

Southwest Utah Public Health Department
Southwest Utah Board of Health
1129 S Bluff Street, St George, UT
Wednesday, December 13, 2023
10:00 a.m.

MINUTES

Members Present:

Commissioner Celeste Meyers Kane County
Commissioner Gil Almquist..... Washington County
Commissioner Jerry Taylor..... Garfield County
Commissioner Wade Hollingshead..... Beaver County
Dr. Kenneth Snow..... Washington County
Mr. Scott Symond..... Beaver County
Mr. Kent Peterson Iron County
Ms. Jerica Bauer Kane County

Members Not Present:

Commissioner Paul Cozzens..... Iron County
Mr. Nick Reynolds..... Garfield County

Others Present:

Dr. David W. Blodgett, Director/Health Office..... SWUPHD
Mr. Cameron Mitchell, Deputy Director..... SWUPHD
Mr. Jeff Shumway, Business Manager..... SWUPHD
Mr. Brandon Ray, HR Director..... SWUPHD
Ms. Katherine Soto, Administrative Assistant..... SWUPHD

Commissioner Jerry Taylor called the meeting to order at **10:00 a.m.**

Minutes Approval	Mr. Symond made a motion to accept the minutes from October 2023 . Commissioner Meyeres seconded the motion. Motion carried.
Open Meetings Act Training <i>by Washington Co. Attorney's Office Devin Snow</i>	Went over the requirements of a quorum and open public meetings. Board Member Training Completed for 2023.
Financial Update <i>by Jeff Shumway</i>	A Revenue and Expense Financial Report was shared with Board Members. The Report showed that with % of the year complete, the department had received % of expected revenues, and spent % of budgeted expenditures. Commissioner Taylor made a motion to accept the Financial Report as presented. Mr. Peterson seconded the motion. Motion carried unanimously.

Discussion: 2023 Budget Amendment <i>by Jeff Shumway</i>	Capital Improvement Plan: Capital improvement is for items 50,000 and above but below 999,999. Capital development is for items 1 million and above. To remodel clinical services and roof when it needs repair. The long-term plan is to get a building for Beaver, currently renting from Behavioral Health. Items are tentative and can change. Discussed various department contracts & grants. Commissioner Meyers made a motion to accept the capital improvement plan as presented. Mr. Symond seconded the motion Commissioner Almquist made a motion to go into a Public Hearing. Mr. Symond seconded the motion. Motion carried unanimously.
Public Hearing Comments: Amend 2023 Budget	Amend the revenue to show an increase of \$800,000 received from multiple grants. Applied to expenses. No one from the public was present to comment. Commissioner Hollingshead made a motion to close the Public Hearing and resume the general meeting. Commissioner Meyeres seconded the motion. Motion carried unanimously.
Vote/Action: Amended 2023 Budget <i>by Jeff Shumway</i>	Commissioner Hollingshead made a motion to accept the amended 2023 budget as presented. Commissioner Almquist seconded the motion. Motion carried unanimously.
Presentation & Discussion: 2024 Budget <i>by Jeff Shumway</i>	Proposal to give staff a 1.5 merit raise plus a 3% bonus on what they earned in 2023. Employee insurance plan up by 9% Mr. Symond made a motion to go into a Public Hearing. Dr. Snow seconded the motion. Motion carried unanimously.
Public Hearing Comments: Amendments 2024 Budget	Dr. Snow commented on postage going up \$20,000. It is due to postage for Health Magazine. No one from the public was present to comment. Commissioner Hollingshead made a motion to close the Public Hearing and resume the general meeting. Dr. Snow seconded the motion. Motion carried unanimously.
Vote/Action: Amendments 2024 Budget	Mr. Peterson made a motion to accept the amended budget as presented. Dr. Snow seconded the motion. Motion carried unanimously.

<i>by Jeff Shumway</i>	Commissioner Meyeres made a motion to leave Southwest Utah Public Health Meeting and go into the Southwest Utah Public Health Foundation Meeting. Commissioner Hollingshead seconded the motion. Motion carried unanimously.
Southwest Utah Public Health Foundation Meeting <i>by Jeff Shumway</i>	Save 50% on mailing magazines. Mr. Symond motioned to approve the Southwest Utah Public Health Foundation Financial Statements. Dr. Snow seconded the motion. Motion carried unanimously.
Southwest Utah Public Health Foundation Meeting <i>Continued</i>	Commissioner Almquist motioned to go back into the Southwest Utah Board of Health Meeting. Mr. Peterson seconded the motion. Motion carried unanimously.
Financial Risk Assessment Review <i>by Dr. Blodgett</i>	We are in low risk. Ethics pledge signing.
Presentation <i>by Dr. Blodgett</i>	Presented on Big 5: Eat, Sleep, do not smoke, physical activity, maintain a healthy weight. Walking improves, memory, concentration, mental health, creativity and slows cognitive decline. Weight training studies on people age 65-75 and 85+ showed improved muscle mass and ability to get out of a chair. ORAC values are highest in cloves and ground sumac bran.
Other Business <i>by Dr. Blodgett</i>	Introduced Lloyd Berentzen, former health officer from Bear River, as the current consultant for the Southwest Utah Public Health Department.
Closed Session: Employee Performance and Yearly Evaluation	Commissioner Meyers made a motion to go into a Closed Session for Dr. Blodgett's annual performance evaluation. Commissioner Hollingshead seconded the motion. Motion carried. Commissioner Almquist made a motion to leave the closed session. Motion carried unanimously Mr. Symond made a motion to adopt the actions talked about in the closed session, including a pay raise for Dr. Blodgett. Motion carried unanimously. Praised Dr. Blodgett for his work. 5k added to base salary and bonus of 5k.
Adjournment	Mr. Peterson made a motion to adjourn. Commissioner Hollingshead seconded the motion. Motion carried.



Chairman, Board of Health

02/11/24
Date



Secretary, Board of Health

02/11/24
Date