

**HEBER CITY CORPORATION**  
**75 N Main St**  
**Heber City, UT 84032**  
**Airport Advisory Board Meeting**  
**January 12, 2022**

**6:00 p.m. Regular Meeting**

**TIME AND ORDER OF ITEMS ARE APPROXIMATE AND MAY BE  
CHANGED AS TIME PERMITS**

**I. Call To Order/Roll Call (Chairman Talley)**

The Meeting was called to order at 6:05 p.m. by Chairman Talley

**Present:** Chairman Jason Talley (Remotely)  
Board Member Mike Duggin  
Board Member Lonnie Woodard  
Board Member Jeff Peterson  
Board Member Scott Phillips  
Alternate Board Member/City Council Member Ryan Stack

**Absent:** Board Member Bart Munteer

**Staff:** Airport Manager Travis Biggs  
Deputy Recorder Robin Raines-Bond  
Recorder Trina Cooke

**Attending:** Jeremy McAlister, TO Engineers, Steven Ogella, John Ackerson  
Bob Baird, Kent Barnes, Curt Castagna, Aeroplex, Ryan Leick, Aeroplex,

**Attending remotely:** Rick Lindsey, Paul Boyer and Kelli G.

**II. Pledge of Allegiance (Lonnie Woodard)**

Board Member Woodard led the Pledge.

**III. Approval of July 14, 2021 Airport Advisory Board Minutes (Robin Raines-Bond)**

**Motion:** Board Member Duggin motioned to accept the minutes as printed. Board Member Woodard seconded the motion. **Motion passed** unanimously.

**7.14.21 Draft Minutes**

**IV. Public Comments: (Please limit comments to three (3) minutes per person.)**

Steve Ogella, Riverton Utah, represented Rick Lindsay, formally expressed interest in leasing land to build a hangar for non-commercial use.

**V. Airport Manager Quarterly Report (Travis Biggs)**

Airport Manager, Travis Biggs informed the Board of the following:

- Snow and Ice removal undertakings.
- The Beacon Tower was transformed into a Christmas Tree.
- New Mayor and two Council Members have been updated on the Airport.
- New Assistants, Luke Searle and Christian Davis.
- Local EAA (Experimental Aircraft Association) Chapter has held monthly meetings and would continue to do so.
- Adult Eagle Event held at the airport.
- Two AAB (Airport Advisory Board) positions need filled.

**VI. General Business**

**1. Approve AAB Annual Schedule (Robin Bond)**

**Motion:** Board Member Phillips motioned to accept those dates. Board Member Peterson seconded the motion. **Motion passed** unanimously.

2022 AAB Annual Quarterly Schedule

**2. Master Plan Review – (Jeremy McAlister, TO-Engineering)**

Mr. Jeremy McAlister, TO Engineers, stated that infrastructure money would be used as outlined in the Airport Improvement Program.

Master Plan facilities chapter would be in draft and would go before TAC (Technical Advisory Committee). He stated that ALP's (Airport Layout Plan) would be available for the public to see. The Alternatives section of the Master Plan would be divided into primary and secondary elements. Mr. McAlister felt the Master Plan could be completed spring of 2023.

Mr. Talley commented that he wanted public input and hoped that the Master Plan process could be completed quickly so that pressing airport projects could move forward.

**3. Introduction to Consultants for the Airport and Discussion of Airport Development Wish List (Travis Biggs)**

Mr. Biggs introduced the airport consultants, Curt Castagna and Ryan Leick from Aeroplex Group Partners. Mr. Castagna said he was here to help complete the Master Plan and create a healthy protected airport. He said that the activity level of the airport was due to regional changes in the area not the airport itself.

Mr. Leick talked of three questions that were asked to the community. Discuss ensued about what the different airport users would like to see happen at the airport.

Board Member Phillips wanted to get the community to the airport at least three times a year.

Board Member Phillips stated the public had misinformation about the Master Plan from non-airport sources. He would like people to understand the real truth. Mr. Biggs agreed and wanted the airport to be of benefit to the community.

Bob Baird, EAA (Experimental Aircraft Association) Chapters member, told about their activities. He would like to do Young Eagles with the 8-17 year olds. Mr. Biggs stated the scout troops could earn an aviation badge.

Board Member Phillips asked how the AAB could help. Mr. Biggs replied they could volunteer and suggest ideas.

Kent Barnes, balloon pilot, thanked Mr. Biggs for giving the ballooners a home at the airport. He sought to foster good relationships, have a dedicated place at the airport, and would bring events to the public.

John Ackerson, glider/sailplane pilot, told the Board that the airport had a legacy of soaring. He appreciated the variety of crafts that are welcomed at the airport. He desired a compatible home at the airport for their environmentally friendly aircraft.

Dave Gorrell, CAF (Commemorative Air Force), wanted observation areas and events for the community.

Jason Talley, Chair of the User and Tenants Association, wanted a fuel field, partial use FBO (Fixed Base Operator), or limited use FBO, cooperative fuel farm, restaurants and maintenance area.

Ryan Leick asked what the community wanted the airport to be. He would like to preserve its history, accommodate demand and complete the Master Plan.

Mr. Talley commented that airport users would like services at the airport, so they do not have to take their business elsewhere. Providing services would generate revenue for Heber City.

Mr. Castagna summarized that the Master Plan must be completed, so that the amenities could be considered.

Board Member Phillips clarified that the airport had already been operating as a C-2 level airport, but was not a compliant C-2 airport. Mr. Castagna agreed. He said the intent would be for safety to define the perimeter of the airport.

Board Member Peterson clarified that the airport would not be expanding, it would be coming into compliance with safety.

Council Member Stack asked that objective data be released that would back up the fact that larger aircraft would not come.

Mr. Duggin said many measurements, for the runway, object free area, runway protection zone and etc. would largely change from a B to C airport. He felt land would have to be given up for the airport.

Council Member Stack stated that the City Council had no plans of eminent domain.

Ryan Leick talked about the noise factor.

Mr. Castagna noted that changing the design standards would net less developable area for the airport. Council Member Duggin agreed. He pointed out that the runway protection zone changes would take away a large portion of the ramp area. Mr. Castagna confirmed choices would have to be made.

Mr. Phillips inquired about liability for the City. Mr. Duggin understood the pilot was responsible for safely landing the aircraft.

Mr. Talley asked what the Board needed to do with Aeroplex.

Mr. Castagna said they had come to introduce themselves and to help with the Master Plan.

Board Member Duggin felt that it would limit flexibility.

Mr. Biggs clarified it would be a plan for the future and once agreed on the City could start improvements.

Mr. Leick asked the Board to consider the alternatives and the needs of the airport users.

John Barker, Park City, owner of Sportsman Warehouse, thanked the airport board and council for their support. He wanted fuel and a supportive FBO at the airport. He felt the airport was an asset to Heber City. He wanted the airport shared with the community more. He would like to see opinions about the airport change in a positive way.

#### 4. Financial Review of Budget for 2021 and Budget for 2022 (Wes Bingham/Travis Biggs)

Mr. Biggs explained that the Airport was self-sustaining. The airport brought in revenue from:

- Fuel Flowage
- Landing Fees
- Ground Leases
- Hangar Rentals

He stated that grants were given from the FAA (Federal Aviation Administration) and State to contribute to the operations, improvement and maintenance of the airport.

Mr. Talley reaffirmed that the Airport does not take money from the Heber City General Fund and was self-sufficient through revenues and grants. Mr. Biggs held that was correct.

Mr. Talley asked if the financial statements were available to the public. Mr. Biggs said, yes. (On the Heber City Website Heberut.gov under Government/Finance & Budget) Mr. Biggs explained

that no local tax dollars were used for the airport. He explained that the FFA grants were funded by people who use airports.

Mr. Talley asked if the airport received any funds from the bipartisan infrastructure bill. Mr. Biggs said, yes they had received Covid money and would receive more.

Council Member Stack asked if the airport had always been self-sustaining. Mr. Biggs replied that to his knowledge, the airport had been.

Mr. Talley thanked Mr. Biggs for his hard work on the ice and snow removal, especially on New Year's Day, going above and beyond his duties.

[Airport Budget 2020-2021](#)

[Airport Budget 2021 - 2022](#)

#### 5. T Hangar Project Status

Mr. Biggs, said the T Hangar Project Status is the same. The attorneys had agreed on an options agreement.

Mr. Talley clarified that the option agreement had been signed and decisions were dependent on the Master Plan's completion.

#### VII. Adjournment

**Motion:** Board Member Duggin motioned to adjourn. Board Member Woodard seconded the motion. Meeting Adjourned at 7:36 p.m.

Ordinance 2006-05 allows Heber City Council Members to participate in meetings via telecommunications media.

In accordance with the Americans with Disabilities Act, those needing special accommodations during this meeting or who are non-English speaking should contact Robin Raines-Bond at the Heber City Offices 435.657.7886 at least eight hours prior to the meeting.

Posted on January 05, 2022, in the Heber City Municipal Building located at 75 North Main, the Heber City Website at [www.heberut.gov](http://www.heberut.gov), and on the Utah Public Notice Website at <http://pmn.utah.gov>. Notice provided to the Wasatch Wave.

*Robin Raines-Bond*

Robin Raines-Bond  
Deputy Recorder

