

**SANPETE COUNTY COMMISSION MEETING**

**March 19<sup>th</sup>, 2024, 2:00 PM**

Sanpete County Courthouse, 160 North Main, Suite 101, Manti, Utah

Present are: Commission Chair Scott Bartholomew, Commissioners Reed D. Hatch, and Scott R. Collard. County Attorney Kevin Daniels (excused, joins later by phone) and County Clerk Linda Christiansen.

Meeting is called to order by Commission Chair Scott Bartholomew.

**OPENING PRAYER OR REMARKS AND PLEDGE OF ALLEGIANCE**

Prayer is offered by County Road Supervisor, Tom Seely. Pledge of allegiance is recited by all.

**CANVASS OF 2024 DEMOCRATIC PRESIDENTIAL PRIMARY ELECTION HELD ON MARCH 5<sup>TH</sup>, 2024.**

Linda Christiansen presents the agenda item. Ms. Christiansen explains that the Democratic Presidential Primary officially closed today. This election had a 36% voter turnout; 646 registered Democrats received a ballot and 235 of the ballots were cast. Sixteen of the ballots were challenged and only four of the sixteen were not cured. Three ballots were returned after the deadline that were not counted. The canvass report presented to the Commissioners breaks the statistics into precincts. It also includes the documents required by the Lieutenant Governor's office. The audit of the election was completed yesterday, March 18<sup>th</sup> and a representative from the Legislative Auditor's office came to see the public audit. Two batches from the election were randomly selected by the LG's office and the County received a clean audit. The next election will be the Primary Election on June 25<sup>th</sup>, 2024. Motion is made by Commissioner Hatch to approve the canvass of the 2024 Democratic Presidential Election. The motion is seconded by Commissioner Collard. Vote by voice is taken: Commissioner Collard votes yes, Commissioner Hatch votes yes, and Commissioner Bartholomew votes yes. The vote is unanimous and the motion passes.

**APPROVAL OF CLAIMS; APPROVAL OF FINANCES ; APPROVAL TO PAY SENIOR CITIZEN CENTER CONTRIBUTIONS.**

Auditor Stacey Lyon is present. The Commissioners do not voice any questions or concerns regarding the claims. Motion is made by Commissioner Hatch to approve payment of claims #358170 through #358279. The motion is seconded by Commissioner Collard, and the motion passes. No questions or concerns regarding the finances are voiced either. Motion to approve the finances is made by Commissioner Hatch. The motion is seconded by Commissioner Collard, and the motion passes. Ms. Lyon explains that the County has contributed money to six different senior citizen centers in Sanpete for years. The money goes directly to the senior citizen programs; not the meals on wheels. The six senior citizen centers that receive the money are: Moroni, Manti, Gunnison, Fairview, Spring City and Ephraim. Motion is made by Commissioner Collard to approve to pay the Senior Citizen Centers in the amount of \$1,714.25 each. The motion is seconded by Commissioner Hatch, and the motion passes.

**TOM SEELY: APPROVAL OF TRAINING FOR ROAD CREW.**

Tom Seely is present. Mr. Seely is requesting approval of training for the road crew at the Building Utah classes in Richfield. The training is June 11<sup>th</sup> and 12<sup>th</sup> and will cost \$280.00 per person. Mr. Seely is requesting eight people attend the training. Motion is made by Commissioner Hatch to approve the training for the road crew in the amount of \$280.00 for eight individuals going to school in Richfield. The motion is seconded by Commissioner Collard, and the motion passes.

**SHERIFF JARED BUCHANAN: APPROVAL OF THE LANDLORD LETTER OF CONSENT FOR RCORP BUILDING RENOVATIONS; APPROVAL OF 24/7 SOBRIETY PROGRAM COOPERATIVE AGREEMENT; APPROVAL TO PAY TECH-FLOW FOR SEWER CHEWER REPAIR; APPROVAL FOR GRADE UPGRADE FOR PATROL DEPUTY MICHAEL MORONEY; APPROVAL TO PAY LEXIS NEXIS FOR ANNUAL SUBSCRIPTION; DISCUSSION ON UCIJIS AND TECHNICAL SUPPORT.**

Sheriff Buchanan is present. Sheriff Buchanan explains that due to the jail currently being rented from the MBA (Municipal Building Authority); a landlord letter of approval must be signed in order to complete the RCORP grant for the jail renovations. The letter allows the grant issuer the opportunity to audit or do an inspection of the renovations to see that the money issued was used properly. Motion is made by Commissioner Hatch to approve the landlord letter of consent for RCORP Grant building renovations. The motion is seconded by Commissioner Collard, and the motion passes. Sheriff Buchanan explains that nineteen counties are currently utilizing the 24/7 Sobriety Program; Sanpete has not yet but it is a great program. If an individual gets a DUI, and the court allows the individual to enter the program, they can pay a fee for an ankle bracelet which allows them to retain their drivers license. The ankle bracelet will monitor the individuals alcohol content and if alcohol is detected it will notify the probation officer. The program does not add additional cost to the County Budget. The State pays for the bracelet and the individual has to pay a fee to enter the program. The County will receive a couple of dollars from each fee that is paid by an individual that enters the program. Sheriff Buchanan is not proposing the program to make money; he wants to see people become successful at the end of the program. Commissioner Collard shares a story regarding a young man that lost his license for four years after a DUI at age 18. Motion is made by Commissioner Collard to approve of the 24/7 Sobriety Program Cooperative Agreement. The motion is seconded by Commissioner Hatch, and the motion passes. Sheriff Buchanan presents an invoice for a sewer chewer repair kit and labor in the amount of \$18,464.00. Motion is made by Commissioner Hatch to approve to pay Tech-Flow quote in the amount of \$18,464.00 out of 10-4230-250. The motion is seconded by Commissioner Collard, and the motion passes. Sheriff Buchanan and the Commissioners review the past salary scale versus the newly adopted pay scale to verify the proposed pay grade upgrade for Deputy Michael Moroney. There are some concerns expressed by Commissioner Collard regarding some patrol deputies wages that still need adjustment. Commissioner Hatch and Commissioner Bartholomew thought the adjustments were made when the new pay scale was adopted. Sheriff Buchanan states that there are only two more that will need adjustment at the time of promotion. Motion is made by Commissioner Hatch to approve the pay grade upgrade for Patrol Deputy Michael Moroney; Grade 9, Step is unclear but will end up at an hourly wage of \$33.50, effective March 19<sup>th</sup>, 2024. The motion is seconded by Commissioner Collard, and the motion passes. Discussion of other salary adjustments can not be discussed at this time because they were not put on the agenda. Sheriff Buchanan states that five more will need to be addressed at the next meeting. Commissioner Hatch states that he thought the salaries were handled for 2024 with the increases

that were made. Discussion ensues regarding the salary scale and how wage increases are determined. Commissioner Hatch questions how the step advancement is achieved; the Sheriff states by years of service. Commissioner Hatch responds that in other offices the advancement is given once certain training or certifications are achieved. References to the pay study and the pay scales continue with discussion on how to correct the wages that need adjustment in order to be fair. The remaining deputies wages will be discussed on the next agenda. Lexis Nexis is a program that is used by detectives and will come out of two budgets; task force and operations budget. Motion is made by Commissioner Collard to approve to pay Lexis Nexis for annual subscription in the total amount of \$6,400.00 out of budget 10-4218-240 \$4,415.44 and 10-4211-250 \$1,984.56. The motion is seconded by Commissioner Hatch, and the motion passes. Sheriff Buchanan did not realize the next item regarding the UCJIS and technical support was on the agenda. It is basically a fire wall for cybersecurity at the jail and the courthouse that Manti Telephone is not willing to take the liability on. Commissioner Bartholomew spoke to Brad Welch at CentraCom regarding a higher cybersecurity that they have available in their services. CentraCom has trained specialists to implement and maintain the system. Commissioner Bartholomew wants to follow up with Brad Welch before any decisions are made on the this last agenda item. Commissioner Hatch and Sheriff Buchanan both agree that the County would benefit from a full-time IT person as well. Motion is made by Commissioner Collard to table the UCJIS and technical support. The motion is seconded by Commissioner Hatch, and the motion passes. Sheriff Buchanan excitedly reports that the RCORP program in Sanpete County took number one in the nation out of 700 programs.

**O'DEE HANSEN REPRESENTING NORTH SANPETE SCHOOL DISTRICT: REGARDING ADDITIONAL FUNDING TO HIRE A SECOND RESOURCE OFFICER FOR NORTH SANPETE SCHOOL DISTRICT.**

O'Dee Hansen is present with School Board members and a few police officers. Mr. Hansen explains the many things that the Resource Officer does for the schools. The last year there has been some complications when the resource officer was gone and when his duties were reviewed it was realized that he had too many. Mr. Hansen believes there is a higher need for not one resource officer but two. Mr. Hansen states the highest need for a school resource officer is at the high schools in Mt. Pleasant and removing the SRO would be detrimental to the school system. Mr. Hansen researched and found that South Sanpete School District receives 20% more funding than North Sanpete. In the North Sanpete School District, 58.8% of the students live in the County or are attending school in the County. Mr. Hansen understands the additional funding may be difficult and they have been looking at other possibilities to help fund an additional SRO. Ultimately they do not want to lose the current SRO. NSSD is requesting to maintain the contract for the one SRO and additional funding for another SRO. Commissioner Hatch explains the reason South Sanpete receives more money is based on the two high schools number of students is higher than North Sanpete. Sheriff Buchanan agrees the need is higher on the north end of the county due to the alternative school. Commissioner Collard suggests the County waits until Legislation makes a decision on how they will distribute funding for the newly adopted law requiring officer / guardian presence in every school. Chief Grey from Mt. Pleasant is present and is willing to help where they can. Discussion ensues regarding the ability to come up with more money since the budget has already been determined. Sheriff Buchanan expresses his concern regarding time constraints; in order to hire and train someone a decision needs to be made as soon as possible. Chief Grey states the money from the new legislative bill will be available July 1<sup>st</sup> and

it is a first come first serve basis. SRO Peterson talks about the positive influence his presence has in the schools, as well as the importance of programs that have been implemented. The relationship that is built with the students and officer is one of the most important aspects of a school resource officer. The Commissioners understand the importance of the SRO's role in all of the schools; it is the money that is the issue. One time funding is great but how do you continue to pay once that money is gone. The Commissioners would like to have a work meeting with North Sanpete School District on the 2<sup>nd</sup> of April to work on some possible solutions. The cities used to contribute money to the districts but do not any more. Rich Brotherson questions whether or not the County would continue to contribute the \$70,000 if Officer Peterson is pulled back to the Sheriff's office to pay for someone else. The issue of doing that is the County would still need to pay Officer Peterson's salary with the Sheriff's office. The Commissioners would like to talk all of the issues out in the work meeting.

**LUANN GREENWELL DIRECTOR OF CHILDREN'S JUSTICE CENTER: REVIEW OF CJC EXECUTIVE DIRECTOR SALARY, PROVIDE COMPARABLE SALARIES AND PROPOSE ADJUSTMENT; SIGN CONTRACTS WITH FIVE AGENCIES PROVIDING THERAPY; APPROVE BID FROM STONE SECURITY FOR ENTRY AND CAMERA SYSTEMS; APPROVE ORDER OF UP TO \$7,500 FROM STATE ONE TIME FUNDING FOR ELECTRONICS AND FURNISHINGS FOR NEW CJC LOCATION; APPROVE REPLACEMENT OF EXISTING SERVICE COORDINATOR POSITION.**

LuAnn Greenwell is present. Ms. Greenwell distributes salary comparisons throughout the State for her position at the CJC with the understanding that Sanpete is different. Most of the comparisons are full time positions and all of the comparisons are salaried, not hourly. The State is struggling to retain directors around the State and they will contribute long term funding towards the cost. Commissioner Bartholomew verifies with the Clerk that the salary discussion will be on the next agenda. Motion is made by Commissioner Hatch to table the salary study and the contracts for the five agencies providing therapy until next meeting. The motion is seconded by Commissioner Collard, and the motion passes. Ms. Greenwell states that if the new building is not complete by May 31<sup>st</sup> the CJC will be homeless. Stone Security is already supplying the equipment for the interview rooms. The money that will be used to pay for the equipment is one time funding and has to be spent by June. Motion is made by Commissioner Collard to approve the price of \$14,438.00 to Stone Security out of the CJC budget. The motion is seconded by Commissioner Hatch, and the motion passes. Non-capital improvements can be purchased with the money that the State is providing. The Commissioners all agree that the amount of money that has been approved for the non-capital improvements has already been established by the budget that was determined by the State funding. Motion is made by Commissioner Collard to approve the amount of \$59,198.00 less the \$14,438.00 (\$44,760.00) for miscellaneous in the CJC building. The motion is seconded by Commissioner Hatch, and the motion passes. Ms. Greenwell reports the existing service coordinator, Kylie is quitting. Ms. Greenwell is rewriting the job description and she currently gets paid \$19.22 an hour, with no benefits. Motion is made by Commissioner Hatch to approve replacement of existing Service Coordinator Position at an hourly wage of \$19.22, up to 25 hours a week. The motion is seconded by Commissioner Collard, and the motion passes. Ms. Greenwell would like to sit down with Kevin Daniels and work on the job description.

**JASON VERNON REPRESENTING UTAH DIVISION OF WILDLIFE RESOURCES: PILT PAYMENT AND UPDATE ON DWR ACTIVITIES IN THE COUNTY.**

Jason Vernon is present. Mr. Vernon presents the Commissioners with the annual PILT (payment in lieu of taxes) payment in the amount \$12,470.13. Mr. Vernon explains that throughout Sanpete County the Division of Wildlife Resources has the deed to approximately 25,000 acres for wildlife management areas. Many of the properties were acquired in the 60's and early 70's primarily for wildlife habitat to have a place to winter range. Mr. Vernon expresses gratitude for the working relationship between the County and the Division of Wildlife Resources. Mr. Vernon gives a report on WMA (wildlife management areas) grazing permits that he signed recently ranging from Indianola down to Mayfield. The winter was pretty hard on wildlife in the northern part of the State. As far as, a lot of snow making it hard for the wildlife to eat and losing wildlife to road kill. This area was not hurt as badly. The projected numbers for deer and elk came in very close to actual numbers therefore the number of deer and elk permits will be increased. The DWR currently has a study going on where they capture big game and they place GPS collars on the animals in order to track data via satellite readings. Mortality is a big reason for tracking the animals. Approximately 100 deer and 100 elk have collars on this side of the mountain. Lastly, Mr. Vernon spoke regarding moose that have been moved from I-80, off Parley's Canyon to Fairview Canyon and in Nephi Canyon. Commissioner Bartholomew addresses the problem with urban deer herds in all of the cities. Legislation implemented a program a few years ago that cities can apply for through the State to control the deer herds within their city limits and community. Manti City is the only entity that Mr. Vernon is aware of in Sanpete that has utilized the program.

**TY BLACKBURN REGARDING WATER ISSUES HOLDING UP BUILDING PERMIT IN AXTELL.**

Ty Blackburn is present. Ty Blackburn explains that he is trying to build a house in Axtell and the permit is being held up because of Axtell Special Service Districts moratorium on water. Mr. Blackburn explains that his water connection is not new; the water has been existing on the property for years and the assessment is paid every month. The County Attorney is excused from the meeting today but Deputy County Attorney, Wes Mangum is aware of the situation and is on his way to the meeting. Commissioner Bartholomew has contacted Travis Blackburn whom is the President of the SSD. Travis Blackburn sent documents pertaining to the moratorium to Commissioner Bartholomew for his review. Commissioner Bartholomew states the moratorium was adopted in 2021 and it has been renewed every six months by the SSD. Travis Blackburn the SSD Chair addresses the Commission while they wait for the Deputy Attorney. Travis Blackburn gives an explanation of the history behind Ty's specific water shares. Wes Mangum arrives to the meeting. Commissioner Bartholomew explains that Ty Blackburn has an existing water hookup to a feed lot that he would like to transfer to a new house. Commissioner Bartholomew reads from the moratorium document. In one paragraph of the document it refers to "new connections". Further down the document it states, "A moratorium on all culinary water connections to the Axtell Special Service District is hereby and immediately implemented." Commissioner Bartholomew consults with Wes Mangum on whether or not the transfer can be approved the way the moratorium is written. According to Wes Mangum and the interpretation that he received from Kevin Daniels, due to the wording reference to ALL connections it can not be approved. Discussion ensues regarding the circumstances of the water connections that are already existing. Travis Blackburn states that it was never the intention of the SSD to block existing water connections that have properly transferred their shares and paid the assessment to be blocked from utilizing their water. Wes Mangum reads from another section of the moratorium and it still uses the wording of "all connections". Commissioner Collard questions whether or not this connection

could be grandfathered due to the purchase of the water prior to the moratorium. Mr. Mangum agrees that is a possibility but the document is too ambiguous to make that call. Kevin Daniels joins the meeting by phone. Mr. Daniels states his issue is with the reading of the moratorium and ultimately the Blackburn's can't move forward until the moratorium is lifted. Commissioner Bartholomew gives Mr. Daniels a briefing of the newly heard information regarding the history of the water connection preceding the moratorium. Mr. Daniels may consider the new information if the Blackburn's produce an affidavit stating as such. Steven Jenson states the property owners have already submitted such documents to him. Steven Jenson will forward the documents to Kevin Daniels via email. Commissioner Bartholomew then questions Mr. Daniels on how to handle the allegations that another house, in Axtell, has recently received an approved building permit that should not have, due to the moratorium. Kevin Daniels agrees that the house under construction can not move forward until the moratorium is lifted and it needs to be red tagged. Motion is made by Commissioner Collard to move forward with the process and proceed to Zoning based on the acceptance of the affidavit to the County Attorney. The motion is seconded by Commissioner Hatch, and the motion passes.

(A five minute recess is taken)

**STAN TORGERSON REPRESENTING SKYLINE PROPERTY OWNERS ASSOCIATION: OBTAIN SIGNATURES FOR LETTER OF SUPPORT THAT WAS APPROVED IN SEPTEMBER 2023.**

The letter was drafted by the County Attorney and it needs to be signed by Kevin Daniels. Kevin Daniels states that he mailed the signed letter yesterday, March 18<sup>th</sup>, 2024.

**SKYLINE MOUNTAIN SPECIAL SERVICE DISTRICT (SMSSD): APPOINT TWO NEW BOARD MEMBERS ON THE SMSSD BOARD FOR TWO POSITIONS THAT HAVE EXPIRED.**

Craig Godwin and Trent Andersen are present. Craig Godwin reports that both Boards SMSSD and SMR met after the last Commission meeting and came to an agreement on the district expansion with one stipulation that the building permits would not be denied. Commissioner Hatch states the agenda is for selection of two Board members. Mr. Godwin clarifies that the Boards were in agreeance of the member selection as long as building permits were not affected. Don Hunter and Ferris Taylor were the names recommended at the last meeting. Trent Andersen addresses the Commission regarding the resentment of the SMR Board because they feel unheard the last few meetings. As the liaison, Mr. Andersen would like to make his own recommendations; Kim Hansen and Todd Bird whom both live in the subdivision. Mr. Andersen states that none of the current Board members currently live in the subdivision. Commissioner Hatch questions whether or not the recommended individuals are from the areas that need to be filled. Mr. Andersen states that the current Board members do not have property in the areas of their current positions. Commissioner Hatch understands that in the past they had trouble filling the positions and they had to fill the positions with willing persons even if they weren't from that area. Whether or not that is coherent with the by-laws is questioned by Mr. Andersen. Commissioner Bartholomew still does not understand why there are now four recommendations if the two boards agreed after their last meeting. Mr. Andersen states there are still issues regarding the water going outside of the Subdivision. Kevin Daniels refers back to the by-laws and how it states the appointment of Board members is the way it should be followed. Trent Andersen states they have asked for the by-laws and never received them to review. Mr. Godwin does not know if he can

produce the by-laws at this time. The discussion continues regarding the board member recommendations from both boards. Commissioner Bartholomew states he feels the by-laws need to be produced for the SMR to review as well as Kevin Daniels and to table the action until that time. Roy Fox will do his best to locate the documents specifying the board member selection. Motion is made by Commissioner Collard to table the appointment of the two board members. The motion is seconded by Commissioner Hatch, and the motion passes.

**DAVID NELSON REGARDING RESOLUTION OF PROPERTY TAXES AND DISCUSS HARDSHIP AVAILABILITIES.**

David Nelson and Keith Larsen are present. Mr. Nelson gives a brief history of his property to explain the reason for visiting with the Commissioners today. Mr. Nelson explains that the initial appraisal done by the Assessor's office took place once the foundation for his new home was complete. A couple of years passed, the home is completed and the taxes stay around \$325.00 a year. Apparently the Assessor realized the taxes had not been reassessed since completion and without Mr. Nelson's knowledge the taxes increased drastically. The mortgage company notified Mr. Nelson that his taxes increased \$2,000 due to the oversight of the tax adjustment and they are demanding payment of the increase. Mr. Nelson is hoping to get some relief from the increased amount the mortgage company is requiring him to pay. Commissioner Bartholomew questions why Mr. Nelson did not receive any of his tax notices but Mr. Nelson does not have an answer. Keith Larsen gives a similar recollection of events that took place and he agrees with the time line that Mr. Nelson gave. Mr. Larsen believes that in the transfer of data from the old taxing system to the new it was lost in the shuffle. In 2022 it was discovered and the taxes were brought up to the correct amount at that time. Keith Larsen states that a disclosure was sent from the Auditor to Mr. Nelson in July of 2023 explaining the increase. The mortgage company would have received the notice as well. Mr. Larsen agrees that the mortgage company dropped the ball because they received the disclosures and now they are coming after Mr. Nelson in hopes to recoup last years escrow and pre fund this years escrow. Mr. Larsen explains that because his office missed it, Mr. Nelson saved over \$1,700 for two years in taxes and the County did not make him pay it back. Mr. Nelson understands that he was given a break as far as that goes. Mr. Nelson's taxes are paid up to date; it is the mortgage company that is trying to get money back or else his house payment goes up. The County can't grant a hardship on money that has already been paid. Commissioner Bartholomew explains that the taxes the County receives is a small portion and that money has been distributed to the other entities already. The Commissioners suggest to Mr. Nelson to apply for a hardship going forward because there is no way they can refund the money to a mortgage company after the fact. Mr. Nelson can apply for the hardship with the County Auditor.

**STERLING MONK AND HALLIE MONK HAVE APPLIED FOR A 1 LOT SMALL (MONK FAMILY) SUBDIVISION NORTHEAST OF MT. PLEASANT LOCATED IN THE AGRICULTURE-ZONE. THE PARCEL IS 9.22 ACRES, PARCEL # S-22164X15**

Steven Jenson presents the agenda item. \*Kevin Daniels phone dies so he is no longer with the meeting via ZOOM.\* Mr. Jenson explains the access and easements that pertain to this application submission by pointing them out on the Mylar. The Mylar has been reviewed by the County Recorder's office and recommended for approval. The change application of the water has been approved by the Utah Division of Water rights and the water is in the applicants name. Septic permit has been approved. A letter of feasibility has been submitted by Mt. Pleasant City, stating

they will provide power to the lot. A current title search has been submitted and there are no issues with the property. Application fees and taxes are paid and up to date. The police, ambulance and fire disclaimer has been signed and notarized, as well as the owner affidavit. Mr. Jenson states that this is a small subdivision because another subdivision is not within the 1000' foot distance. Motion is made by Commissioner Hatch to approve the one lot small Monk Family Subdivision northeast of Mt. Pleasant. Parcel # 22164x15 . The motion is seconded by Commissioner Collard, and the motion passes.

**BAR 13 RANCH LLC (REED BARLOW) HAS APPLIED FOR A 4 LOT SMALL (RIF RANCH ESTATES) SUBDIVISION WEST OF CHESTER LOCATED IN THE AGRICULTURE-ZONE. THE 4 LOTS WOULD BE 6.60 ACRES, 6.07 ACRES, 6.025 ACRES, AND 8.352 ACRES. PARCEL # S-25969**

Steven Jenson presents the agenda item. Mr. Jenson explains the 33' easement along the county road will extend into the center of the road and the new road that goes into the subdivision will have a 66' easement that will be maintained by the Home Owners Association. The applicant has three acre feet of water that was approved by the Utah Division of Water Rights for well use but they are short one acre foot. The applicant submitted Chester Irrigation water shares to make up the difference to be used for outdoor use. The Planning Commission voiced concern as to how to attach the irrigation share to the lots and if the assessment is not paid the water will be sold off from the property. And how would the share be recorded; one acre foot to the subdivision as a whole or 0.25 acre foot to each lot? The County Road Supervisor has approved the access off of the County Road. A letter of feasibility has been submitted by the Central Utah Health Department verifying the perc tests have been completed for the septic permits. Rocky Mountain Power has submitted a letter of feasibility stating they will provide power to the subdivision. The current title search has been submitted and there are no issues. Application fees and taxes are paid and current. The Mylar has been reviewed by the County Recorder's office. The owner affidavit has been signed and due to the property being in a corporation, the articles of corporation are included in the packet. Commissioners voice concern regarding approval without the water issues being resolved. Kevin Daniels is not available; the Commissioners request Wes Mangum, Deputy Attorney to give counsel regarding the water issues. Commissioner Hatch explains that this application, as well as, the next agenda item had proposed much larger subdivisions in the past. Motion is made by Commissioner Collard to approve the four lot subdivision RIF Ranch Estates, parcel # s-25969 on the basis that the County receives a letter guaranteeing that the outside water would be paid by all land owners or a signed statement from the irrigation company. Commissioner Hatch voices concern as to the fact that once it is approved, it is signed off as approved. The agenda item is tabled until the Deputy Attorney can be in attendance at the meeting for counsel. The next agenda item is addressed. Wes Mangum has joined the meeting and the Commissioners express their concerns regarding the water shares. Mr. Jenson states, Chester Irrigation can not break the one acre foot of water into four quarters. After consulting with the Deputy Attorney Wes Mangum, it is determined, documents need to be submitted regarding the irrigation share prior to approval. The agenda item has been tabled until the documents have been submitted and approved by the County. Steven Jenson will contact the applicant and let them know.

**CBR MGMT. GROUP, LLC (REED BARLOW) HAS APPLIED FOR A 4 LOT SMALL (MANTI VALLEY RANCH) SUBDIVISION NORTH OF MANTI LOCATED IN THE AGRICULTURE-ZONE. THE 4 LOTS WOULD BE 5.76 ACRES, 5.82 ACRES, 5.84 ACRES, AND 5.80 ACRES. PARCEL # S-5796**

Steven Jenson presents the agenda item. \*Wes Mangum joins the meeting.\* Mr. Jenson explains that due to the location of the property and surface water issues, the Planning Commission required a Geo Tech letter signed by a civil engineer. The letter needed to state that the water table was low enough to allow a subdivision but no basements allowed. This application was originally proposed as a much larger subdivision. The Mylar at this time shows a cul-de-sac into the property for the first four lots. Eventually, the applicant would like to add additional lots and amend the subdivision or create additional stand alone subdivisions. Either way, the applicant was informed that any additional lots in the area would be constituted as a major subdivision going forward. Commissioner Hatch points out the location of many power poles along the County road that will need to be relocated. Commissioner Hatch contacted Manti City and the City is looking at the cost to move the poles. The applicant has four acre feet of water to be used in underground wells. Commissioner Bartholomew questions whether or not the perc tests passed if the water table is high or will the septic tanks need to be above ground. It is stated that the owner did his own perc tests as a certified engineer. Motion is made by Commissioner Collard to approve the CBR Mgmt. Group LLC four lot Manti Valley Ranch subdivision north of Manti. Parcel # s-5796. The motion is seconded by Commissioner Hatch, and the motion passes.

**APPROVAL OF ARCHITECTURAL BIDS FOR THE FAIRPARK BUILDING.**

Matt Palmer presents the bids to the Commissioners. Mr. Palmer received three bids but one stood out based on many factors, such as being more organized and very easy to work with regarding the project. Construction and cost details from the bids are discussed with the Commissioners. Motion is made by Commissioner Hatch to approve 25 percent of the architectural bid in the amount of \$6,200.00 from Knighton Architecture for the engineering and architecture for the new building at the Fairpark. The motion is seconded by Commissioner Collard, and the motion passes. Commissioner Hatch questions how the bill will be paid. Commissioner Bartholomew discusses the options with Mr. Palmer. Mr. Palmer feels the County money needs to be spent before the end of the year; the money from Mr. Palmers budget does not and can fill in the gaps. Commissioner Hatch had the thought that the County would pay for the Architectural, the structure, the bathrooms and kitchen. USU Extension would pay for the office finish and electrical. As the project moves along, the specific responsibilities of payment will be discussed further. The money from USU has been designated for this project specifically.

**APPROVAL TO SELL THE OLD BUCKING CHUTES AT THE FAIRPARK.**

Commissioner Hatch explains that Paradise City is the only entity that bid on the bucking chutes through the public surplus website. Motion is made by Commissioner Hatch to fulfill the agreement of the sale of the old bucking chutes to Paradise City in the amount of \$10,000.00 and give the money back to the Fairboard because they raised money for the originals. The motion is seconded by Commissioner Collard, and the motion passes. Discussion ensues regarding Mt. Pleasant City had submitted a letter requesting the chutes for \$5,000 but they never submitted a bid on the surplus website. It was made known to Mt. Pleasant City the process to follow in order to place a bid.

**APPROVAL OF NEW BOARD MEMBER TO FEDERAL MINERAL LEASE SPECIAL SERVICE DISTRICT #3**

Commissioner Hatch questions the County Clerk on whether any applications were submitted. One

application was submitted by Mike Black. Commissioner Hatch mentions that the Chair of the Board quit today at the SSD3 meeting. Motion is made by Commissioner Hatch to appoint Mike Black to the Federal Mineral Lease Special Service District #3. The motion is seconded by Commissioner Collard, and the motion passes.

**APPROVAL TO APPOINT AN INTERIM OR PERMANENT PAGEANT DIRECTOR FOR MISS SANPETE.**

Commissioner Collard addresses the agenda item. Commissioner Collard states that he does not have anyone to appoint at this time but Abby Ivory, the former pageant director is willing to be the interim director. Motion is made by Commissioner Collard to appoint Abby Ivory to be the interim pageant director for Miss Sanpete. The motion is seconded by Commissioner Hatch, and the motion passes. Abby Ivory will provide recommendations of individuals that would be a good fit for the permanent position.

**BLM ROAD DISCUSSION**

Commissioner Collard proposes that the County Attorney read a letter from the State regarding a “land grab” and then draft a letter of opposition from the County. The Commissioners will put the letter of opposition in the paper, as well as on the radio to inform the public. Motion is made by Commissioner to have Kevin Daniels review the letter from Redge, draft a letter of opposition from the County, publish where the public can make comments and advertise on the radio. The motion is seconded by Commissioner Hatch, and the motion passes.

**LINDA CHRISTIANSEN: APPROVAL TO PAY K&H PRINTING INVOICE FOR 2024 DEMOCRATIC PRESIDENTIAL PRIMARY BALLOTS; APPROVAL TO AMEND THE SANPETE COUNTY COMMISSION MEETING SCHEDULE FOR 2024.**

Linda Christiansen presents the agenda item. Ms. Christiansen reports that out of the 646 ballots that were mailed for the Democratic Presidential Primary, 235 were counted for the printer cost of \$13,680.05. The base fee for an election is \$12,500.00 and due to legislative requirements, ballots cannot be mailed from out of state, they must be trucked which added over a thousand dollars for freight. Motion is made by Commissioner Hatch to approve the payment of \$13,680.05 to K & H Integrated Print Solutions for the Democratic election. The motion is seconded by Commissioner Collard, and the motion passes. Ms. Christiansen then explains that the Commission schedule for 2024 needs to be amended to accommodate the large turnout that is expected for the November election. It is too difficult for the County Clerk to manage County Commission meeting on the same day or the day before an election. Ms. Christiansen proposes moving the first November meeting to the last Tuesday in October to avoid the week of the Presidential General Election. The Commission room is being used as a ballot processing center and needs to be available to use for elections. Motion is made by Commissioner Collard to amend the 2024 Commission Meeting schedule by moving the first November meeting to the last week of October. The motion is seconded by Commissioner Hatch, and the motion passes.

**APPROVAL OF MINUTES**

Commissioner Hatch addresses confusion with two deputies and whether they were self sponsored and the difference between a statement by SMSSD and SMR. Ms. Christiansen will correct the minutes before posting. Motion is made by Commissioner Hatch to approve the minutes from March 5<sup>th</sup>, 2024, with minor corrections. The motion is seconded by Commissioner Bartholomew,

and the motion passes.

Motion is made by Commissioner Hatch to go into closed session to discuss health plan / health issues of an employee. The motion is seconded by Commissioner Collard, and the motion passes. Vote by voice is taken: Commissioner Collard votes yes, Commissioner Hatch votes yes, and Commissioner Bartholomew votes yes. The vote is unanimous


**CLOSED SESSION**

Motion is made by Commissioner Hatch to go out of closed session. The motion is seconded by Commissioner Collard, and the motion passes.

Due to the closed session; Motion is made by Commissioner Collard to support the County Attorney in his decision to terminate an at-will employee in his office and to re-open the position as necessary. The motion is seconded by Commissioner Hatch, and the motion passes.

Motion is made by Commissioner Hatch to adjourn. The motion is seconded by Commissioner Collard, and the motion passes.

The meeting is adjourned at 5:55 P.M.

ATTEST:   
Linda Christiansen  
Sanpete County Clerk

APPROVED:   
Scott Bartholomew  
Commission Chair