

# Cedar City

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[www.cedarcity.org](http://www.cedarcity.org)

## **CITY COUNCIL MEETING** **APRIL 10, 2024** **5:30 P.M.**

**Mayor**  
Garth O. Green

**Council Members**  
Robert Cox  
W. Tyler Melling  
R. Scott Phillips  
Ronald Riddle  
Carter Wilkey

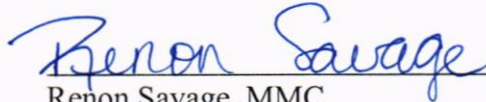
**City Manager**  
Paul Bittmenn

The City Council meeting will be held in the City Council Chambers, 10 North Main, Cedar City, Utah. The City Council Chambers may be an anchor location for participation by electronic means. The agenda will consist of the following items:

- I. Call to Order
  - II. Agenda Order Approval
  - III. Administration Agenda
    - Mayor and Council Business
    - Staff Comment
      - Report on the Wastewater Effluent Reuse Filtration project - AE2S
  - IV. Business Agenda
    - Public Comments
  - V. Public Consent Agenda
    1. Approval of minutes dated March 20 & 27, 2024
    2. Ratify bills dated March 28, 2024
    3. Approve single event alcohol permits for a beer garden at the Spring Fiesta on May 3<sup>rd</sup> and a beer garden at the July Jamboree on July 13<sup>th</sup>. Payten Crawford, Warehouse Bar & Kitchen/Chief Darin Adams
    4. Approve the disposal of City property near the golf course & 900 North. Dave & Michelle Wieber/Randall McUne
    5. Approve a crosswalk across 900 North. Jared Barnes/Ken Nielson
    6. Approve a Memorandum of Understanding with Iron County for the Diamond Z Addition. Ken Nielson
    7. Approve a water rights donation agreement with Son Builders. Paul Bittmenn
    8. Approve a contract with Performance Audio. Paul Bittmenn
- Action – need a motion from a council member to either approve or deny each of the following items:
9. Consider a deferral agreement for frontage improvements in Pasture Lane Subdivision Phase 1. Go Civil/Jonathan Stathis
  10. Consider Final Plat for Pasture Lane Subdivision Phase 1. Go Civil/Randall McUne
  11. Request to re-consider Staff interpretation of master-planned road improvements in Diamonti Subdivision Phase 2. Platt & Platt/Jonathan Stathis

12. Consider a deferral agreement for improvements on 100 East Street and a variance to the Engineering Standards to allow a temporary driveway. Mike Green/Jonathan Stathis
13. Consider a variance to the Engineering Standards for a curb bulb-out in 775 North Street. Mike Green/Jonathan Stathis
14. Consider an ordinance changing the zone from AT to R-3-M for a property near 3400 W South Mountain Drive. Hentstra/Randall McUne
15. Consider the revision of the 2023-2024 fiscal year budget. Jason Norris
16. Consider bids for the Mud Springs Production Well. Jonathan Stathis
17. Consider an ordinance amending 23-9(Q) Residential Short-term Rentals Regarding HOA and CC&R Restrictions. Randall McUne
18. Consider an ordinance amending 23-9(Q) Residential Short-term Rentals Removing Neighbor Notification Requirements. Randall McUne
19. Closed Session – Character, professional competence or physical or mental health of an individual

Dated this 8<sup>th</sup> day of April 2024.

  
Renon Savage, MMC  
City Recorder

#### CERTIFICATE OF DELIVERY:

The undersigned duly appointed and acting recorder for the municipality of Cedar City, Utah, hereby certifies that a copy of the foregoing Notice of Agenda was delivered to the Daily News, and each member of the governing body this 8<sup>th</sup> day of April 2024.

  
Renon Savage, MMC  
City Recorder

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If you are planning to attend this public meeting and due to a disability, need assistance in accessing, understanding or participating in the meeting, please notify the City not later than the day before the meeting and we will try to provide whatever assistance may be required.



**CEDAR CITY**  
**CITY COUNCIL AGENDA ITEM** *Staff*  
**STAFF INFORMATION SHEET**

**To:** Mayor and City Council

**From:** City Engineer

**Council Meeting Date:** April 10, 2024

**Subject:** Report on the Wastewater Effluent Reuse Filtration project.

**Discussion:** AE2S is working on preparing information regarding the various options for a filtration treatment process to improve the water quality of the effluent to Type 1. AE2S has provided preliminary information regarding the various treatment options. The following pages include the information that has been provided so far. Further information will be presented at the City Council meeting on April 10<sup>th</sup>.

## Jonathan Stathis

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**From:** Sam Fankhauser <Sam.Fankhauser@AE2S.com>  
**Sent:** Friday, April 5, 2024 3:04 PM  
**To:** Jonathan Stathis; Garth Green; Eric Bonzo; Ryan Marshall; Paul Bittmenn  
**Cc:** Scott Schaefer; Jayme Klecker; Kelsey Wagner  
**Subject:** [EXTERNAL]: WWTP Filtration Project - Progress Report (2024-04-05)  
**Attachments:** Cedar City WWTP Filtration - Alternatives Analysis (2024-04-05).xlsx

Jonathan,

Our preliminary comparative analysis of alternatives is attached. Here are the highlights...

- Of the seven alternatives identified in our proposal, three of them screened out fairly quickly after discussions with equipment suppliers
  - **Traveling bridge sand filters** require significant maintenance and are considered an 'outdated technology' by suppliers.
  - **Deep bed sand filters** ended up being significantly more expensive than other sand filter technologies without any added benefit.
  - **Microfiltration** had comparable cost to ultrafiltration, but ultrafiltration produced higher quality effluent...so microfiltration was removed from consideration.
- The four remaining technologies have benefit/cost factors that need to be weighed by the City
  - **Pile cloth media filters** is our recommended solution. Best mix of performance, economy, and maintenance.
  - **Sheer cloth media filters** are very comparable to the pile cloth media filters. We could have screened this out earlier but left it in for your consideration. Pile cloth media filters have more local installations, which potentially provides the City with more confidence in its reliability, but truly both are good, economical options.
  - **Upflow continuous backwash sand filters** would make the most sense of all the sand filtration technologies but require a larger footprint and make future expansion difficult. It also was much more expensive than the cloth filter options.
  - **Ultrafiltration** puts the City in the best shape if potable reuse is considered in the future. There is a price tag associated with it though, much higher than the other alternatives.

Please note the summary of the analysis and the weights of the decision criteria. The weighting and scoring can change based on your preferences and perceptions of what's important. Feel free to play around with it to see what alternative comes out on top. These are the criteria to consider...

- **Performance & Reliability (30%):** water quality of effluent, ability to add redundancy to the system, and number of known, local installations. Note that all alternatives meet Type 1 reuse standards.
- **Capital cost (20%):** existing plant modifications, need for additional pumping to maintain plant hydraulics, electrical considerations, building size, etc.
- **Operating cost (20%):** frequency of filter media replacement, power consumption, chemical cleaning, etc.
- **Ease of maintenance (20%):** frequency of filter media replacement, complexity of system if something breaks down, amount of mechanical equipment, sophistication of controls, etc.



- **Flexibility for future expansion (10%):** room for future plant capacity expansion, pre-treatment capability for potable reuse, etc.

There is a large cost disparity between the options, which may be enough to select disc filters without much thought for the others. You save a lot with disc filters because we can fit them into the existing hydraulic profile without adding a new pump station. The only compelling thing about ultrafiltration is its pre-treatment capability for potable reuse. **These are high level estimates at around 10% design so they will change**, but from a comparative analysis standpoint, they portray the cost difference effectively. These cost estimates include engineering and other administrative fees as well.

- Cloth filters: \$3.5M to \$5M (approx.)
- Upflow, continuous backwash sand filter: \$10M (approx.)
- Ultrafiltration: \$14M (approx.)

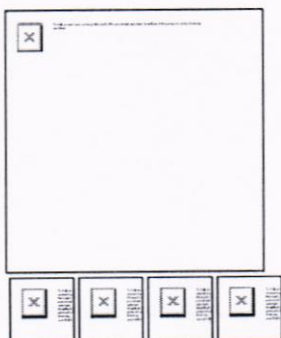
We are working on the draft technical memorandum that details more of this alternatives analysis for your city council workshop next week.

Here are things that need to be addressed that are important for the Preliminary Design Report for DWQ after alternatives analysis is complete...

- Disinfection...we need to achieve the necessary contact time of chlorine. This project will modify use of the contact basin. We will either need to consider part of the distribution system for contact time or increase chlorine concentration.
- Phosphorous...easily addressed through chemical treatment. Important for potential Lake at the Hills discharge.
- Redundancy...the price range for cloth filters is based on how we want to configure filters in order to achieve certain level of redundancy (0% vs. 50% vs. 100%).

Let us know what questions you have!

Thanks,



**Sam Fankhauser, PE**  
**Operations Manager**

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ALTERNATIVES ANALYSIS					
CRITERIA		Pile Cloth Disc Filter (PCDF)	Sheer Cloth Disc Filter (SCDF)	Upflow, Continuous Backwash Sand Filter (UCBSF)	Ultrafiltration (UF)
		SCORE (1-5)	SCORE (1-5)	SCORE (1-5)	SCORE (1-5)
Performance & Reliability	30%	4	3	3	5
Capital Cost	20%	5	5	2	1
Operating Cost	20%	3	3	5	1
Ease of Maintenance	20%	4	4	5	3
Flexibility for Future Expansion	10%	3	3	1	5
Normalized Scores		3.90	3.60	3.40	3.00
Rank		1	2	3	4

	Options 1&2 – Cloth Disc Filters	Option 3 – Sand Filters	Option 4 – Membrane Filters
Technologies	<p>#1 Pile Cloth Disc Filters (PCDF)</p> <p>#2 Sheer Cloth Disc Filters (SCDF)</p>	<p>#3 Upflow Continuous Backwash Sand Filter (UCBSF)</p> <p>Traveling Bridge Sand Filter (TBSF)</p> <p>Note: we advise against this alternative at Manufacturer's recommendation. Requires significant maintenance.</p> <p>Deep Bed Sand Filter (DBSF)</p> <p>Note: we advise against this alternative at Manufacturer's recommendation. Too expensive for plants less than 25 MGD</p>	<p>#4 Ultrafiltration (UF)</p> <p>Microfiltration</p> <p>Note: we advise against this alternative as UF increases performance for nominal cost difference</p>
Proposed Location	East of Secondary Clarifiers (SCs), West of Chlorine Contact Basin (CCB)	<p>North of Chlorine Contact Basin</p> <p>Reserved footprint for future Chlorine Contact Basin expansion <i>or</i></p> <p>East of Bioreactors</p>	East of Secondary Clarifiers, West of Chlorine Contact Basin
Performance & Reliability	<p>Achieve treatment goals in smaller footprint than the alternatives under Option 2.</p> <p>Redundancy</p> <p>PCDF: supplier suggested two 2.4 MGD units. For redundancy, he suggested two 4.8 MGD units (100% redundancy).</p> <p>SCDF: supplier suggested one 4.8 MGD unit. For redundancy, he suggested three (3) 2.4 MGD units (50% redundancy).</p> <p>Installations</p> <p>PCDF: SVWRF, CVWRF, ACSSD, Orem</p> <p>SCDF: Several in TN, TX, FL</p>	<p>Achieve treatment goals (good effluent quality); reliable filtration processes.</p> <p>No redundancy</p> <p>Installations: Park City</p>	<p>Excellent effluent quality; ability to expand/incorporate into indirect or direct potable reuse (future).</p> <p>Five units, each 25% capacity. N+1 units (25% redundancy)</p> <p>Installations: Fargo, ND. No local installs identified at this point.</p>
Cost	<p>No Filter Pump Station required (gravity flow)</p> <p>CCB weirs would need to be modified (lowered) to provide additional head to filtration process.</p> <p>Final Effluent Pump Station pumping may need to increase in frequency/flow to ensure optimal WSE maintained in wet well and upstream CCB (i.e., avoid submerging weirs).</p> <p>Electrical Duct Banks (East of SC2) would require relocation. Temporary power during construction adds cost and complexity.</p> <p>Small Footprint</p> <p>PCDF: 45' x 45' building (approx.)</p> <p>SCDF: 50' x 30' building (approx.)</p> <p>Lowest CAPEX (\$3.5M - \$5M)</p> <p>Minimal OPEX (lowest power use, some chemicals, replace filters 7-10 years)</p>	<p>High head loss through filters. Additional pumping via New Filter Pump Station adds cost and complexity.</p> <p>Minimal changes to current hydraulic profile through SCs and CCBs.</p> <p>Larger footprint required for similar treatment capability as other alternatives; results in:</p> <p>Longer pipe runs</p> <p>Greater excavation and concrete</p> <p>Higher head loss through filters and piping</p> <p>High CAPEX (\$10M), especially for degree of treatment provided compared to Option 3</p> <p>Lowest OPEX (less power use than UF, no chemicals, 20-25 years for sand filter media)</p>	<p>Permeate pumping (provided by UF manufacturer) can provide additional head required to accommodate hydraulic profile, which eliminates the need for a separate Filter Pump Station for this alternative.</p> <p>Minimal changes to current hydraulic profile through SCs and CCBs.</p> <p>Electrical Duct Banks (East of SC2) <b>may</b> require relocation, needs to be evaluated further. Temporary power during construction adds cost and complexity.</p> <p>Site existing power would need to be evaluated further to determine if electrical upgrades required for UF.</p> <p>Minimal excavation and concrete required compared to other alternatives.</p> <p>Small Footprint</p> <p>Highest CAPEX (\$14M)</p> <p>Highest OPEX (most chemicals, most power, replace filters 7-10 years)</p>



Ease of maintenance	<p>Minimal system complexity compared to other alternatives. Routine lubrication on pump. Once a year disk lubrication.</p> <p>Eliminate additional pumping Quick backwash capability. Annual chemical cleaning</p> <p>Replace filters every 7-10 years</p>	<p>Lowest system complexity</p> <p>No chemical cleaning required</p>	<p>Automated operations, including chemical cleaning.</p> <p>Highest system complexity of all alternatives.</p> <p>Routine use of chemicals for clean in place process.</p>
Flexibility for Future Expansion	<p>Future expansion of parallel filter trains in proposed location likely not feasible.</p>	<p>Future expansion possible at location East of Bioreactors, but may not be most efficient use of overall WWTP footprint if Indirect or Direct Potable Water Reuse is planned for future.</p> <p>Potential sacrifice of footprint reserved for other facility improvements to accommodate filter installations.</p>	<p>Excellent effluent quality, ability to expand/incorporate into indirect or direct potable reuse (future).</p> <p>Future expansion in proposed location is feasible.</p>
	<p>Intercept SC effluent pipes for SC1, SC2, and SC3; convey filtrate to CCB via new piping or by tying into existing CCB influent piping</p> <p>Separation of Filtrate through processes: CCB Influent, channels, and effluent must be separated (additional 9'x9'x2' concrete wall will need to be reinstalled at effluent of CCB). This may impact nitrate/ammonia monitoring point; may need to obtain approvals with UDEQ if monitoring point is for compliance.</p> <p>Final Effluent Pump Station pumps and discharge piping manifolds must be separated between Type I and Type II reuse sides.</p> <p>CCB weirs - weir elevations should be reevaluated for the train which will handle peak flows (Type II reuse train) to ensure adequate head, avoid submerging weirs. Initial hydraulic evaluation showed, at higher flows than 3.3 MGD through a single train, CCB influent weir may be submerged. Past drawings show hydraulic profiles with elevations reflecting 2.4 MGD through a single train.</p>	<p><b>Modifications required for All Alternatives</b></p>	

**COUNCIL WORK MINUTES**  
**MARCH 20, 2024**

The City Council held a meeting on Wednesday, March 20, 2024, at 5:30 p.m. in the City Council Chambers, 10 North Main Street, Cedar City, Utah.

**MEMBERS PRESENT:** Mayor Garth O. Green; Councilmembers: Robert Cox; W. Tyler Melling; R. Scott Phillips; Ronald Riddle; Carter Wilkey.

**STAFF PRESENT:** City Manager Paul Bittmenn; City Attorney Randall McUne; City Recorder Renon Savage; Finance Director Jason Norris; City Engineer Jonathan Stathis; Police Chief Darin Adams; Fire Chief Mike Phillips; Public Works Director Ryan Marshall; Wastewater Plant Superintendent Eric Bonzo; City Planner Don Boudreau; Economic Development Director David Johnson.

**OTHERS PRESENT:** Wendy Green, Milton McLelland, Clint Rogers, Tom Jett, Hailey Harris, Riley Harrison, Daniel Christensen, Sadie Hinck, Tyler Romeril, Kim Rindlisbacher, Dallas Buckner, Connie Gonzalez, John Fenn.

**CALL TO ORDER:** Councilman Robert Cox gave the invocation; the pledge was led by Councilman Carter Wilkey.

**AGENDA ORDER APPROVAL:** Councilmember Phillips moved to approve the agenda order; second by Councilmember Melling; vote unanimous.

**ADMINISTRATION AGENDA – MAYOR AND COUNCIL BUSINESS; STAFF**

**COMMENTS:** ■ **Phillips** – I want to thank Brandon Burk and those that read the essays, it is always a highlight. We are continuing to improve things at the airport, we will meet with SkyWest next week. ■ Swear in Hunter Higgs as Patrol Officer I. **Chief Darin Adams** – **Chief Adams** – we have Hunter Higgs who graduated Police Academy last week. **Hunter** – I am from Aurora Utah; I am excited to start and be part of the community and help out. Renon Savage administered the oath of office. Hunter's wife is doing her clinicals for nursing school and is unable to attend, his best friend and mission companion Luke pinned his badge.

**PUBLIC COMMENTS:** there were no public comments.

**CONSIDER LOCAL CONSENT ALCOHOL PERMIT FOR THE PUB SPIRITS & CRAFT KITCHEN. JADEN REARDON & BARRY ORTON/CHIEF DARIN**

**ADAMS: Jaden Reardon & Barry Orton** – we purchased the Pub Craft Kitchen, Cole and Nikki are moving out of the area. They currently have a limited-service license, we want to expand that to a full-service. I have experience serving alcohol responsibly. **Phillips** – you are leaving IG Winery to run the Pub. **Jaden** – yes, we will begin May 1<sup>st</sup>. **Chief Adams** – the backgrounds look good; we give a positive recommendation. **Phillips** – are there liquor licenses available in Utah? **Jaden** – limited licenses are available; it is bar licenses that are not available. Consent.

**CONSIDER THE APPOINTMENT OF MICHELLE CHATWIN AND TYLER**

**GODDARD TO THE CDAAT BOARD. MAYOR GREEN:** Mayor Green – I would like to appoint Michelle Chatwin and Tyler Goddard to the CDAAT Board. I need to add one more. We will release Carmen Aldredge, Jana Leavitt both with 25 years of service and



Allen Bloodworth, I will appoint the following four people. Tanisha Wittwer, Michelle Chatwin, Tyler Goddard and Milt McLelland. Tanisha Wittwer was appointed last week. **Milt McLelland** – I am happy to serve and do what I can. Consent.

**CONSIDER APPROVING FINAL PLAT FOR TEMPLE VIEW COMMONS**

**SUBDIVISION PHASE 1 IN THE VICINITY OF 3100 WEST AND 1600 NORTH.**

**PLATT & PLATT/RANDALL MCUNE:** **Randall** – there were some rollback taxes that had not been paid, they provided documentation today that they have been paid. Everything from the legal side is good. **Phillips** - Temple View Commons, what if something blocks their view from the temple. It follows the general plan. **Wilkey** – is it not a renaming?

**Randall** – it was already far enough along, and it was a name change from Scenic. **Melling** – this distance on the south from the intersection, how are we on that? **Jonathan** – they are following the master plan with the 100-foot right-of-way width. **Melling** – I mean the subdivision inlet. **Jonathan** – it meets current engineering standards. Consent.

**CONSIDER A WATER RIGHT CONTRIBUTION AGREEMENT WITH**

**DEVELOPMENT TEAM, LLC. TYLER ROMERIL/JONATHAN STATHIS:**

**Tyler Romeril**, Development Team LLC – we brought through a proposed agreement a few months ago with some concerns. We met with staff, this provides us the ability to purchase water rights when the market is right, go through change application, meet state requirements, and bank the water rights with the city and use them as needed. We can also assign them if needed. **Melling** – my hold up with the last one was the conservation tier that was so new we didn't have data. It will be a few years before we have good data for that tier, we didn't want to commit to the numbers until we have that data. If we can make changes in the future, I have no problem. **Wilkey** – the .37 is the highest conservation tier. **Tyler** – it is the conservation tier number. **Randall** – there are two illustrations of the .37 in the agreement, but it is just an illustration. **Tyler** – if the city got comfortable with the number we would go and purchase a lot more water rights. **Mayor** – I would love you to buy in area 71 and put it in the Water Conservancy District (WCD) lines. **Melling** – we will get there with data, the WCD did .35, but we need more time before we commit to that. **Phillips** – item 2, the city shall have the burden to bear 2.2. **Tyler** – it is catch all language. We have done everything to meet the requirements. **Randall** – it is after we have the water moved to us through the state process. **Paul** – if we want to move the water after that, the change application would be on us at that time. **Phillips** – Article 4, 2 – development team within 20 days, is that ample time to do that? **Jason** – our preference is that the independent party keep the records, and we double check it with our records. Our preference is we do not do the accounting but match up with what they provide with the engineers. **Paul** – it is to keep both parties in agreement and if not work through the process. **Phillips** – is this a responsibility that we as a city want to take on, it will be additional workload. **Jonathan** – the Engineering Department has done this in the past, it is a spread sheet and crediting water rights and debiting when they are used. It is not that difficult. **Phillips** – Article 7 general provisions 7.06 Entire Agreement and Amendments – this supersedes all other agreements, is this specifically about the water? **Tyler** - yes, it is whatever is promised orally, what is binding is what is written. Consent.

**PUBLIC HEARING TO CONSIDER UPDATING AND AMENDING THE CITY'S SEWER COLLECTION MASTER PLAN. STANTEC/JONATHAN STATHIS:**

**Jonathan** - **Clint Rogers**, Stantec – we were hired to do a sewer master plan update, it was



last done in 2009, so it was due. We started with the model, got into the software, and then updated the model for new development and last year we made sure the model was accurate and then we took the general plan (GP) and population projections and projected growth moving forward. Those projections were calibrated with the water distribution master plan, so the sewer and water master plan are based on the same projections. We looked at the GP and areas zoned and the density for the area and used it to generate projected sewer flows. Page 8 – the sewer system average flow is 3.1 million gallons per day, that is the flow we calibrated. The Wastewater Treatment Plant (WWTP) has a capacity of 4.8 million gallons per day, about 68%. We are looking at the pipes and infrastructure to get the flow to the plant. The first scenario is what do we need in infrastructure, the projections say it is about 15 years away. The other two scenarios, the limit of the city now and the GP, if you fill in all that area you are generating a lot of sewer flows and that is tied to water availability. We didn't want to price infrastructure way out there or limited on water availability. We focus on the next 15 years and the city limit extent, about 40 years. That is the basis of the study.

**Phillips** – this is only sewer collection, not water treatment. **Clint** – yes, Jonathan got the two of us together to use the same data. **Melling** – that expands 18.9 million gallons per day (mgd), that is no agriculture. **Clint** – that is dictated by policy. We look at the flow in the pipe, if we have 50% capacity then we have good capacity, the map #1 green means good, this is the existing condition, your entire system is green, you have really good existing infrastructure, there is a few spots on Airport Road. #2 map, 15 years down the road and your average flow is 4.8 mgd. **Melling** – these factors the County and Enoch input also?

**Clint** - yes. **Melling** – that is the bottleneck on north Midvalley Road. **Clint** – that is flagging yellow, so it won't require a project. There is a line from east to west from Enoch and a city line, we don't believe it is a pinch point. The one flagged is the 4500 West, it is the growth on the south and west all is conveyed on the west side of the valley, the current system with exception of Airport Road is in good shape. That is where the infrastructure identified needs to happen. Growth will happen on the east side. **Phillips** – you are also doing modeling for development for the city. **Clint** – yes, that is based on the current general plan. If a developer wants to increase density, we have an on-call person to run the model and see the effect on the city system. We identified 12 projects to help on the west side, parallel pipelines, upsizing existing lines to address capacity, it is about \$70 million of projects, growth should pay for growth, you should make sure you have appropriate impact fees. **Melling** – I talked with staff, I talked with Mayor Chesnut in Enoch and maybe we should approach Enoch City and Iron County and do a coordinated impact fee study, so those parties pay into that cost also for a plant upgrade and line expansion. **Clint** – the northern line through Enoch, Iron Springs and southern I-15 will trigger the needed increased capacity. There is a build out condition map, there is more red on that map, the undersize capacity creeps to the south. Main, downtown, east bench areas are not flagging capacity issues, since this is 4 years out we identified areas to watch, the projects are dependent on growth. It shows pipe diameter and a lift station for Iron Springs, but that is a good summary of our presentation. **Cox** – what growth percentage did you use? **Clint** – it is 3-4%. **Phillips** – is staff comfortable? **Jonathan** – we have worked with Stantec, and they have done a good job and we are comfortable with the recommendations. **Melling** – where the deficit projected on the west is so far upstream from the plant, have we looked at pretreatment alternatives to remove a good portion of the water at scalping. **Clint** – we discussed that, Iron Springs area is probably a good area for that, but since it is so far out, we didn't feel like pricing a scalping plant at this time. **Tom Jett** – what is scalping. **Clint** – reuse on a microscale, filter out particles and use the water in a type 1 setting for irrigation, it saves pumping costs. It is a mini filter system;



the solids go down the line. **Melling** – what is the cost now for that? **Clint** – it would be about \$20 per gallon, and it is \$10 per gallon at the plant. We felt it was a good idea, but it is too soon. **Wilkey** – can that extend the capacity at the WWTP? **Clint** – you have to be careful, you are still sending the solids, you may have to increase aeration, but the flow would reduce. **Melling** – get the flow to 4.8 but treatment capacity is about 3.5. **Clint** – the last study was done in 2009 and served the city well. With growth I recommend you relook at the plan more frequently; you may want flow meters on the west side that Randy and Eric can watch and see if the flows are coming up and that will help with the sequence of projects. **Phillips** – what are you thinking? **Clint** – 5-10 years. You will see the flows at the WWTP, but where in the system is important. You can buy and install those meters. Pick two or three places and install them. **Paul** – do they have a good longevity? **Clint** – yes, there is a plate and a control in the manhole. You can pull it out periodically and look every 3-4 weeks, it will show where the flows are increasing. **Wilkey** – is the controller the most expensive? **Clint** – yes, but you only need about 3. **Cox** – most of that line is pumped. **Clint** – most is gravity. Watch Iron West area. **Wilkey** – we removed the Hunter Glen station. **Jonathan** – we are in the process. **Clint** – As you get industries watch that area also. **Wilkey** – does the school have a lot of impact on the system. **Clint** – residential balances is out, density can impact. The ones to watch the most are industries; it is more constant peaking different from residential.

**Mayor Green** opened the public hearing. There were no comments. The hearing closed.

**Paul** – this updates the sewer master plan and identifies projects to budget. **Wilkey** – were there here any new lines? **Paul** – \$70 million in projects. If we update the master plan, who do we need to notify. **Clint** – there is a table that lists projects and a map the corresponds, if you want detail, it is on the table and it gives you a cost. We try to break it down into segments. **Melling** – most are in existing rights-of-way. **Clint** – they end up in the roads. **Jonathan** – this went to the Planning Commission prior to the new ordinance going into place. **Paul** – we would not do public notification on upsizing, that is through the subdivision process, if they need a 10” pipe, Jonathan says we need 18” we pay the difference. **Clint** – the sizes are based on the general plan. Action.

**PUBLIC HEARING TO CONSIDER APPROVING A RESOLUTION PROVIDING FOR THE CREATION OF THE POINTE WEST PUBLIC INFRASTRUCTURE DISTRICT AS AN INDEPENDENT BODY CORPORATE AND POLITIC; AUTHORIZING AND APPROVING A GOVERNING DOCUMENT AND AN INTERLOCAL AGREEMENT; AND RELATED MATTERS. GO CIVIL/RANDALL MCUNE;**

**Dallas Buckner**, Go Civil – we brought this a few months ago, we had to address a few things, the CW Group had different entities we had to update that. When we started the project, they controlled all of the land, but they sold the 19 lots and so we had to exempt those out of the PID. Updating the map and getting the title issues resolved is why we are back. **Melling** – without the 19 lots it still pencils out. **Phillips** – the section they sold off, is that where the homes are being built? **Cox** – where you have 19 that don’t have to pay in and the neighbor does, will the lot prices be reduced, or is it relevant. The neighbor has to pay \$50 a month for the road and the other neighbor doesn’t have to pay anything. **Connie Gonzalez** – historically we have seen that throughout the state, it is more common than you think. We had gone through the boundary map, and we had to omit those. We want to respect the 100% rights and in addition we can provide a benefit study for the homeowners. **Cox** – is



there a time frame to look back, have most cost been incurred beyond the 6 months. **Connie** – there is a 6 month lookback once it is set up, phase 1 may not be eligible for reimbursement, the funds will be used for the remaining portion. **Cox** – on the development you can't back charge, they will still pay for the phases down the road. **Connie** - yes. There is a third party that has to make sure they are eligible before the funds are accessed from the Trustee who holds the bond. **Cox** – you can sell lots cheaper because they will pay for the infrastructure. **Wilkey** – you might get more amenities, not necessarily cheaper. There were many conversations, it just makes things happen all at once. **Melling** – or the subdivision doesn't happen at all. **Phillips** – some dates are 2023, do those need to be updated? **Randall** – there may be some dates that need updating, we will go through those before final. Anything with signature or start dates will be reviewed. **Cox** – the concern I have with some in and some out, I guess there are disclosures, why one neighbor pays, and one doesn't.

**Mayor Green** opened the public hearing. There were no comments. The hearing closed.  
Action.

**CONSIDER A GRANT AWARD FROM THE NRCS FOR THE GREENS LAKE DEBRIS BASINS PROJECT. JASON DODDS/JONATHAN STATHIS:** **Jonathan** – this has been before you previously. The grant award is for the environmental assessment and preliminary design work. This is for the Greens Lake dams in the NE portion of the city. #4 will be decommissioned, #2 and #3 will be rebuilt. We are trying to get the \$410,000 grant in place for the environmental and then there will be another for design and one for construction. I am trying to get the final signed documents from NRCS, I will update you at the next meeting. **Phillips**- what will de-commissioning entail. **Jonathan** – remove the structure. That is included in the environmental assessment, but the design and construction will come later. Action.

**CONSIDER PROPOSALS FOR THE GREENS LAKE DEBRIS BASINS REHABILITATION ENVIRONMENTAL ASSESSMENT. JONATHAN STATHIS:** **Jonathan** – this goes with the previous item. For NRCS to move forward the city needs to put out the RFP for the environmental work. We only received one proposal from Jones and DeMille. I think that is because the same people that previously worked on this were with another company and they had previous knowledge. Their proposal came in at the same cost as the NRCS grant, it was \$98 more, and I told them they would not get that. **Phillips** – we pay and then get reimbursed? **Jonathan** – yes. We will do a budget revision in April. **Jason** – it will come out of the city money, and we request reimbursement, it is usually under 90 days. Action.

**Wilkey** - I will disclose that I have a cousin that is a project manager for Jones and DeMille.

**CONSIDER A RESOLUTION APPROVING THE 2024 MUNICIPAL WASTEWATER PLANNING PROGRAM. ERIC BONZO:** **Eric Bonzo**, Wastewater Plant Superintendent – Every year I am required to complete this survey, it is a cumbersome report. See a summary attached as Exhibit "A".

An update on the dewatering project we took on in house, we are moving along, it took some time to get started, my guys stepped up. We have all the cement pedestals poured, the piping in the floors has been cut and regouted in and our sludge pump has been mounted. They



have the pumping on the discharge end completed. We are one spool away from the inlet being complete on the inlet. The automatic valves and flow meters have been installed. It is an impressive project and my guys have done a great job and saved a lot of money. I invite you to come out anytime and take a look at this project **Mayor** - that is interesting, I thought this was bolt on, and this is a lot more. I thought the screw press was going to bolt on to the pipe and foundation. **Eric** - a lot of footprints were put in, and piping in the ground. **Mayor** - this is a huge job. **Wilkey** - this is a second dewatering project. **Eric** - Correct. **Phillips** - who inspects when we do our own work to make sure it meets standards? **Eric** - I do, and engineering does also. **Phillips** - is the State satisfied with that? **Eric** - very much. There is a setback on the delivery of the press and other equipment, it will be here in July. The electrical project will also be that long, we are waiting on the electrical MCC cabinet. Barney Brothers have been out there, they have started doing a bunch of the wiring getting ready. We are ahead of time, and we are way below budget. On the collection side, on the Hunter Glenn lift station, they core drilled at the manhole at the lift station on Monday, today they grouted the pipe in the final pipe, so that project is nearing completion. We have 3 manholes that need to be lined, and we are looking at decommissioning that lift station in about 30 days, and we will have flow headed down 4500 West, that is another great achievement. **Phillips** - you talked about the dry biosolids per year, what do we do with that? **Eric** - we produce an unclassified biosolid, they have to go to the landfill. Because of the process we changed over to in 2014, we don't get the breakdown of the viruses and the bacteria in the digesters because we are feeding them more, so our detention time went from 38 days to 9 days, so we are not meeting our 503 sludge EGS with the EPA or the State to even achieve a class A, we did get to a class B for the soccer field, it is a lot of work because you have to dry them out to a 75% solids, you have to meet a 38% back to attraction reduction, you have to be all your heavy metals, and then you have to meet E.coli of less than 2 million. **Phillips** - that is what you have on the soccer fields? **Eric** - correct, that is a class B biosolids approved through the State and the EPA. We met all of the regulations to do that. **Mayor** - and it has to be fenced for one year. **Eric** - we met state regulations to get to class B, we are ok. **Phillips** - will watering bring back the odor? **Eric** - it will get less and less as time goes on. Once the grass is planted and is growing you won't smell it. Action.

**Tom Jett** - all of us see the shiny police and fire vehicles, very few of us think about what these men and women do for our water/sewer. We need to recognize these people.

**Wilkey** - thank you from Iron Leaders they were amazed at how clean the WWTP is.

**CONSIDER A GRANT AGREEMENT FOR CERTIFIED LOCAL GOVERNMENT**

**(CLG) FUNDING. DON BOUDREAU:** **Jonathan** - the city received a grant award through certified local government funding for historic preservation. This will do a reconnaissance survey to document historical buildings within a certain area. The purpose is to provide a first cut of billings, could be eligible for national historic places. The second is to do a national recognition of the old Jolley's building. **Melling** - does the property owner consent? **Phillips** - he does. **Tom Jett** - what year? **Phillips** - 1903. **Jonathan** - the grant is \$8,500. **Phillips** - this is a good thing, we want to see if there are historic buildings worth registering, they don't go inside the property. **Melling** - I am ok, the hesitancy comes in if we tie the property owners hands. Consent.



**CONSIDER PROPOSALS TO PERFORM A HISTORIC RECONNAISSANCE  
LEVEL SURVEY AND A NATIONAL REGISTER NOMINATION. DON  
BOUDREAU: Phillips** - that is the same as above. Consent.

**CONSIDER A CHANGE ORDER FOR THE DESIGN OF THE CEMETERY  
RENOVATION PROJECT PHASE 2R. JONATHAN STATHIS:** Jonathan – last summer we did construction on Phase 1E for expansion on the west side and Phase 1R renovation on the southeast corner. We would like to start the design on 2R, we have some money left in the budget to get the design done, and you will see proposals in the budget for construction. We know it will be a several year project. Phillips – construction would not happen. Jonathan - we could this summer if it is approved in the budget. Ken Nielson – the Ash trees will go, but new ones will go in and the spruce pine will stay. We have a few spots where we will plant trees in abandoned spots. Phillips – the roads that run east/west is that proposed in the renovation to be resurfaced? Ken – this will have more pavement, asphalt and roads than the last one. Cox – do we allow double deep vaults? Ken - yes. Cox – in the new veterans will have pre vaults double deep installed. Phillips – will we have construction next fall? Ken - we hope so. Jonathan – Civil Science did the design on phase one this will be to allow them to do the next phase. Consent.

**DISCUSS RAP TAX ALLOCATIONS. PAUL BITTMENN:** Paul – we started this discussion in January or February. We collect RAP tax, take 10% and set aside and then 1/3, 1/3, 1/3 is distributed to parks, recreation and arts. The 10% is split in 3rds also and can be allocated depending on the City Council. The discussion has been varied increasing 10%, the 1/3 mechanism, what is your pleasure. Phillips – we went the rounds on this. I think we agreed to an informal consensus that we try and keep P&R whole and help the arts with more organizations coming in the pool. We talked about 1/3 of the 10% of arts and use 5% for allocation and 5% into the preservation funds. Wilkey – the Arts have a hold over more than the other groups. Melling – the current balance for arts is about 5 years of accrual. I am good with that. Cox – they use the city facility. Phillips – yes, that will go to the Heritage Center. Paul - it could go to the library, but they do have a small sinking fund. We can prepare an ordinance. The money will set in the pool and the Council has control over how it is used. Jason – it will not be moving; it will stay there until the council tells us to do something with it. If you want to restrict it to the Heritage renovation it needs to be defined, otherwise it will set in an account unencumbered. Phillips – we know that the concerns in Arts, but it does not address the longer term of how to renovate the major renovation of the Heritage Center. Action.

**DISCUSS IMPACT FEES. PAUL BITTMENN:** Paul – Cedar City started collecting impact fees a long time ago, it is to offset the cost associated with growth on infrastructure. Storm drain, fire police, streets, sewer and water. Our water impact fees are only for infrastructure, not water rights. You have to have a facility plan and show they are growth related; the analysis is to set the ceiling on what we can charge. In 2016 we did impact fee increase, the first in a long time and when we implemented the increase and it was a large increase, the council reduced all the fees by 15% and that is what we charged. The council consistently reauthorized that. In 2020 we commissioned again and kept the 15% decrease. In 2022 we commissioned another partial impact fee fire and storm water and did not incorporate the 15% decrease; it is the maximum. Do you want to keep the discount rate of 15%, or do you want to consider something else, and when do you want to recommission a



study. Something to think about with a new study, tonight you were presented with a sewer collection master plan, and a month or so ago you had a water system master plan, and the last council had the storm drain master plan and I think the transportation master plan. These would all be used and rolled over into the impact fee facility plan, it give us a better picture of where we are going and what our costs are going to be. If you want a new plan, it is a good time to do it with the fresh studies. **Melling** – I agree we need a new study. I think we need to take a serious look at if you have a warehouse with thousands of toilets but only one flushes, it is different than a restaurant. Enoch City had an approach and segregated it by land use and it has pros and cons. **Paul** - transportation only, we did a little of that, in 2016-2017 we carved out institutional uses, SUU, ICSD and assessed them different, that is only transportation. We could look at a different way to charge transportation impact fees for different commercial entities. Sorry I left Parks & Recreation fees out. **Wilkey** - commercial you have 10,000 restaurant and a 10,000-cabinet shop with 3 employees, they would use a lot less water than the restaurant. **Paul** - water and sewer is done by meter size. **Melling** – the compound meters, sometimes you need 6” for fire, but the use is only 1.5”. **Wilkey** – water and sewer are done based on the line size. **Melling** – transportation, if someone is building a subdivision in the boonies, it has a different impact on adding and widening roads, than an infill project. I hear on projects, especially the blue-collar entry-level jobs are treated the same as tourist hubs. **Paul** – you can set up different areas for collection and expenditure of the fees, Cedar City has never done that, it allows us more flexibility to use it where the growth goes, the flexibility to upsize a sewer line with impact fees is very helpful. **Melling** – sewer and storm drain and transportation some, but sewer and storm drain the east side of I-15 as we grow and redevelop, infrastructure is more expensive because you have to cross I-15, transportation we may want to incentivize infill development. The clinic by the reservation, their transportation impact fee was around \$75,000, I would like to see more projects like that. **Wilkey** – if you did a surcharge on transportation if it is more than a half mile away from another, would that charge have to go to that impact alone, or can it be used elsewhere. **Paul** - it would have to be spent in that area and that can be problematic. Impact fees have a shelf life or return them or have a plan as to why to keep. **Wilkey** – I am in support, but would you like to do the entire plan. **Paul** – I looked at the balances and the budget requests and the amount of impact fee eligible projects coming to you, my recommendation is to eliminate the 15% across the board and commission a new study based on the master plan updated. The last one took a long time; part is because we were working on a 2007 sewer master plan and engineering had to do a lot of work to provide the information for the study. **Cox** – the study may translate to a lower cost. **Paul** – I don’t think you would find a lower cost. The last one was around \$60,000. You will see time savings, not dollar savings. **Melling** – I would agree with doing away with discount on residential, I have a hard time with the industrial and commercial because it is so widespread. A lot of those uses we need that we are already charging for on their impact. **Cox** – I agree with Melling, an existing business did an expansion and not employees and they are paying a large sum. **Paul** – they have an impact on road network, hopefully they are having an impact. Police and fire impact fees are not very high. Water, sewer and storm drain impact fees are the largest, commercial adds to that. They don’t pay P&R impact fees. **Mayor** – it is odd to me that development requires more impact on fire, and they are so low. **Paul** - you can probably justify more on fire, but it won’t move it in a large manner. **Wilkey** – we hear \$70 million of sewer collection and a fire station is \$20 million. **Phillips** – I want to say a few things. I support the notion of updating the plan, it is helpful, and we waited too long before. I think if we didn’t do anything right now, I believe we should increase the police, we have



more increase in crime and the 15% on top of police is not significant. All of their funds go to pay for the building, I don't know for how long. **Jason** – the structure, the building and us are all bonded together, they determined how much was for public safety. Cedar City paid it off and fronted the cost of the Police Department. **Paul** – maybe Jason can get you some numbers on the debt. **Jason** - administration does not have an impact fee. **Phillips** – if we don't want to do the full 15% on all, we should go the full 15% for the Police. **Paul** – our most expensive to date cost for the PD is people and equipment and they don't qualify. **Wilkey** - if we don't have a public safety building in plan we can't increase it. I know we are going to get asked by realtors and home builders, if we took out the 15%, what would the additional cost be. **Paul** – we can do that. We would run it past those groups. **Phillips** – thank you, the previous council asked that we visit this on an annual basis. **Paul** – you are in favor of a new facilities plan and analysis, if so, it needs to in the budget. You are in favor of eliminating some or all of the 15% but have discussion with HBA and Real Estate. **Cox** – we are slowing down on building permits. **Paul** - we are not slowing down on building permits; we are actually up. **Mayor** – 940 building permits last year from 700 the previous year. **Wilkey** – would it be beneficial to have a meeting outside the City Council meeting? **Melling** – at this stage, once we get the study back, we will want an open house. With the 15% and talk with each group. **Paul** - do nothing next week. We will prepare some information to add the 15% and take that to the Realtors and the Homebuilders and bring it back next month.

**ADJOURN:** Councilmember Phillips moved to adjourn at 7:25 p.m.; second by Councilmember Melling; vote unanimous.

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Renon Savage, MMC  
City Recorder



CITY COUNCIL 3/20/2024

**UPDATE & SUMMARY OF SEWER COLLECTION SYSTEM & WASTEWATER TREATMENT  
FACILITY FOR THE YEAR 2023**

**SUMMARY OF MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT DWQ 2023**

WASTEWATER COLLECTIONS SYSTEM (Serving Cedar City & Iron County)

- There were 0 sanitary sewer backup overflows for 2023
- Maintained over 271 miles of sewer line and over 4100 manholes
- 50.3 miles of sewer lines were cleaned
- 53.1 miles of sewer lines were videoed
- 1 Major sewer trunkline replacement was completed for a total of over 1,175 ft of new 12" sewer line along with 5 new manholes. 3 manhole rehabilitations
- Maintain and operate 5 Active Sewer Lift Stations
- 278 new residential sewer connections (Cedar City & Iron County)
- 11 new commercial connections
- 973 new people served
- 8,879 effective residential connections (Cedar City & Iron County)
- 1,865 commercial connections (Cedar City & Iron County)
- Total Sewer Connections 10,774

WASTEWATER TREATMENT PLANT: (Serving Cedar City, Enoch, Iron County)

- Approximate Total Population Served: 50,100
- There were 0 bypasses or overflows for 2023
- There were 0 exceedances for DWQ permit effluent limits
- Average Influent flow for 2023, 3.1 MGD
- Average Influent BOD 287 mg/L, Average Effluent BOD 8.6 mg/L
- Average BOD loading in pounds per day, 7,478 lbs.
- Average Influent TSS 275 mg/L, Effluent TSS 3.1 mg/L
- Average TSS loading in pounds per day, 7,223 lbs.
- Average Total Effluent Inorganic Nitrogen 3.8 mg/L
- Produced 992 dry metric tons of unclassified biosolids in 2023
- Pretreatment Program: Within Cedar City, Enoch City, and Iron County. 21 Permitted Industries, 274 Food Service Establishments, 133 Vehicle/Equipment Maintenance and/or Wash Facilities, 25 Dentists w/ amalgam separators, 49 Spill & Slug Control Plans, 216 non-permitted commercial/Industrial users that they inspect and regulate



**COUNCIL MINUTES**  
**MARCH 27, 2024**

The City Council held a meeting on Wednesday, March 27, 2024, at 5:30 p.m. in the City Council Chambers, 10 North Main Street, Cedar City, Utah.

**MEMBERS PRESENT:** Mayor Garth O. Green; Councilmembers: Robert Cox; W. Tyler Melling; R. Scott Phillips; Ronald Riddle; Carter Wilkey.

**STAFF PRESENT:** City Manager Paul Bittmenn; City Attorney Randall McUne; City Recorder Renon Savage; Finance Director Jason Norris; City Engineer Jonathan Stathis; Police Chief Darin Adams; Leisure Services Director Ken Nielson; Public Works Director Ryan Marshall; Economic Development Director David Johnson; Public Relations Gabbie Costello.

**OTHERS PRESENT:** Gerald Van Iwaarden, Tom Jett, Heidi Hailstone, Sherlyn Mullis, Scenic Holdings, Kaio Bloomfield Togiai, Tyler Romeril, Dallas Buckner

**CALL TO ORDER:** Pastor Gerald Van Iwaarden of Westview Christian Church gave the invocation; the pledge was led by Heidi Hailstone, YCC.

**AGENDA ORDER APPROVAL:** Councilmember Phillips moved to approve the agenda order; second by Councilmember Melling; vote unanimous.

**ADMINISTRATION AGENDA – MAYOR AND COUNCIL BUSINESS; STAFF**

**COMMENTS:** ■ **Phillips** – the Airline Advisory Committee has been meeting for several months, we are trying to improve air service, the Essential Air Service contract is up this year and we are working with SkyWest to better things in our community. We met with their executive team and had a productive and positive meeting. They recognize our issues; they have had challenges with pilots since covid. Since January they have started seeing a positive increase in pilots, I was very encouraged. **Mayor** – Mr. Chip Childs a Cedar City resident and the CEO of Sky West was here. **Phillips** – also our United State Representative Celeste Maloy. ■ **Wilkey** – where are we on the assignments on the Youth City Council (YCC). **Phillips** – we did meet, and the Youth Council Members made their selections based on their interests, I will have Natasha send it out and I asked the YCC to reach out to each of you, I don't have all of the meeting times. The assignments have been made and we will go over that on April 8<sup>th</sup>. Heidi – is with Carter, Kyle is with Cox, Sunny is with Phillips. I have asked them to contact you. There will be two with each councilmember since there are ten of them, they are excited to attend when they can. **Wilkey** - do we have dates for our budget meetings? **Paul** – it is on May 7 & 8, it can be moved, Mr. Phillips will be out of town. We have to give you the mayor's budget by the first of May, adopt the tentative budget by the end of May, so we need the meetings sometime in May. April 30<sup>th</sup> & May 1<sup>st</sup> are options. We will get with you to set the dates. **Wilkey** – I saw a social media post, we had a member of the public on 4200 W, Lamplight Subdivision, there is a bus stop for Gateway, she drops her kids off and people are trying to cross 4200 West to get to Iron Springs Elementary. I called the school because the gates are locked, they do open them, and they send a crossing guard out at 4100 West only. The parent was saying every day she has to help the kids from Lamplight over 4200 West, there are not any crosswalks or stop signs. From Hwy 56 to Center Street there is not a crosswalk or stop sign. 4200 West is the only big road they have to cross. Could we put a stop sign on one of those roads to get the kids from Lamplight to the



school. All the kids from the west go through the back gate of the school. The bus stop for Gateway is at 300 North, but if we could do something on 200 North it would be good. At the minimum we should have a crosswalk. Cars drive fast on 4200 West; I would like to have a traffic study. **Riddle** – let's not waste money with a traffic study. **Jonathan** – we can do that in house with the traffic counters and bring it back to the council. **Mayor** – how do people from Burgess Subdivision walk from their homes? **Melling** – once that builds out the neighbors can get together. **Paul** – we are going to close the intersection of Kittyhawk and Bulldog on Friday, we need some repairs to be made. There will still be access over the Coal Creek bridge. **Gabbie Costello**, Community Relations – I have a presentation, I want to show some positive interaction we have had, see attached Exhibit "A". This was posted to the PD's page, they have the most followers, Justin Ludlow does a good job, he was asking people to keep it nice. It is fun to share that RAP tax was used for this renovation, also funds the Arts. We have had concern about street parking, we included it in the newsletter, but also had Officer Ludlow address it. There is a lot of communication, and we got a lot of requests from this video. **Wilkey** – I want to thank you for this one, I brought it up and it was out a week later, thank you. **Gabbie** – if anyone has ideas, let me know. Something new is the nextdoor app, it is a beneficial social media tool, people have to register in the community you live in. It is different than Facebook, these people have to opt in, I am working with the PD on this also. If you have a message to a certain neighborhood, we have that also. We can't see what they are talking about it, only what we post and if they comment on it, they can message us. **Phillips** – we talked about a community survey and doing it on an annual basis to see if we are better, are we trying to do that? **Gabbie** – yes, we closed that in August, I will give you the information soon, there are a lot of open-ended comments. **Phillips** – I want to see where we have improved from year to year.

**PUBLIC COMMENTS:** **Tom Jett** – that is an excellent tool. A few landlords in Cedar City brought something to my attention, an ordinance on the rental application for short-term rentals 23-9(Q) if you have a vacation rental you have to notify everyone within 300 feet, I am not sure it is necessary, I ask that we put it on the agenda next week and have a conversation about that and see what staff and council feels. This provision does not have to go through Planning Commission. **Paul** – Planning Commission has nothing to do with it. **Melling** – I have an Airbnb about 150 feet from me, I was never notified, and it has not impacted me at all. **Phillips** – I have one across the street from me, it is quite busy in the summer, I haven't had issues, but it is a business and I think we should notify. **Tom** – I would like it on the agenda. **Randall** – we do that with Daycares and Short-Term rentals, no other business has to notify.

**CONSENT AGENDA: (1) APPROVAL OF MINUTES DATED MARCH 6 & 13, 2024; (2) RATIFY BILLS DATED MARCH 15, 2024; (3) APPROVE LOCAL CONSENT ALCOHOL PERMIT FOR THE PUB SPIRITS & CRAFT KITCHEN. JADEN REARDON & BARRY ORTON/CHIEF DARIN ADAMS; (4) APPROVE THE APPOINTMENT OF MICHELLE CHATWIN, TYLER GODDARD & MILTON MCLELLAND TO THE CDAAT BOARD. MAYOR GREEN; (5) APPROVE THE FINAL PLAT FOR TEMPLE VIEW COMMONS SUBDIVISION PHASE 1 IN THE VICINITY OF 3100 WEST AND 1600 NORTH. PLATT & PLATT/RANDALL MCUNE; (6) APPROVE A WATER RIGHT CONTRIBUTION AGREEMENT WITH DEVELOPMENT TEAM, LLC. TYLER ROMERIL/JONATHAN STATHIS; (7) APPROVE A GRANT AGREEMENT FOR CERTIFIED LOCAL GOVERNMENT**



**(CLG) FUNDING. DON BOUDREAU; (8) APPROVE PROPOSALS TO PERFORM A HISTORIC RECONNAISSANCE LEVEL SURVEY AND A NATIONAL REGISTER NOMINATION. DON BOUDREAU; (9) APPROVE A CHANGE ORDER FOR THE DESIGN OF THE CEMETERY RENOVATION PROJECT PHASE 2R. JONATHAN STATHIS:** Councilmember Phillips moved to approve the consent agenda items 1 through 9 as written above; second by Councilmember Melling; vote unanimous.

**CONSIDER AN ORDINANCE UPDATING AND AMENDING THE CITY'S SEWER COLLECTION MASTER PLAN. STANTEC/JONATHAN STATHIS:** Jonathan – this was presented last week by Clint Rogers from Stantec, there were a few minor changes, a mistake on two pipe sizes on the map and a few footnotes added, there were no other changes. **Phillips** – was the noticing of the upsizing something we caught as staff? **Jonathan** - we caught it and they made the correction.

Councilmember Melling moved to approve the ordinance updating and amending the City's Sewer Collection Master Plan; second by Councilmember Cox; roll call vote as follows:

Robert Cox	-	AYE
Tyler Melling	-	AYE
Scott Phillips	-	AYE
Ronald Riddle	-	AYE
Carter Wilkey	-	AYE

**CONSIDER A RESOLUTION PROVIDING FOR THE CREATION OF THE POINTE WEST PUBLIC INFRASTRUCTURE DISTRICT AS AN INDEPENDENT BODY CORPORATE AND POLITIC; AUTHORIZING AND APPROVING A GOVERNING DOCUMENT AND AN INTERLOCAL AGREEMENT; AND RELATED MATTERS. GO CIVIL/RANDALL MCUNE:** Dallas Buckner, Go Civil – this is the PID we talked about last week. Is the Development Agreement a part of the agreement? **Randall** - yes. **Dallas** - there are two typos that need to be corrected, other than that it is all ok. **Melling** - I don't like these as a policy, but it is tool that's available, and the legislature has approved them.

Councilmember Melling moved to approve the resolution providing for the creation of the Pointe West Public Infrastructure District as an independent body corporate & politic; authorizing and approving a governing document and an interlocal agreement; and related matters with the amendments discussed; second by Councilmember Cox; **Phillips** – in the document it states that the state is not clear as to whether past expenses can be included, much of which the language implies that it is possible, I just want to make sure the city is not being liable for any of the expenses should they not be allowed. **Randall** – No, in the end much of that is deciding what fits and what doesn't fit, it is going to come down to the banks and everything they have to sign off. If they don't meet the requirements, they won't get the funding. We will not track these, if they try and put things in that are not there. **Paul** - we are not on the hook for any of their infrastructure. The vote on the is as follows:

AYE	<u>5</u>
NAY	<u>0</u>



ABSTAINED:0

**CONSIDER A GRANT AWARD FROM THE NRCS FOR THE GREENS LAKE DEBRIS BASINS PROJECT. JASON DODDS/JONATHAN STATHIS:**

**Jonathan** – I was able to touch base with Jason Dodds, we don't have the signed award, we may have it later this week, we can table it for the next meeting. **Cox** – will you have time. **Paul** - table it until we have everything from NRCS. **Melling** – should we have a special meeting next week. **Phillip** – we know the costs. **Jonathan** - yes, we are just waiting for the signed documents. **Cox** - can we approve it if the documents are signed. **Paul** – there may be grammatical changes, not substance. **Phillips** - we know the dollar amount and it is fully refundable. **Randall** - if it is changed we can bring it back.

Councilmember Cox moved to approve the grant award from the NRCS for the Greens Lake Debris Basins project subject to getting the signed documents from NRCS; second by Councilmember Riddle; vote unanimous.

**CONSIDER PROPOSALS FOR THE GREENS LAKE DEBRIS BASINS REHABILITATION ENVIRONMENTAL ASSESSMENT. JONATHAN STATHIS:**

**Jonathan** – we received the proposal from Jones and DeMille for \$410,000, this can be approved subject to having the signed documents from NRCS.

Councilmember Melling moved to approve the proposal from Jones & DeMille in the amount of \$410,000 contingent upon approval and signing from NRCS; second by Councilmember Wilkey; vote unanimous.

**CONSIDER A RESOLUTION APPROVING THE 2024 MUNICIPAL WASTEWATER PLANNING PROGRAM. ERIC BONZO:**

Councilmember Wilkey moved to approve the resolution approving the 2024 Municipal Wastewater Planning Program; second by Councilmember Melling; vote as follows:

AYE	<u>5</u>
NAY	<u>0</u>
ABSTAINED:	<u>0</u>

**CONSIDER AN ORDINANCE AMENDING SECTION 39-I-6, RAP TAX**

**ALLOCATIONS. PAUL BITTMENN:** **Paul** – with the discussion last week we provided you an ordinance in the packet.

Councilmember Phillips moved to approve the ordinance amending Section 39-I-6, RAP Tax Allocations; second by Councilmember Melling; roll call vote as follows:

Robert Cox	-	AYE
Tyler Melling	-	AYE
Scott Phillips	-	AYE
Ronald Riddle	-	AYE
Carter Wilkey	-	AYE



**CLOSED SESSION – CHARACTER, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL:** Councilmember Phillips moved to go into closed session at 6:12 p.m.; second by Councilmember Melling; roll call vote as follows:

Robert Cox	-	AYE
Tyler Melling	-	AYE
Scott Phillips	-	AYE
Ronald Riddle	-	AYE
Carter Wilkey	-	AYE

**ADJOURN:** Councilmember Phillips moved to adjourn at 8:22 p.m.; second by Councilmember Melling; vote unanimous.

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Renon Savage, MMC  
City Recorder



**CITY COUNCIL CLOSED SESSION**  
**MARCH 27, 2024**

The City Council held a closed session on Wednesday, March 27, 2024, at 6:15 p.m. in the Council Chambers at the City Office, 10 North Main, Cedar City, Utah.

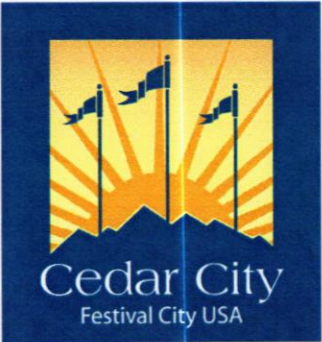
**MEMBERS PRESENT:** Mayor Garth O. Green; Councilmembers: Robert Cox; W. Tyler Melling; Scott Phillips; Ronald Riddle; Carter Wilkey.

**STAFF PRESENT:** City Manager Paul Bittmenn; City Attorney Randall McUne; HR Director Natasha Hirschi, Leisure Services Director Ken Nielson, Parks and Outdoor Facilities Division Head Anthony Pearson, Cross Hollows Event Center Manager Scott Christensen, Aquatic Facility Manager Marcie Burrill; Golf Division Head Jared Barnes.

**CHARACTER, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL:**

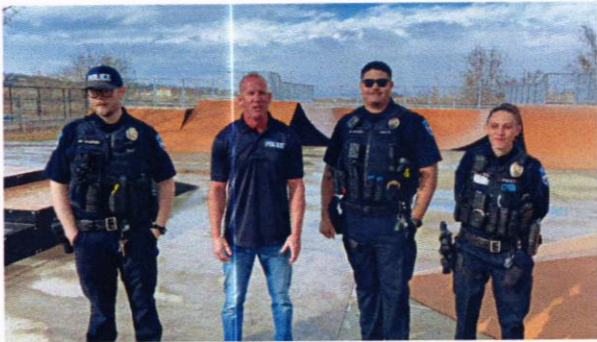
**ADJOURN:** adjourn at 8:22 p.m.





# Social Media Engagement

MARCH 2024



## Positive Feedback about Skate Park at Bicentennial

**Cedar City Police Department**  
Published by Gabbie Costello · March 15 at 12:57 PM ·

The skatepark at Bicentennial is back open! We are asking our community's help to take care of the new equipment and maintain the high-quality work and money that was put into this community amenity. We hope you enjoy the new improvements!

Total Insights  
See more details about your post

Post Impressions






8,729

Post reach

8,064

Engagement

1,195

- **Kent Barney**  
THANK YOU SO MUCH FOR THIS.  
Kids need more opportunities like this. Not less. Especially at-risk youth. This is how our tax dollars are well spent.
- **Stevie Loger**  
Looks amazing 🙌
- To: Like Reply Hide
- **Tricia Jensen**  
Wow, thank you! It's beautiful!
- To: Like Reply Hide
- **Cameo Lindgren Petersen**  
Yay! This is awesome!
- To: Like Reply Hide
- **Shawn N Abby Slaugh**  
Hey ludlow!! You rock. Keep it up everyone. And keep things nice so you can use them!
- To: Like Reply Hide
- **Jerry Womack**  
That's nice! Hope it stays that way!
- To: Like Reply Hide
- **Wayne Hall**  
Respecting the nice facility is a win for all. 🙌
- To: Like Reply Hide

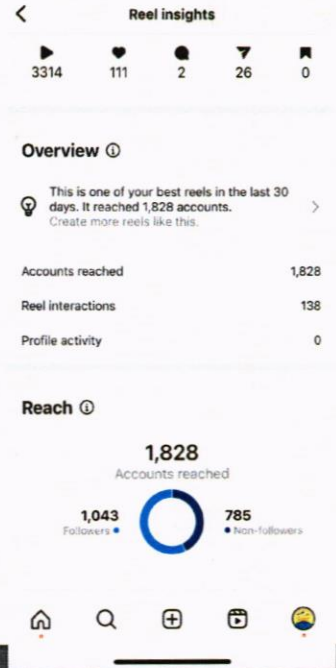


Liked by suustudentlife and 110 others  
officialcedarcity We are thrilled to announce the Exit 59 Skate Park renovation project located at Bicentennial Complex is now complete! 🥳 After being under construction for a month, it is open and ready to be used featuring a new layout with:

- ◆ Strong powder coat steel riding surface
- ◆ Fastener-free surface for smooth riding
- ◆ An intermediate/advanced section with roll-ins and quarter-pipe ramps
- ◆ Pyramid and stairs set in the center, both with rails
- ◆ 3/4 bowl connecting it all together into a launch ramp
- ◆ A beginner section with a small fun box and multiple grind options

📍 Located at: 660 W. 1045 N., Cedar City

This project was majority funded by the RAP Tax and supplemented with capital budget.



## Positive Feedback about Parking Ordinance

**Cedar City Police Department**  
March 14 at 4:30 PM

Overview Comments

Our city ordinances exist to help keep our city nuisance-free so we can maintain high standards in this special place we call home. We often see vehicles left on public streets for an extended period and would like to remind everyone that after 72 hours, vehicles must be moved. After 72 hours, City Ordinance 35-8-1(f) allows Code Enforcement Officers to tow the vehicle at the owner's expense. Abandoned vehicles can be reported on our website at <https://www.cedarcityut.gov/2359/Police>

### Total Insights

See more details about your post.

Post Impressions ⓘ

4,874

Engagement ⓘ

704

- Buck Naegle**  
Glad there doing this. Does this also include parking the wrong direction on side streets? The street I live on I just looked out the door and there are four cars parked the wrong way
- Scott Cleveland**  
72 hrs is very generous! State law is only 48. I know people can be confused or irritated at having their car towed, but it helps keep a city beautiful. This promotes good reviews from tourism, which results in more visitors, resulting in more revenue. More revenue means more attractions, and it's a snowball effect.
- Wayne Hall**  
**Scott Cleveland** 98% of towed vehicles are derelict abandoned, the previous owners aren't confused or irritated, they could care less. It does rid the streets of junk, making the city streets clear to park, plow or resurface.
- Tony Laws**  
**Scott Cleveland** it also means more homeless it also means more garbage in our Canyons because that's where they all live in the summer we need to crack down on this.





The image is a map of Cedar Rapids, Iowa, with neighborhood boundaries highlighted in various colors. A green box on the left contains the Nextdoor logo and overall community statistics. Numerous white callout boxes are placed over different neighborhoods, each providing specific member and household data. The map includes various landmarks such as parks, trails, and local businesses.

nextdoor

4,177 Community Members  
3,387 Claimed Households

Midvalley

Enoch

Members: 52  
Claimed households: 42  
Posts and replies: 10

Flying L Ranches/Gemini

Members: 105  
Claimed households: 87  
Posts and replies: 11

Fiddlers Canyon

Members: 620  
Claimed households: 486  
Posts and replies: 111

Equestrian Pointe

Members: 189  
Claimed households: 146  
Posts and replies: 21

Knoll St

Members: 22  
Claimed households: 17

Cedar City

Members: 11  
Claimed households: 11

Old Town Cedar

Members: 38  
Claimed households: 35  
Posts and replies: 16

W 200 N

Members: 6  
Claimed households: 4

Cedar Meadow

Members: 447  
Claimed households: 38  
Posts and replies: 49

Leigh Hill

Members: 777  
Claimed households: 630  
Posts and replies: 111

Cedar South East

Members: 704  
Claimed households: 589  
Posts and replies: 103

Quichapa Lake

Members: 6  
Claimed households: 4  
Posts and replies: 7



## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amt	Date Paid
<b>ADVANCED ENGINEERING &amp; ENVIRONMENTAL SV</b>					
93283	CC WTR - LCRR ASSISTANCE - CONS	03/12/2024	51-40-255 WATER SYSTEM MAINTENANCE	2,288.50	
Total ADVANCED ENGINEERING & ENVIRONMENTAL SV:				2,288.50	
<b>ALAMO SCIENTIFIC INC</b>					
934871	CCFD - RING REMOVAL KIT	03/08/2024	10-73-450 SPECIAL PUBLIC SAFETY SUPPLIES	3,320.00	
Total ALAMO SCIENTIFIC INC:				3,320.00	
<b>ALL SEASONS GROUNDS MAINTENANCE</b>					
4565	CCC - WEST SNOW REMOVAL FEB 20	02/29/2024	56-40-263 SNOW REMOVAL	962.00	
4565	CCC - EAST SNOW REMOVAL FEB 202	02/29/2024	56-41-263 SNOW REMOVAL	466.00	
Total ALL SEASONS GROUNDS MAINTENANCE:				1,428.00	
<b>ALSCO - AMERICAN LINEN SUPPLY</b>					
LSTG1115088	005510 - WWTP UNIFORM SERV Y24	03/15/2024	53-56-451 UNIFORM SERVICE	32.21	
Total ALSCO - AMERICAN LINEN SUPPLY:				32.21	
<b>AMEN DIESEL INC.</b>					
40076	WWTP - TRANSMISSION REPAIR	03/11/2024	53-56-252 EQUIPMENT MAINTENANCE	1,656.15	
Total AMEN DIESEL INC.:				1,656.15	
<b>AMERICAN EQUIPMENT SYSTEMS LLC</b>					
A001828-IN	CEDCIT - OVERHEAD 5 TON HOIST, IN	01/31/2024	53-56-740 CAP OUTLAY-EQUIPMENT	38,736.25	
Total AMERICAN EQUIPMENT SYSTEMS LLC:				38,736.25	
<b>ARDURRA GROUP INC</b>					
210450-19	CC ARPT - AIP 045 MASTER PLAN	03/07/2024	43-40-310 PROF & TECH SERVICES	6,440.70	
Total ARDURRA GROUP INC:				6,440.70	
<b>ASHDOWN BROTHERS CONSTRUCTION</b>					
9425	CED01 - WASHED SAND	03/07/2024	10-79-738 CAP OUTLAY-STORMWATER	676.43	
Total ASHDOWN BROTHERS CONSTRUCTION:				676.43	
<b>BARNEY BROS ELECTRIC INC</b>					
14933	CCAS - TROUBLESHOOT/REPAIR LIG	03/08/2024	10-76-262 BUILDING & GROUND MAINTENANCE	383.11	
Total BARNEY BROS ELECTRIC INC:				383.11	
<b>BEEHIVE COMMERCIAL REPAIRS LLC</b>					
1324	CC ARPT - HVAC GAS VALVE REPLAC	02/27/2024	24-40-262 BUILDING & GROUND MAINTENANCE	764.00	
1327	CC AQ - EQUIP MAINTENANCE / HVAC	03/12/2024	20-40-252 EQUIPMENT MAINTENANCE	1,160.00	
1329	CC AQ - EQUIP MAINTENANCE / HVAC	03/14/2024	20-40-252 EQUIPMENT MAINTENANCE	2,320.00	
Total BEEHIVE COMMERCIAL REPAIRS LLC:				4,244.00	



Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amt	Date Paid
<b>BIG TOMS PEST CONTROL LLC</b>					
47964	2679 - CCC - QTR PEST CNTRL A,M,J	03/14/2024	10-42-262 BUILDING & GROUND MAINTENANCE	225.00	
Total BIG TOMS PEST CONTROL LLC:				225.00	
<b>BLACKSTONE PUBLISHING</b>					
2145841	167928 - E MATERIALS	03/20/2024	10-87-481 BOOKS-GENERAL COLLECTION	177.14	
Total BLACKSTONE PUBLISHING:				177.14	
<b>BULLOCH'S DRUG</b>					
SIGN IMPROVEME	CC RDA - BULLOCHS,COMFORTS OF	03/22/2024	57-40-633 INCENTIVE-TENANT IMPROVEMENTS	7,315.07	
Total BULLOCH'S DRUG:				7,315.07	
<b>CANDACE NICOLE REID</b>					
MAR 2024	CCC - PUBLIC DEFENDER 23/24	03/31/2024	10-44-310 PROF & TECH SERVICES	4,958.34	
Total CANDACE NICOLE REID:				4,958.34	
<b>CEDAR CITY JUNIOR BALLET</b>					
RAP TAX 23/24 #2	CCC - RAP TAX 23/24 #2 ALLOCATION	03/19/2024	29-40-100 DISTRIBUTIONS TO ARTS	8,750.00	
Total CEDAR CITY JUNIOR BALLET:				8,750.00	
<b>CENGAGE LEARNING/GALE</b>					
84016595	170454 - LBRY BOOKS	03/07/2024	10-87-481 BOOKS-GENERAL COLLECTION	101.21	
Total CENGAGE LEARNING/GALE:				101.21	
<b>CENTURYLINK</b>					
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	56-41-280 TELEPHONE	41.56	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	10-92-280 TELEPHONE	83.12	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	20-40-280 TELEPHONE	124.69	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	24-40-280 TELEPHONE	83.12	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	28-40-280 TELEPHONE	83.12	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	51-40-280 TELEPHONE	41.56	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	52-55-280 TELEPHONE	83.12	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	10-41-280 TELEPHONE	41.58	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	10-42-280 TELEPHONE	41.56	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	10-70-280 TELEPHONE	124.69	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	10-73-280 TELEPHONE	83.12	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	10-76-280 TELEPHONE	41.56	
MAR 2024	O-435-111-6279 457M - MAR 2024	03/07/2024	10-81-280 TELEPHONE	41.56	
Total CENTURYLINK:				914.36	
<b>CHEMTECH-FORD</b>					
24B1978	CC WTR - WATER QUALITY TESTING	03/11/2024	51-40-700 CAP OUTLAY-NONCAPITAL ASSETS	2,045.00	
24C1074	CC WTR - WATER SAMPLES CEDAR C	03/18/2024	51-40-255 WATER SYSTEM MAINTENANCE	25.00	
Total CHEMTECH-FORD:				2,070.00	
<b>CODALE ELECTRIC SUPPLY</b>					
S008445979.001	32786 - CC AQ - LIGHT BULBS	03/22/2024	20-40-252 EQUIPMENT MAINTENANCE	246.00	
Total CODALE ELECTRIC SUPPLY:				246.00	

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amt	Date Paid
<b>COMPLETE PLUMBING SERVICES LLC</b>					
13242	CCHT - RESTROOM / SHOWER PLUM	03/14/2024	10-92-262 BUILDING & GROUND MAINTENANCE	688.00	
Total COMPLETE PLUMBING SERVICES LLC:				688.00	
<b>CURTIS &amp; SONS</b>					
INV801499	C29937 - CCFD - REPLACEMENT HAN	03/12/2024	10-73-252 EQUIPMENT MAINTENANCE	275.41	
INV802632	C29937 - CCFD - FILTER CARTRIDGE	03/15/2024	10-73-252 EQUIPMENT MAINTENANCE	232.74	
INV803330	C29937 - CCFD - CARABINERS	03/19/2024	10-73-450 SPECIAL PUBLIC SAFETY SUPPLIES	400.74	
Total CURTIS & SONS:				908.89	
<b>DELCO WESTERN</b>					
24-0424	CC WTR - CHLORINATOR PARTS	03/14/2024	51-40-255 WATER SYSTEM MAINTENANCE	1,635.30	
Total DELCO WESTERN:				1,635.30	
<b>DOMINION ENERGY</b>					
FEB 2024 AQ/WWT	9165867413 - AQ/WWTP - GAS FEB 20	03/19/2024	20-40-270 UTILITIES-AQUATIC CENTER	23,533.25	
FEB 2024 AQ/WWT	9165867413 - AQ/WWTP - GAS FEB 20	03/19/2024	53-56-270 UTILITIES-SEWER PLANT	16,132.61	
Total DOMINION ENERGY:				39,665.86	
<b>ELITE DOOR &amp; WINDOW INC</b>					
23656	CCAS - KEYLESS ENTRY REPAIR	03/12/2024	10-76-262 BUILDING & GROUND MAINTENANCE	172.00	
Total ELITE DOOR & WINDOW INC:				172.00	
<b>FERGUSON ENTERPRISES, LLC</b>					
1235419	620495 - GAS SAW	03/08/2024	51-40-255 WATER SYSTEM MAINTENANCE	2,850.00	
Total FERGUSON ENTERPRISES, LLC:				2,850.00	
<b>FIREWORKS WEST INTERNATIONALE</b>					
JULY 4, 2024	CCFD - FIRE WORKS FOR JULY 2024	03/21/2024	10-53-680 FIREWORKS	21,388.00	
Total FIREWORKS WEST INTERNATIONALE:				21,388.00	
<b>FLAGSHIP PUBLISHING INC</b>					
27049	CC ARPT - UTAH LIFE 1/3 PG AD FALL	11/15/2023	24-40-220 ADVERTISING	630.00	
Total FLAGSHIP PUBLISHING INC:				630.00	
<b>FORESTRY SUPPLIERS INC</b>					
514878-00	1127750 - WILDLAND EQUIPMENT	03/01/2024	10-73-950 STATE GRANT-WILDLAND FIRE	1,403.57	
514881-00	1127750 - KNIVES	03/04/2024	10-73-611 EMPLOYEE RECOGNITION	1,374.09	
Total FORESTRY SUPPLIERS INC:				2,777.66	
<b>GEM ENGINEERING INC</b>					
28490	CC WWTP - MATERIALS TESTING HU	02/29/2024	52-55-730 CAP OUTLAY-IMPROVEMENTS	2,336.00	
Total GEM ENGINEERING INC:				2,336.00	
<b>GENEVA PIPE COMPANY</b>					
SG426769	CED375 - CATCH BASIN / JOINT MAST	02/28/2024	54-40-253 INFRASTRUCTURE MAINTENANCE	1,557.99	
SG427101	CED375 - RESTOCKING FEE FOR CAT	03/06/2024	54-40-253 INFRASTRUCTURE MAINTENANCE	89.72	



Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amt	Date Paid
Total GENEVA PIPE COMPANY:				1,647.71	
<b>HEALTH EQUITY-HSA</b>					
1MKHIUL - 3-15-24	CCC - 36976 HSA 3-15-24 CNTRB / 1M	03/15/2024	10-83-132 EMPLOYEE INSURANCE	50.00	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	53-56-132 EMPLOYEE INSURANCE	15.75	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	54-40-132 EMPLOYEE INSURANCE	6.75	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	55-40-132 EMPLOYEE INSURANCE	4.50	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	61-40-132 EMPLOYEE INSURANCE	.00	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	20-40-132 EMPLOYEE INSURANCE	6.19	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	24-40-132 EMPLOYEE INSURANCE	4.50	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	28-40-132 EMPLOYEE INSURANCE	15.20	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	30-40-132 EMPLOYEE INSURANCE	2.25	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	51-40-132 EMPLOYEE INSURANCE	27.00	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	52-55-132 EMPLOYEE INSURANCE	9.00	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-83-132 EMPLOYEE INSURANCE	18.00	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-84-132 EMPLOYEE INSURANCE	.00	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-85-132 EMPLOYEE INSURANCE	2.25	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-87-132 EMPLOYEE INSURANCE	6.75	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-90-132 EMPLOYEE INSURANCE	6.45	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-92-132 EMPLOYEE INSURANCE	6.75	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-75-132 EMPLOYEE INSURANCE	6.75	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-76-132 EMPLOYEE INSURANCE	2.25	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-77-132 EMPLOYEE INSURANCE	2.25	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-78-132 EMPLOYEE INSURANCE	9.00	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-79-132 EMPLOYEE INSURANCE	15.75	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-81-132 EMPLOYEE INSURANCE	15.75	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-41-132 EMPLOYEE INSURANCE	18.00	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-42-132 EMPLOYEE INSURANCE	.56	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-44-132 EMPLOYEE INSURANCE	4.50	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-60-132 EMPLOYEE INSURANCE	4.50	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-70-132 EMPLOYEE INSURANCE	85.20	
6I3YJM2	CCC - 36976 HSA MAR 24	03/01/2024	10-73-132 EMPLOYEE INSURANCE	20.25	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	55-40-132 EMPLOYEE INSURANCE	.29	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	61-40-132 EMPLOYEE INSURANCE	.00	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	28-40-132 EMPLOYEE INSURANCE	.73	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	30-40-132 EMPLOYEE INSURANCE	.15	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	51-40-132 EMPLOYEE INSURANCE	1.75	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	52-55-132 EMPLOYEE INSURANCE	.58	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	53-56-132 EMPLOYEE INSURANCE	1.02	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	54-40-132 EMPLOYEE INSURANCE	.44	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-85-132 EMPLOYEE INSURANCE	.15	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-87-132 EMPLOYEE INSURANCE	.44	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-90-132 EMPLOYEE INSURANCE	.29	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-92-132 EMPLOYEE INSURANCE	.44	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	20-40-132 EMPLOYEE INSURANCE	.40	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	24-40-132 EMPLOYEE INSURANCE	.29	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-77-132 EMPLOYEE INSURANCE	.15	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-78-132 EMPLOYEE INSURANCE	.58	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-79-132 EMPLOYEE INSURANCE	1.02	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-81-132 EMPLOYEE INSURANCE	1.02	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-83-132 EMPLOYEE INSURANCE	1.17	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-84-132 EMPLOYEE INSURANCE	.00	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-44-132 EMPLOYEE INSURANCE	.29	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-60-132 EMPLOYEE INSURANCE	.29	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-70-132 EMPLOYEE INSURANCE	5.40	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-73-132 EMPLOYEE INSURANCE	1.31	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-75-132 EMPLOYEE INSURANCE	.44	



Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amt	Date Paid
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-76-132 EMPLOYEE INSURANCE	.15	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-41-132 EMPLOYEE INSURANCE	1.17	
DFIHX9K - TAX YR	CCC - 36976 TAX YEAR CORRECTION	02/21/2024	10-42-132 EMPLOYEE INSURANCE	.04	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-41-132 EMPLOYEE INSURANCE	45.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-42-132 EMPLOYEE INSURANCE	.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-44-132 EMPLOYEE INSURANCE	.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-60-132 EMPLOYEE INSURANCE	.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-70-132 EMPLOYEE INSURANCE	493.28	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	52-55-132 EMPLOYEE INSURANCE	50.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	53-56-132 EMPLOYEE INSURANCE	105.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	54-40-132 EMPLOYEE INSURANCE	150.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	55-40-132 EMPLOYEE INSURANCE	110.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	61-40-132 EMPLOYEE INSURANCE	.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-92-132 EMPLOYEE INSURANCE	.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	20-40-132 EMPLOYEE INSURANCE	.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	24-40-132 EMPLOYEE INSURANCE	50.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	28-40-132 EMPLOYEE INSURANCE	180.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	30-40-132 EMPLOYEE INSURANCE	50.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	51-40-132 EMPLOYEE INSURANCE	217.15	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-81-132 EMPLOYEE INSURANCE	60.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-83-132 EMPLOYEE INSURANCE	212.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-84-132 EMPLOYEE INSURANCE	.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-85-132 EMPLOYEE INSURANCE	46.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-87-132 EMPLOYEE INSURANCE	50.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-90-132 EMPLOYEE INSURANCE	86.15	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-73-132 EMPLOYEE INSURANCE	96.15	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-75-132 EMPLOYEE INSURANCE	50.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-76-132 EMPLOYEE INSURANCE	50.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-77-132 EMPLOYEE INSURANCE	25.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-78-132 EMPLOYEE INSURANCE	.00	
EOARYPW - 3-15-2	CCC - 36976 HSA 3-15-24 CNTRB / EO	03/15/2024	10-79-132 EMPLOYEE INSURANCE	92.00	
Total HEALTH EQUITY-HSA:				2,603.83	
<b>IMAGE PRO</b>					
139988	433 - CCC - PICTURE / ADMIN CONF R	03/22/2024	10-41-252 EQUIPMENT MAINTENANCE	1,711.00	
Total IMAGE PRO:				1,711.00	
<b>INTERMOUNTAIN FARMERS</b>					
1020487233	730181 - GYPSUM / BALLFIELD CHALK	03/21/2024	10-83-480 SPECIAL DEPARTMENT SUPPLIES	272.40	
Total INTERMOUNTAIN FARMERS:				272.40	
<b>JENKINS OIL COMPANY</b>					
0575817	00403 - FUEL	03/11/2024	28-40-251 GAS & OIL	1,419.81	
0575827	204 - FUEL	03/14/2024	10-79-251 GAS & OIL	2,469.63	
Total JENKINS OIL COMPANY:				3,889.44	
<b>KENWORTH SALES COMPANY</b>					
00605W3013.02	15435 - REPLACE TURBO,ACTUATOR,	03/19/2024	10-78-930 INVENTORY	12,964.87	
Total KENWORTH SALES COMPANY:				12,964.87	
<b>L &amp; R PUMP &amp; DRILLING INC</b>					
5057	CC WTR - TEST PUMP LEBARON WEL	03/01/2024	51-40-700 CAP OUTLAY-NONCAPITAL ASSETS	17,300.00	
5059	CC WTR - TEST PUMP LEBARON WEL	03/14/2024	51-40-700 CAP OUTLAY-NONCAPITAL ASSETS	25,300.00	



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Total L & R PUMP & DRILLING INC:				42,600.00	
<b>MALLORY SAFETY AND SUPPLY LLC</b>					
5846875	CCFD - MULTI RAE SENSORS	03/13/2024	10-73-252 EQUIPMENT MAINTENANCE	527.92	
Total MALLORY SAFETY AND SUPPLY LLC:				527.92	
<b>MARSHALL &amp; EVANS ELECTRIC</b>					
8982	CC ARENA - ELECTRIC / RESTROOM	03/04/2024	10-90-262 BUILDING & GROUND MAINTENANCE	10,915.00	
8996	CC STR - STREET LIGHT REPAIR - JA	03/06/2024	10-79-260 MAINTENANCE-STREET LIGHTS	16,322.00	
8997	CC STR - REFEED POLE LIGHTS - CO	03/06/2024	10-79-260 MAINTENANCE-STREET LIGHTS	4,327.25	
8999	CC ARENA - ELECTRICAL REPAIRS -	03/06/2024	10-90-262 BUILDING & GROUND MAINTENANCE	628.39	
Total MARSHALL & EVANS ELECTRIC:				32,192.64	
<b>METERWORKS INC</b>					
9705	CC WTR - WATER METERS	03/18/2024	51-40-481 METER-NEW	400.00	
Total METERWORKS INC:				400.00	
<b>MICROMARKETING LLC ATTN: AR</b>					
948640	15980-CHILDREN'S BOOKS	03/14/2024	10-87-483 BOOKS-CHILDREN	198.70	
948872	15980-CHILDREN'S BOOKS	03/19/2024	10-87-483 BOOKS-CHILDREN	16.19	
Total MICROMARKETING LLC ATTN: AR:				214.89	
<b>MJG INC</b>					
8137	CCC - R/R MAIN FEB 2024	02/29/2024	10-79-265 MAINTENANCE-RAILROAD	795.00	
Total MJG INC:				795.00	
<b>MODERN MARKETING</b>					
MMI155913	MPD84720 - BRACELETS	03/11/2024	10-70-640 LIQUOR ENFORCEMENT	1,514.95	
MMI155924	MPD84720 - PENS / MUGS	03/11/2024	10-70-640 LIQUOR ENFORCEMENT	551.71	
Total MODERN MARKETING:				2,066.66	
<b>MONUMENTS OF CYCLING LLC</b>					
26126	CCC- 2024 BWR SPONSORSHIP	03/15/2024	30-40-222 EVENT RECRUITMENT	7,000.00	
Total MONUMENTS OF CYCLING LLC:				7,000.00	
<b>MOUNTAIN WEST COMPUTERS</b>					
82289	CCAS - PRINTER DRUM	03/12/2024	10-76-240 OFFICE SUPPLIES & EXPENSE	138.00	
82391	CC LBRY - TONER	03/21/2024	10-87-240 OFFICE SUPPLIES & EXPENSE	49.00	
Total MOUNTAIN WEST COMPUTERS:				187.00	
<b>MOUNTAINLAND SUPPLY LLC</b>					
S106007554.001	9372 - ADAPTERS, GASKETS	03/19/2024	53-56-740 CAP OUTLAY-EQUIPMENT	327.89	
S106021335.001	9372 - NUTS / BOLTS	03/19/2024	53-56-740 CAP OUTLAY-EQUIPMENT	227.08	
Total MOUNTAINLAND SUPPLY LLC:				554.97	
<b>MUNICIPALH2O.COM</b>					
13130	CC WWTP - EPA COMPLIANCE SERV	03/01/2024	53-56-310 PROF & TECH SERVICES	350.00	



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Total MUNICIPALH2O.COM:				350.00	
<b>NUCO2</b>					
76033948	446694 - BULK CO2 POOL Y24	03/12/2024	20-40-254 CHEMICALS	716.64	
76076166	446694 - BULK CO2 POOL Y24	04/01/2024	20-40-254 CHEMICALS	240.24	
76171183	446694 - BULK CO2 POOL Y24	03/19/2024	20-40-254 CHEMICALS	253.85	
76210492	446694 - BULK CO2 POOL Y24	03/26/2024	20-40-254 CHEMICALS	291.57	
Total NUCO2:				1,502.30	
<b>OWEN EQUIPMENT</b>					
00115292	S1540 - SWEEPER PARTS	03/13/2024	10-78-930 INVENTORY	2,023.29	
Total OWEN EQUIPMENT:				2,023.29	
<b>PLAYAWAY PRODUCTS LLC</b>					
456103	CC LBRY - BOOKS	03/15/2024	10-87-481 BOOKS-GENERAL COLLECTION	382.44	
Total PLAYAWAY PRODUCTS LLC:				382.44	
<b>POLLARD WATER</b>					
0256397	41223- METER SEALS	03/11/2024	51-40-255 WATER SYSTEM MAINTENANCE	344.52	
Total POLLARD WATER:				344.52	
<b>POLYDYNE INC</b>					
1815185	108711 - POLYMER EMULSION Y24	03/06/2024	53-56-254 CHEMICALS	18,263.05	
Total POLYDYNE INC:				18,263.05	
<b>PUBLIC EMPLOYEES HEALTH PROGRAM</b>					
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-41-132 EMPLOYEE INSURANCE	12,521.26	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	54-40-132 EMPLOYEE INSURANCE	4,305.73	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	55-40-132 EMPLOYEE INSURANCE	3,238.34	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	61-40-132 EMPLOYEE INSURANCE	.00	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	24-40-132 EMPLOYEE INSURANCE	3,721.39	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	28-40-132 EMPLOYEE INSURANCE	8,617.35	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	30-40-132 EMPLOYEE INSURANCE	1,820.08	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	51-40-132 EMPLOYEE INSURANCE	15,223.73	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	52-55-132 EMPLOYEE INSURANCE	6,915.65	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	53-56-132 EMPLOYEE INSURANCE	11,774.46	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-84-132 EMPLOYEE INSURANCE	121.42	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-85-132 EMPLOYEE INSURANCE	1,820.08	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-87-132 EMPLOYEE INSURANCE	2,077.94	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-90-132 EMPLOYEE INSURANCE	2,485.65	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-92-132 EMPLOYEE INSURANCE	3,151.22	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	20-40-132 EMPLOYEE INSURANCE	2,984.83	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-76-132 EMPLOYEE INSURANCE	1,820.08	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-77-132 EMPLOYEE INSURANCE	665.57	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-78-132 EMPLOYEE INSURANCE	5,764.18	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-79-132 EMPLOYEE INSURANCE	10,501.16	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-81-132 EMPLOYEE INSURANCE	10,741.37	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-83-132 EMPLOYEE INSURANCE	10,131.01	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-42-132 EMPLOYEE INSURANCE	166.39	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-44-132 EMPLOYEE INSURANCE	3,640.16	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-60-132 EMPLOYEE INSURANCE	3,761.58	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-70-132 EMPLOYEE INSURANCE	61,783.30	



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0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-73-132 EMPLOYEE INSURANCE	14,134.87	
0124059173	#774-CCC PEHP - MAR 24 M,D,V,L	03/20/2024	10-75-132 EMPLOYEE INSURANCE	6,270.99	
Total PUBLIC EMPLOYEES HEALTH PROGRAM:				210,159.79	
<b>RHINEHART OIL COMPANY LLC</b>					
IN-897981-24	R10003911 - ARPT DYED DIESEL FUEL	01/29/2024	24-40-251 GAS & OIL	1,333.13	
IN-944801-24	R10003911 - ARPT DYED DIESEL FUEL	02/28/2024	24-40-251 GAS & OIL	867.07	
IN-945907-24	R10003911 - BULK WINDOW WASH	02/28/2024	24-40-252 EQUIPMENT MAINTENANCE	146.17	
IN-966023-24	R10003911 - DYED DIESEL FUEL	03/13/2024	10-92-252 EQUIPMENT MAINTENANCE	89.72	
Total RHINEHART OIL COMPANY LLC:				2,436.09	
<b>ROCKY RIDGE ROCK INC</b>					
97881	CC PRK - ROCK FOR PICKLEBALL CO	03/14/2024	10-83-734 CAP OUTLAY-BALL PARKS	495.00	
Total ROCKY RIDGE ROCK INC:				495.00	
<b>SCHINDLER ELEVATOR CORPORATION</b>					
9170256351	702303 - CCC ELEVATOR MAINT ARPT	03/31/2024	24-40-262 BUILDING & GROUND MAINTENANCE	107.12	
9170256351	702303 - CCC ELEVATOR MAINT AQT	03/31/2024	20-40-262 BUILDING & GROUND MAINTENANCE	107.12	
9170256351	702303 - CCC ELEVATOR MAINT CO Y	03/31/2024	10-42-262 BUILDING & GROUND MAINTENANCE	107.12	
9170256351	702303 - CCC ELEVATOR MAINT HC Y	03/31/2024	10-92-262 BUILDING & GROUND MAINTENANCE	322.39	
9170256351	702303 - CCC ELEVATOR MAINT PRK	03/31/2024	56-41-262 BUILDING & GROUND MAINTENANCE	213.21	
Total SCHINDLER ELEVATOR CORPORATION:				856.96	
<b>SCHOLZEN PRODUCTS COMPANY</b>					
3046389-00	100592 - MISC SUPPLIES	03/18/2024	51-40-255 WATER SYSTEM MAINTENANCE	12.00	
6811859-00	100592 - MISC SUPPLIES	03/11/2024	51-40-255 WATER SYSTEM MAINTENANCE	11,895.43	
6812484-00	100592 - MISC SUPPLIES	03/12/2024	51-40-255 WATER SYSTEM MAINTENANCE	239.20	
6812608-00	100592 - MISC SUPPLIES	03/13/2024	51-40-255 WATER SYSTEM MAINTENANCE	8,532.46	
Total SCHOLZEN PRODUCTS COMPANY:				20,679.09	
<b>SELBY INSULATION LLC</b>					
031124	CC PRK - ROOF DECK 103 W 685 N	03/11/2024	10-83-252 EQUIPMENT MAINTENANCE	6,500.00	
Total SELBY INSULATION LLC:				6,500.00	
<b>SIDDONS MARTIN EMERGENCY GROUP LLC</b>					
700-SIV0013462	1252784 - EMERGENCY PLUG	03/14/2024	10-73-741 CAP OUTLAY-VEHICLES	3,950.00	
Total SIDDONS MARTIN EMERGENCY GROUP LLC:				3,950.00	
<b>SKAGGS PUBLIC SAFETY EQUIPMENT</b>					
450_A_218653_1	103035 - CCPD - POLO SHIRTS	03/06/2024	10-70-620 UNIFORM PURCHASE	207.85	
450_A_218741_1	103035 - CCPD - POLO SHIRTS	03/04/2024	10-70-620 UNIFORM PURCHASE	1,095.85	
Total SKAGGS PUBLIC SAFETY EQUIPMENT:				1,303.70	
<b>SKYLINE CREATIONS INC</b>					
2024-038	CCC - CONST I15 STORM DRN	03/21/2024	10-79-738 CAP OUTLAY-STORMWATER	5,463.57	
2024-038	CCC - STRM DRN UPSIZING	03/21/2024	54-40-732 CAP OUTLAY-LINE UPSIZING	57,421.73	
Total SKYLINE CREATIONS INC:				62,885.30	



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<b>SOUTHERN UTAH PAVING</b>					
871	CCC - CURB, SIDEWALK	03/19/2024	51-40-255 WATER SYSTEM MAINTENANCE	2,968.00	
875	CCC - CROSS GUTTER, ADA RAMPS	03/22/2024	10-79-264 MAINTENANCE-SIDEWALKS	8,461.50	
Total SOUTHERN UTAH PAVING:				11,429.50	
<b>SPECTRUM</b>					
9832606	1063731 - CCC - CODY DR BID AD	02/07/2024	10-79-736 CAP OUTLAY-CODY STREET IMPROVE	33.56	
9832659	1063731 - CCC - GREENS LAKE BASIN	02/07/2024	10-81-220 PUBLIC NOTICES	35.42	
9855423	1063731 - CCC - GREENS LAKE BASIN	02/14/2024	10-81-220 PUBLIC NOTICES	38.56	
9855491	1063731 - CCC - CODY DR BID AD	02/14/2024	10-79-736 CAP OUTLAY-CODY STREET IMPROVE	36.52	
9857620	1063731 - CCC - WWTP EFFLUENT RE	02/14/2024	53-56-732 CAP OUTLAY-PLANT UPSIZING	61.68	
9865145	1063731 - CCC - WESTERN VIEW WTR	02/16/2024	51-40-255 WATER SYSTEM MAINTENANCE	57.60	
Total SPECTRUM:				263.34	
<b>STAKER PARSON COMPANIES</b>					
6304741	260116 - SAND, SLURRY, ROCK	03/12/2024	51-40-255 WATER SYSTEM MAINTENANCE	695.00	
6307651	260116 - SAND, SLURRY, ROCK	03/14/2024	51-40-255 WATER SYSTEM MAINTENANCE	600.00	
Total STAKER PARSON COMPANIES:				1,295.00	
<b>STOTZ EQUIPMENT CO LLC</b>					
P44201	CEDAR022 - WHEEL	03/21/2024	10-83-252 EQUIPMENT MAINTENANCE	226.96	
Total STOTZ EQUIPMENT CO LLC:				226.96	
<b>SYSCO LAS VEGAS INC</b>					
417302537	291385 - CONCESSIONS AQUATIC	03/22/2024	20-40-482 MERCHANDISE-CONCESSIONS	1,049.79	
Total SYSCO LAS VEGAS INC:				1,049.79	
<b>TDS</b>					
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	10-90-280 TELEPHONE	11.39	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	10-92-280 TELEPHONE	45.57	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	20-40-280 TELEPHONE	34.18	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	24-40-280 TELEPHONE	22.78	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	28-40-280 TELEPHONE	22.78	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	53-56-280 TELEPHONE	37.59	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	10-41-280 TELEPHONE	79.77	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	10-70-280 TELEPHONE	16.18	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	10-73-270 UTILITIES-FIRE	29.39	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	10-76-280 TELEPHONE	11.39	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	10-77-280 TELEPHONE	37.59	
APR 2024	8224500010203836- TDS APR 2024	03/17/2024	10-83-280 TELEPHONE	11.39	
Total TDS:				360.00	
<b>THE LINCOLN NATIONAL LIFE INSURANCE CO</b>					
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-41-132 EMPLOYEE INSURANCE	327.12	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-42-132 EMPLOYEE INSURANCE	7.38	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-44-132 EMPLOYEE INSURANCE	71.84	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-60-132 EMPLOYEE INSURANCE	113.27	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-70-132 EMPLOYEE INSURANCE	1,536.37	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	52-55-132 EMPLOYEE INSURANCE	143.25	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	53-56-132 EMPLOYEE INSURANCE	299.71	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	54-40-132 EMPLOYEE INSURANCE	84.23	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	55-40-132 EMPLOYEE INSURANCE	103.19	



Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amt	Date Paid
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	61-40-132 EMPLOYEE INSURANCE	23.39	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-92-132 EMPLOYEE INSURANCE	80.39	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	20-40-132 EMPLOYEE INSURANCE	76.75	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	24-40-132 EMPLOYEE INSURANCE	75.81	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	28-40-132 EMPLOYEE INSURANCE	155.40	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	30-40-132 EMPLOYEE INSURANCE	33.98	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	51-40-132 EMPLOYEE INSURANCE	382.43	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-81-132 EMPLOYEE INSURANCE	292.92	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-83-132 EMPLOYEE INSURANCE	245.32	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-84-132 EMPLOYEE INSURANCE	25.84	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-85-132 EMPLOYEE INSURANCE	56.38	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-87-132 EMPLOYEE INSURANCE	128.31	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-90-132 EMPLOYEE INSURANCE	59.45	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-73-132 EMPLOYEE INSURANCE	117.24	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-75-132 EMPLOYEE INSURANCE	132.39	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-76-132 EMPLOYEE INSURANCE	24.78	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-77-132 EMPLOYEE INSURANCE	73.77	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-78-132 EMPLOYEE INSURANCE	156.76	
4677918350 - MAR	1777486 - LIFE, LTD INSURANCE	02/09/2024	10-79-132 EMPLOYEE INSURANCE	312.26	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	54-40-132 EMPLOYEE INSURANCE	84.23	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	55-40-132 EMPLOYEE INSURANCE	103.19	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	61-40-132 EMPLOYEE INSURANCE	23.39	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	24-40-132 EMPLOYEE INSURANCE	75.81	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	28-40-132 EMPLOYEE INSURANCE	155.40	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	30-40-132 EMPLOYEE INSURANCE	33.98	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	51-40-132 EMPLOYEE INSURANCE	382.43	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	52-55-132 EMPLOYEE INSURANCE	143.25	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	53-56-132 EMPLOYEE INSURANCE	299.71	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-84-132 EMPLOYEE INSURANCE	25.84	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-85-132 EMPLOYEE INSURANCE	63.46	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-87-132 EMPLOYEE INSURANCE	128.31	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-90-132 EMPLOYEE INSURANCE	59.45	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-92-132 EMPLOYEE INSURANCE	80.39	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	20-40-132 EMPLOYEE INSURANCE	76.75	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-76-132 EMPLOYEE INSURANCE	24.78	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-77-132 EMPLOYEE INSURANCE	73.77	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-78-132 EMPLOYEE INSURANCE	156.76	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-79-132 EMPLOYEE INSURANCE	312.26	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-81-132 EMPLOYEE INSURANCE	292.92	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-83-132 EMPLOYEE INSURANCE	241.07	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-42-132 EMPLOYEE INSURANCE	7.38	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-44-132 EMPLOYEE INSURANCE	71.84	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-60-132 EMPLOYEE INSURANCE	109.46	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-70-132 EMPLOYEE INSURANCE	1,577.29	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-73-132 EMPLOYEE INSURANCE	125.74	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-75-132 EMPLOYEE INSURANCE	132.39	
4679855980 - APR	1777486 - LIFE, LTD INSURANCE	03/09/2024	10-41-132 EMPLOYEE INSURANCE	327.12	

Total THE LINCOLN NATIONAL LIFE INSURANCE CO:

10,328.30

## THE SUPPLY CACHE

322877A	86462 - WILDLAND SUPPLIES	03/12/2024	10-73-950 STATE GRANT-WILDLAND FIRE	7,807.88
322877A	86462 - GLOVES	03/12/2024	10-73-452 PROTECTIVE CLOTHING	1,779.12
322877B	86462 - GLOVE KEEPERS	03/21/2024	10-73-452 PROTECTIVE CLOTHING	475.00

Total THE SUPPLY CACHE:

10,062.00



Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amt	Date Paid
<b>THE TIRE AND AUTO CENTER</b>					
116589	CC FLT - TIRE REPAIR	03/11/2024	10-78-930 INVENTORY	249.90	
120544	CC FLT - TIRES	03/12/2024	10-78-930 INVENTORY	1,341.00	
Total THE TIRE AND AUTO CENTER:				1,590.90	
<b>TONGS FIRE EXTINGUISHER SALES AND SERV</b>					
6774	CCPD - FIRE EXT RECHARGE	03/13/2024	10-70-252 EQUIPMENT MAINTENANCE	27.25	
Total TONGS FIRE EXTINGUISHER SALES AND SERV:				27.25	
<b>UNIFIRST CORPORATION</b>					
2310022048	1895629 - UNIFORM SERVICE	03/14/2024	10-83-451 UNIFORM SERVICE	75.03	
2310022560	1895629 - UNIFORM SERVICE	03/21/2024	10-83-451 UNIFORM SERVICE	75.03	
Total UNIFIRST CORPORATION:				150.06	
<b>UPPER CASE PRINTING INK</b>					
1517	CCC - NEWSLETTER PRINTING	03/05/2024	10-41-221 NEWSLETTER	617.89	
Total UPPER CASE PRINTING INK:				617.89	
<b>UTAH BARRICADE COMPANY INC</b>					
38138	CE8140 - POSTS, ANCHOR BASES	03/12/2024	10-79-410 SPECIAL DEPARTMENT SUPPLIES	2,404.00	
Total UTAH BARRICADE COMPANY INC:				2,404.00	
<b>UTAH HIGHWAY PATROL</b>					
WF R.HORTON 3.1	CCHP - WITNESS FEES - Y24	03/13/2024	10-44-620 WITNESS FEES	18.50	
Total UTAH HIGHWAY PATROL:				18.50	
<b>UTAH STATE LIBRARY</b>					
3510-0003	CC LBRY - CATEXPRESS USAGE NOV	11/13/2023	10-87-312 COMPUTER & TECH SERVICES	1,750.00	
Total UTAH STATE LIBRARY:				1,750.00	
<b>VCBO ARCHITECTURE</b>					
23550.00-1	CCFD - ARCHITECTURAL DESIGN	03/10/2024	10-73-720 CAP OUTLAY-BUILDINGS	50,701.00	
Total VCBO ARCHITECTURE:				50,701.00	
<b>VERIZON WIRELESS</b>					
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	10-44-280 TELEPHONE	50.58	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	10-60-280 TELEPHONE	42.59	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	54-40-280 TELEPHONE	42.59	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	24-40-280 TELEPHONE	187.44	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	28-40-280 TELEPHONE	40.01	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	30-40-240 OFFICE SUPPLIES & EXPENSE	40.01	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	30-40-280 TELEPHONE	42.59	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	51-40-280 TELEPHONE	204.24	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	52-55-280 TELEPHONE	42.59	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	10-70-312 COMPUTER & TECH SERVICES	2,221.49	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	10-73-280 TELEPHONE	280.09	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	10-75-280 TELEPHONE	242.64	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	10-77-280 TELEPHONE	40.01	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	10-79-280 TELEPHONE	125.19	
9959335698	571244071-00001 MAR 2024 CELLS	03/16/2024	10-83-280 TELEPHONE	50.98	



Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amt	Date Paid
9959335699	571244071-00002 FY24 TF CELLS	03/16/2024	76-40-210 EQUIPMENT, SUPPLIES, OPERATING	210.37	
Total VERIZON WIRELESS:				3,863.41	
<b>WAXIE SANITARY SUPPLY</b>					
82306994	129252 - JANITORIAL SUPPLIES ARPT	02/26/2024	24-40-261 JANITORIAL SUPPLIES	481.01	
82337565	129252 - JANITORIAL SUPL PARKS	03/11/2024	10-83-261 JANITORIAL SUPPLIES	975.35	
82343184	129252 - CLEANING SUPL AQUATICS	03/13/2024	20-40-261 JANITORIAL SUPPLIES	182.48	
Total WAXIE SANITARY SUPPLY:				1,638.84	
<b>WCF MUTUAL INSURANCE COMPANY</b>					
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-41-134 WORKERS COMPENSATION	444.48	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-42-134 WORKERS COMPENSATION	13.86	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-44-134 WORKERS COMPENSATION	249.47	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-60-134 WORKERS COMPENSATION	207.89	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-70-134 WORKERS COMPENSATION	3,771.77	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	51-40-134 WORKERS COMPENSATION	1,123.61	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	52-55-134 WORKERS COMPENSATION	402.92	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	53-56-134 WORKERS COMPENSATION	666.25	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	54-40-134 WORKERS COMPENSATION	361.35	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	55-40-134 WORKERS COMPENSATION	416.78	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	61-40-134 WORKERS COMPENSATION	55.44	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-92-134 WORKERS COMPENSATION	166.31	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	20-40-134 WORKERS COMPENSATION	97.02	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	22-40-134 WORKERS COMPENSATION	.00	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	24-40-134 WORKERS COMPENSATION	166.31	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	28-40-134 WORKERS COMPENSATION	360.35	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	30-40-134 WORKERS COMPENSATION	83.16	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-81-134 WORKERS COMPENSATION	692.97	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-83-134 WORKERS COMPENSATION	540.52	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-84-134 WORKERS COMPENSATION	55.44	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-85-134 WORKERS COMPENSATION	97.02	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-87-134 WORKERS COMPENSATION	124.74	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-90-134 WORKERS COMPENSATION	138.59	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-73-134 WORKERS COMPENSATION	1,830.45	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-75-134 WORKERS COMPENSATION	319.77	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-76-134 WORKERS COMPENSATION	56.44	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-77-134 WORKERS COMPENSATION	139.59	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-78-134 WORKERS COMPENSATION	361.35	
APR 2024	208414 - WRK COMP APR 2024	04/01/2024	10-79-134 WORKERS COMPENSATION	915.60	
Total WCF MUTUAL INSURANCE COMPANY:				13,859.45	
<b>WHEELER MACHINERY COMPANY</b>					
SS000474606	015002 - PARTS KIT - SD5	02/09/2024	10-78-930 INVENTORY	214.56	
Total WHEELER MACHINERY COMPANY:				214.56	
Grand Totals:				710,624.79	



Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amt	Date Paid
Dated:					
Mayor:					
City Council:					

City Recorder: Renon SavageCity Treasurer: Rhian Carlson

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



**CEDAR CITY  
COUNCIL AGENDA ITEM 9  
STAFF INFORMATION SHEET**

**TO:** Mayor and Council

**FROM:** City Attorney

**DATE:** April 8, 2024

**SUBJECT:** Pasture Lane Deferral Agreement

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Per the discussion last week, we've emailed back and forth on proposed amendments to the deferral agreement you saw last week. Here's the language I proposed to change in the agreement:

3. CITIZEN acknowledges their obligation to install their portion of curb, gutter, sidewalk, street, water, sewer, and drainage improvements upon the dedication of Indigo Street in accordance with City ordinance. CITIZEN agrees to install, at their own expense, curb, gutter, sidewalk, street, water, sewer, and drainage improvements fronting Lot 1, Pasture Lane Subdivision, Phase 1 prior to the earlier of (a) receiving final sign off and as-built approval of Pointe West Subdivision Phase 2 after receiving City approval of the construction drawings of Phase 2, or (b) five years from the effective date of this agreement.



**CEDAR CITY  
CITY COUNCIL AGENDA ITEM 14  
STAFF INFORMATION SHEET**

**To:** Mayor and City Council

**From:** City Engineer

**Council Meeting Date:** April 10, 2024

**Subject:** Consider bids for the Mud Springs Production Well.

**Discussion:** This project involves drilling a new production well located northeast of the City's Wastewater Treatment Plant. Willowstick identified Treatment Plant Target A located in the Mud Springs drainage as a location for the well site.

Local contractors and suppliers were notified of this project via email, advertisement in the Spectrum newspaper, and on the City's website. The bid documents were requested by 11 contractors and 2 plan rooms. Cedar City received three bids for the project; however, one of the bids was non-responsive.

The following table shows a summary of the bids that were received.

**Bid Summary – Mud Springs Production Well project**

<b>Name of Contractor</b>	<b>Bid Amount</b>	<b>Proposed Start Date</b>
KP Ventures Well Drilling and Pump Company, LLC	\$1,643,670.00	On or around August 2024
Hydro Resources – Rocky Mountain, Inc.	\$1,647,780.00	June 1, 2024
Gardner Brothers Drilling	Non-responsive – Bid bond was not provided with the bid.	Non-responsive

In Addendum #2 of the bid documents, information was provided to the bidders regarding the proposed start date of the project. The information in Addendum #2 reads as follows:

“Cedar City would like the drilling work to begin as soon as possible. Based on the well driller's workload and anticipated



schedule, a proposed start date must be provided with the Bid Schedule. Cedar City reserves the right to consider the proposed start date in awarding the bid for this project.”

According to this information in the bid documents, the proposed start date can be used to consider awarding the bid for this project.

If this bid is awarded it would be on the condition that the Contractor provide the required executed bonding, insurance documents, immigration status verification, and that the Mayor be authorized to sign the agreement with the Contractor.

The following table provides a summary of the proposed budget for this project:

**Project Funding  
Drill Production Well (Account #51-40-711)**

	<u>Funding</u>	<u>Expenses</u>	<u>Balance</u>
<u>Funding</u> –			
Drill Production Well	\$2,000,000		
<u>Expenses</u> –			
Construction Contract for Mud Springs Well (approx.)		(\$1,650,000)	
Miscellaneous costs/Contingency		(\$50,000)	
Totals –	\$2,000,000	(\$1,700,000)	\$300,000

Please consider whether to award the bid for the Mud Springs Production Well project. Thank you for your consideration.



**CEDAR CITY  
COUNCIL AGENDA ITEM 17 & 18  
STAFF INFORMATION SHEET**

**TO:** Mayor and Council

**FROM:** City Attorney

**DATE:** April 4, 2024

**SUBJECT:** Ordinance Text Amendment: Section 23-9(Q) Residential Short-term Rentals

Per the discussion last week, I've attached two draft ordinances: one modifying the HOA and CC&R language to more closely match the language recently approved by the Council for home occupations and one eliminating the neighbor notification requirement. To shorten your search through the long section of 23-9 twice, here are the relevant paragraphs:

HOA/CC&R:

(8) that the applicant has reviewed any HOA rules and CC&R's ~~that there is no HOA and/or CC&R's~~ that could restrict the owner from using the residence as a short-term rental;

Notifications:

5. License Procedure: ~~Notice by the applicant shall be given to all owners of record of property zoned residential or used for a residential purpose within a 300-foot radius from the boundary of the proposed residential short-term rental. Said notice shall be sent by mail or hand-delivered to the property owners in accordance with the most current Iron County Assessment Roll. Proof of mailing and/or a certificate documenting hand-delivery to property owners as required herein shall be delivered to the City Building Official. Notice shall contain language directing property owners who wish to discuss the location of the residential short-term rental to contact the City Building Official within ten (10) days of receipt of notice. The Building Official's name, address and contact number shall be listed in the notice. A short-term business license will be issued if all requirements of Chapter 23-9 are met.~~

**CEDAR CITY  
ORDINANCE 0410-24-**

**AN ORDINANCE AMENDING SECTION 23-9 RESIDENTIAL SHORT-TERM  
RENTALS REGARDING HOA AND CC&R RESTRICTIONS**

**WHEREAS**, the state legislature has granted general welfare power to the City Council, independent, apart from, and in addition to, its specific grants of legislative authority, which enable Cedar City to pass ordinances as are necessary and proper to provide for the safety, promote the prosperity, improve the peace and good order, comfort, and convenience of the city and its inhabitants, and for the protection of property in the city; and

**WHEREAS**, pursuant to Utah Code § 10-1-203, a municipality may license for the purpose of regulation and revenue any business within the limits of the municipality and may regulate that business by ordinance; and

**WHEREAS**, Cedar City has adopted Chapter 23 of the ordinance of Cedar City, Utah, and said provisions contain specific requirements governing business regulations and licenses in Cedar City; and

**WHEREAS**, the Cedar City Council desires to update and amend Chapter 23 of the Cedar City Ordinances entitled "Business Regulations and Licenses"; and

**WHEREAS**, the City Council finds that it is in the best interests of the City to not use City licensing laws regulating short-term rental to enforce private agreements within an Homeowners Association (HOA) or covenants, conditions and restrictions (CC&Rs); and

**WHEREAS**, the City Council finds that it is in the best interests of the health, safety, and general welfare of the citizens of Cedar City to change Chapter 23 by updating the existing ordinance.

**NOW THEREFORE**, be it ordained by the City Council of the Cedar City, in the State of Utah, that Chapter 23 of the ordinance of Cedar City, Utah, is hereby amended to include the below underlined red text and exclude all crossed out text:

**SECTION 1:**        **AMENDMENT** "Section 23-9 Regulation Of Specific Businesses; Required License And Fees" of the Cedar City Municipal Code is hereby *amended* as follows:

**AMENDMENT**

Section 23-9 Regulation Of Specific Businesses; Required License And Fees



All businesses specifically set forth in the following Subsections shall pay the fee required therein in lieu of the general license required in Section 23-7 above, unless otherwise set forth therein.

- A. Pawn Brokers, Swap Meets, Second-Hand Dealers: Pawn brokers, swap meet operators, and dealers in second-hand merchandise shall pay the general license fee required by Section 23-7 above.

Any person engaged in the business of lending money upon deposit or pledge of personal property or other thing of value, other than securities and printed evidence of indebtedness, or in the business of purchasing personal property or things of value or selling or agreeing to sell the same back to the seller at a price higher than the original purchase price, or who deals in second-hand merchandise, or who operates a swap meet where booths or areas are leased out to peddlers or individuals wishing to sell items of personal property, either new or used, shall be aware of all merchandise purchased, received, sold or otherwise, forming a part of the business transacted on the premises, and shall comply with the requirements of State law, including Sections 11-6-1, 13-32a-101 through 13-32a-114, 13-32-101 through 107, and 76-6-408, Utah Code Annotated, 1953 as amended, to insure that no stolen merchandise is the object of any transaction.

Swap meet operators shall keep a complete record of names, residences and driver's license numbers of each person selling or displaying merchandise.

All pawn brokers shall keep a complete ledger containing all information required by Sections 13-32a-104 and 76-6-408, Utah Code Annotated, 1953 as amended, including an account of each and every transaction concerning both the pledging and redeeming of articles, and setting forth the transaction date, name, address and the driver's license number of the pledger, a description of the goods, including serial number if any, the amount of money loaned or paid therefore, and the number of the pawn ticket. A copy of said record shall be provided to the City Police Department weekly.

No person shall be granted a pawn broker's license unless they are over the age of 21 years and a citizen of the United States, nor anyone who has been convicted of a felony or a crime involving moral turpitude within the previous ten-year period.

- B. Amusement Devices: Any machine, device, electronic mechanism or other contrivance which is legal under the laws of the State of Utah and Cedar City, designed or intended to be operated or used for amusement in response to the payment of some charge or insertion of a coin or other object, shall be licensed under the general license fee required by Section 23-7 above. A separate license shall not be required for each machine, device, mechanism or other contrivance, but a separate license shall be required for each separate location where one or more is located for commercial use, if the amusement device is intended to remain or does remain at that location for one week or more during the license year.



C. **Billboard Advertising:** Every person engaged in the business of supplying space for hire for outdoor advertisement shall pay a license fee of fifty dollars (\$50.00) annually, together with a twenty-five dollar (\$25.00) annual fee for each billboard owned or operated within Cedar City, Utah, with a maximum fee of four hundred dollars (\$400.00).

D. **Dance Hall:** A public dance hall is any public space open to public patronage in which a public dance is held and for which there is a charge for admission. A license fee for a public dance shall be one hundred dollars (\$100.00) per year, or any part thereof, in addition to any other license fee charged. No license is required for dances conducted by schools, whether public or private, if admission is generally limited to students and alumni and their guests.

E. **Itinerant Merchandising of Goods or Services:** Transient or itinerant merchant includes any person whether as owner, agent, consignee or employee, whether a resident of Cedar City or not, who engages in the business of selling and delivering of goods, wares and merchandise within Cedar City on a temporary basis, and who in furtherance of such business hires, leases, uses or occupies any approved building structure, public room in hotels or motels, lodging houses, apartments, shops or other approved structure or location within Cedar City, for the exhibition and sale of such goods, merchandise, wares or services. Temporary structures will be permitted subject to the following conditions:

1. The structure is located by written permission of the underlying property owner; and
2. Any issues relating to health, safety and welfare (i.e. trash receptacles, restrooms) are in compliance as required by the City Code Enforcement Officer.

Itinerant businesses of any type including merchants, operators of closing-out sales, hawkers, tradesman, repairman, home improvement contractors, or any others who are deemed by the City License Officer to be transients by reason of the period of time in which they intend to engage in such business in the City, shall pay the license fee of:

1. Day Permit Fee \$25.00
2. Week (7 day) Permit Fee \$ 50.00
3. Fourteen-day Permit Fee \$ 75.00
4. Three-Month Business License Fee \$150.00

In addition to the above schedule, they shall pay a license fee of \$23.00 for each employee beyond the first employed in said business. Day, week and fourteen-day permits for a total of fourteen days may be issued during any calendar year. Thereafter, a three-month business license must be purchased if a licensee continues operation.

All other requirements of this Chapter shall be applicable.

Any person who the License Officer deems to be an itinerant merchant by reason of transience shall provide upon request of the License Officer at the time of application information relative to type and location of previous business experience, moral character and reputation, felony or misdemeanor convictions if any, and such



information as may be reasonably required. In addition, the License Officer may require applicants to demonstrate origin of goods through bills of sale, purchase receipts or otherwise.

The applicant shall supply a statement of the nature of the services, goods or merchandise and examples of coupon books or discount cards for those intending to sell coupons or discount cards. The applicant must produce, at the time of application, a site plan of the location where the business shall be conducted, and either a letter of permission or a copy of a lease agreement from the owner of the property where such business shall be conducted.

- F. Junk Dealers and Junk Yards: Every person buying or selling junk, or any person who maintains or operates a junk yard within Cedar City shall pay a license fee of \$150.00 per year. Anyone who maintains a lot for purposes of storing used metal material, wood material, cement material, rock, plastic material, auto bodies or parts thereof, or refuse material of any kind for the purpose of reselling all or any part thereof to the public shall be considered to be a junk dealer or operator of a junk yard.

Any person engaged in buying or selling junk or any person who maintains or operates a junk yard shall keep a record which shall contain all information required by Section 76-10-907, Utah Code Annotated, as amended, including a description of every article they purchase, including serial number if available, the name, age and residence of the vendor, the amount paid, and the date of purchase. Said record shall at all times be open to inspection by City Police Department and by any City official.

- G. Fireworks: Every person engaged in the business of offering fireworks for sale as allowed by Section 18-2 of City Ordinance shall be required to pay a business license fee in the amount of \$200.00.

- H. Auctioneers: The fee for an auctioneer's license shall be \$100.00 per year or \$25.00 per day.

For the purpose of this Subsection, an auctioneer is a person who conducts a public competitive sale of property to the highest bona fide bidder, and an auction house is defined as a place where personal property is sold at auction by an auctioneer. The provisions of this Subsection shall not apply to auctions held for charitable purpose, church affair, festival or bazaar, the sale of animals or farm produce, judicial sales, sales by executors or administrators, or sales by the Sheriff or constable.

Before any sale is made at auction, the licensee must attach to each article to be sold which has a retail value of \$5.00 or more a card with an identifying number endorsed thereon, and each licensee shall maintain a list of all articles sold at auction for a retail price of \$5.00 or more, giving any identifying numbers or marks which may be on the articles, indicating opposite the description of each article whether it is new or used, showing the identifying number assigned to the article, the name and address of the purchaser, and the date of sale. The licensee shall keep said list for a period of one year following the date of sale.

Each licensee shall at the time of selling an article at public auction give the purchaser a receipt which shall contain the name of licensee, date of sale, description of article sold and identifying number assigned to the article.

No person shall act in any sale by auction as a "booster" to bid on behalf of the auctioneer or owner, except as specifically allowed by Utah law, or to run up the price of the articles to be sold or make any false bids. The licensee, or if a corporation, one of the officers of the licensee, shall remain in continuous attendance during the auction. All persons participating in sales must correctly represent at all times to the public the facts with respect to the quality of the merchandise being sold.

It shall be the duty of the licensed auctioneer to receive all articles which may be offered for sale at auction and give receipts therefore. At the close of any sale, the auctioneer shall deliver a fair account of such sales and pay the amount received for such articles to the person entitled thereto.

- I. Produce Peddlers: The fee for a permit for a farm peddler to carry on the business of peddling shall be in accordance with Section 23-7 above.

For the purpose of this Subsection, a produce peddler is defined as any person who goes from place to place to solicit for the sale of or offers to sell or exchange for retail at a single location in Cedar City any garden or farm produce, fruit, butter, or eggs, or any person keeping produce, goods, wares or merchandise of the kind described herein in a private residence and/or soliciting trades therefore in person, by agent or by telephone.

Nothing in this Subsection shall be construed to permit the peddling of fresh or cured meat or fish, and the peddling of the same is hereby prohibited. The provisions of this Subsection shall not apply to persons peddling or offering for sale at their residence or farm any butter, eggs, fruit, vegetables or poultry raised or produced by such persons.

Peddlers are hereby prohibited from displaying their wares outside of their vehicle on public streets and sidewalks within Cedar City.

- J. Special Events, Exhibitions, Concerts and Performances: Any individuals or groups putting on performances, exhibitions, concerts or other entertainment activities, fairs, or displays for which a fee may or may not be charged either to the public or to the hiring entity, including but not limited to musical aggregations, circuses, carnivals, rodeos, fight promoters, racing promoters, demolition derbies, live shows and entertainers of any kind shall obtain a license.

All individuals or groups coming under this Subsection shall obtain a license for each particular event during which they present a public performance, concert, exhibition, fair, live show, or entertainer.

Should the licensee provide for the opportunity for other sub-licensees to participate in the activity by way of contracting, encouraging, or requesting the participation of sub-



licensees who will be conducting business related activities, a permit must be submitted for each sub-licensee and a fee of \$5.00 for each sub-licensee shall be submitted with the application and payment of the license for this special event activity. Should the licensee promoting this event be exempt from paying a business license fee, this Section in no way relieves the licensee of the obligation to comply with all other terms in this Chapter.

The fees shall be as follows:

1. Exhibitions and Performances: For Exhibitions and performances, the license fee shall be \$50.00 for each 24-hour period during which such performance or exhibition is presented.
2. Carnival, Circus or Parts Thereof:
  - a. The license fee for any type of carnival or circus shall be \$300.00 for each day's performance.
  - b. The license fee for operating mechanical or animal rides shall be \$25.00 for the first week in addition to any other fees required herein.

Thereafter they shall be licensed in accordance with Section 23-7.

A license pursuant to this Section shall not be issued until arrangements are made to conduct such activity on private property, unless the licensee has received express written permission to conduct such activity on public property designated for such activities, and until liability insurance acceptable to the City in accordance with AM Best Rating is provided in the sum of \$3,000,000 dollars per occurrence, \$500,000 per person, and \$250,000 for property damage, which shows on its face the condition to protect and indemnify Cedar City against any loss or liability arising from such activity.

- K. Alarms: No person shall engage in the business of selling, leasing, monitoring, maintaining, repairing, altering, replacing, removing or installing an alarm system until, in addition to complying with other requirements of this Chapter, the applicant shall provide to the License Officer verification of compliance with the Utah Construction Trades Licensing Act, Sections 58-55-101 through 58-55-604, as amended.

Both users of alarm systems and alarm companies shall comply with all guidelines established by the Department of Public Safety. False alarms are costly and dangerous because they divert Police Officers from calls which may be real emergencies; therefore, to discourage repeated false alarms, a service fee will be assessed by the City to the user of said alarm system for responding to false alarms as follows:

1. Three false alarms per calendar year or any portion thereof -- No Charge.
2. Fourth through the tenth false alarms within a calendar year will be assessed (\$50.00).
3. Eleventh and each subsequent false alarm within a calendar year will be assessed (\$200.00).

Each alarm system shall make an effort to have a responsible party available to meet police officers in a timely manner when an alarm has been activated.

Any violations of the provisions hereof or any regulations promulgated by the



Department of Public Safety or the Construction Services Commission may result in a petition to revoke or suspend the right of an individual to maintain their business license as set forth in Sections 58-55-101 through 58-55-604, Utah Code Annotated, 1953 as amended.

- L. Christmas Tree Sales Lots: A license for operating a Christmas tree sales lot on a seasonal basis in Cedar City shall be required, at the fee of \$35.00 unless the Christmas tree lot is operated by a non-profit organization, in which event there shall be no fee for the license, however a license must be obtained.

License Requirements in Addition to the Usual Requirement: No license shall be issued to an applicant for a Christmas tree sales lot without first providing full information to the City License Officer as to the source of the Christmas trees and other merchandise to be sold. In the event any tree is to be cut or procured from within the public domain of the United States or the State of Utah, or from any private lands within or without the State of Utah, evidence, pursuant to Subsection 78-38-45(2), Utah Code Annotated, 1953 as amended, must be shown to the City License Officer of the applicant's right and authority to cut and remove such trees. Thereafter, the License Officer shall have the right to inspect the trees sold by the licensee from time to time to verify they are from the source indicated by the application, and if from public domain of the United States, or the State of Utah, that they contain the proper tag or other marking authorizing their removal from such land. An applicant for a Christmas tree sales lot license shall agree to properly and thoroughly clean the sales area following the sales, and dispose of all unsold trees, rubbish and debris in a manner satisfactory to the City License Officer.

- M. Horse Drawn Carriage Operations: Horse drawn carriage businesses, applicants or corporations shall enter into an agreement defining the conditions, terms, routes and other items specified by way of resolution adopting such agreements for operation of horse drawn carriage businesses. Such operations shall comply with the business license ordinance in addition to the agreement drafted and adopted by resolution.
- N. Restaurants: No business license shall be issued or renewed to operate a food service establishment until the establishment has been inspected and the applicant issued a valid food service establishment permit or registration as required by the Health Department. Food service establishment shall mean any fixed or mobile restaurant, coffee shop, cafeteria, cafe, grill, tea room, sandwich shop, soda fountain, tavern, bar, cocktail lounge, night club, roadside stand, industrial feeding establishment, private, public or non-profit organization or institution routinely serving food, catering kitchen, commissary or similar place in which food or drink is prepared for sale or for service on the premises or elsewhere, and any other eating or drinking establishment or operation where food is served or provided to the public with or without charge.
- O. Ice Cream Vehicle Operations: For the purpose of this Subsection, an Ice Cream Vehicle is defined as a motor vehicle engaged in the curbside vending or sale of frozen and/or refrigerated desserts, confections, or novelties commonly known as ice cream, pre-packaged candies, pre-packaged snack foods, or soft drinks.



It shall be unlawful for any owner or operator of an Ice Cream Vehicle to pursue the business of Ice Cream Vehicle Operations within a one-block radius of a school building for that period of time fifteen (15) minutes prior to when the schools are in session and continuing through and until twenty (20) minutes after the school session has ended, or when student activities are in progress, or in public parks or play grounds. Owners and operators of an Ice Cream Vehicle are hereby prohibited from displaying their wares outside of their vehicle on public streets and sidewalks within Cedar City.

**P. Retail Tobacco Specialty Businesses:**

1. For purposes of this ordinance the following terms shall have the following definitions:

- a. "Community location" means: (a) a public or private kindergarten, elementary, middle, junior high, or high school; (b) a licensed child-care facility or preschool; (c) a trade or technical school; (d) a church; (e) a public library; (f) a public playground; (g) a public park; (h) a youth center or other space used primarily for youth oriented activities; a public recreational facility; or a public arcade.
- b. "Tobacco Product" means: (a) any cigar, cigarette, or electronic cigarette as defined by state law; (b) a tobacco product defined under state law including chewing tobacco or any substitute for a tobacco product, including flavoring or additives to tobacco; and (c) tobacco paraphernalia as defined by state law.

2. For purposes of this ordinance the following rules shall be applied to determine if a business entity is a "retail tobacco specialty business":

- a. A business shall be presumed to be a retail tobacco specialty business if: (i) the name of the business evidences holding oneself out as a tobacco specialty business, such as by use in the name of the business or advertising for the business of terms similar to "smoke shop" or "vape shop", or; (ii) the allocation of floor and shelf space inside the business shows a focus on tobacco products such that forty percent (40%) or more of the floor and shelf space inside the business is devoted to the offer, display, and/or storage of tobacco products.
- b. If a business is presumed to be a retail tobacco specialty business in accordance with the terms of this ordinance the business may either meet the terms and conditions established in paragraph three (3) of this section, or the business may rebut the presumption that it is a retail tobacco specialty business. The presumption that the business is a retail tobacco specialty business may be rebutted by providing a statement sworn to by a certified public accountant disclosing quarterly gross receipts for at least two (2) consecutive calendar quarters showing that the sale of tobacco products accounts for less than thirty-five percent (35%) of the total gross receipts for the business. The calculation of the thirty-five percent (35%) gross receipts shall be made for each location applying to have the presumption that it is a retail tobacco specialty business evaluated. If

the business can successfully rebut the presumption that it is a retail tobacco specialty business it does not have to follow the conditions established in paragraph three (3) of this section.

- c. The evaluation of a business under the terms of this section shall take place on each individual location of a business and shall be conducted upon applying for an initial business license, or for the renewal of an existing business license.

### 3. Conditions Regulating a Retail Tobacco Specialty Business:

- a. A business entity that conducts, or intends on conducting, a retail tobacco specialty business in Cedar City shall comply with the provisions of this ordinance, pay the general business license fee established herein, and obtain a retail tobacco specialty business license.
- b. No license for a retail tobacco specialty business may be issued if the retail tobacco specialty business is located within: (a) 1,000 feet of a community location; (b) 600 feet of another retail tobacco specialty business; (c) 600 feet of property zoned or used for residential purposes; or (d) any other requirement included in state law, except such separation restrictions found in state law relating to property zoned or used for agricultural purposes. For purposes of this ordinance the proximity requirements shall be measured in a straight line from the nearest entrance of the retail tobacco specialty business to the nearest property boundary of: (a) the community location; (b) another retail tobacco specialty business; (c) property used or zoned residential, or; (d) other such uses or zones that may be specified in state law. Said measurement shall be made without regard to intervening structures or zoning districts.
- c. The provisions of this ordinance shall not apply to retail tobacco specialty businesses operating in Cedar City prior to May 8, 2012, if they maintain a business license without relapse or revocation, the business is not closed for more than 60 consecutive days, the business does not substantially change its operation, and the business continues to operate in accordance with federal law, state law, and city ordinance. None of the restrictions contained in paragraph three (3) of this section shall apply to a retail tobacco specialty business that was lawfully licensed in a location permitted by this ordinance prior to a change of use or zoning in property within applicable distance requirements that would otherwise prohibit the use of the already licensed retail tobacco specialty business.

### Q. Residential Short-Term Rentals:

- 1. Residential Short-Term Rentals Defined: Excluding Bed and Breakfast facilities, the use and/or commercial use of property located in a Residential Zone (R-1, R-2-1, R-2-2, R-3-1, R-3-M, RE, RA), Commercial Zone (GC, CC, DC, HS) or Mixed Use Zone; by any person or entity; for occupancy, rent or lease; for the purpose of receiving compensation, money, rent, or other



bargained consideration; for a term of thirty (30) consecutive days or less. As an exception, Residential Short-Term Rentals are permitted in all zones for existing residential uses. Any rental that is leased out consecutively to the same tenant in excess of thirty (30) days will not constitute a residential short-term rental and will be governed by the City's rental dwelling license ordinance.

2. Purpose: Residential Short-term rentals are to be compatible with and not adversely impact surrounding residential uses. As an example, the use of mass transit to transport renters to a short-term rental is not compatible with surrounding residential uses.

3. License Required:

a. It is unlawful for any person to keep, conduct, operate, or maintain a short-term rental within the City without a Residential Short-Term Rental Business License. A person who owns multiple short-term rentals is not required to obtain more than one business license for the operation and maintenance of those rentals.

b. A Residential Short-Term Rental Business License is not transferrable between persons or structures. Any person holding such license shall give written notice within thirty (30) days to the License Officer after having transferred or otherwise disposed of legal or equitable control of any rental licensed under this Section. Such notice of transferred interest shall be deemed a request to cancel an existing Residential Short-Term Rental Business License for such rental. No refund or rebate shall be issued for any license cancelled under this provision, except where ownership is transferred for one of the reasons listed in Subsection 23-7(D)(2). The new owner shall obtain a Residential Short-Term Rental Business License as required by this Section.

4. License Application: An application for a Residential Short-Term Rental Business License shall conform to all applicable requirements of Section 23-6. In order to qualify for a residential short-term rental license, an application must meet all requirements outlined in Section 23-9 which shall include but not be limited to the following:

- a. the address of each building containing a residential short-term rental;
- b. proof of liability insurance for the residential short-term rental;
- c. proof of adequate parking as required by 26-V-5;
- d. lodging sales tax number;
- e. identify the number of bedrooms in the residential short-term rental;
- f. a submitted diagram identifying the number of available 9"x18" parking stalls;
- g. the signature of the owner of the residential short-term rental(s) certifying that the owner of the rental shall collect and remit on a timely basis transient lodging taxes;
- h. the property owner must designate a local property representative's name, address and telephone number, who shall be available for the

purpose of:

- (1) responding within twenty-four (24) hours to complaints regarding the condition, operation, or conduct of occupants of the short-term rental;
- (2) taking remedial action to resolve such complaints; and
- (3) the name, address, and telephone contact number of the property owner and the local property representative shall be kept on file at the city.

i. The property owner must certify that:

- (1) that the use and occupancy of the residential short-term rental(s) conforms to applicable local, state, and federal laws including all applicable building codes and safety standards;
- (2) that the property owner or a local property representative will be available twenty-four (24) hours per day, seven days per week, for the purpose of responding within twenty-four (24) hours to complaints regarding the condition, operation or conduct of occupants of the short-term rental and that remedial action will be taken to resolve such complaints;
- (3) that per Cedar City Ordinance 26-V-5, the property contains an adequate amount of off-street parking;
- (4) that they understand that a renter may not use a short-term rental for a purpose not incidental to a normal residential use. At no time may the tenants of a short-term rental violate state and municipal law concerning nuisances, noise, and/or disturbing the peace;
- (5) that they understand that they are assuming responsibility for all guests' activities; and that violations may result in fines to owner and/or guests; and/or license denial, suspension, or revocation;
- (6) that they will use best efforts to ensure that the occupants and/or guests of the residential short-term rental do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate any provisions of the City's ordinances or State law, including but not limited to noise, disorderly conduct, the illegal consumption of alcohol, or the use of illegal drugs;
- (7) that the short-term rental will not involve the use of any accessory building(s), mobile structures or yard space for activities outside of the dwelling not normally associated with residential use;
- (8) that the applicant has reviewed any HOA rules and CC&R's ~~that there is no HOA and/or CC&R's~~ that could restrict the owner from using the residence as a short-term rental;
- (9) that each bedroom and corridor leading to a bedroom contains



a smoke detector; and  
(10) that each floor contains a working carbon monoxide detector.

5. License Procedure: Notice by the applicant shall be given to all owners of record of property zoned residential or used for a residential purpose within a 300-foot radius from the boundary of the proposed residential short-term rental. Said notice shall be sent by mail or hand-delivered to the property owners in accordance with the most current Iron County Assessment Roll. Proof of mailing and/or a certificate documenting hand delivery to property owners as required herein shall be delivered to the City Building Official. Notice shall contain language directing property owners who wish to discuss the location of the residential short-term rental to contact the City Building Official within ten (10) days of receipt of notice. The Building Official's name, address and contact number shall be listed in the notice. A short-term business license will be issued if all requirements of Chapter 23-9 are met.

6. License Term: All licenses issued hereunder shall expire on January 1st of each year unless sooner canceled and shall be issued for one year only.

7. License Fee: The fee for a Residential Short-Term Rental Business License shall be identified on the City's consolidated fee schedule.

8. Restrictions on Use:

a. A renter may not use a short-term rental for a purpose not incidental to a normal residential use. At no time may the tenants of a short-term rental violate state and municipal law concerning nuisances, noise, and/or disturbing the peace.

b. Maximum occupancy of a residential short-term rental shall be no more than two (2) guests per bedroom plus four (4) guests per home.

9. Signage: No outdoor advertising signs related to the rental dwelling shall be allowed on the site.

10. Inspection: Prior to licensure the City Building Official shall conduct an onsite inspection to verify adequate off-street parking.

11. Effect of License Issuance: The issuance of a Residential Short-Term Rental Business License shall not have the effect of changing the legal status of a rental dwelling, including, but not limited to:

a. legalizing an illegally created dwelling unit, use, or other circumstances, or

b. recognizing a nonconforming use, structure, or other nonconformity.

12. Owner Certification: Owner understand that he assumes responsibility for all guests' activities; violations may result in fines to owners and/or guests; and/or licensee denial, suspension, or revocation.

13. License Denial, Suspension, or Revocation: The City may deny, suspend, or revoke a Residential Short-Term Rental Business License for any of the following reasons:

a. The licensee does not meet the qualifications for a license as provided under this Chapter.

b. For nonpayment of all required fees for the Residential Short-Term

Rental Business License, including late fees and inspections, when applicable.

- c. The licensee gave false or incomplete information on the licensee's application.
- d. The licensee has allowed or intends to allow the licensed premises to be occupied or operated in a manner contrary to the conditions set forth in the license, application, and this Chapter.
- e. Failure to provide the contact information, failure to keep the contact information current, and failure to respond within twenty-four (24) hours to complaints.
- f. Owner will use best efforts to ensure that the occupants and/or guests of the residential short-term rental do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate any provisions of the City's ordinances or State law, including but not limited to noise, disorderly conduct, the illegal consumption of alcohol, or the use of illegal drugs.

Three (3) or more citations based on any violations of any state or local law including but not limited to Chapter 23-9 within a twelve (12) month period may result in license denial, suspension, or revocation. Any decision denying, suspending or revoking a short-term rental license may be appealed to the Cedar City Manager.

- 14. Safety: Cedar City acknowledges that the State of Utah restricts the City from requiring the alteration of existing residences to meet current building code and safety standards; however, the City strongly recommends that each room contain adequate ingress and egress, and that each floor contains a minimum 2A:10BC fire extinguisher. Cedar City requires that:
  - a. each bedroom and corridor leading to a bedroom contains a smoke detector; and
  - b. that each floor contains a working carbon monoxide detector.

THIS SECTION AMENDED BY CEDAR CITY ORDINANCE NO. 0925-13-1, 1012-16-1, 0426-17-4, 0509-18-2, 0613-18, 0123-19-6 and 1211-19-1.



PASSED AND ADOPTED BY THE CEDAR CITY CITY COUNCIL

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	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Phillips	_____	_____	_____	_____
Melling	_____	_____	_____	_____
Riddle	_____	_____	_____	_____
Cox	_____	_____	_____	_____
Wilkey	_____	_____	_____	_____

Presiding Officer

Attest

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Garth O. Green, MAYOR, Cedar City

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RENON SAVAGE, RECORDER,  
Cedar City

**CEDAR CITY  
ORDINANCE 0410-24-**

**AN ORDINANCE AMENDING SECTION 23-9 RESIDENTIAL SHORT-TERM  
RENTALS REMOVING NEIGHBOR NOTIFICATION REQUIREMENTS**

**WHEREAS**, the state legislature has granted general welfare power to the City Council, independent, apart from, and in addition to, its specific grants of legislative authority, which enable Cedar City to pass ordinances as are necessary and proper to provide for the safety, promote the prosperity, improve the peace and good order, comfort, and convenience of the city and its inhabitants, and for the protection of property in the city; and

**WHEREAS**, pursuant to Utah Code § 10-1-203, a municipality may license for the purpose of regulation and revenue any business within the limits of the municipality and may regulate that business by ordinance; and

**WHEREAS**, Cedar City has adopted Chapter 23 of the ordinance of Cedar City, Utah, and said provisions contain specific requirements governing business regulations and licenses in Cedar City; and

**WHEREAS**, the Cedar City Council desires to update and amend Chapter 23 of the Cedar City Ordinances entitled "Business Regulations and Licenses"; and

**WHEREAS**, the City Council finds that it is in the best interests of the City to remove neighbor notification requirements for residential short-term rentals; and

**WHEREAS**, the City Council finds that it is in the best interests of the health, safety, and general welfare of the citizens of Cedar City to change Chapter 23 by updating the existing ordinance.

**NOW THEREFORE**, be it ordained by the City Council of the Cedar City, in the State of Utah, that Chapter 23 of the ordinance of Cedar City, Utah, is hereby amended to include the below underlined red text and exclude all crossed out text:

**SECTION 1:**        **AMENDMENT** "Section 23-9 Regulation Of Specific Businesses; Required License And Fees" of the Cedar City Municipal Code is hereby *amended* as follows:

**AMENDMENT**

Section 23-9 Regulation Of Specific Businesses; Required License And Fees



All businesses specifically set forth in the following Subsections shall pay the fee required therein in lieu of the general license required in Section 23-7 above, unless otherwise set forth therein.

- A. Pawn Brokers, Swap Meets, Second-Hand Dealers: Pawn brokers, swap meet operators, and dealers in second-hand merchandise shall pay the general license fee required by Section 23-7 above.

Any person engaged in the business of lending money upon deposit or pledge of personal property or other thing of value, other than securities and printed evidence of indebtedness, or in the business of purchasing personal property or things of value or selling or agreeing to sell the same back to the seller at a price higher than the original purchase price, or who deals in second-hand merchandise, or who operates a swap meet where booths or areas are leased out to peddlers or individuals wishing to sell items of personal property, either new or used, shall be aware of all merchandise purchased, received, sold or otherwise, forming a part of the business transacted on the premises, and shall comply with the requirements of State law, including Sections 11-6-1, 13-32a-101 through 13-32a-114, 13-32-101 through 107, and 76-6-408, Utah Code Annotated, 1953 as amended, to insure that no stolen merchandise is the object of any transaction.

Swap meet operators shall keep a complete record of names, residences and driver's license numbers of each person selling or displaying merchandise.

All pawn brokers shall keep a complete ledger containing all information required by Sections 13-32a-104 and 76-6-408, Utah Code Annotated, 1953 as amended, including an account of each and every transaction concerning both the pledging and redeeming of articles, and setting forth the transaction date, name, address and the driver's license number of the pledger, a description of the goods, including serial number if any, the amount of money loaned or paid therefore, and the number of the pawn ticket. A copy of said record shall be provided to the City Police Department weekly.

No person shall be granted a pawn broker's license unless they are over the age of 21 years and a citizen of the United States, nor anyone who has been convicted of a felony or a crime involving moral turpitude within the previous ten-year period.

- B. Amusement Devices: Any machine, device, electronic mechanism or other contrivance which is legal under the laws of the State of Utah and Cedar City, designed or intended to be operated or used for amusement in response to the payment of some charge or insertion of a coin or other object, shall be licensed under the general license fee required by Section 23-7 above. A separate license shall not be required for each machine, device, mechanism or other contrivance, but a separate license shall be required for each separate location where one or more is located for commercial use, if the amusement device is intended to remain or does remain at that location for one week or more during the license year.



C. **Billboard Advertising:** Every person engaged in the business of supplying space for hire for outdoor advertisement shall pay a license fee of fifty dollars (\$50.00) annually, together with a twenty-five dollar (\$25.00) annual fee for each billboard owned or operated within Cedar City, Utah, with a maximum fee of four hundred dollars (\$400.00).

D. **Dance Hall:** A public dance hall is any public space open to public patronage in which a public dance is held and for which there is a charge for admission. A license fee for a public dance shall be one hundred dollars (\$100.00) per year, or any part thereof, in addition to any other license fee charged. No license is required for dances conducted by schools, whether public or private, if admission is generally limited to students and alumni and their guests.

E. **Itinerant Merchandising of Goods or Services:** Transient or itinerant merchant includes any person whether as owner, agent, consignee or employee, whether a resident of Cedar City or not, who engages in the business of selling and delivering of goods, wares and merchandise within Cedar City on a temporary basis, and who in furtherance of such business hires, leases, uses or occupies any approved building structure, public room in hotels or motels, lodging houses, apartments, shops or other approved structure or location within Cedar City, for the exhibition and sale of such goods, merchandise, wares or services. Temporary structures will be permitted subject to the following conditions:

1. The structure is located by written permission of the underlying property owner; and
2. Any issues relating to health, safety and welfare (i.e. trash receptacles, restrooms) are in compliance as required by the City Code Enforcement Officer.

Itinerant businesses of any type including merchants, operators of closing-out sales, hawkers, tradesman, repairman, home improvement contractors, or any others who are deemed by the City License Officer to be transients by reason of the period of time in which they intend to engage in such business in the City, shall pay the license fee of:

1. Day Permit Fee \$25.00
2. Week (7 day) Permit Fee \$ 50.00
3. Fourteen-day Permit Fee \$ 75.00
4. Three-Month Business License Fee \$150.00

In addition to the above schedule, they shall pay a license fee of \$23.00 for each employee beyond the first employed in said business. Day, week and fourteen-day permits for a total of fourteen days may be issued during any calendar year. Thereafter, a three-month business license must be purchased if a licensee continues operation.

All other requirements of this Chapter shall be applicable.

Any person who the License Officer deems to be an itinerant merchant by reason of transience shall provide upon request of the License Officer at the time of application information relative to type and location of previous business experience, moral character and reputation, felony or misdemeanor convictions if any, and such



information as may be reasonably required. In addition, the License Officer may require applicants to demonstrate origin of goods through bills of sale, purchase receipts or otherwise.

The applicant shall supply a statement of the nature of the services, goods or merchandise and examples of coupon books or discount cards for those intending to sell coupons or discount cards. The applicant must produce, at the time of application, a site plan of the location where the business shall be conducted, and either a letter of permission or a copy of a lease agreement from the owner of the property where such business shall be conducted.

- F. Junk Dealers and Junk Yards: Every person buying or selling junk, or any person who maintains or operates a junk yard within Cedar City shall pay a license fee of \$150.00 per year. Anyone who maintains a lot for purposes of storing used metal material, wood material, cement material, rock, plastic material, auto bodies or parts thereof, or refuse material of any kind for the purpose of reselling all or any part thereof to the public shall be considered to be a junk dealer or operator of a junk yard.

Any person engaged in buying or selling junk or any person who maintains or operates a junk yard shall keep a record which shall contain all information required by Section 76-10-907, Utah Code Annotated, as amended, including a description of every article they purchase, including serial number if available, the name, age and residence of the vendor, the amount paid, and the date of purchase. Said record shall at all times be open to inspection by City Police Department and by any City official.

- G. Fireworks: Every person engaged in the business of offering fireworks for sale as allowed by Section 18-2 of City Ordinance shall be required to pay a business license fee in the amount of \$200.00.

- H. Auctioneers: The fee for an auctioneer's license shall be \$100.00 per year or \$25.00 per day.

For the purpose of this Subsection, an auctioneer is a person who conducts a public competitive sale of property to the highest bona fide bidder, and an auction house is defined as a place where personal property is sold at auction by an auctioneer. The provisions of this Subsection shall not apply to auctions held for charitable purpose, church affair, festival or bazaar, the sale of animals or farm produce, judicial sales, sales by executors or administrators, or sales by the Sheriff or constable.

Before any sale is made at auction, the licensee must attach to each article to be sold which has a retail value of \$5.00 or more a card with an identifying number endorsed thereon, and each licensee shall maintain a list of all articles sold at auction for a retail price of \$5.00 or more, giving any identifying numbers or marks which may be on the articles, indicating opposite the description of each article whether it is new or used, showing the identifying number assigned to the article, the name and address of the purchaser, and the date of sale. The licensee shall keep said list for a period of one year following the date of sale.



Each licensee shall at the time of selling an article at public auction give the purchaser a receipt which shall contain the name of licensee, date of sale, description of article sold and identifying number assigned to the article.

No person shall act in any sale by auction as a "booster" to bid on behalf of the auctioneer or owner, except as specifically allowed by Utah law, or to run up the price of the articles to be sold or make any false bids. The licensee, or if a corporation, one of the officers of the licensee, shall remain in continuous attendance during the auction. All persons participating in sales must correctly represent at all times to the public the facts with respect to the quality of the merchandise being sold.

It shall be the duty of the licensed auctioneer to receive all articles which may be offered for sale at auction and give receipts therefore. At the close of any sale, the auctioneer shall deliver a fair account of such sales and pay the amount received for such articles to the person entitled thereto.

- I. Produce Peddlers: The fee for a permit for a farm peddler to carry on the business of peddling shall be in accordance with Section 23-7 above.

For the purpose of this Subsection, a produce peddler is defined as any person who goes from place to place to solicit for the sale of or offers to sell or exchange for retail at a single location in Cedar City any garden or farm produce, fruit, butter, or eggs, or any person keeping produce, goods, wares or merchandise of the kind described herein in a private residence and/or soliciting trades therefore in person, by agent or by telephone.

Nothing in this Subsection shall be construed to permit the peddling of fresh or cured meat or fish, and the peddling of the same is hereby prohibited. The provisions of this Subsection shall not apply to persons peddling or offering for sale at their residence or farm any butter, eggs, fruit, vegetables or poultry raised or produced by such persons.

Peddlers are hereby prohibited from displaying their wares outside of their vehicle on public streets and sidewalks within Cedar City.

- J. Special Events, Exhibitions, Concerts and Performances: Any individuals or groups putting on performances, exhibitions, concerts or other entertainment activities, fairs, or displays for which a fee may or may not be charged either to the public or to the hiring entity, including but not limited to musical aggregations, circuses, carnivals, rodeos, fight promoters, racing promoters, demolition derbies, live shows and entertainers of any kind shall obtain a license.

All individuals or groups coming under this Subsection shall obtain a license for each particular event during which they present a public performance, concert, exhibition, fair, live show, or entertainer.

Should the licensee provide for the opportunity for other sub-licensees to participate in the activity by way of contracting, encouraging, or requesting the participation of sub-



licensees who will be conducting business related activities, a permit must be submitted for each sub-licensee and a fee of \$5.00 for each sub-licensee shall be submitted with the application and payment of the license for this special event activity. Should the licensee promoting this event be exempt from paying a business license fee, this Section in no way relieves the licensee of the obligation to comply with all other terms in this Chapter.

The fees shall be as follows:

1. Exhibitions and Performances: For Exhibitions and performances, the license fee shall be \$50.00 for each 24-hour period during which such performance or exhibition is presented.
2. Carnival, Circus or Parts Thereof:
  - a. The license fee for any type of carnival or circus shall be \$300.00 for each day's performance.
  - b. The license fee for operating mechanical or animal rides shall be \$25.00 for the first week in addition to any other fees required herein.

Thereafter they shall be licensed in accordance with Section 23-7.

A license pursuant to this Section shall not be issued until arrangements are made to conduct such activity on private property, unless the licensee has received express written permission to conduct such activity on public property designated for such activities, and until liability insurance acceptable to the City in accordance with AM Best Rating is provided in the sum of \$3,000,000 dollars per occurrence, \$500,000 per person, and \$250,000 for property damage, which shows on its face the condition to protect and indemnify Cedar City against any loss or liability arising from such activity.

- K. Alarms: No person shall engage in the business of selling, leasing, monitoring, maintaining, repairing, altering, replacing, removing or installing an alarm system until, in addition to complying with other requirements of this Chapter, the applicant shall provide to the License Officer verification of compliance with the Utah Construction Trades Licensing Act, Sections 58-55-101 through 58-55-604, as amended.

Both users of alarm systems and alarm companies shall comply with all guidelines established by the Department of Public Safety. False alarms are costly and dangerous because they divert Police Officers from calls which may be real emergencies; therefore, to discourage repeated false alarms, a service fee will be assessed by the City to the user of said alarm system for responding to false alarms as follows:

1. Three false alarms per calendar year or any portion thereof -- No Charge.
2. Fourth through the tenth false alarms within a calendar year will be assessed (\$50.00).
3. Eleventh and each subsequent false alarm within a calendar year will be assessed (\$200.00).

Each alarm system shall make an effort to have a responsible party available to meet police officers in a timely manner when an alarm has been activated.

Any violations of the provisions hereof or any regulations promulgated by the



Department of Public Safety or the Construction Services Commission may result in a petition to revoke or suspend the right of an individual to maintain their business license as set forth in Sections 58-55-101 through 58-55-604, Utah Code Annotated, 1953 as amended.

- L. Christmas Tree Sales Lots: A license for operating a Christmas tree sales lot on a seasonal basis in Cedar City shall be required, at the fee of \$35.00 unless the Christmas tree lot is operated by a non-profit organization, in which event there shall be no fee for the license, however a license must be obtained.

License Requirements in Addition to the Usual Requirement: No license shall be issued to an applicant for a Christmas tree sales lot without first providing full information to the City License Officer as to the source of the Christmas trees and other merchandise to be sold. In the event any tree is to be cut or procured from within the public domain of the United States or the State of Utah, or from any private lands within or without the State of Utah, evidence, pursuant to Subsection 78-38-45(2), Utah Code Annotated, 1953 as amended, must be shown to the City License Officer of the applicant's right and authority to cut and remove such trees. Thereafter, the License Officer shall have the right to inspect the trees sold by the licensee from time to time to verify they are from the source indicated by the application, and if from public domain of the United States, or the State of Utah, that they contain the proper tag or other marking authorizing their removal from such land. An applicant for a Christmas tree sales lot license shall agree to properly and thoroughly clean the sales area following the sales, and dispose of all unsold trees, rubbish and debris in a manner satisfactory to the City License Officer.

- M. Horse Drawn Carriage Operations: Horse drawn carriage businesses, applicants or corporations shall enter into an agreement defining the conditions, terms, routes and other items specified by way of resolution adopting such agreements for operation of horse drawn carriage businesses. Such operations shall comply with the business license ordinance in addition to the agreement drafted and adopted by resolution.
- N. Restaurants: No business license shall be issued or renewed to operate a food service establishment until the establishment has been inspected and the applicant issued a valid food service establishment permit or registration as required by the Health Department. Food service establishment shall mean any fixed or mobile restaurant, coffee shop, cafeteria, cafe, grill, tea room, sandwich shop, soda fountain, tavern, bar, cocktail lounge, night club, roadside stand, industrial feeding establishment, private, public or non-profit organization or institution routinely serving food, catering kitchen, commissary or similar place in which food or drink is prepared for sale or for service on the premises or elsewhere, and any other eating or drinking establishment or operation where food is served or provided to the public with or without charge.
- O. Ice Cream Vehicle Operations: For the purpose of this Subsection, an Ice Cream Vehicle is defined as a motor vehicle engaged in the curbside vending or sale of frozen and/or refrigerated desserts, confections, or novelties commonly known as ice cream, pre-packaged candies, pre-packaged snack foods, or soft drinks.



It shall be unlawful for any owner or operator of an Ice Cream Vehicle to pursue the business of Ice Cream Vehicle Operations within a one-block radius of a school building for that period of time fifteen (15) minutes prior to when the schools are in session and continuing through and until twenty (20) minutes after the school session has ended, or when student activities are in progress, or in public parks or play grounds. Owners and operators of an Ice Cream Vehicle are hereby prohibited from displaying their wares outside of their vehicle on public streets and sidewalks within Cedar City.

**P. Retail Tobacco Specialty Businesses:**

1. For purposes of this ordinance the following terms shall have the following definitions:

- a. "Community location" means: (a) a public or private kindergarten, elementary, middle, junior high, or high school; (b) a licensed child-care facility or preschool; (c) a trade or technical school; (d) a church; (e) a public library; (f) a public playground; (g) a public park; (h) a youth center or other space used primarily for youth oriented activities; a public recreational facility; or a public arcade.
- b. "Tobacco Product" means: (a) any cigar, cigarette, or electronic cigarette as defined by state law; (b) a tobacco product defined under state law including chewing tobacco or any substitute for a tobacco product, including flavoring or additives to tobacco; and (c) tobacco paraphernalia as defined by state law.

2. For purposes of this ordinance the following rules shall be applied to determine if a business entity is a "retail tobacco specialty business":

- a. A business shall be presumed to be a retail tobacco specialty business if: (i) the name of the business evidences holding oneself out as a tobacco specialty business, such as by use in the name of the business or advertising for the business of terms similar to "smoke shop" or "vape shop", or; (ii) the allocation of floor and shelf space inside the business shows a focus on tobacco products such that forty percent (40%) or more of the floor and shelf space inside the business is devoted to the offer, display, and/or storage of tobacco products.
- b. If a business is presumed to be a retail tobacco specialty business in accordance with the terms of this ordinance the business may either meet the terms and conditions established in paragraph three (3) of this section, or the business may rebut the presumption that it is a retail tobacco specialty business. The presumption that the business is a retail tobacco specialty business may be rebutted by providing a statement sworn to by a certified public accountant disclosing quarterly gross receipts for at least two (2) consecutive calendar quarters showing that the sale of tobacco products accounts for less than thirty-five percent (35%) of the total gross receipts for the business. The calculation of the thirty-five percent (35%) gross receipts shall be made for each location applying to have the presumption that it is a retail tobacco specialty business evaluated. If

the business can successfully rebut the presumption that it is a retail tobacco specialty business it does not have to follow the conditions established in paragraph three (3) of this section.

- c. The evaluation of a business under the terms of this section shall take place on each individual location of a business and shall be conducted upon applying for an initial business license, or for the renewal of an existing business license.

3. Conditions Regulating a Retail Tobacco Specialty Business:

- a. A business entity that conducts, or intends on conducting, a retail tobacco specialty business in Cedar City shall comply with the provisions of this ordinance, pay the general business license fee established herein, and obtain a retail tobacco specialty business license.
- b. No license for a retail tobacco specialty business may be issued if the retail tobacco specialty business is located within: (a) 1,000 feet of a community location; (b) 600 feet of another retail tobacco specialty business; (c) 600 feet of property zoned or used for residential purposes; or (d) any other requirement included in state law, except such separation restrictions found in state law relating to property zoned or used for agricultural purposes. For purposes of this ordinance the proximity requirements shall be measured in a straight line from the nearest entrance of the retail tobacco specialty business to the nearest property boundary of: (a) the community location; (b) another retail tobacco specialty business; (c) property used or zoned residential, or; (d) other such uses or zones that may be specified in state law. Said measurement shall be made without regard to intervening structures or zoning districts.
- c. The provisions of this ordinance shall not apply to retail tobacco specialty businesses operating in Cedar City prior to May 8, 2012, if they maintain a business license without relapse or revocation, the business is not closed for more than 60 consecutive days, the business does not substantially change its operation, and the business continues to operate in accordance with federal law, state law, and city ordinance. None of the restrictions contained in paragraph three (3) of this section shall apply to a retail tobacco specialty business that was lawfully licensed in a location permitted by this ordinance prior to a change of use or zoning in property within applicable distance requirements that would otherwise prohibit the use of the already licensed retail tobacco specialty business.

Q. Residential Short-Term Rentals:

- 1. Residential Short-Term Rentals Defined: Excluding Bed and Breakfast facilities, the use and/or commercial use of property located in a Residential Zone (R-1, R-2-1, R-2-2, R-3-1, R-3-M, RE, RA), Commercial Zone (GC, CC, DC, HS) or Mixed Use Zone; by any person or entity; for occupancy,



rent or lease; for the purpose of receiving compensation, money, rent, or other bargained consideration; for a term of thirty (30) consecutive days or less. As an exception, Residential Short-Term Rentals are permitted in all zones for existing residential uses. Any rental that is leased out consecutively to the same tenant in excess of thirty (30) days will not constitute a residential short-term rental and will be governed by the City's rental dwelling license ordinance.

2. Purpose: Residential Short-term rentals are to be compatible with and not adversely impact surrounding residential uses. As an example, the use of mass transit to transport renters to a short-term rental is not compatible with surrounding residential uses.

3. License Required:

- a. It is unlawful for any person to keep, conduct, operate, or maintain a short-term rental within the City without a Residential Short-Term Rental Business License. A person who owns multiple short-term rentals is not required to obtain more than one business license for the operation and maintenance of those rentals.

- b. A Residential Short-Term Rental Business License is not transferrable between persons or structures. Any person holding such license shall give written notice within thirty (30) days to the License Officer after having transferred or otherwise disposed of legal or equitable control of any rental licensed under this Section. Such notice of transferred interest shall be deemed a request to cancel an existing Residential Short-Term Rental Business License for such rental. No refund or rebate shall be issued for any license cancelled under this provision, except where ownership is transferred for one of the reasons listed in Subsection 23-7(D)(2). The new owner shall obtain a Residential Short-Term Rental Business License as required by this Section.

4. License Application: An application for a Residential Short-Term Rental Business License shall conform to all applicable requirements of Section 23-6.

In order to qualify for a residential short-term rental license, an application must meet all requirements outlined in Section 23-9 which shall include but not be limited to the following:

- a. the address of each building containing a residential short-term rental;
- b. proof of liability insurance for the residential short-term rental;
- c. proof of adequate parking as required by 26-V-5;
- d. lodging sales tax number;
- e. identify the number of bedrooms in the residential short-term rental;
- f. a submitted diagram identifying the number of available 9"x18" parking stalls;
- g. the signature of the owner of the residential short-term rental(s) certifying that the owner of the rental shall collect and remit on a timely basis transient lodging taxes;
- h. the property owner must designate a local property representative's



name, address and telephone number, who shall be available for the purpose of:

- (1) responding within twenty-four (24) hours to complaints regarding the condition, operation, or conduct of occupants of the short-term rental;
- (2) taking remedial action to resolve such complaints; and
- (3) the name, address, and telephone contact number of the property owner and the local property representative shall be kept on file at the city.

i. The property owner must certify that:

- (1) that the use and occupancy of the residential short-term rental(s) conforms to applicable local, state, and federal laws including all applicable building codes and safety standards;
- (2) that the property owner or a local property representative will be available twenty-four (24) hours per day, seven days per week, for the purpose of responding within twenty-four (24) hours to complaints regarding the condition, operation or conduct of occupants of the short-term rental and that remedial action will be taken to resolve such complaints;
- (3) that per Cedar City Ordinance 26-V-5, the property contains an adequate amount of off-street parking;
- (4) that they understand that a renter may not use a short-term rental for a purpose not incidental to a normal residential use. At no time may the tenants of a short-term rental violate state and municipal law concerning nuisances, noise, and/or disturbing the peace;
- (5) that they understand that they are assuming responsibility for all guests' activities; and that violations may result in fines to owner and/or guests; and/or license denial, suspension, or revocation;
- (6) that they will use best efforts to ensure that the occupants and/or guests of the residential short-term rental do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate any provisions of the City's ordinances or State law, including but not limited to noise, disorderly conduct, the illegal consumption of alcohol, or the use of illegal drugs;
- (7) that the short-term rental will not involve the use of any accessory building(s), mobile structures or yard space for activities outside of the dwelling not normally associated with residential use;
- (8) that there is no HOA and/or CC&R's that restrict the owner from using the residence as a short-term rental;
- (9) that each bedroom and corridor leading to a bedroom contains



a smoke detector; and

(10) that each floor contains a working carbon monoxide detector.

5. License Procedure: ~~Notice by the applicant shall be given to all owners of record of property zoned residential or used for a residential purpose within a 300-foot radius from the boundary of the proposed residential short-term rental. Said notice shall be sent by mail or hand-delivered to the property owners in accordance with the most current Iron County Assessment Roll. Proof of mailing and/or a certificate documenting hand delivery to property owners as required herein shall be delivered to the City Building Official. Notice shall contain language directing property owners who wish to discuss the location of the residential short-term rental to contact the City Building Official within ten (10) days of receipt of notice. The Building Official's name, address and contact number shall be listed in the notice.~~ A short-term business license will be issued if all requirements of Chapter 23-9 are met.
6. License Term: All licenses issued hereunder shall expire on January 1st of each year unless sooner canceled and shall be issued for one year only.
7. License Fee: The fee for a Residential Short-Term Rental Business License shall be identified on the City's consolidated fee schedule.
8. Restrictions on Use:
  - a. A renter may not use a short-term rental for a purpose not incidental to a normal residential use. At no time may the tenants of a short-term rental violate state and municipal law concerning nuisances, noise, and/or disturbing the peace.
  - b. Maximum occupancy of a residential short-term rental shall be no more than two (2) guests per bedroom plus four (4) guests per home.
9. Signage: No outdoor advertising signs related to the rental dwelling shall be allowed on the site.
10. Inspection: Prior to licensure the City Building Official shall conduct an onsite inspection to verify adequate off-street parking.
11. Effect of License Issuance: The issuance of a Residential Short-Term Rental Business License shall not have the effect of changing the legal status of a rental dwelling, including, but not limited to:
  - a. legalizing an illegally created dwelling unit, use, or other circumstances, or
  - b. recognizing a nonconforming use, structure, or other nonconformity.
12. Owner Certification: Owner understand that he assumes responsibility for all guests' activities; violations may result in fines to owners and/or guests; and/or licensee denial, suspension, or revocation.
13. License Denial, Suspension, or Revocation: The City may deny, suspend, or revoke a Residential Short-Term Rental Business License for any of the following reasons:
  - a. The licensee does not meet the qualifications for a license as provided under this Chapter.
  - b. For nonpayment of all required fees for the Residential Short-Term

Rental Business License, including late fees and inspections, when applicable.

- c. The licensee gave false or incomplete information on the licensee's application.
- d. The licensee has allowed or intends to allow the licensed premises to be occupied or operated in a manner contrary to the conditions set forth in the license, application, and this Chapter.
- e. Failure to provide the contact information, failure to keep the contact information current, and failure to respond within twenty-four (24) hours to complaints.
- f. Owner will use best efforts to ensure that the occupants and/or guests of the residential short-term rental do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate any provisions of the City's ordinances or State law, including but not limited to noise, disorderly conduct, the illegal consumption of alcohol, or the use of illegal drugs.

Three (3) or more citations based on any violations of any state or local law including but not limited to Chapter 23-9 within a twelve (12) month period may result in license denial, suspension, or revocation. Any decision denying, suspending or revoking a short-term rental license may be appealed to the Cedar City Manager.

14. Safety: Cedar City acknowledges that the State of Utah restricts the City from requiring the alteration of existing residences to meet current building code and safety standards; however, the City strongly recommends that each room contain adequate ingress and egress, and that each floor contains a minimum 2A:10BC fire extinguisher. Cedar City requires that:
- a. each bedroom and corridor leading to a bedroom contains a smoke detector; and
  - b. that each floor contains a working carbon monoxide detector.

THIS SECTION AMENDED BY CEDAR CITY ORDINANCE NO. 0925-13-1, 1012-16-1, 0426-17-4, 0509-18-2, 0613-18, 0123-19-6 and 1211-19-1.



PASSED AND ADOPTED BY THE CEDAR CITY CITY COUNCIL

\_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Phillips	_____	_____	_____	_____
Melling	_____	_____	_____	_____
Riddle	_____	_____	_____	_____
Cox	_____	_____	_____	_____
Wilkey	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
Garth O. Green, MAYOR, Cedar City

\_\_\_\_\_  
RENON SAVAGE, RECORDER,  
Cedar City