BOX ELDER MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES

Time: February 6, 2024, at 7 p.m.

Place: Box Elder Mosquito Abatement District
115 South 1050 West, Brigham City, Utah 84302

Trustees present: Megan Armstrong, Cory Bennion, Kirk Coombs, Tim Heyder, Dave Hougaard, Thomas Jensen, Mark Thompson, Nic Tree, Les Wheatley

Trustees present via Zoom: Linda Bourne, Sandra Nelson

Trustees absent: Boyd Bingham, Tamara Miner, Travis Nelson, Rex Nessen, James Walker

Others present: Tyson Packer – Director, Jon Nelson – Assistant Director, Janet Karren – Administrative Assistant

1. Board Chair Mark Thompson called the meeting to order and welcomed those in attendance.

2. Mark led the group in the Pledge of Allegiance.

3. A motion was made to approve the agenda.
   Motion: Kirk Second: Tim No discussion Vote: Unanimous

4. A motion was made to approve the December 5, 2023, Board Meeting Minutes.
   Motion: Kirk Second: Tim No Discussion Vote: Unanimous

5. As Tamara was ill, Janet reported that all financial transactions are in order. A motion was made to approve the internal audit and pay the bills.
   Motion: Megan Second: Kirk No Discussion Vote: Unanimous

6. Oath of office was administered to all in attendance.

7. Board members in attendance signed annual Fraud Risk documents.

8. Elections for a new vice chair were held. Dale Millsap, who has been serving in that capacity, was replaced on the board by Dave Hougaard. Two people were nominated, and a motion was made to cease nominations.
   Motion: Kirk Second: Megan

   Discussion: As this was first meeting for Dave Hougaard, who was one of the nominees, he questioned whether we should choose someone with more experience on the board.
   Vote: Unanimous

   A ballot vote was conducted, and Kirk Coombs was nominated vice chair to fill the remaining one-year term of Dale Millsap.

9. The two-year aerial larvicide contract has option to be renegotiated before the second year, and BEMAD can choose to amend the contract or rebid it. Airmotive has had an increase in operational costs due to significant property tax and insurance increases. A motion was made to extend the contract with a rate change from $9.50 per acre to $11.50 per acre.
   Motion: Nick   Second: Kirk
   Discussion: Reason for increase, past prices, and Airmotive's track record were considered.
   Vote: Unanimous

10. Tyson presented the 2023 Annual Report, which was compiled by Randy before he retired on December 31, 2023. He encouraged board members to take it home and read it in more detail.

11. In the Director's Report, Tyson announced we have hired a new Field Supervisor, Seth Anderson, who will start on March 11, 2024. He also discussed the tentative three- and five-year plans for the District. Possible future projects/needs include: Drone, new awning on east side of building for equipment storage, furnace replacements in main building and chemical shed, and purchase of side-by-side and mounted fogger.

12. Motion to adjourn @ 8:05 p.m.
    Motion: Megan   Second: Dave   No Discussion   Vote: Unanimous

13. **Next Meeting: April 2, 2024**

X

Board Member