



**Brownfields Assessment Grant
Advisory Board Meeting**

**Tuesday April 2, 2024
11:00 AM**

**2001 S. State Street, South Building, Room S2-114,
and virtually as described below**

AGENDA

- 1. Welcome and Introduce new EPA Project Officer – Kersten Swinyard, Salt Lake County – 5 mins**
- 2. Approve minutes from 1/11/24 meeting (action)**
- 3. Community Feedback or Board comments (discussion)**
- 4. Completed assessment work (discussion) – Kelci Dansie, Salt Lake County – 5 mins**
- 5. Assessment work in progress (discussion) – Kelci – 10 mins**
- 6. Budget overview/updates (discussion) – Kersten – 5 mins**
- 7. Project budget requests (action) – Kersten – 10 mins**
 - 7.1. Magna Main St. - \$52,500.00**
 - 7.2. South Salt Lake Public Works - \$40,000.00**
- 8. Any additional properties from board members/attendees (discussion)**
- 9. Next meeting: May 7, 2024**
- 10. Adjourn**

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Advisory Board Meeting**

**BOARD MEETING MINUTES
THURSDAY, 01/11/2024
4:00 PM**

Board Members in Attendance

Corbin Anderson (Bureau Manager, Salt Lake County Air Quality Bureau)
David Foster (Construction Manager, NeighborWorks Salt Lake)
Emily Paskett (Environmental Programs Manager, Salt Lake County)
Kersten Swinyard (Acting Economic Development Director, Salt Lake County), acting chair
David Brickey (City Manager, Magna Township)

Staff

Adam Miller (Deputy District Attorney, Salt Lake County)
Kelci Dansie (Economic Development Coordinator, Salt Lake County)

Others in Attendance

Joe Katz (VCP/Brownfields, Utah Department of Environmental Quality)
Bill Rees (VCP/Brownfields, Utah Department of Environmental Quality)

Excused

Kersten Swinyard welcomed everyone and invited the new board member from Magna, David Brickey, to introduce himself.

David Foster motioned to approve the minutes from November's meeting, and Corbin Anderson seconded the motion. Approved.

Kersten invited any attendees to provide community feedback from agencies/areas the board members represent. With no feedback offered, moved to the next agenda item.

Kelci Dansie went over the reformatted draft Community Involvement Plan. The original content is the same but repackaged now based on feedback from the EPA. No feedback or questions from attendees; moved to the next agenda item.

Ben Bowers gave updates on the progress of the QAPP. It is currently being reviewed by DEQ and will be given back to Terracon for comment review within the next couple of weeks. Joe Katz added that there aren't many comments or changes that have been requested and it should be a smooth process towards approval.

Next, Kersten discussed the current properties we have on our tracker and the budget updates. No assessment work has been started yet but expected to start on Citizens West by the end of January. Currently, the county is working on outreach efforts with several local RDAs as well as our board members and coalition partners to generate more properties. Kersten explained that work has to be done in each of the partner areas and then the board can branch out for other projects.

The budget still has little change, besides an invoice for the work Terracon has done so far. Kersten gave a brief overview of how the budget is tracked and explained that as we start generating work, budget amounts for specific properties will be updated after board approval.

Kersten proposed a shift of future board meeting times to accommodate the schedule of the new board member. The new time agreed on was the first Tuesday of every month at 11:00am.

Next board meeting is set for February 6th at 11:00am. Meeting adjourned.

[illegible]

Grant Period	
Beginning Date	Ending Date
10/1/2023	9/30/2027
Cooperative Agreement Number	
BF 96897201	

Workplan Budget - Combined Remaining			
Categories	Total Award	Funds Spent	Remaining Funds
Personnel	\$ 82,921.00	\$ (3,905.97)	\$ 79,015.03
Fringe Benefits	\$ 30,682.00	\$ (1,079.98)	\$ 29,602.02
Travel	\$ 11,880.00	\$ -	\$ 11,880.00
Supplies	\$ 1,717.00	\$ -	\$ 1,717.00
Contractual	\$ 872,800.00	\$ (11,725.00)	\$ 861,075.00
Subtotal	\$ 1,000,000.00	\$ (16,710.95)	\$ 983,289.05

Spending by Member		
	NWSL	\$0
	Magna	\$200
	Salt Lake County	\$11,525
Additional Planned Spending (Payables) by Member		
	NWSL	\$6,700
	Magna	\$68,000
	Salt Lake County	\$85,250
Total by Member		
	NWSL	\$6,700
	Magna	\$68,200
	Salt Lake County	\$96,775

Contractor Budget	
Total Budget	\$ 872,800.00
Budget Minus Invoices	\$ -
Total Remaining Funds Budgeted for Active Projects	\$159,950
Amount Available to Spend	\$ (159,950.00)
Supplemental Funding Limit Total Available Funds (%)	30%
Supplemental Funding Limit Total Available Funds (\$)	300,000.00

Tracker to Qualify for More Funding	
Total Sites	7
Total Remaining Funds Budgeted for Active Projects	\$159,950
Funding Available for New Properties	(\$159,950)
Funding Limit Total Available Funds (\$)	\$300,000
Need to Spend to Qualify for New Application	\$683,289

	Active Sites			
Property	Budgeted Amount	Spent To Date	Budget Remaining	Jurisdiction
Magna Main St / 9033-9045 W. Magna Main St	\$ 68,200	\$ 200	\$ 68,000	Magna
Guadalupe Neighborhood / 637 W. Girard Ave	\$ 6,700	\$ -	\$ 6,700	NWSL
Poplar Grove Intersection / 360-376 S. 900 W., 864 W. 400 South	\$ 15,700	\$ -	\$ 15,700	Salt Lake County
SSL Park / 20 W. 2700 South	\$ 4,000	\$ -	\$ 4,000	Salt Lake County
SSL Public Works / Oakland Ave	\$ 46,700	\$ -	\$ 46,700	Salt Lake County
Terracon QAPP	\$ 4,500	\$ 4,500	\$ -	Salt Lake County
Outreach and Site Investigation (part of Contractual)	\$ 5,000	\$ 863	\$ 4,138	Salt Lake County
Terracon program support	\$ 16,375	\$ 1,663	\$ 14,713	Salt Lake County
Total	\$ 167,175	\$ 7,225	\$ 159,950	n/a

Complete Sites				
Property	Budgeted Amount	Spent To Date	Budget Remaining	Jurisdiction
Giv Development / 509 W. 300 North	\$ 4,500	\$ 4,500	\$ -	Salt Lake County
Total	\$ 4,500	\$ 4,500	\$ -	