

# MOUNTAIN HEIGHTS ACADEMY BOARD OF TRUSTEES MEETING

9067 S. 1300 W. #303; West Jordan, UT 84088

Monday, May 5, 2014



## ATTENDANCE

Board Meeting called to order at 4:11 PM by Kelley Broadbent.

**In Attendance:** Jen Christensen, Kelley Broadbent, Bart Barker, David Wiley

**Excused:** Gwendolyn Smith, Deidre Henderson

**Others in Attendance:** DeLaina Tonks (Director), Steve Davis (AW), Gavin Hutchinson (AW), Kara Finley (AW), Angela Silva, Ethan Silva

## VOTING ITEMS

### School Sponsorship Policy

DeLaina Tonks reviewed the need for a School Sponsorship Policy and Ethan Silva discussed his engagement as a student and his acceptance at the Yale summer program and the costs associated with attendance. The details of the proposed policy were discussed, including the formation of a committee to review applications.

Bart Barker made a motion to approve the School Sponsorship Policy; Jen Christensen seconded. Motion passed unanimously.

## CONSENT ITEMS

### Board Meeting Minutes

Bart Barker made a motion to approve the March 3, 2014 Board Meeting Minutes and the March 13, 2014 Board Meeting Minutes; David Wiley seconded. Motion passed unanimously.

## VOTING ITEMS

### Renaissance Learning Invoice

DeLaina Tonks reviewed the math program to assess student understanding and growth and the cost associated. Jen Christensen made a motion to approve the Renaissance Learning Invoice for \$3,379; David Wiley seconded. Motion passed unanimously.

### Curriculum Implementation Plan

The courses that are going to be OER converted were presented and the timeline for conversion. The courses that are OER were discussed as well as those that are scheduled for future conversion.

David Wiley made a motion to approve the Curriculum Implementation Plan; Bart Barker seconded. Motion passed unanimously.

### E-Rate Resolution

The Board discussed E-Rate funding and reimbursable services.

Jen Christensen made a motion to approve the Resolution for schools and libraries universal services (E-Rate) for 2014-2015, authorizing filing of the Form 471 applications for funding year 2014-2015 and the payment of the applicant's share upon approval of funding and receipt of services; Bart Barker seconded. Motion passed unanimously.

### AdvancEd Annual Accreditation Fee

DeLaina Tonks reviewed the fee for AdvancEd Accreditation from the only accreditation agency approved by the State Board of Education. The disparity in the cost of accreditation was discussed and the need to look into the associated costs. The accreditation fee will be discussed further and the vote was tabled to the next Board Meeting.

## DISCUSSION ITEMS

### Year End Surveys

The Board discussed the surveys that will be sent out to the school community as well as the Board evaluation survey tool.

## REPORTS

### Finance Committee Report

Bart Barker reviewed the budget and it is on track for the fiscal year. The budget is in good shape and has been well maintained.

### Director Report

DeLaina Tonks discussed the state of the school. The online schools in the area have been collaborating and will continue to communicate on common needs, such as activities and accreditation. The new marketing video is available online and will help parents understand the school model and process for registration.

The recording was stopped momentarily to change batteries at 4:58 PM.

The current enrollment figures were presented, graduation data was made available, and a report was provided on conference attendance. Office accommodation needs for the new testing system and the ability to relocate to a new office that would better suit student needs were considered.

## PUBLIC COMMENT

No public comments were made.

## CALENDAR ITEMS

Conference Call Board Meeting May 7, 2014 at 4:00 PM

Board Meeting and Retreat June 2, 2014 at 4:00 PM

Gala June 5, 2014

Graduation June 6, 2014

## ADJOURN

Jen Christensen made a motion to adjourn the Board Meeting; David Wiley seconded. Motion passed unanimously.

Board Meeting adjourned at 5:16 PM.