Davis County Budget Committee

Meeting Minutes

February 5, 2024

The Budget Committee of Davis County met on February 5, 2024, at 3:00 p.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Disclaimer: The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized. The reader may refer to the audio recording and the attachments for further content clarification. Timestamps have been noted in the minutes to aid in locating discussion points in the audio record. The audio recording is available based on the County's current retention schedule.

Note: The Budget Committee is not a governing body but makes recommendations. These recommendations must then go through the Commission for formal action.

The meeting commenced at 2:59 p.m.

1. **Opening Roll Call**
   Committee members present were Curtis Koch, Auditor; Angie Nelson, Chief Deputy Auditor; Commissioner Lorene Miner; Chris Bone, Human Resources Director; and Mark Langston, Information Systems Director. Commissioner Bob J Stevenson and Commissioner Randy B. Elliott were absent. Shairise Bills, Deputy Auditor, recorded the minutes of the meeting. Other staff present were Johnnie Blackmon, Pretrial Coordinator; Todd Utzinger, Legal Defender; Troy Rawlings, County Attorney; John Robinson, HR Deputy Director; Chief Deputy Sheriff Arnold Butcher; Sheriff Kelly Sparks; Sarah McCarrey, Legal Defenders HR Support; Susana Arreola, Legal Defenders office; Andrea Velasquez, Pretrial Services; and Eyad Alsamhan, CJCC Coordinator. There was no public attendance.

2. **Approval of Budget Meeting Minutes for 1/8/2024** *(Minute 01:05)*
   The committee voted to approve:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott					X	
Commissioner Kamalu		X	X			
Commissioner Stevenson					X	
Curtis Koch			X			
Angie Nelson			X			
Mark Langston	X		X			
Chris Bone			X			

3. **Personnel Discussions —**Presented by Chris Bone, HR Director

   a. **Justice Service Partners-**Pre-Planning Discussion on Transition of SLFRF-Funded Positions *(Minute 01:20)*

   The justice service partners, including Legal Defenders, Pretrial Services, and the Attorney's office, have positions currently funded under SLFRF or the State and Local Fiscal Recovery Funds. They discussed what could happen when that funding ends. The County will need to decide whether they will continue to fund them. They discussed whether Opioid settlement monies could be used to mitigate those costs.

   There are three contract attorneys in the Legal Defender's office, two case managers in the Pretrial Services division, and five positions in the Attorney's office that are currently SLFRF-funded. There continues to be a considerable court backlog, so the positions are still needed. Troy claimed he had foregone asking for new prosecutors the last three years and argued that they would not have accepted the SLFRF money if it didn't continue. He said no one would have wanted those temporary positions, and they would not have hired quality individuals to fill them. He said the same applies to the Legal Defender's office and Pretrial Services.

   Chris said he would like to audit some numbers and proposed bringing them back to the Committee at the next meeting to see the total cost. Curtis said the cost to fund the positions across all three departments is approximately $1.3 million. He reminded the Committee of the plan laid out last year regarding how to spend the Opioid Settlement Funds. Roughly, they planned to use $333,000.00 in each area over the next 18 years for mitigation, criminal justice, and other Opioid-related issues. Curtis said some of those funds could be used to offset the cost of funding those ongoing staffing expenses. This would result in a loss of $4.5 million from the General Fund. Curtis asked Shairise to send the audio recording to Commissioners Elliott and Stevenson so they could listen to this discussion. Shairise sent the audio recording the following day.
   (See Attachments A1-A3.)

   b. **DCSO Corrections Medical** *(Minute 43:15)*

   Chris said the Sheriff's office has been evaluating what to do with the retirement of the doctor overseeing the jail medical program. The doctor has been gracious enough to continue his affiliation with the program beyond retirement and is considering how to transition. A couple of RFPs (Requests for Proposals) have been done to try to replace him, but they were unsuccessful. They are now looking at what other counties have done and post an RFP that would transition the jail medical into a 3rd party provided program. That RFP is close to being posted.

It was proposed to give a retention bonus to the staff that remained through the transition. It is a formulaic structure to include the prorated salaries with a merit calculation, a four percent COLA, multiplying the total by 1.5 percent and again by six (the number of months until the RFP is expected to be complete). The total cost would be $138,502.46. They will meet with half the staff today and the other half tomorrow to cover this proposal. They will work with the RFP awardee to potentially try to retain these employees. It will result in a loss of accrual of county-paid retirement benefits. The Sheriff has met with the Commissioners individually and said they support this proposal.

4. Curtis Koch, Auditor, Presenting:

   a. February 6, 2024 Budget Opening *(Minute 58:00)*
   Curtis reviewed the Budget Opening list by line item. The majority of these items were due to rollovers from the previous year. The total expense changes totaled $8.5 million.
   (See Attachments A1-A3.)

   b. 2023 Sales Tax Revenue *(Minute 1:15:23)*

   Curtis briefly reviewed the November 2023 sales tax numbers. They came in at 12.4%. The December numbers will be in about 15 days.

   c. Capital Projects *(Minute 1:16:38)*

   Curtis gave an update on some coming capital projects. Brian Hatch, the Health Director, contacted him about a facility in Layton for Senior Services. He is currently working on a land agreement with Layton City. There is also a discussion about the court project, which doesn't appear to be moving forward in Legislation this year, which means that it is probably five years out from completion. He encouraged the Commission to get involved in these deeper budget decisions. Commissioner Kamalu was adamant that she did not want to carry out the budget process the way it happened last year. She saw no benefit in doing so. Curtis said it would be a minimum of $10 million for an attorney building, and there would be significant parking issues. He thought it would take an overhaul of the facility closer to $15 -$20 million. He has some ideas that he will share later.

The meeting adjourned at 4:22 p.m.

All documents associated with this meeting are listed as the following attachments:

A1-A3	Pretrial Case Management Client Data
B1-B2	2 6 2024 Budget Opening
C	2024 Sales Tax Projections - Fund 10

Minutes prepared by:

Shairise Bills
Deputy Auditor

Minutes approved on: 4/1/2024

/s/ Curtis Koch
Curtis Koch
Auditor— Budget Officer