

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
March 21, 2024
6:00 p.m.**

PRESENT: D.J. Bott Mayor
 Dave Hipp Councilmember
 Matt Jensen Councilmember
 Ryan Smith Councilmember
 Robin Troxell Councilmember *arrived at 6:02 p.m.*

ALSO PRESENT: Christina Boss City Recorder
 Mike Christiansen City Attorney
 Chris Howard Police Commander
 Tom Kotter Finance Director
 Paul Larsen Community & Economic Development Director
 Mandi McLean Recreation Supervisor
 Tyler Pugsley Public Works Director
 Chad Reyes Police Chief
 Jackie Wardle Recreation Manager

EXCUSED: Dave Jeffries Councilmember
 Derek Oyler City Administrator

Mayor Bott called the meeting to order at 6:00 p.m. Don Rollins gave the reverence period, and the Pledge of Allegiance was recited.

CONSENT

Approval of March 7, 2024 City Council Meeting Minutes

Request to Write-off Utility Accounts Due to Bankruptcy or Being Sent to Collections

A list of accounts totaling \$1,969.98 was presented to be removed from the City’s system due to customers taking out bankruptcy or being sent to collections.

Request to Send Library Accounts to Collections

A list of accounts totaling \$1,266.97 was presented to be sent to collections.

MOTION: A motion to approve the Consent agenda was made by Councilmember Smith, seconded by Councilmember Hipp, and carried unanimously. Councilmember Jensen, aye; Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jeffries, absent.

SCHEDULED DELEGATION

Invitation to Water Master Plan Kick-Off Meeting

As a member of the Box Elder County Water Master Plan Committee, Ms. Holdaway invited Brigham City staff and residents to the April 11th 7:00 p.m. kick off meeting for the County water master plan at the USU Brigham City campus. More information is available by contacting the Bear River Water Conservancy District or Box Elder County.

Economic Dashboard Webpage Presentation

Ms. Holdaway displayed the Chamber’s economic dashboard webpage on the screen and presented snapshots for population, demographics, industry, jobs, wages, education, job skills, housing, and commuting patterns. She explained the population for Brigham City included Perry because population is grouped by zip code. Tremonton included all those in the 84337 zip code.

Mayor Bott announced the Mobile Opioid item was cancelled.

PUBLIC COMMENTS

There were no public comments.

COUNCILMEMBER COMMENTS

Councilmember Hipp – attended the Youth City Council conference and awards. He appreciated the young people making a difference.

Councilmember Troxell – attended the USU Advisory Board meeting where they discussed their annual pickleball tournament and are looking for sponsorships. The money raised goes to fund student scholarships at the Brigham campus.

Councilmember Smith – was looking forward to the fire truck push-in ceremony on Monday.

ACTION ITEMS

Consideration of Resolution Authorizing Letter of Support for Bridor Manufacturing Plant

Mr. Larsen stated the City had been working with Bridor who recently signed a Letter of Intent with the Boyer Company and will be located on the Reeder property. He presented a brief company overview:

- High quality frozen bakery products shipped to the end user for baking
- Estimated \$250 to \$300 million capital investment
- 400 employees at full development
- Inland Port Authority requires companies to support local initiatives and business when possible; requires employee wages to be at least 110% of County average wage

MOTION: Councilmember Troxell made a motion to approve the resolution authorizing a letter of support for Bridor manufacturing plant. The motion was seconded by Councilmember Smith.

Roll Call:	Councilmember Smith	Aye
	Councilmember Troxell	Aye
	Councilmember Jensen	Aye
	Councilmember Hipp	Oui (Aye)
	Councilmember Jeffries	Absent

Consideration of Resolution Amending Recreation Fees

Ms. Wardle came to the table and explained the reason for changing program fees from a flat fee to a fee range was so they would have the ability to offer pricing variations. They also added additional language to the refund policy for clarity. Councilmember Troxell expressed concerns about not having set fees for the public and the effect the fee increase will have on folks. Ms. Wardle explained the fees are set for the public; the ranges are for City personnel, so they know what the fee range is for program variations. She also explained the “red shirts,” temporary staff that officiate and keep scores, have not had a raise since 2008 and the proposed price increases will bump up their wage. Mayor Bott stated the fee increases also cover the increased costs of field maintenance. Mr. Pugsley came forward and stated folks using the recreation programs will pay higher fees so that the rest of the community does not have to subsidize the programs. Ms. McLean explained her fee increase requests only cover staffing and expenditures.

MOTION: Councilmember Smith made a motion to approve the resolution amending recreation fees. The motion was seconded by Councilmember Jensen.

Roll Call:	Councilmember Troxell	Aye
	Councilmember Smith	Aye
	Councilmember Hipp	Aye
	Councilmember Jensen	Aye
	Councilmember Jeffries	Absent

Consideration of Resolution Amending Field Use Fees

Ms. Wardle stated the only changes since the last amendment on February 1st were in paragraph 5 with the addition of the special event permitting process language, and under All Field Practices, a \$5/hour field use practice fee was added.

MOTION: Councilmember Hipp made a motion to approve the resolution amending field use fees. The motion was seconded by Councilmember Jensen.

Roll Call:	Councilmember Jensen	Aye
	Councilmember Troxell	Aye
	Councilmember Smith	Aye
	Councilmember Hipp	Aye
	Councilmember Jeffries	Absent

Consideration of Resolution Amending Pool Fees

Ms. Wardle reviewed the changes.

- Admission fees were increased
- 50 punch pass was removed due to folks not being able to use all passes during the season
- Miscellaneous programs were added, and Aqua Zumba was replaced with Aquatic Fitness
- Refund policy was added

There were discussions about non-resident fees and pool upgrades including a new diving board, improvements to the slide, and lighting.

MOTION: A motion to approve the Resolution amending pool fees was made by Councilmember Hipp and seconded by Councilmember Jensen.

Roll Call:	Councilmember Hipp	Aye
	Councilmember Jensen	Aye
	Councilmember Troxell	Aye
	Councilmember Smith	Aye
	Councilmember Jeffries	Absent

Mayor Bott announced the UTOPIA scheduled delegation would take place at the April 4th City Council meeting.

At 7:03 p.m. the Council adjourned.

MOTION: Councilmember Smith made a motion to adjourn. The motion was seconded by Councilmember Jensen and carried unanimously. Councilmember Jensen, aye; Councilmember Troxell, aye; Councilmember Smith, aye; Councilmember Hipp, aye; Councilmember Jeffries, absent.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the March 21, 2024 City Council Meeting.

Dated this 8th day of April 2024.

Christina Boss

Christina Boss, Recorder