

MINUTES

LAYTON CITY PARKS & RECREATION COMMISSION

LAYTON, UTAH

DATE: March 4, 2024

TIME: 5:05pm

LOCATION: Layton Parks & Recreation
465 N. Wasatch Drive
Layton, Utah 84041
(801) 336-3900

I. Call to Order Angela Richards, Commission Chairperson

II. Pledge of Allegiance Pamela Petroff

III. Invocation by Don Wilhelm

IV. Roll Call and Motion to Open Public Meeting

Commission Members: Angela Richards, Commission Chairperson

CJ Benson
Debbie Comstock
Don Wilhelm
Kelly Brunson
Pamela Petroff
Steve Crago

P&R Staff: Brandi Coleman
Kimberly Zygmant
JoEllen Grandy
Layne Jenkins

V. Approval Of Minutes

A. Meeting held on February 5, 2024

Steve Crago made a motion to approve the minutes from the February 5, 2024 meeting as written. Motion was seconded by Pamela Petroff, and approved by unanimous Commission vote.

VI. Agenda Changes

None

VII. Citizens Comments

None

VIII. Chairperson's Report

None

IX. Agenda Items

A. Family Recreation Activities – Kimberly Zygmant

1. Review Family Recreation Activities
The Layton City Annual Valentines Dance was held on February 9, 2024, at Central Davis Jr. High, from 6:30pm to 8:30pm. The Midlife Crisis Band played music, there were cookies, dancing, games and over 600 people in attendance.
2. Upcoming Family Recreation Activities
Mermaid Scales and Pirate Tales will be held at the Davis County Library, on March 22, 2024, from 6:30pm to 8:00pm.

B. Liberty Days – Kimberly Zygmant

Kimberly mentioned that she is in the process of lining up entertainers, and looking for volunteers for the Parade Committee. Kimberly mentioned that she would have more information at the next Parks and Recreation Commission meeting.

C. Park Updates – Ryan Pickup

The only update is that he has received an email from a gentleman that has expressed his gratitude and also expressed his concern with the Kays Creek, Welker Trailhead parking lot lights. Ryan mentioned that the gentleman who sent the email goes to the Welker Trailhead two to three times a week to star gaze. Ryan mentioned that the security cameras that will be placed at the Welker Trailhead will need the lights on in the evening to capture surveillance. Members of the Commission expressed their concern about not having the lights turned on and having the darkness invite unwanted or even criminal activity. Ryan mentioned that the lighting that is installed at the Welker Trailhead is dark sky lighting.

D. Planning: Capital improvement Project Update – JoEllen Grandy

1. Constitution Circle pavilion:
This project is nearing completion. The bathroom is completely done, landscaping is completely done and now they are working on completing the roofing.
2. Trails Connections by Hobbs Reservoir:
There's been an underpass that has been built under Highway 89, soon they will be starting construction to connect the trails along each side of Highway 89. JoEllen mentioned that this project should only take about two to three months to complete.
3. Park Shop Expansion:
The mobilized fencing has been installed, a banner was been placed outside of the fencing to keep the public informed on what is going on. JoEllen mentioned that the Park Shop will expand to the south and almost double in size. Amenities will be added for soil bays, a parking area for equipment, a new green house, a garden area for the green house, and new perimeter fencing that would go around the parks shop.

E. Heritage Museum of Layton – Kimberly Zygmant

1. Annual Quilt Show:
The Museum is accepting quilt submissions for the annual quilt show until May 24, 2024.

2. Accessorize Exhibit:
Starting on March 21, 2024, there will be a hat and tea party to kick off this exhibit. This exhibit will have hats and accessories on display from three local socialites.
- F. Pool Updates – Layne Jenkins
Layne mentioned that the Valentines Swim was mostly teenagers and the upcoming Easter Egg Dive will be held on March 23, 2024, starting at 10:00am to 12:00pm and costs \$3.00 per child.
- G. Discuss Special Event Fee Waiver Applications – Layne Jenkins
The Commission reviewed the submitted Special Event Fee Waiver Applications. Layne Jenkins went over the criteria for review and approval of a Special Event Fee Waiver Application.
 1. State of Utah Vietnams Veterans Recognition Day:
A ceremony to honor all Vietnam Veterans, 58,000 plus lost, Veterans families, and Gold Star Families. Event will be held on March 29, 2024, from 11:00am to 1:00pm. Pamela Petroff made a motion to approve this Special Event Fee Waiver application, the motion was seconded by CJ Benson and unanimously supportive by the Commission.
 2. Joseph Neid St. Rose of Lima Easter Egg Hunt:
The Knights of Columbus from St Rose of Lima will hold the St Rose of Lima Easter Egg Hunt at Chapel Park, on March 30, 2024, from 10:00am to 11:00am. This event is free and open to the public. This event is advertised with a Facebook post, word of mouth, and it is posted on the community calendar. Steve Crago made a motion to oppose this Special Event Fee Waiver application, the motion was seconded by Debbie Comstock. Members voting in favor of this motion were Commission members CJ Benson, Don Wilhelm, and Pamela Petroff. Commission member Kelly Brunson voted to oppose this motion.
 3. Sounds of Freedom: Sounds of Freedom will be raising funds for an organization that funds fallen officers, their families, and for the Freedom Memorial Plaza. 50% of proceeds will go to fallen or injured officers and/or their families, and 50% of the proceeds will be donated to the Freedom Memorial Plaza project. CJ Benson made a motion to approve this Special Event Fee Waiver application, the motion was seconded by Steve Crago and unanimously approved by the Commission.
- H. 110% Updates – Kimberly Zygmant
Kimberly informed the Commission that we are still working with Ferrell to get the service categories and next month the results from the questionnaire will be available to everyone on the Commission.
- I. City Website Comments for Parks and Recreation – Layne Jenkins
 1. Cindy left a web feedback asking a question about Tennis Lesson registration dates, an email was sent to Cindy with the registration dates.
 2. John left a web feedback wanting to know how to sign up to help officiate youth sports, John was referred to the Official Abitor.
 3. Randy left a web feedback wanting to inform the Parks department of a broken tree at Andy Adams Park, the Parks department removed the tree.

X. Adjournment

Motion to adjourn was made by Kelly Brunson, at 6:21pm. Commission Member CJ Benson seconded the motion. The motion was approved unanimously.

XI. Future Meetings

Monday, April 1, 2024 at 5:00pm

Date

Angela F. Richards, Chairperson