

**MINUTES OF THE REGULAR MEETING OF THE RUSH VALLEY TOWN COUNCIL
HELD ON FEBRUARY 28, 2024 AT THE RUSH VALLEY TOWN HALL
52 SOUTH PARK STREET, RUSH VALLEY, UTAH
THE MEETING BEGAN AT 7:00 P.M.**

Mayor and Council Members Present: Pete Albrecht, Dana Gardner and Lacey Burrows.
Jeremiah Harding was excused.

Appointed Officers and Employees Present: Attorney Rob Clegg, Clerk/Recorder Patty Rowe
and Fire Chief Jason Bolinder

1. Pledge of Allegiance/Roll Call

2. Approval of Meeting Minutes for 11-29-2023. Councilmember Pete Albrecht made a motion to approve the meeting minutes for 11-29-2023. Mayor Brian Johnson seconded the motion. All present voted in favor and the motion carried.

3. Sheriff's Report. There was no sheriff present at the meeting.

4. Oaths of Office for Two Councilmembers. Councilmembers Pete Albrecht and Dana Gardner were sworn into office by the clerk/recorder for a term of four years ending December 2027.

5. Setting of Dates, Time and Place for Regular Town Council Meetings for 2024 Calendar Year. It was proposed to change the July meeting to the 17th, the November meeting to the 20th and the December meeting to the 18th due to holidays. Councilmember Dana Gardner made a motion to accept the proposed dates for 2024 meetings to be held at 7:00 p.m. at the town hall. Councilmember Pete Albrecht seconded the motion. All present voted in favor and the motion carried.

6. Mayor Assignment of Duties to Councilmembers. Mayor Johnson asked if any councilmembers would like to be reassigned and all are happy with their current responsibilities so no changes will be made.

7. Introduction and Presentation of the Local Administrative Advisor Program by Madison Aviles. Ms. Aviles works for the Wasatch Front Regional Council and provides smaller communities with administrative assistance on items such as business licensing, budgeting, policy and resolution preparation, etc. She can also help with finding grant money and writing and managing grants. Councilmember Dana Gardner suggested that we could use help with records retention and also the purchasing policy. Mayor Johnson thought we could use some help with our town website and also our general plan. Madison is going to prepare some documentation and we will continue to reach out to her for assistance. The clerk/recorder will send the purchasing policy to Madison for review.

- 8. Annual Open and Public Meetings Act (OPMA) Training.** It was recommended that we complete the training online. The clerk/recorder will email the link to the town council.
- 9. Consideration to Appoint Planning & Zoning Commissioner.** Blaine Russell recently resigned from the commission after 12 plus years of service. Mayor Johnson publicly thanked Blaine for his commitment to the town. With input from the commission, Mayor Johnson asked David Andersen to fill the vacancy. Councilmember Dana Gardner made a motion to appoint David Andersen as a Planning & Zoning Commissioner. Councilmember Lacey Burrows seconded the motion. All present voted in favor and the motion carried.
- 10. Consideration to Purchase Property to Expand St. John Cemetery.** Mayor Johnson said that Blaine Russell has offered to provide some property to square up the St. John Cemetery. He asked if the town would be willing to purchase the property for \$500. Mayor Johnson also suggested we should pay for one half of the surveying fees that were needed to portion the property out of Blaine's parcel. The amount of property the town will be deeded is .67 acres. Councilmember Lacey Burrows made a motion to purchase the property from Blaine Russell for \$500 and also pay for one half of the survey fees. Councilmember Pete Albrecht seconded the motion. All present voted in favor and the motion carried.
- 11. Approval to Pay for EMT Class for Dillon Bolinder.** Firefighter Dillon Bolinder recently completed his EMT course and now has a license with the state and the national registry. He has been on the department since 2020. Fire Chief Jason Bolinder requested that we pay Dillon \$905 for reimbursement for this class. Councilmember Dana Gardner made a motion to pay Dillon Bolinder \$905 for the EMT class. Councilmember Pete Albrecht seconded the motion. All present voted in favor and the motion carried.
- 12. Consideration of New Fire Department Member (JJ longi).** Firefighter Cameron Bolinder is getting married and his fiancé JJ longi would like to join the department. She has already been to every weekly meeting this year. Councilmember Dana Gardner made a motion to accept JJ longi as a new fire department member. Councilmember Pete Albrecht seconded the motion. All present voted in favor and the motion carried.
- 13. Approval to Purchase Two Pairs of Structure Boots for Fire Department.** Fire Chief Jason Bolinder requested to purchase two pairs of structure boots. The price for each pair is \$580 for a total of \$1,160.00. The price has increased since the last time boots were purchased. Mayor Brian Johnson made a motion to approve the purchase of boots for \$1,160.00. Councilmember Pete Albrecht seconded the motion. All present voted in favor and the motion carried.
- 14. Fire Department Report.** Fire Chief Jason Bolinder reported that four members of the department attended fire school in January where they took some leadership classes. He said the last few months there has been excellent attendance to meetings and calls. Meetings are now being held every Wednesday, with two weeks of fire-related training, one

week of medical and one week of truck checks. The department has adopted new SOGs and SOPs that the county requires, and they are running through the new software provided by the county. There have been 24 calls this year including 11 medicals, 10 auto accidents and three fire calls. Twenty of the calls were out of town and four of them were in town limits. The department purchased new medical pants for all active members. Mayor Johnson mentioned that during the legislative session there was discussion about allotting funds to pay for calls in recreational areas of the state.

- 15. Council Reports.** Roads – Mayor Johnson said that the new truck is at the shop waiting to be worked on. The company is very shorthanded, and it will still take some time to get the truck ready for operation. Mayor Johnson is working on a grant to build a road shed.

Cemeteries – Councilmember Lacey Burrows reported that she has been updating and verifying the cemetery records.

Councilmember Pete Albrecht has been attending monthly pre-disaster mitigation, emergency management and full-scale exercise meetings. He would like to see more discussion with the town council to prepare for full-scale disasters. He would like to do some activities and scenarios with fire and medical that would involve the whole town.

Parks – Councilmember Dana Gardner reported there has been a lot of use of the town hall by residents for parties.

Mayor Johnson has been working with the Planning & Zoning Commission and on the St. John Cemetery expansion. He has also been working on securing money for the Clover Church.

- 16. Safety Topic.** Mayor Johnson presented the safety topic in Councilmember Jeremiah Harding's absence on weather related incidents.
- 17. Ratifying of December 2023 Bills.** Regarding the Clover Church expenditures, Councilmember Lacey Burrows is going to take a more active role in the project management. Councilmember Pete Albrecht made a motion to ratify the December 2023 bills as written. Councilmember Lacey Burrows seconded the motion. All present voted in favor and the motion carried.
- 18. Ratifying of January 2024 Bills.** Councilmember Dana Gardner made a motion to ratify the January 2024 bills as written. Councilmember Lacey Burrows seconded the motion. All present voted in favor and the motion carried.
- 19. Payment of Bills.** Councilmember Dana Gardner made a motion to pay the bills as written. Councilmember Lacey Burrows seconded the motion. All present voted in favor and the motion carried.

- 20. Public Comments.** Councilmember Lacey Burrows was asked to mention the speed issue on St. John's Main Street. It was suggested that some flashing lights like in Stockton town be installed on the road. Mayor Johnson said that regarding the Mormon trail, a year ago we applied for funding from the county line within the city of Rush Valley for approximately seven miles of repair. It looks promising that this federal bill may pass and the funding approved.
- 21. Adjourn.** Councilmember Pete Albrecht made a motion to adjourn. Councilmember Dana Gardner seconded the motion. All present voted in favor and the motion carried. The meeting ended at 8:31 p.m.