1400 North 200 East
American Fork, UT 84003
(801) 756-3594

Minutes of the Fox Hollow Golf Club Board of Directors Meeting held **December 14, 2023** at **6:00 p.m**. at the Fox Hollow Golf Club, 1400 North 200 East, American Fork, Utah.

Members Present: Dave Richards, Paulette Anderson, Keely Giles, Max Powell, Jay Fugal, Clark Taylor, and Steve Chipman.

Excused: Ryan Wood, and Johnny Revill.

Others Present: Jaxson Taylor, John Hansgren, Riley Bunker, and Teisha Wilson.

1. Welcome

Chairman Max Powell welcomed the members of the Board at 6:00 p.m.

2. Public Comments

There were no public comments.

3. Operations Report– Jaxson Taylor

Mr. Taylor reported that they had planned to remain open until December, but early closure was necessary due to winter storms, shutting down in the last week of November. The gift shop continued operations, focusing on gift card sales, with a successful Black Friday Sale to help clear inventory. Efforts to enhance social media presence through partnerships with content teams showed progress with increased followers. End-of-year festivities like staff parties and ongoing Christmas events were noted. Gratitude was expressed to the dedicated staff, exceptional employees, contributing cities, and supportive board members. Additionally, new carts were ordered, and the board echoed appreciation for the staff's efforts.

Superintendent Report on grounds and equipment – John Hansgren

Mr. Hansgren reported on several projects including leaf cleanup, irrigation system maintenance, filter station upkeep, and pump house maintenance, along with aeration efforts. Progress was noted on a portion of the irrigation system, installation of a filter station, and replacement of valves. Plans were discussed to enhance lake fill and irrigation methods to reduce debris accumulation. Equipment evaluations were ongoing for improvements. The board expressed appreciation for the diligent work and efforts of those involved.

4. Discuss and Review the following projects:

   a. **Filter station for pressurized irrigation system** – This was previously discussed.

b. **Discussion on two new storage areas under the south-covered walk away**.
Mr. Hansgren presented some ideas that would be inexpensive with barn doors.

c. **Repair of fairway culvert on hole 14 (American Fork City)** – No update.
It was noted that FEMA hasn't released any funds yet. The engineering for the culvert would be complex. There was discussion about possibly leaving it open.

d. **Review Lease Order for 80 new golf carts**
This was discussed previously.

Action Items

1. **Review and action on approval of the November 16, 2023 board meeting minutes.**

   Motion: Clark Taylor moved to approve the November 16, 2023 board meeting minutes. Dave Richards seconded the motion.

   Vote: Clark Taylor, yes; Paulette Anderson, yes; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, yes; Dave Richards, yes; Ryan Wood, absent; and Johnny Revell, absent. The motion passed with 7 in favor and 2 absent.

2. **Review and action on the November 2023 Finance report** – Presented by Stewart Reeve. He stated that it was a good year and finances continue to improve.

   Motion: Dave Richards moved to approve the November 2023 Finance report. Jay Fugal seconded the motion.

   Vote: Clark Taylor, yes; Paulette Anderson, yes; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, yes; Dave Richards, yes; Ryan Wood, absent; and Johnny Revell, absent. The motion passed with 7 in favor and 2 absent.

3. **Review and action on the 2024 Board Meeting Schedule**

   Motion: Keely Giles moved to approve **the** 2024 Board Meeting Schedule. Clark Taylor seconded the motion.

   Vote: Clark Taylor, yes; Paulette Anderson, yes; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, yes; Dave Richards, yes; Ryan Wood, absent; and Johnny Revell, absent. The motion passed with 7 in favor and 2 absent.

4. **Public Hearing, Review, and Consideration of Resolution #2023-01, approving the 2024 Budget.**

   Chairman Powell opened the public hearing. There were no comments.

Mr. Reeve stated that they are expecting another positive revenue year and are proposing an additional full-time staff member.

Motion: Clark Taylor moved to approve Resolution #2023-01, approving the 2024 Budget. Dave Richards seconded the motion.

Vote: Clark Taylor, yes; Paulette Anderson, yes; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, yes; Dave Richards, yes; Ryan Wood, absent; and Johnny Revell, absent. The motion passed with 7 in favor and 2 absent.

5. **Public Hearing, Review, and Consideration of Resolution #2023-02, approving an amendment to the 2023 Budget.**

Chairman Powell opened the public hearing. There were no comments.

Mr. Reeve stated that there were no significant changes, but the amendment is needed to comply with state law.

Motion: Jay Fugal moved to approve Resolution #2023-02, approving an amendment to the 2023 Budget. Clark Taylor seconded the motion.

Vote: Clark Taylor, yes; Paulette Anderson, yes; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, yes; Dave Richards, yes; Ryan Wood, absent; and Johnny Revell, absent. The motion passed with 7 in favor and 2 absent.

6. **Discussion on additional business items for placement on a future agenda** –
John Hansgren read a statement to the board stating his credentials and qualifications and asked that he be considered for a raise as fair compensation.

The Board thanked Mr. Hansgren for his contributions.

7. **Adjournment**

With no further business to come before the Board at this time, Mr. Taylor moved to adjourn the meeting. Mr. Fugal seconded the motion. The motion passed unanimously. The meeting was adjourned at approximately 6:45 p.m.

Meeting Minutes Approved: February 15, 2024