

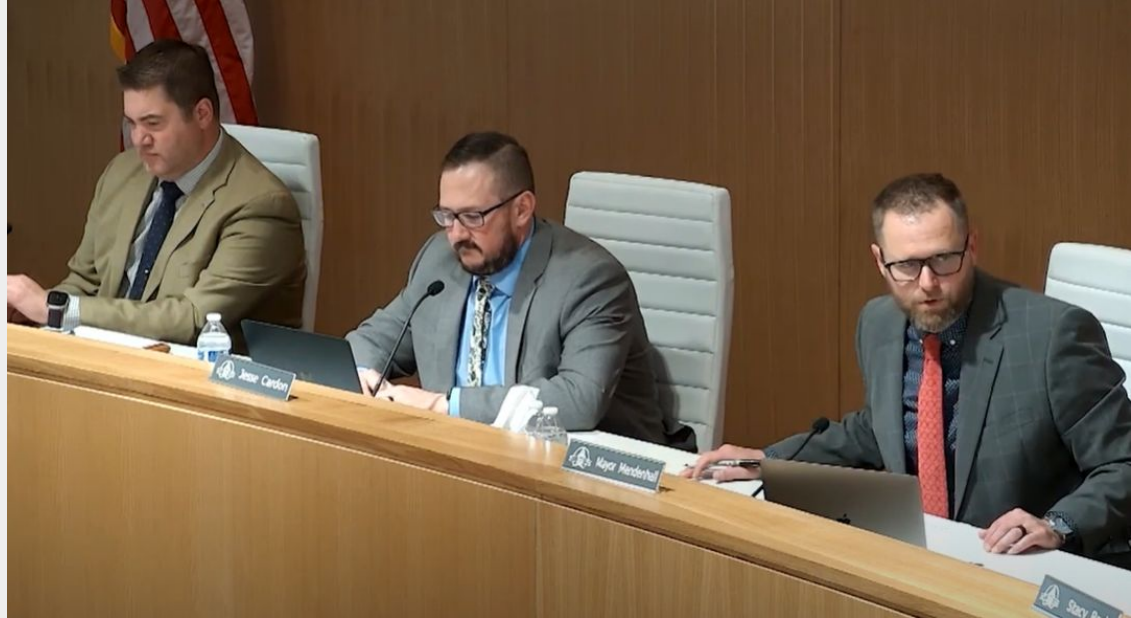
Rules of Order

City Council Work Session
April 2, 2024



Rules of Order

- Is it “Table” or “Continue”?
- “The effect of tabling an item is to continue action to a future meeting.”
- Resolution 12-01
- *New changes*



Agenda

- General Principles
- Quorum, Voting
- Agenda
- Public hearings
- Discussion
- Motions
- Adjourn, Closed Meeting



General Principles

- Rules of order required and available at each meeting and on website. UCA § 10-3-606.
- “Assist,” not “inhibit”
- *Strict compliance not required*
- *Action neither void nor invalid*



Quorum

- Quorum = 3 voting members
- Voting
 - At least 3 votes
 - Majority of the quorum
 - Roll call (ordinances, resolutions, liabilities)



Agenda

- Required items (land use applications, budgets, bonds)
- Business items (agreements, projects)
- Recognitions (teams, employees, citizens)
- Elected official request
- Requests
 - *Upon approval of Mayor, two Councilmembers, or the City Manager*
 - Action at a future meeting

2. 5:15 pm WORK SESSION -No formal actions are taken in a work session.

A. Discussion on the Council Rules of Order

3. 6:00pm CITY COUNCIL AGENDA ITEMS

4. CALL TO ORDER, PLEDGE, OPENING CEREMONY, RECOGNITIONS

A. Prayer & Motivational Message

B. Pledge, led by invitation

5. RECOGNITIONS:



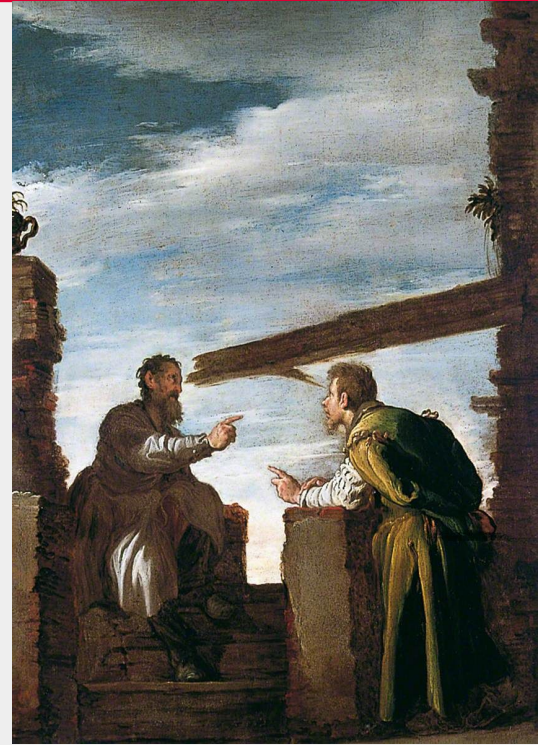
Public Hearings

- Required for land use applications, budgets, bonds
- Order
 - Staff presentation
 - Applicant presentation
 - Others with special knowledge, with Council's consent
 - Open public hearing
 - Time limits per speaker and *total duration*
 - *No accumulation of others' time*
 - *No guarantee all may speak*



Discussion

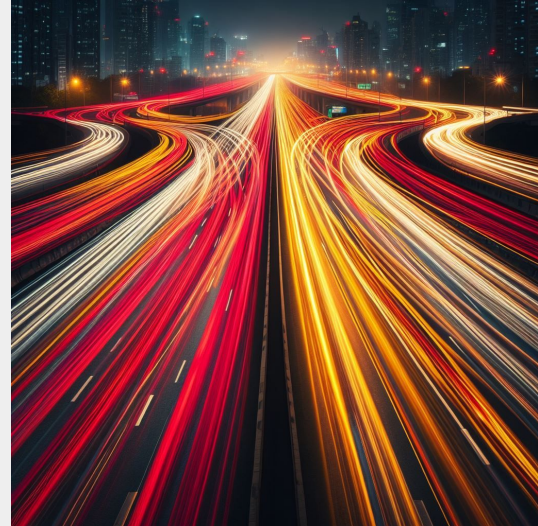
- Each member of the Council may voice opinions
- Questions answered
- Explain the proposed action
- Information shared
- Findings and conditions considered
- Respect for each other and each viewpoint



Domenico Fetti (c.1589–1624). York Museums Trust.

Motions

- I move to approve, approve with conditions, deny or continue (to the next meeting, a future date, or a future condition)
 - “Based upon the findings and subject to the conditions found in the staff report”
 - “Based upon the findings in the resolution or ordinance”
- Second - places motion before the Council
- Withdraw if member who made motion moves to withdraw and second agrees
- Amend with motion and second
- Too many amendments are confusing



Adjourn; Closed Meeting

- Motion to adjourn
- No further discussion on City business
- May adjourn to closed meeting
- Only purposes allowed by state law

