

Grantsville City Library Board of Trustees

Meeting Minutes

Thursday, March 7, 2024, 4:15 p.m.

Approved April 4, 2024

Trustees in Attendance:

Tara Bell
Janet Craven
Tana Dixon
Stacy Given, Vice-Chair
Sharon Kuttler, Secretary
Arlene Mair, Chair

Additional Attendees:

John Ingersoll, Director
Scott Bevan, City Council Liaison
Aiden Hopper, High School Liaison

Absent:

A. Call to Order:

The meeting was called to order by Arlene Mair at 4:15 p.m.

B. Roll call of members: Attendance was recorded as indicated above.

C. Stacy Given moved to approve the minutes of the February 1, 2024 meeting.

Janet Craven seconded the motion. The motion passed unanimously.

D. Public Comments: none

E. Community Advocacy:

1. Barnyard Babies will be held at the Clark Historical Farm on May 3 and 4.

F. High School Liaison Update:

1. John said Aiden and Breklyn have been meeting to plan monthly teen programs.
2. Aiden distributed a list of teen program ideas that he and Breklyn developed.
3. Aiden highlighted Library Lock-ins, Stress Relief Nights after testing, Manga Night, DnD nights, Financial Smarts, Car Maintenance, etc. The intention is to hold a monthly teen program at the library.

G. Director's Report:

1. John reported on the Communities that Care Key Leader Summit. He attended two days of training and presentations. How do we provide opportunities to youth, what life skills can we teach, and how can we provide healthy recognition and develop mentorship bonds? John is developing an after-school tutoring program with community volunteers. Arlene mentioned that older people with special needs have few resources and asked if the library would consider programs for them.

2. John praised the staff. They have been weeding and updating spine labels.

H. New Business:

1. Volunteers - After-School English Tutoring - Tutoring was discussed during the Director's Report. Aiden inquired about helping non-native speakers learn to write. John said he could help.
2. Conference Room Tables - At a recent city Department Heads' meeting, John mentioned that the library needs new conference tables. The Police Chief offered and later provided four tables.

I. Unfinished Business:

1. Director's Budget Meeting - went well. John spoke for about thirty minutes about the library's programs and progress. Stacy asked about providing computer classes to the public at the library. John will consider it.
2. Discuss and vote on Policy 2.02 Public Services Policy and the new Lost and Found Policy - It was decided to include the Lost and Found Policy in 2.13 Patron Behavior and Library Use Policy as 2.13.04. Stacy suggested changing the Public Services Policy, 2.02.01, Part D-6 from "rate of \$10.00 per **card**" to "rate of \$10.00 per **account**" to match Part D-7. Stacy Given moved to approve both policies with the discussed changes, seconded by Tara Bell, and unanimously approved.
3. 2024 Open and Public Meetings Act (OPMA) Training - all trustees have completed the training. John announced that the library will host an Easter Storytime on March 21st.

- J. The meeting was adjourned at 5:13 p.m. on a motion by Tana Dixon, seconded by Stacy Given, and unanimously approved.

Our next meeting is scheduled for 4:15 pm on Thursday, April 4, 2024 at the Grantsville City Library, 42 North Bowery Street, Grantsville, Utah. It will also be available through Zoom.

Documents Distributed:

- a. Agenda for the March 7, 2024 Library Board Meeting
- b. Director's Report dated March 1, 2024
- c. Draft Minutes of the February 1, 2024 meeting
- d. Teen Program Ideas (Aiden)