

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, March 26, 2024** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts, Randy Asay attended in person. Commissioner Jack Lytle was excused. Attorney Kent Snider attended virtually and Auditor Keri Pallesen and Clerk Brian Raymond attended in person. The meeting was called to order at 9:00 am by Commissioner Matt Tippetts. The invocation was given by Clerk Brian Raymond. Commissioner Tippetts then led those in attendance in the Pledge of Allegiance.

**Present In Person:** Peggy White, Steven Wood, Trevor Brooksby, Jesse Platt

**Present Online or by Phone:** Senator Ron Winterton, Bart Jensen of Jones and DeMille Engineering, Bret Reynolds of CIVCO Engineering

**Motion to Go In and Out of Redevelopment Agency (RDA):** Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

**Approve Minutes:** Commission meeting minutes for the Tuesday, March 19, 2024 meeting were available for review and approval. Commissioner Asay motioned to approve the minutes for the Tuesday, March 19, 2024 Daggett County Commission and RDA Meeting. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

**Issue Updates:** Commissioner Tippetts moved through the Issue Updates and brought up Affordable Workforce Housing. Jesse Platt had taken the UBAOG people around and he asked if anything had come of that. Peggy White said the Assessor's Office and Jesse thought that duplexes might lower the property values of the homes already in the subdivision. UBAOG did think the lots shown to them would work great. Jesse knew of 6 people that are very interested in the program and 3 of them work for the County. Commissioner Tippetts asked if property values are too high and they come down a little, is that a really bad thing? We have been saying that property values are too high. Trevor Brooksby stated that a duplex would require 2 water and sewer hookups. Commissioner Tippetts would like to see at least a continued discussion in regards to getting the duplexes. Peggy stated that she would follow up with UBAOG to see what needs to be done to move forward.

The Sheriff wasn't in attendance and Bret Reynolds didn't have anything from the Fire and EMS District other than there is a meeting Wednesday. There was some discussion on the Airport fencing project. The weather has not been cooperating at all. Troy is coming up tomorrow and we are going to try and figure out what to do with the gulch area.

Commissioner Asay said the Clinic expenses were down again this month, which is a good thing. For Road updates it was stated that Cody is coming up in April to do some more side assessments. Also, there is good potential in using the Manila lagoon for the wetland issues.

Peggy addressed the Jail and someone's interest in doing some filming and that person will be here tomorrow. She spoke with Eric Johnson and he said that it is up to the County to decide what they will charge for that. It was discussed that we should have Kent Snider draw up a document that will prevent any slander against Daggett County or what happened at the jail.

Senator Winterton was asked if there was anything he wanted to report and did not have anything for us. It was noted that Representative Curtis was here yesterday campaigning for Senator Romney's seat. Senator Winterton said he also met with him and he is really attentive to the locals and he would be very supportive in legislation.

**Citizen Comments:** Commissioner Asay said that there was a Thank You note from the Leiths. They have been involved with the County for a long time and it was good we were able to recognize that.

**Cash Summary Report & Aging Report Review:** The Cash Summaries and Accounts Receivable Reports were provided by the Recorder/Treasurer's Office. Commissioner Asay motioned to accept the Cash Summary Report dated March 25, 2024 for all bank accounts and the accounts receivable report. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

**Open Invoice Register:** The Open Invoice Register was provided by the Auditor's Office. Commissioner Asay motioned to approve the Open Invoice Register dated March 21, 2024 for all standard invoices in the amount of \$6,082.55. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

**Disbursement Listing:** The Disbursement Listing was provided by the Auditor's Office. Commissioner Asay motioned to accept the Disbursement Listing from Zions Checking from March 18, 2024 to March 21, 2024 in the amount of \$177,138.18 with no void amount. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

**Purchase Requests:** Trevor Brooksby said he has a purchase request, but it is part of Agenda Item 1.

**Correspondence:** Commissioner Tippetts brought up the Correspondence from the Shoshone Indians and Clerk Raymond said he had sent that to the County Attorney and he had said it was an ongoing dispute. The correspondence referenced HWY 40 which does not enter our county.

**Calendar:** Commissioner Tippetts said there is a call with the Governor's Office of Economic Opportunity (GOEO) to discuss the grant for the NEPA project at 1 pm today. Commissioner Randy Asay has a meeting with Tri-County Health tomorrow and a couple of meetings with UBAOG also. The regular monthly meeting of the UBAOG Boards is on Thursday. Commissioner Tippetts can not make that meeting. The CIB Training is April 11th.

## **POLICY AND LEGISLATION**

**Discussion And Consideration Of Lease Agreement For Water & Sewer Department RAV-4:** Trevor Brooksby was here and said he talked with Commissioner Lytle and he had wanted to keep the lease. They have completed the 1 year and it was unclear how long the new lease was for. Keri Pallesen looked at it and said it is for two additional years for 12,000 miles per year. Trevor said they will turn the current vehicle in and we will get a new one. Commissioner Asay said that is different from what the other County vehicle leases are. Trevor said even if we are not getting a new vehicle it will be a savings to keep the miles off the pickup and allow it to last longer.

Commissioner Asay motioned to approve the Open End Lease Schedule with Bancorp for the Sewer And Water Department to be paid out of Fund 28. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried. Brian Raymond will need to contact Commissioner Lytle to get a signature on the Purchase Request Form.

**Discussion And Consideration Of Draft By-laws For The Rodeo Grounds Advisory Board:** Steven Woods said he had updated it with input from Keri Pallesen and Kent Snider has not seen the updates yet or at least not commented on them. Commissioner Tippetts asked about the elections and appointment of Board members and Steven explained that it would then go before the commission. Commissioner Asay said there was a meeting yesterday and it was a good discussion. The Chamber might want to give input and there might be others who want to get involved and Jesse Platt noted that these are the voting members listed in the by-laws and anyone can come to the meetings and give input as they are all open meetings.

Commissioner Tippetts motioned to approve the creation of the Rodeo Grounds Advisory Board and approve the By-laws for the Rodeo Grounds Advisory Board. Commissioner Asay seconded the motion. There was discussion that Commissioner Lytle should have some say. If changes are needed it can be brought back before the Commissioners. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried.

**Discussion And Consideration Of Porta Potty MOU With Chamber Of Commerce:**

Brian Raymond said the Chamber is struggling to find insurance and it is unclear if they are going to take on the responsibility of the porta pots. The Chamber wants to review the cost and benefits of having and maintaining them. Jesse mentioned that the cost of moving and caring for them would be similar to renting them from Big Pee. It was mentioned that the Chamber had originally requested the porta pots. If nobody wants them can we sell them?

There was further discussion about the use of the porta pots by the County for such events as the Shooting Range Trap Shoots. We need to get more information on the costs and maybe at some time there will be a vault toilet out at the range. It is a fundraising event and if they go to weekly ones, couldn't they rent them from a supplier? There was even more discussion. Commissioner Tippetts motioned to table the Porta Potty MOU until the Chamber of Commerce is ready.

**Discussion And Consideration Of New Seasonal Position For The Road Department:**

Commissioner Tippetts turned the time over to James Olsen of the Road Department. They are a little behind and they used to have a seasonal employee until Covid hit and then the road and weed departments were combined. James said they could use some more help for both Roads and Weeds. Keri Pallesen was asked about this, but since the Road and Weed Departments were combined they haven't had that extra person. That is why it is on the agenda as it is now a combined position.

Commissioner Tippetts motioned to reinstate the seasonal position for the Road and Weed Department. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:				X
Commissioner Asay:	X			

The motion carried. There was a time when the Road Department only had Sean Hughes and James Olsen, but it was a short time. They are trying to do some inhouse training for CDL licenses for some of their employees.

Kent Snider was on virtually and he was asked about Court and he said it went well today. He was also asked about the airport fencing project and the purchase of property. The owner of the property had not received the information he sent, but was willing to consider the sale or a fence easement. He has the data to review now and Kent tried to get ahold of him before the Commission meeting via his cell phone but the owner did not answer.

With spring approaching we have a couple of land owners that think they have campgrounds. We have sent them a letter letting them know what the code is regarding their land and that we will be enforcing it.

**Closed Session:** Commissioner Tippetts asked if there was anything for Closed Session and Kent Snider said he had some quick updates to go over in closed session regarding litigation. Commissioner Tippetts motioned to go into Closed Session for the purpose of Litigation at 10:43 am. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Matt Tippetts	X			
Commissioner Randy Asay:	X			
Commissioner Jack Lytle:				X

The motion carried.

Commissioner Tippets motioned to come back into Open Session at 11:06 am. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion.

	Yes	No	Abstained	Absent
Commissioner Matt Tippets:	X			
Commissioner Randy Asay:	X			
Commissioner Jack Lytle:				X

The motion carried. Commissioner Asay noted we should have let Bart Jensen talk before going into Closed, but he also could have spoken up if he had anything to add.

Commissioner Tippets adjourned the meeting by acclamation at 11:07 am.

/s/Matt Tippets  
Commissioner/Matt Tippets

/s/Brian Raymond  
Clerk/Brian Raymond

/s/Randy Asay  
Commissioner/Randy Asay

/s/Excused  
Commissioner/Jack Lytle