SANPETE COUNTY SPECIAL SERVICE DISTRICT #1 MEETING

February 20, 2024

11:00 A.M.

Members present for the meeting are Commissioner/Chairman Scott Bartholomew, Stan Jensen, Ben Black, Robert Staker Doug Christiansen and Loni Hammond. Secretary Kristine Frischknecht-Christensen and Road Supervisor, Tom Seely are present. Garrick Willden is present representing Jones and DeMille Engineering.

Meeting is called to order by Chairman/Commissioner Scott Bartholomew.

This is the time on the agenda designated to swear in two newly re-appointed board members to serve another 4-year term on the Sanpete County Special Service District No. 1 Board. Kristine asks Ben Black and Doug Christiansen to stand as they take the Oath of Office. An Oath of Office is signed by both board members and will be filed in the records.

Minutes for the meeting held in December were distributed prior to the meeting. Upon review and corrections made, a motion is made by Ben Black to approve the minutes with minor corrections. The motion is seconded by Robert Staker and the motion passes.

The following claims were submitted for consideration of approval:

Utah State Division of Finance (Gravel Pit Road)	$43,000.00
Kristine Frischknecht (Meal)	$70.24
Jones and Demille (N Sugar Factory Road)	$1,417.50

Jones and Demille (Six Mile Road) $4,016.13

Jones and Demille (Cove Creek Road) $676.75

Upon consideration of the claims, a motion is made by Doug Christiansen to approve the claims. The motion is seconded by Ben Black and the motion passes.

A financial report is given. Garrick states that there are two-line items to be adjusted and will be discussed later when Six Mile Road is discussed. Item #39 on the budget sheet will need to be increased to meet the bid amount that was approved for work on Six Mile Road by Madsen Construction relative to the canal piping. Additionally, there will be an increase in the amount of $50,000 that was not budgeted for guardrail on the Six Mile Road. Garrick states that the Treasurer, Brett Casperson reported that a check will be received in the amount of $486,714.45 from SSD#3 for the mineral lease share. These funds were held up in 2023. The first mineral lease payment was received in the amount of $181.241.95 which was more than was expected. These funds will bring the unobligated to approximately $559,000.00, however the amount in the budget for the bridge on the Sugar Factory Lane is not sufficient even with the unobligated according to Garrick's estimate. Garrick states they will finish the design and get it bid out and see if the board can fund it. As a follow up to the minutes, there is a question as to whether Garrick has had a chance to talk to UDOT to see if they would consider taking over the Sugar Factory Lane Road. Garrick has talked to Devin Monroe who is the new Regional Engineer for Sanpete County and he will get back with an answer. A motion to approve the Financial Report is made by Robert Staker. The motion is seconded by Stan Jensen and the motion passes.

Six Mile Road is discussed. Garrick states that he reached out to three companies for a bid on the piping under the road to pipe the canal. He received three bids from Terry Brotherson, Lamar Barton and Madsen Construction. The lowest bid was Madsen Construction. In light of the fact no meeting was held in January, the bid tabulations were sent to the board members and a poll taken of the board members to award the bid so that the project could move forward. Since Madsen Construction was the lowest bidder, the board approved the award to Madsen Construction. Motion was made by Ben Black to ratify the decision to award the bid to Madsen Construction. The motion is seconded by Robert Staker and the motion passes. (The bid tabulation is attached to these minutes). Garrick reports on the progress on this road. He states that the cross culverts have been put in. It will make this a much better road especially since the drainage has been addressed. The power company is currently moving the poles at their expense. Three more culverts need to be put in but the power poles currently being moved are in the way. Those with concerns seemed to be pleased at this point with what has occurred.

North Sugar Factory Bridge is discussed. Garrick states the surveyors have the topography work done. Environmental compliance is moving forward on this project as well. The weather has enabled it to be done sooner than expected. Ben Black asks who does the Environmental compliance. Jones and Demille works with a sub consultant on the environmental. Jones and Demille will start on the road design this week. Garrick asks the board relative to the additional property for a turn lane which would enhance the project and is seeking approval of the board to approach Marla Frischknecht to see if she is willing to sell some ground. The existing road will be roto milled and leveled out. The old bridge will be torn out and the utilities will probably follow the new route. Doug Christiansen asks about access to the Yardley's property. Garrick states access will be maintained for the Yardley's. Motion is made by Doug Christiansen to authorize Garrick to talk with Marla Frischnecht to see if property can be acquired. The motion is seconded by Ben Black and the motion passes.

Garrick gives and update on the Moroni T Road. The pavement design is being finished up this week. There will 12 ft lanes and 6 ft shoulders in the existing right of way. By next meeting the plans will be close to getting ready to bid it out. Doug Christiansen asks about how wide the right of way is. The right of way is close to 99 ft. One part of the road goes down into a swampy area and Garrick has some concern but won't be able to see if they need geogrid until the old road is taken up. Garrick will include it in the bid in case it is needed.

Cove Creek right of way easements have been signed by the Jorgensen. They gave 50 ft from the fence line and where they owned on both sides of the road, they gave 66 ft. Additionally, they gave a turn around to help the Road Department with snow removal. The Road Department removed the fencing. Josh Jackman is ready to install new fence. There is a fiber line along the area and they don't plan at this time on moving it. The new road should not be disturbed or effected by the utilities. Garrick would like a motion from the board to record the signed right of way easements. Motion is made by Stan Jensen to approve the recording. The motion is seconded by Doug Christiansen and the motion passes.

Jones and Demille is requesting approval of an Agreement for the 2024 Budgeting in the amount of $2,000.00. (It is noted that this is paid at the end of 2024). Motion is made by Doug Christiansen to approve the Agreement with Jones and Demill for 2024 Budgeting. The motion is seconded by Ben Black and the motion passes.

With no further business before the board, a motion is made by Stan Jensen to adjourn the meeting. The motion is seconded by Robert Staker and the motion passes.