

Meeting Minutes

Emery Emergency Medical Special Service District

Date: February 5, 2024 @ 4:30 pm

Location: Emery County Administration Building. 75 East Main Castle Dale Utah 84513

Attendance: Tyson Huntington, Guy Webster, Seth Gardner, Jared Howes, Greg Jewkes, Preston Wilson, Kyle Larsen, Leonard Norton, Stoney Jensen, Brittany Jensen.

1. Welcome: Chairman Leonard Norton called the meeting to order.

2. Citizen concerns: None.

3. Approve the minutes from January and December.

A Motion was made by Jared Howes and seconded by Greg Jewkes. motion passed.

4. Introduction of Thomas Sitterud.

He is our legal counsel. He was going to introduce himself but he had other commitments.

5. Discuss: State Auditor.

Discussion about a report to the State Auditor, regarding business conduct done incorrectly.

6. Discuss: Training Officer.

A question from the Training Officer, On Who she would be reporting to. It was Decided that she would be reporting to the Director.

7. Approve/Discuss/Deny: Green River Stipend.

Discussion about the cost of the stipend it is costing roughly \$8,000.00 a month. A question was asked how to get the most out of the program. It was designed to encourage more coverage. A motion was made by Kevin Jensen and seconded by Jared Howes to table this item. Motion passed.

8. Discuss/Approve/Deny: Financial responsibility letter for Emery County Ambulance. A motion was made by Kevin Jensen and seconded by Preston Wilson. Motion passed.

9. Discuss: Garage lead responsibilities.

Discussion about Garage leads responsibilities.

10. Approve/Discuss/Deny: Patient Care Report.

Recommended that we no longer print a Patient Care Report. A Motion was made by Jared Howes and seconded by Guy Webster to no longer print Patient Care Reports. Motion passed.

11. Approve/Discuss/Deny: Green River Garage Lead.

A new Garage Lead was appointed in Green River. The Green River crew elected Scott Ryan as the new garage lead. A motion was made by Kevin Jensen and seconded by Tyson Huntington to approve Scott Ryan as the Garage lead. Motion passed.

12. Directors Report:

Stoney Jensen gave the financial report. A Motion was made by Guy Webster and seconded by Preston Wilson to review a letter from a debtor to see if it has criteria to make adjustments or move forward with collections. Motion passed. Stoney also discussed Garage statistics.

13. Bills: Discussion on the monthly bills.

A motion was made by Kevin Jensen and seconded by Greg Jewkes to pay the bills. Motion passed.

14. Closed mtg to discuss the Directors Assistant:

A motion was made by Kevin Jensen and seconded by Preston Wilson to enter a closed mtg to discuss the Directors Assistant position. Motion passed.

15. Directors Assistant:

A motion was made by Kevin Jensen and seconded by Jared Howes to make Kirsten Jensen the Directors Assistant reporting to Jared Howes as her direct supervisor. Motion passed.

16. Board Member concerns:

Discussion on the new Directors Assistant position. Sherif Huntington stated that he has Deputies that are interested in EMT classes. Green river EMTs inquired about a MOU towards Grand County to help cover when they do not have a crew. Jared Howes voiced a new concern for a weekly report from the new Assistant.

17. Adjourn:

A motion was made by Preston Wilson and seconded by Guy Webster to adjourn the meeting. Motion passed