2024-6. Councilmember Wilker seconded. Councilmembers June, Wilker, Ward, and Zollinger voted yes with Councilmember Grange excused. (The approved resolution is included with the minutes as Attachment "B".)

Committee selection of two councilmembers for Boundary Line Adjustment discussions with Providence City

Mayor Hair reviewed the information in the staff report. He said that he would like to assign two councilmembers to be on a committee with Recorder Twedt and Development Coordinator Everton to meet with the representatives selected by Providence City to talk through a potential boundary line adjustment that would move parcels from Millville to Providence and parcels from Providence to Millville.

Mayor Hair said that he would like Councilmembers Wilker and Grange to be the Millville City Council representatives if they are able and willing to serve in this capacity. Mayor Hair said that Councilmember June already spends a lot of time with Planning and Zoning, Councilmember Zollinger is the councilmember over the sewer project and Councilmember Ward is working on the City Celebration.

Councilmember Zollinger pointed out that this committee would just be gathering information and working through details. Any decision would still come back to the full Council for a vote at some point.

Councilmember Wilker said that he was willing to serve on the committee. Mayor Hair said he would reach out to Councilmember Grange who wasn't able to be here tonight. Councilmember June said that she would be willing to be on the committee if Councilmember Grange wasn't able to do so.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "D".)

Councilmember Ward briefly discussed options for displaying quilts for the City Celebration.

Recorder Twedt said that the Celco lawsuit was closed yesterday for failure to prosecute.

Adjournment

Councilmember Zollinger moved to adjourn the meeting. Councilmember Ward seconded. Councilmembers June, Wilker, Ward, and Zollinger voted yes with Councilmember Grange excused. The meeting adjourned at 7:17 p.m.

DRAFT



AGENDA REPORT: ANIMAL CONTROL CONTRACTS

April 11, 2024

Background

Every year, the Cache County Sheriff or a representative comes to the Millville City Council to discuss animal control and the yearly contract for the upcoming fiscal year. This occurred at the City Council meeting held March 14, 2024.

As stated in the included letter from Sheriff Jensen, Millville will be seeing cost increases in our animal control contracts each year for the next three years to account for needed wage increases for Sheriff Department employees. The contract includes a \$2.75 per hour pay increase each year for the next three years. Below is a chart showing the amount for FY24 (existing year) and the next three years that you should consider approving with this new contract:

Fiscal Year	Cost Per Hour	Hours	Total Amount
FY24	\$32.00	118	\$3,776.00
FY25	\$34.75	118	\$4,100.50
FY26	\$37.50	118	\$4,425.00
FY27	\$40.25	118	\$4,749.50

Included Documents

- Letter from Sheriff Jensen
- FY25 – FY27 Contract for Animal Control



CACHE COUNTY SHERIFF'S OFFICE

D. CHAD JENSEN, SHERIFF

Doyle Peck, Lieutenant
Mikelshan Bartschi, Lieutenant
Roy Hall, Lieutenant
Candice Hatch, Lieutenant
Timothy Ramirez, Lieutenant

EMPATHY

FAIRNESS

INTEGRITY

PROFESSIONALISM

RESPECT

RESPONSIBILITY

TRUSTWORTHINESS

March 14, 2024

Dear Mayor,

Attached is the new contract for your Animal Control services. I propose changing from the year-to-year contract we have had in the past to a three-year contract, similar to the patrol contracts.

We moved the Patrol contract renewal to a three-year cycle a couple of years ago. This process has given us some budget certainty and made planning future budgets more predictable and accurate. Budgeting for increased costs seems less painful for all of us if we can address the costs each year rather than a lump sum to catch up. I hope this has been your thoughts and experience as well.

Our office has kept the hourly rate for Animal Control the same for several years. However, our costs have increased, mostly due to wage increases and benefits. With the three-year contract, I'm proposing a \$2.75 an-hour increase each year for the next three years to bring our office to its actual costs.

I'm not proposing an increase in the number of hours unless you and your city see the need for it. As I look over the calls for service and hours provided, I feel the contract hours for each city are where they need to be.

As always, I look forward to your thoughts on this process and the increased rates. I very much appreciate our communications and partnerships.

Starting this month, I will be at all the city/town council meetings to have this discussion. I am always available for you outside a scheduled council meeting as well.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Jensen".

D. Chad Jensen, Sheriff

AN INTERLOCAL AGREEMENT BETWEEN
CACHE COUNTY
AND
MILLVILLE CITY
FOR
ANIMAL CONTROL SERVICES

This AGREEMENT is made and entered into pursuant to Section 11-13-1, Utah Code Annotated, 1953, as amended, commonly referred to as the Interlocal Cooperation Act, by and between Cache County, a body corporate and politic of the State of Utah, hereinafter referred to as "COUNTY", and Millville City, a municipal corporation of the State of Utah, hereinafter referred to as "CITY."

W I T N E S S E T H:

WHEREAS, the CITY is desirous of contracting with the COUNTY for the performance of the hereinafter described animal control functions within its boundaries by the County of Cache through the Sheriff thereof; and

WHEREAS, the CITY and the COUNTY have determined that it is mutually advantageous to each party to enter into this Agreement; and

WHEREAS, it is anticipated that the services provided will be compensated by the CITY on a cost basis as hereinafter set forth and the respective entities have determined and agreed that the said amount is a reasonable, fair and adequate compensation for the providing of such services.

NOW, THEREFORE, in consideration of the promises and in compliance with and pursuant to the terms and provisions of the Interlocal Cooperation Act as herein above set forth, the parties hereby agree as follows:

1. The Cache County Sheriff's Office agrees to furnish all necessary animal control and to enforce State laws and City ordinances within the corporate limits of Millville City, to the extent and in the manner hereinafter set forth.
2. The rendition of such services, the standards of performance, the discipline of deputies, and other matters incident to the performance of such services and the control of personnel so employed shall remain in the COUNTY. In the event of a dispute between the parties as to the extent of duties and functions to be rendered hereunder, or the minimum level or

manner of performance of such services, the determination thereof made by the Sheriff of the COUNTY shall be final and conclusive as between the parties hereto.

3. Without limiting, and in addition to any and all other legal and equitable remedies, the CITY'S Mayor and Council or other representatives, shall have an opportunity to meet and confer with the Sheriff and/or his designated contract representative to discuss any problems arising from its performance, the types of employees who will be performing services under this Agreement, and the anticipated costs for renewing this contract for any successive period(s).
4. It is agreed that the Cache County Sheriff's Office will furnish all animal control services which fall under regular business hours from 8:00 am to 6:00 pm, Monday thru Friday, and all *emergency* animal control services 24-hours per day, to reasonably enforce all state laws, federal statutes as far as they are applicable, and city ordinances as follows:
 - A. Investigate complaints from the public regarding animal bites, nuisance, stray, uncontrolled, dangerous, wild, or diseased *domestic* animals. *Emergency animal control services will include the following: vicious animals, animal bites and traffic hazards involving domestic animals or livestock.*
 - B. Patrol assigned areas, respond to calls for service, and issue citations for violations of animal regulations, ordinances, or laws.
 - C. Impound stray, vicious, or diseased *domestic* animals or *livestock* according to city or state regulations, ordinance, or laws.
 - D. It is agreed that the cost per hour for animal control services shall be determined by the Sheriff and the number of hours of service shall be determined by the CITY. The costs and hours of service are detailed in Exhibit A attached.
 - E. It is agreed that the equipment furnished by the CITY is and shall remain the property of the CITY. If said property is a vehicle it shall be maintained, fueled, and insured by the COUNTY during the period of this Agreement.
5. For the purpose of performing the services provided herein, the COUNTY shall furnish all necessary labor, administration, equipment, uniforms, insignia, and other equipment necessary and incident to full fill animal control function.

6. It is agreed that in all instances where special supplies, stationary, notices, forms, and the like must be issued in the name of the CITY, the same shall be supplied by the CITY at its own expense.
7. For the purpose of performing the services and functions pursuant to this agreement;
 - A. For the purpose of giving official status to the performance thereof, every COUNTY sheriff's deputy and employee engaged in performing any such service and function shall be deemed to be officer or employee of the CITY. For purposes of liability, COUNTY deputies or employees shall not be deemed to be CITY officers or employees and the COUNTY shall be completely responsible for them as provided in paragraphs 8 through 11.
 - B. All sheriff's deputies and employees employed by the COUNTY to perform duties under the terms of this Agreement shall be COUNTY employees, and shall have no right to any CITY pension, civil service, or any other CITY benefits for services provided hereunder.
 - C. The sheriff's deputies and employees to be provided under the terms of this Agreement shall be appointed by the Cache County Sheriff's Office under its normal rules and practices of selection and hiring.
8. Subject to the provisions and limitations of the Governmental Immunity Act of Utah, the CITY shall be responsible for all damages to persons or property that occurs as a result of the negligence or fault of the CITY in connection with the performance of this Agreement. The CITY shall indemnify and save the COUNTY free and harmless from all claims that arise as a result of the negligence or wrongful acts of the CITY, its officers, agents or employees.
9. The CITY shall be responsible and indemnify COUNTY for any costs associated with the housing of impounded animals or any other costs associated with the Animal Welfare Act of Utah.
10. Subject to the provisions and limitations of the Governmental Immunity Act of Utah, the COUNTY shall be responsible for all damages to persons or property that occurs as a result of the negligence or fault of the COUNTY in connection with the performance of this Agreement. The COUNTY shall indemnify and save the CITY free and harmless from all

claims that arise as a result of the negligence or wrongful acts of the COUNTY, its officers, agents, and employees.

11. Except as herein otherwise specified, the CITY shall not be liable for any workers' compensation claim to any COUNTY employee for injury or sickness arising out of his or her employment, and the COUNTY hereby agrees to hold harmless the CITY against any such claim.

12. Unless sooner terminated as provided for herein, this Agreement shall be effective July 1, 2023 and shall run for a one-year period. With the consent of the Millville City Council, this Agreement may be renewable for successive one year periods. The Sheriff shall be the administrator of this Agreement.

In the event the CITY desires to renew this Agreement for any succeeding one year period, the CITY Council, not later than May 1st next preceding the expiration date of this Agreement, shall notify the Sheriff that it wishes to renew the same, whereupon the Sheriff, not later than May 15th, may notify said CITY Council of its determination concerning such renewal together with any readjusted rates as provided in paragraph 14 below, otherwise, such agreement shall finally terminate at the end of such one year period. Notwithstanding the provision of this paragraph hereinbefore set forth, either party may terminate this Agreement at any time by giving 60 days prior written notice to the other party.

13. The CITY agrees to pay the amount set forth in Exhibit A, which is attached hereto and incorporated herein by reference, for the services provided pursuant to this Agreement. The rates in Exhibit A may be readjusted to be effective July 1st of each year, if this agreement is renewed, to reflect the cost of such service as determined by the Sheriff.

14. The CITY agrees to remit the contract amount to the Cache County Executive, 199 North Main Street, Logan, Utah 84321 on or before December 31, 2023. If such payment is not remitted to the County Executive's Office when due, the COUNTY is entitled to recover interest on any unpaid balance at the rate of one percent (1%) per calendar month for each month that any part of the full contract amount remains unpaid.

IN WITNESS WHEREOF, the City of Millville, by approval of the Millville City Council, caused this Agreement to be signed by its Mayor and attested by its Clerk, and the County of Cache has caused this Agreement to be signed by the County Executive and Attested by its Clerk and Keeper of the County Seal, all on the day and year appearing below their respective signatures.

Cache County

Approved as to form and as
Compatible with State law:

Legal Counsel

David Zook, County Executive

Clerk

CITY OF Millville

Approved as to form and as
Compatible with State law:

Legal Counsel

Mayor

City Recorder

EXHIBIT A

This exhibit details the hours contracted for, the cost of those hours, and when they will be delivered. The time frame of the contract will be from July 1, 2024, through June 30, 2027. The cost to furnish a full-time animal control services to Millville City is listed below.

CONTRACT YEAR	CATEGORY	COST PER HOUR	HOUR	AMOUNT
2024-2025	CONTRACT	\$34.75	118	\$4,100.50
2025-2026	CONTRACT	\$37.50	118	\$4,425.00
2026-2027	CONTRACT	\$40.25	118	\$4,749.50



AGENDA REPORT: BUSINESS LICENSES

April 11, 2024

Background

Business License Code Changes

At the City Council meeting on March 14, 2024, there was a brief discussion on the process for review and approval or rejection of business license applications. It was determined at that meeting that it would be good to make a couple of changes. Rather than all business licenses being approved by the City Council in a meeting, it was determined that the majority of the license applications could be reviewed by staff. This will expedite the process for business owners seeking a license. It was also discussed that it would be good to still have the Council review and approve certain business licenses based on specific and clear criteria.

The included code modifications include a process and criteria that staff feels meet the requests from the City Council.

In addition to the proposed code updates, and in an attempt to ensure the Council is aware of everything happening with business licenses, staff is recommending the following. Upon receiving any business license application, staff will send an email with the application to the Mayor and City Council. Staff will then allow one week for review before taking any action to give the Council time to voice any concerns if they have any. After the one-week waiting period, staff will proceed with the application review process unless the application meets the criteria for City Council review in a public meeting.

Also, the Council will continue with the yearly reviews of all licenses before renewal packets are sent out for business license renewals.

Business License Fees

We currently have approximately 130 business licenses in Millville City. Business licenses are time-consuming. The current fee of \$25 per year for a Millville business license was established in 2003. Staff is proposing an increase to \$35 per year. Additionally, the City does not charge a business license fee for home-based businesses that meet the fee-exemption requirements based on impact. There are a LOT of these businesses in Millville. We currently send out renewal applications and spend time on these licenses. The recommendation included in both the proposed ordinance and resolution is to not automatically send out a business license certificate to these fee-exempt businesses. This would save time and money. If any of these fee-exempt businesses need or would like a business license certificate, they may make a request and pay an administrative fee of \$10 to get one.

Included Documents

- Ordinance 2024-2 including a marked-up version of City Code Chapter 5.04 showing proposed revised edits
- Resolution 2024-7 – Business License Fee Schedule

**MILLVILLE CITY
ORDINANCE 2024-2**

**UPDATES TO CITY CODE CHAPTER 5.04 – BUSINESS LICENSES
GENERALLY**

WHEREAS, Millville City has established City Code Chapter 5.04 – Business Licenses Generally, with specific guidelines for business licenses; and

WHEREAS, the Millville City Council wishes to clarify and update the business license application review and approval process;

NOW, THEREFORE, the Millville City Council hereby adopts, passes, and publishes the modifications shown in the included attachment for City Code Chapter 5.04 – Business Licenses Generally.

This ordinance shall become effective on April 11, 2024.

ADOPTED AND PASSED, by the MILLVILLE CITY COUNCIL this 11th day of April, 2024.

MILLVILLE CITY

David Hair, Mayor

ATTEST:

Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Daniel Grange				
Clay G. Wilker				
Pamela June				
Ryan Zollinger				

POSTED: _____

MILLVILLE CITY CODE
TITLE 5 - BUSINESS LICENSES AND REGULATIONS
CHAPTER 5.04 - BUSINESS LICENSES GENERALLY

[5.04.010: DEFINITIONS](#)

[5.04.020: BUSINESS LICENSE REQUIRED](#)

[5.04.030: LICENSE ASSESSOR AND COLLECTOR](#)

[5.04.040: PAYMENT DATES](#)

[5.04.050: PENALTY FOR LATE PAYMENT](#)

[5.04.060: APPLICATIONS FOR LICENSE](#)

[5.04.070: CERTIFICATE](#)

[5.04.080: DISPLAY](#)

[5.04.090: TRANSFER OF LICENSE PROHIBITED](#)

[5.04.100: REVOCATION OR DENIAL OF BUSINESS LICENSE](#)

[5.04.110: BRANCH ESTABLISHMENTS](#)

[5.04.120: JOINT LICENSE](#)

[5.04.130: RECIPROCAL RECOGNITION OF LICENSES](#)

[5.04.140: EXEMPTIONS TO LICENSE](#)

[5.04.150: FEE NOT TO CONSTITUTE UNDUE BURDEN ON INTERSTATE COMMERCE](#)

[5.04.160: ANNUAL FEE SCHEDULE](#)

5.04.010: DEFINITIONS

As used in this title:

BUSINESS: Means and includes all activities engaged in within this municipality carried on for the purpose of gain or economic profit, except that the acts of employees rendering service to employers shall not be included in the term business unless otherwise specifically provided.

EACH SEPARATE PLACE OF BUSINESS: Each separate establishment or place of operation, whether or not operating under the same name, within the municipality, including a home or other place of lodging if the same is held out by advertisements, listings or otherwise as the establishment or place of operation of a person engaging in the business of selling tangible personal property at either retail or wholesale, or both, in the municipality.

EMPLOYEE: The operator, owner or manager of a place of business and any persons employed by such person in the operation of such place of business in any capacity and also any salesperson, agent or independent contractor engaged in the operation of the place of business in any capacity.

ENGAGING IN BUSINESS: Includes, but is not limited to, the sale of tangible personal property at retail or wholesale, the manufacturing of goods or property and the rendering of personal services for others for a consideration by persons engaged in any profession, trade, craft, business, occupation or other calling, except the rendering of personal services by an employee to his or her employer under any contract of personal employment.

PLACE OF BUSINESS: Each separate location maintained or operated by the licensee within this municipality from which business activity is conducted or transacted.

WHOLESALE: A sale of tangible personal property by wholesalers to retail merchants, jobbers, dealers or other wholesalers for resale, and does not include a sale by wholesalers or retailers to users or consumers not for resale, except as otherwise specified.

WHOLESALE: A person doing a regularly organized wholesale or jobbing business and selling to retail merchants, jobbers, dealers or other wholesalers, for the purpose of resale. (Prior code § 9-111)

5.04.020: BUSINESS LICENSE REQUIRED

It shall be a class B misdemeanor for any person to transact, engage in or carry on any business, trade, profession, calling or to operate a vending, pinball or coin operated machine without first receiving the class or type of license required by the municipality. (Prior code § 9-112)

5.04.030: LICENSE ASSESSOR AND COLLECTOR

The ~~recorder is~~ City shall designated and appointed as ex officio assessor of license fees a business license official for this municipality. On receipt of any application for a license, the business license official ~~recorder~~ shall assess the amount due thereon and shall collect all license fees based upon the rate established by resolution. ~~He or she shall enforce all provisions of this title, and shall cause to be filed complaints against all persons violating any of the provisions of this title. All new business license applications will be reviewed and accepted or rejected by the designated business license official with the exception of business licenses located in a residential zone that do not meet the requirements for a home-based business fee exemption as outlined in Section 5.04.160.B of this Chapter. The City Council will review and accept or reject all business license applications that are located in a residential zone that do not meet the requirements for a home-based business fee exemption as outlined in Section 5.04.160.B of this Chapter. All new business licenses applications will be reviewed and accepted or rejected by the city council on a yearly basis in a regularly scheduled council meeting (Ord. 2024-2, 2024: Ord. 2018-4, 2003-1, 2003)~~

5.04.040: PAYMENT DATES

All license fees shall be due and payable as follows, except as may be otherwise provided in the applicable ordinance:

- A. Annual fees shall be payable before each calendar year in advance. The annual license shall date from January 1 of each year and shall expire on December 31 of each year.
- B. Annual fees shall be due on the first day of each calendar year and shall become delinquent and subject to the late penalty if not paid by February 1 each year.
- C. One-half ($1/2$) of annual fee shall be payable for all licenses issued by the municipality pursuant to applications made after July 1 of each year, and licenses issued after July 1 shall expire on the following January 1. Payment shall be due upon the date of application approval. (Ord. 2018-4; Prior code § 9-114)

5.04.050: PENALTY FOR LATE PAYMENT

If any license fee is not paid by February 1, a penalty of fifty percent (50%) of the amount of such license fee shall be added to the original amount thereof. If a license fee is not paid by the last day of February, the total license fees due shall be doubled. If any license fee is not paid by March 31, a new application must be filed with the application fee and any and all late fees. The

business license will be subject to all city, state, and/or federal codes and any other applicable rules and regulations in effect as of the date the new application is filed. (Ord. 2018-4; Prior code § 9-115)

5.04.060: APPLICATIONS FOR LICENSE

- A. All applications for license shall include:
1. The name of the person desiring a license;
 2. The kind of license desired, stating the business, calling, trade or profession to be performed, practiced or carried on;
 3. The class of license desired, if such licenses are divided into classes;
 4. The place where such business, calling, trade or profession is to be carried on, giving the street number if the business, calling, trade or profession is to be carried on in any building or enclosure having such number;
 5. The period of time for which such license is desired to be issued.
- B. In the event that the license application relates to a coin operated machine or device, the application shall identify the machine or device to which it applies and the location thereof. (Prior code § 9-116)

5.04.070: CERTIFICATE

All certificates of license shall ~~have the signature of the~~ be signed by the licensing official and shall contain the following information:

- A. The name of the person to whom such certificate has been issued;
- B. The business name;
- C. A unique business license number;
- D. The term of the license with the commencing date and the date of its expiration;

- E. The place where such business, calling, trade or profession is to be conducted. (Ord. 2024-2, 2024; Ord. 2018-4; Prior code § 9-117)

5.04.080: DISPLAY

- A. Every certificate of license issued under this title shall be posted by the licensee in a conspicuous place upon the wall of the building, room or office of the place of business so that the same may be easily seen. When such certificate of license has expired, it shall be removed by the licensee from such place in which it has been posted, and no certificate of license which is not in force and effect shall be permitted to remain posted upon the wall or any part of any room within the place of business. If the licensee's business is such that a license cannot be displayed due to the transient or mobile nature of the business, then the licensee shall carry the license on his or her person ready to be shown on request by an authorized officer during all such time or times while the licensee is engaged in or pursuing the business for which a license is granted.
- B. In the event the license is for a coin operated machine or device, the certificate shall be attached or displayed in the immediate vicinity of the machine for which it has been issued. (Prior code § 9-118)

5.04.090: TRANSFER OF LICENSE PROHIBITED

No license granted or issued under any ordinance of this municipality shall be assigned or transferred to any other person. It shall not be deemed to authorize any person other than therein named to do business or to authorize any other business, calling, trade or profession than is therein named unless by permission of the governing body. (Prior code § 9-119)

5.04.100: REVOCATION OR DENIAL OF BUSINESS LICENSE

- A. Any license issued pursuant to the provisions of this code or of any ordinance of this municipality may be revoked and any application denied by the governing body because of:
 - 1. The failure of the licensee or applicant to comply with the conditions and requirements of this code or any ordinance of the municipality.

2. Unlawful activities conducted or permitted on the premises where the business is conducted.
-
- B. Prior to the revocation of a license or denial of an application to renew business license, the licensee or applicant shall be given a notice which shall state in substance that the governing body intends to revoke the business license or deny the application to renew, together with the reason or reasons therefor, at a regular or special meeting of the governing body (which shall be at least 10 days and not more than 30 days from the date notice is sent) and that the licensee or applicant has a right to appear, to be represented by counsel, to hear the evidence against him or her, to cross examine witnesses and to present evidence as to why the license should not be revoked or the application denied.
 - C. The preceding subsection shall not apply to applications for licenses for businesses which have not previously been licensed by the municipality, and such applicants need only be informed that their application has been denied. (Prior code § 9-120)

5.04.110: BRANCH ESTABLISHMENTS

A separate license must be obtained for each separate place of business in the municipality and each license shall authorize the licensee to engage only in the business licensed thereby at the location or in the manner designated in such license, provided, that warehouses and distributing places used in connection with or incident to a business licensed under this part shall not be deemed to be separate places of business or branch establishments. (Prior code § 9-121)

5.04.120: JOINT LICENSE

Whenever any person is engaged in two (2) or more businesses at the same location within the municipality, such person shall not be required to obtain separate licenses for conducting each of such businesses, but shall be issued one license which shall specify on its face all such businesses. The license tax to be paid shall be computed at the highest license fee applicable to any of the businesses being conducted at such location. The sale of beer or any other product or service requiring an additional license shall be subject to such additional licensing requirement. Where two (2) or more persons conduct separate businesses at the same location, each such person shall obtain a license for such business and pay the required license tax for such business. (Prior code § 9-122)

5.04.130: RECIPROCAL RECOGNITION OF LICENSES

- A. No license shall be required for operation of any vehicle or equipment in this municipality when:
1. Such vehicle is merely passing through the municipality;
 2. Such vehicle is used exclusively in intercity or interstate commerce.
- B. No license shall be required by section 5.04.160 of this chapter of any person whose only business activity in this municipality is the mere delivery in the municipality of property sold by him or her at a regular place of business maintained by him or her outside the municipality where:
1. Such person's business is at the time of such delivery licensed by the Utah municipality or county in which such place of business is situated; and
 2. The authority licensing such business grants to licensees of this municipality making deliveries within its jurisdiction the same privileges, upon substantially the same terms as are granted by this section; and
 3. Neither the property delivered nor any of the facilities by which it was manufactured, produced or processed are subject to inspection by authority of this municipality for compliance with health or sanitary standards prescribed by this municipality; and
 4. The truck or other conveyance by which such delivery is made prominently displays at all times a license plate or symbol issued by the licensing authority to evidence such business license. Such plate or symbol shall identify the licensing authority by which it is issued, shall indicate that it evidences a license issued thereby, and shall specify the year or term for which it is effective.
- C. The recorder shall at the request of any person certify a copy of this section to any municipality or county of the state of Utah to which a copy has not previously been certified. (Prior code § 9-123)

5.04.140: EXEMPTIONS TO LICENSE

- A. No license fee shall be imposed on any person engaged in business for solely religious, charitable, eleemosynary or other types of strictly nonprofit purpose which is tax exempt in such activities under the laws of the United States and the state of Utah, nor shall any license fee be imposed on any person engaged in a business specifically exempted from municipal taxation and fees by the laws of the United States or the state of Utah; nor shall any license fee be imposed upon any person not maintaining a place of business within this municipality who has paid alike or similar license tax or fee to some other taxing unit within the state of Utah and which taxing unit exempts from its license tax or fee, by reciprocal agreement or otherwise, businesses domiciled in the city and doing business in such taxing unit.
- B. The license assessor and collector may, with approval of the governing body, enter into reciprocal agreements with the proper officials of other taxing units, as may be deemed equitable and proper in effecting the exemption provided for in subsection A of this section.
- C. ~~No license fee shall be imposed for a home based business unless the combined offsite impact of the home based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone. To be eligible for fee exemption, the home based business must meet the following requirements: ¶¶~~
- ~~¶¶~~
- ~~1. No customers or clients will go to the home. ¶¶~~
- ~~¶¶~~
- ~~2. No large equipment, including trailers, will be stored at the home. ¶¶~~
- ~~¶¶~~
- ~~3. Business operations will not impact the neighbors through loud noise, odors, traffic or other unusual activity. ¶¶~~
- ~~¶¶~~
- ~~Exempt home based businesses are required to complete the business license ¶¶ application and renewal processes. If an exempt home based business wants a business license certificate, an administrative fee shall be assessed as set forth by resolution. and are required to have an active business license certificate. Late fees equal to the amounts required of non exempt businesses to cover clerical costs shall be applied to exempt home based businesses following the schedule and amounts from section 5.04.050 of this chapter. (Ord 2024-2, 2024; Ord. 2018-4, 2018)~~
- D. A business license shall not be required for a business that is operated only occasionally and by an individual who is under eighteen (18) years of age. The City Recorder Council will evaluate the size, frequency, duration, visibility and seasonality of the proposed

business to determine whether the proposed business is considered occasional. (Ord. 2024-2, 2024; Ord. 2017-7, 2017; Prior code § 9-124)

5.04.150: FEE NOT TO CONSTITUTE UNDUE BURDEN ON INTERSTATE COMMERCE

None of the license taxes provided for by section 5.04.160 of this chapter shall be applied as to occasion an undue burden on interstate commerce. In any case, where a license tax is believed by a licensee or applicant for license to place an undue burden upon such commerce, he or she may apply to the license assessor and collector for an adjustment of the tax so that it shall not be discriminatory, unreasonable or unfair as to such commerce. Such application may be made before, at or within six (6) months after payment of the prescribed license tax. The applicant shall, by affidavit and supporting testimony, show information as the license assessor and collector may deem necessary in order to determine the extent, if any, of such undue burden on such commerce. The license assessor and collector shall then conduct an investigation, comparing applicant's business with other businesses of like nature and shall make findings of facts from which he or she shall determine whether the tax fixed by section 5.04.160 of this chapter is discriminatory, unreasonable or unfair as to applicant's business and shall recommend to the governing body a license tax for the applicant in an amount that is nondiscriminatory, reasonable and fair, and if the governing body is satisfied that such license tax is the amount that the applicant should pay, it shall fix the license tax in such amount. If the regular license tax has already been paid, the governing body shall order a refund of the amount over and above the tax fixed by the governing body. In fixing the fee to be charged, the license assessor and collector shall have the power to base the fee upon any method which will assure that the fee assessed shall be uniform with that assessed on businesses of like nature. (Prior code § 9-125)

5.04.160: ANNUAL FEE SCHEDULE

- A. The business, location, trade, calling or profession of every person engaged in a business in this municipality shall pay an annual license fee as set by resolution unless fee exemption is granted as defined below in this section.

- B. No license fee shall be imposed for a home-based business unless the combined offsite impact of the home-based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone. To be eligible for fee exemption, the home-based business must meet the following requirements:

1. No customers or clients will go to the home.
 2. No large equipment, including trailers, will be stored at the home.
 3. Business operations will not impact the neighbors through loud noise, odors, traffic or other unusual activity.
- C. Exempt home-based businesses are required to complete the business license application and renewal processes. If an exempt home-based business wants a business license certificate, an administrative fee shall be assessed as set forth by resolution. Late fees equal to the amounts required of non-exempt businesses to cover clerical costs shall be applied to exempt home-based businesses following the schedule and amounts from section 5.04.050 of this chapter. (Ord 2024-2, 2024; ~~Prior code § 9-211~~)

**MILLVILLE CITY
RESOLUTION 2024-7**

FEE SCHEDULE FOR BUSINESS LICENSES

WHEREAS, on June 5, 2003, a business license fee schedule was adopted by the Millville City Council; and

WHEREAS, the Millville City Council has reviewed the fees for business licenses and determined that updates should be made; and

NOW THEREFORE, be it resolved that the Millville City Council adopts the following business license fee schedule:

- New Licenses
 - \$35 if received by City between January 1 and June 30
 - \$17.50 if received by City July 1 or later
 - \$0 for home businesses that apply for and meet home-based business fee exemption requirements as outlined in City Code 5.04.160.B
- Yearly Renewals
 - \$35
 - \$0 for home businesses that apply for and meet home-based business fee exemption requirements as outlined in City Code 5.04.160.B
 - Late fees apply to all Millville businesses (see City Code 5.04.050)
- Business License Certificate Fee
 - \$10 for replacements
 - Business license certificates will not be automatically provided for home businesses that apply for and meet home-based business fee exemption requirements as outlined in City Code 5.04.160.B. If a certificate is requested, it will be provided for a \$10 administrative fee.

The rates adopted by this resolution are to become effective as of April 11, 2024.

Passed and approved by the Millville City Council, this 11th day of April 2024.

SIGNED:

David Hair, Mayor

ATTEST:

Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Michael Callahan				
Daniel Grange				
Clay G. Wilker				
Pamela June				
Ryan Zollinger				



AGENDA REPORT: BUDGET REVIEW

April 11, 2024

Background

Every quarter, the City Council reviews the fiscal year-to-date budget for an update on revenue and expenses so far in the year.

The budget review at this meeting will include the FY24 budget through the third quarter (July 2023 – March 2024). Staff will review a couple of things that should be discussed that are highlighted and then we can go through anything else the Council wants in as much detail as desired. A full budget review and revision as well as adoption of the FY25 Budget will happen over the next couple of City Council meetings as well.

Included Documents

- FY24 Budget with progress and percentage of the total through Q3

		ORIGINAL	REVIEW	
Account Description		FY24 Budget	FY24 Q3	% of Total
GENERAL	Property Tax	\$157,000	\$138,664	88%
	Sales Tax	\$380,000	\$329,305	87%
	Motor Tax	\$900	\$1,004	112%
	In Lieu Fees - UTV Recreation Fees	\$8,000	\$8,441	106%
	Comcast Franchise	\$10,000	\$7,257	73%
	Energy Sales and Use Tax	\$170,000	\$147,414	87%
	Animal Licenses	\$4,400	\$3,635	83%
	Ambulance / EMS	\$45,000	\$34,803	77%
	Fines / Court	\$2,000	\$268	13%
	Business Licenses	\$2,600	\$2,914	112%
	Sanitation	\$227,000	\$162,488	72%
	9-1-1 Service	\$27,000	\$20,331	75%
	Class "C" Roads	\$135,000	\$200,705	149%
	Appro. Fund Bal. Class "C" Rd	\$0	\$0	100%
	Appropriated Fund Balance	\$0	\$0	100%
	Park Impact Fee	\$32,000	\$15,990	50%
	Park Impact Appropriated FB	\$0	\$0	100%
	Road Impact Fee	\$10,500	\$5,280	50%
	Road Impact Appropriated FB	\$0	\$0	100%
	Restaurant/RAPZ Tax Awarded	\$30,200	\$0	0%
	Youth Council	\$800	\$1,655	207%
	Park Rentals	\$8,000	\$9,375	117%
	Building Permits	\$6,500	\$6,313	97%
	Development Review Fees	\$3,000	\$2,313	77%
	Reimbursed Fees; Eng. & Dev.	\$5,000	\$6,802	136%
	Interest	\$25,000	\$68,677	275%
	COVID Grants (CARES or ARPA)	\$0	\$0	100%
	COG Grant (reimbursement)	\$234,900	\$27,078	12%
Donations	\$200	\$300	150%	
Misc. Revenue	\$100	\$4,660	4660%	
Mass Transit Sales Tax/CVTD	\$36,000	\$0	0%	
TOTAL GENERAL	\$1,561,100	\$1,205,673	77%	

STORM WATER	Charges for Stormwater	\$33,500	\$25,369	76%
	Stormwater Construction Fees	\$1,600	\$2,590	162%
	Interest	\$2,000	\$3,371	169%
	Transfer from General Fund	\$0	\$0	100%
	Appropriated Fund Balance	\$0	\$0	100%
	TOTAL STORMWATER	\$37,100	\$31,330	84%

	ORIGINAL	REVIEW	
Account Description	FY24 Budget	FY24 Q3	% of Total

CPT PROJ.	Interest	\$20,000	\$52,808	264%
	Appropriated Fund Balance	\$0	\$0	100%
	Transfer from General Fund	\$147,200	\$0	0%
	TOTAL CAPITAL PROJECT	\$167,200	\$52,808	32%

WATER & SEWER	Charges for Water Service ...	\$490,000	\$368,053	75%
	Miscellaneous Income	\$14,000	\$8,546	61%
	Interest	\$38,000	\$58,830	155%
	Interest Income (Sewer Loans)	\$270,000	\$190,850	71%
	<u>Water Impact Fee</u>	\$18,300	\$9,150	50%
	Water Connection Fees	\$1,000	\$1,275	128%
	Residential Sewer Fees	\$43,300	\$0	0%
	Charges for Sewer Service	\$19,000	\$223,706	1177%
	<u>Sewer Impact Fee</u>	\$52,500	\$26,280	50%
	Grant Proceeds (Water)	\$0	\$0	100%
	Grant Proceeds (Sewer)	\$0	\$0	100%
	Debt Proceeds (Water)	\$0	\$0	100%
	Debt Proceeds (Sewer)	\$0	\$14,731,000	-%
	Transfer from General Fund	\$0	\$0	100%
	Transfer from Capital Project Fund	\$0	\$0	100%
Appropriated Fund Balance	\$5,764,800	\$0	0%	
TOTAL WATER AND SEWER	\$6,710,900	\$15,841,530	236%	

TOTAL	\$8,476,300	\$17,131,341	202%
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MILLVILLE CITY BUDGET - EXPENSES		ORIGINAL	REVIEW	
Account Description		FY24 Budget	FY24 Q3	% of Total
GENERAL	General Government	\$44,500	\$16,146	36%
	Auditor (General) ...	\$16,000	\$9,361	59%
	Financial Consulting & IT (General) ...	\$14,000	\$11,961	85%
	Insurance (General)	\$20,000	\$19,019	95%
	Elected Officials (General)	\$21,500	\$19,500	91%
	General Non-Category Payroll	\$91,700	\$62,838	69%
	P&Z ...	\$9,500	\$3,159	33%
	Legal (General) ...	\$14,000	\$3,015	22%
	Engineering (General) ...	\$30,000	\$9,129	30%
	Building (General) ...	\$12,500	\$5,355	43%
	Law Enforcement	\$29,000	\$28,792	99%
	Animal Control ...	\$3,800	\$3,776	99%
	Fire	\$29,000	\$0	0%
	First Responders and EMS	\$43,200	\$22,104	51%
	Elections ...	\$7,300	\$0	0%
	Roads - General ...	\$131,200	\$99,295	76%
	Roads Class "C" Regular ...	\$46,000	\$7,756	17%
	Roads Class "C" Capital Outlay	\$0	\$0	100%
	Class "C" Designated Future Use	\$89,000	\$0	0%
	COG Road Project (Reimbursable)	\$234,900	\$97,416	41%
	Road Impact Fee Capital Outlay	\$0	\$0	100%
	Road Impact Fee Designated Future	\$10,500	\$0	0%
	Parks (General) ...	\$136,000	\$120,339	88%
	Parks/Recreation - Other ...	\$17,500	\$9,129	52%
	Park Capital Improv. RAPZ (Reimbursable)	\$31,900	\$0	0%
	Park Impact Fees ...	\$10,300	\$0	0%
	Park Impact Fees - Designated Future	\$21,700	\$0	0%
	Sanitation	\$220,000	\$139,886	64%
	9-1-1 Service	\$27,000	\$19,967	74%
	Disaster Relief	\$4,000	\$0	0%
	Public Safety/Emergency Preparedness ...	\$6,000	\$335	6%
	Youth Council ...	\$5,900	\$3,485	59%
	Designated for Future Use	\$0	\$0	100%
Mass Transit Tax Distribution/CVTD	\$36,000	\$0	0%	
Transfer to Capital Project Fund	\$147,200	\$0	0%	
Transfer to Water-Sewer Fund	\$0	\$0	100%	
TOTAL GENERAL	\$1,648,100	\$711,762	43%	

MILLVILLE CITY BUDGET - EXPENSES		ORIGINAL	REVIEW	
Account Description		FY24 Budget	FY24 Q3	% of Total

STORM WATER	Salaries/Benefits	\$20,800	\$17,983	86%
	Special Dept. Supplies (SW) ...	\$9,000	\$1,919	21%
	Capital Outlay	\$7,300	\$0	0%
	Appropriated for Future Use	\$0	\$0	100%
	TOTAL STORMWATER	\$37,100	\$19,902	54%

CPT PROJECT	Capital Outlay - Gen Government	\$105,000	\$5,850	6%
	Capital Projects	\$0	\$0	100%
	Transfer to Water-Sewer Fund	\$0	\$0	100%
	Designated Future Use	\$62,200	\$0	0%
	TOTAL CAPITAL PROJECT	\$167,200	\$5,850	3%

WATER & SEWER	General (Water) ...	\$64,900	\$35,620	55%
	Salary/Benefit (Water) ...	\$154,500	\$87,144	56%
	Legal (Water) ...	\$10,000	\$1,201	12%
	Engineering (Water)	\$11,000	\$0	0%
	Auditor (Water) ...	\$12,000	\$9,735	81%
	Financial Consulting & IT (Water) ...	\$8,500	\$516	6%
	Insurance (Water)	\$9,000	\$7,963	88%
	Special Department Supplies - Water ...	\$44,000	\$31,615	72%
	Special Department Supplies - Sewer	\$200	\$169	84%
	City Sewer/Nibley	\$12,000	\$4,932	41%
	ARPA	\$118,800	\$118,287	100%
	Sewer Capital Projects	\$6,094,000	\$6,557,405	108%
	Water Bond (2006)	\$92,000	\$91,502	99%
	Bond (2000) - Parker Well	\$45,000	\$33,570	75%
	USDA Sewer Rev Bond Principal	NA	\$14,423,242	-%
	USDA Sewer Rev Bond Interest	NA	\$197,316	-%
	Cap. Facility Rplcmnt Fund Reserve	\$35,000	\$0	0%
Designated for Future Use - Water	\$0	\$0	100%	
Designated for Future Use - Sewer	\$0	\$0	100%	
TOTAL WATER AND SEWER	\$6,710,900	\$21,600,216	322%	

TOTAL	\$8,563,300	\$22,337,729	261%
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MILLVILLE PLANNING COMMISSION MEETING
City Hall - 510 East 300 South - Millville, Utah
March 21, 2024

PRESENT: Garrett Greenhalgh, Lynette Dickey, Bonnie Farmer, Larry Lewis, Darcy Ripplinger, Matt Anderson, Kara Everton, Tara Hobbs, Pam June, Harry Meadows, Rylan Zollinger, Chad Kendrick

Call to Order/Roll Call:

Commissioner Greenhalgh opened the meeting for March 21, 2024, at 8:01 pm. Commissioners Garrett Greenhalgh, Lynette Dickey, Bonnie Farmer, Larry Lewis, Darcy Ripplinger and Matt Anderson were present. Commissioner Rachel Thompson is excused. Development Coordinator Kara Everton was present and took the minutes.

Opening Remarks/Pledge of Allegiance

Commissioner Greenhalgh led all present in the Pledge of Allegiance.

Approval of Agenda

The agenda for the Planning Commission Meeting was reviewed. **Commissioner Lewis moved to approve the agenda for March 21, 2024.** Commissioner Ripplinger seconded. Garrett Greenhalgh, Lynette Dickey, Bonnie Farmer, Larry Lewis, Darcy Ripplinger and Matt Anderson voted in favor. Commissioner Thompson is excused.

Approval of the Minutes of the Previous Meeting

The Planning Commission reviewed the minutes for the Planning Commission Meeting for March 7, 2024. **Commissioner Farmer moved to approve the minutes for the meeting.** Commissioner Dickey seconded. Garrett Greenhalgh, Lynette Dickey, Bonnie Farmer, Larry Lewis, Darcy Ripplinger and Matt Anderson voted in favor. Commissioner Thompson is excused.

5.A. Zoning Clearance- Pool- Lakeview Pools and Spas for Nate Richards at 561 North 260 East

Builders and owners are not present. Commissioner Greenhalgh stated that the homeowners and/or the pool company needs to have the fence installed before deposit is returned.

Commissioner Dickey motioned to approve the zoning clearance for a pool for Lakeview Pools and Spas for Nate Richards at 561 North 260 East.

Commissioner Lewis seconded. Garrett Greenhalgh, Lynette Dickey, Bonnie Farmer, Larry Lewis, Darcy Ripplinger and Matt Anderson voted in favor. Commissioner Thompson is excused.

5.B. Zoning Clearance- Commercial Buildings- 726 West 1940 South, Millville UT

Rylan Zollinger is present. These buildings follow the same pattern and design as the others. Commission told owner to remind tenants to come in for a business license and sign permit.

Commissioner Lewis motioned to approve the zoning clearance for a commercial building located at 726 West 1940 South, Millville UT.

Commissioner Dickey seconded. Garrett Greenhalgh, Lynette Dickey, Bonnie Farmer, Larry Lewis, Darcy Ripplinger and Matt Anderson voted in favor. Commissioner Thompson is excused.

5.C. Other

Commissioner Anderson had a question about the footings and setbacks.

Commissioner Greenhalgh brought up the Baldwin property that the county called him about a zoning clearance. The commission said that it looks like there is an addition on the east side, but they don't remember if that is the original footprint or not. Garrett will follow up with the county.

Commissioner Ripplinger brought up work that is being done on the house on Main Street and . Commissioner Lewis mentioned a house near his that is for sale that they are stripping it and selling as-is. The procedure needs to be that we contact the county to ensure they are getting the proper inspections.

Harry Meadows asked about the sewer lateral line. He contacted BRHD and they said there are specific things that are required. Some of those items are a tracer line, with cleanouts at every turn more than 11-1/2 degrees. Harry wants to know what the process will be for each homeowner. Chad Kendrick said that Franson has a standard for what is required. The homeowner is responsible to get a reputable contractor to install the sewer lateral and all cleanouts installed properly because the sewer line is ultimately the homeowner's responsibility while it's on their property. When the line is installed and connected to sewer line lateral then there is a requirement to get a camera on it to send in.

6. City Council Review

7. Agenda Items/Notes for Next Meeting

8. Calendaring of future Planning Commission Meeting – April 4, 2024, at 8:00 pm

9. Adjournment

Chairman Greenhalgh moved to adjourn the meeting at approximately 8:51 p.m. Bonnie will be gone. Darcy will be gone.

Councilmember Assignments 2024

Councilmember Daniel Grange

- Car Show for City Celebration
- Parks

Councilmember Ryan Zollinger

- Sewer
- School District

Councilmember Clay Wilker

- Ordinance Enforcement
- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control

Councilmember Pamela June

- P&Z
- Youth Council
- Wildfire

Councilmember Jeremy Ward

- City Celebration/Parade
- Trails