

UTA Board of Trustees Meeting

March 27, 2024



Call to Order and Opening Remarks



Pledge of Allegiance



Safety First Minute



Public Comment

- Live comments are limited to 3 minutes per commenter
- Live comments may be heard from in-person attendees as well as Zoom attendees
- For comments via Zoom, use the “raise hand” function in Zoom to indicate you would like to make a comment
- Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website
- Any comments received through alternate means were distributed to the board for review in advance of the meeting



Consent Agenda

- a. Approval of March 13, 2024, Board Meeting Minutes
- b. Audit Committee Charter



Recommended Action

(by acclamation)

Motion to approve the consent agenda



Reports



Executive Director Report

- Transit Technical Education Center Design Update



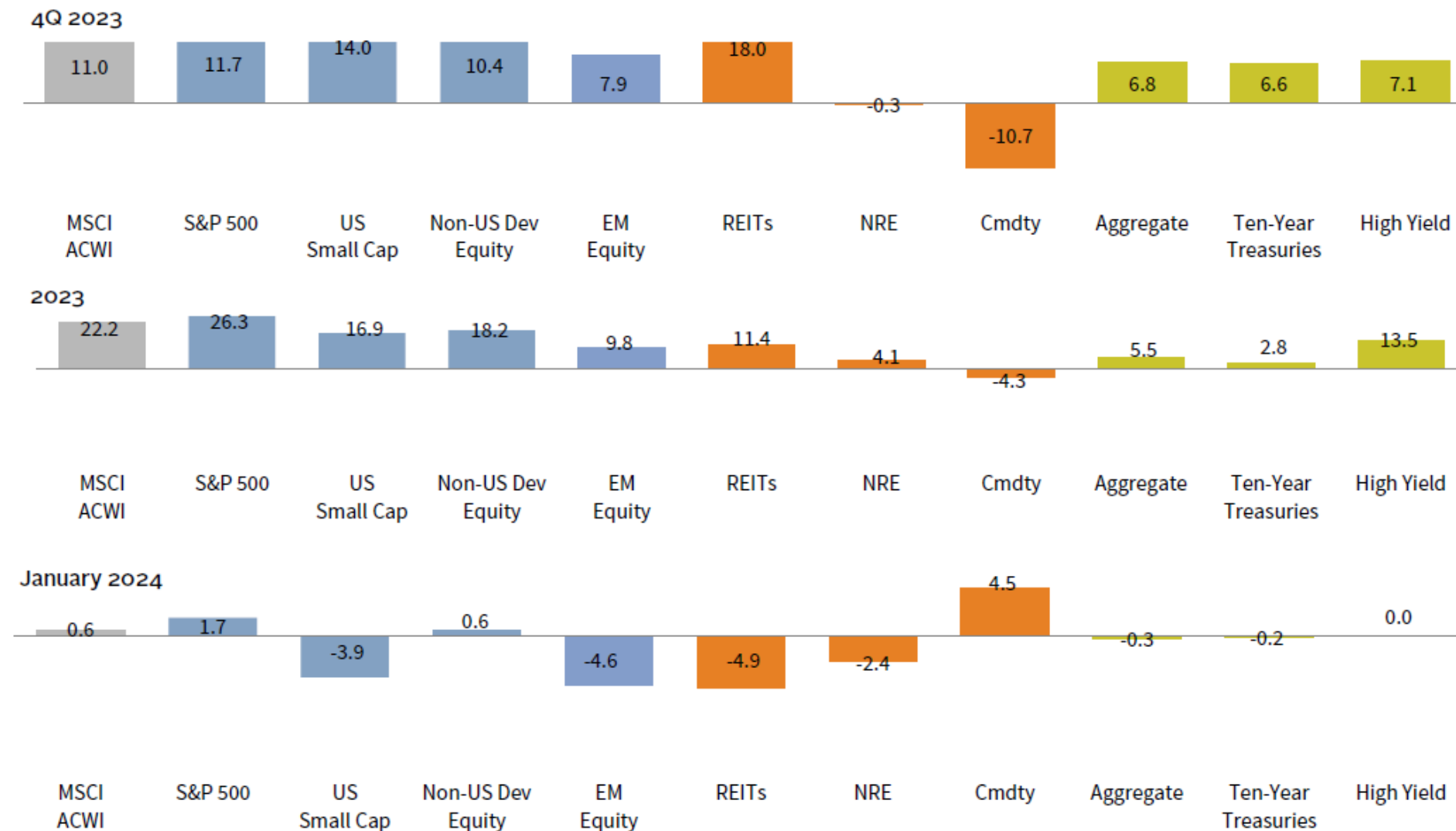
Pension Committee Report



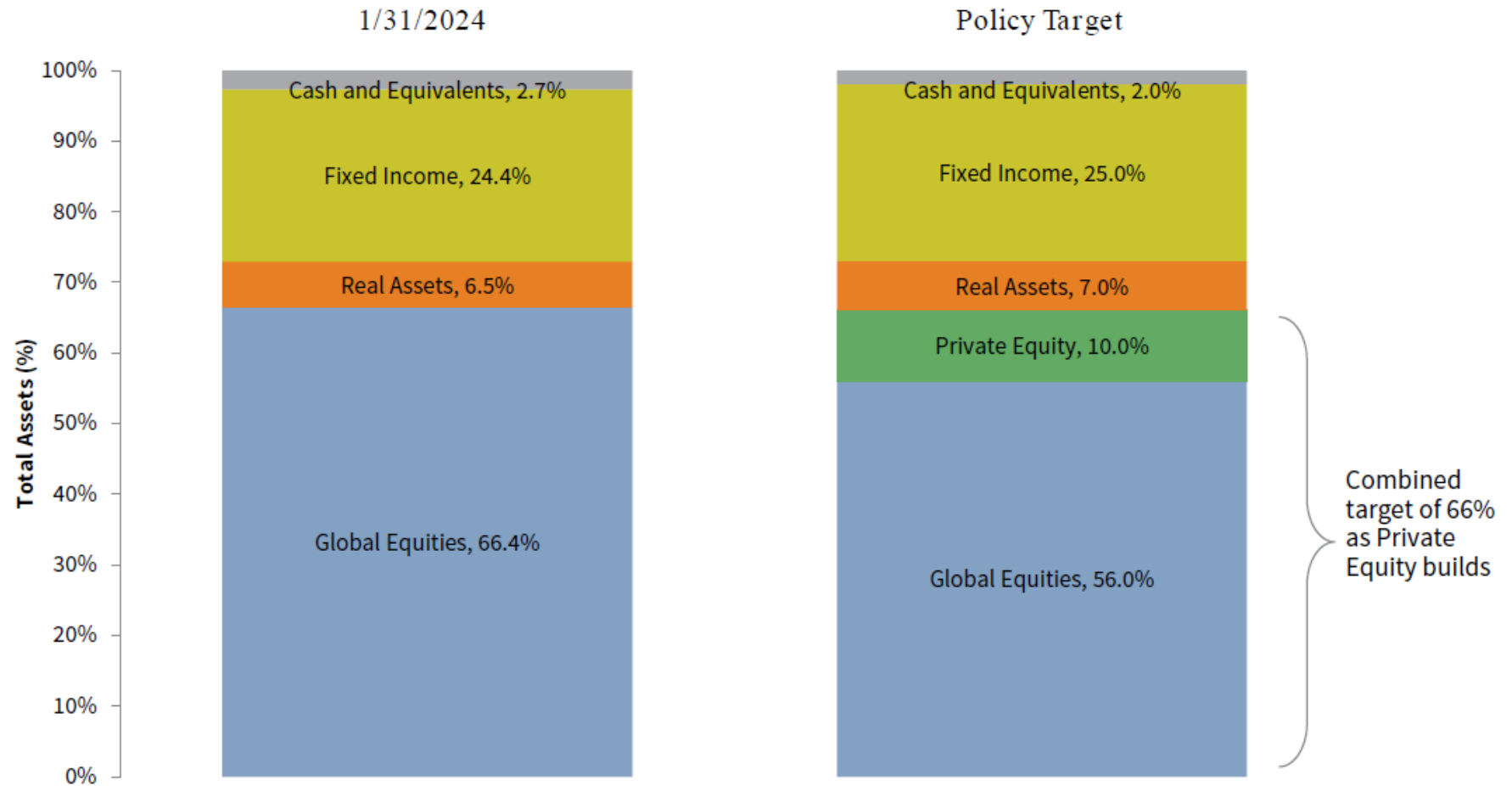
2023 finished strong with positive performance across major asset classes in Q4

RETURNS FOR SELECTED INDEXES (IN US DOLLARS)

As of January 31, 2024 • Percent (%)



Current Allocation and Policy Targets

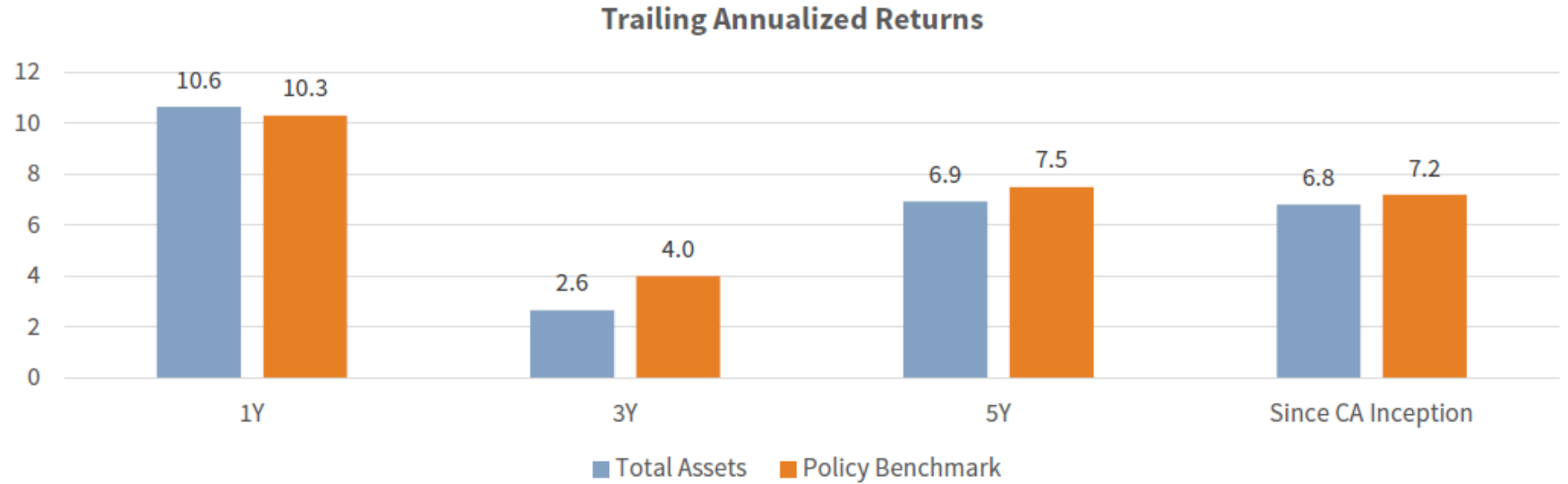
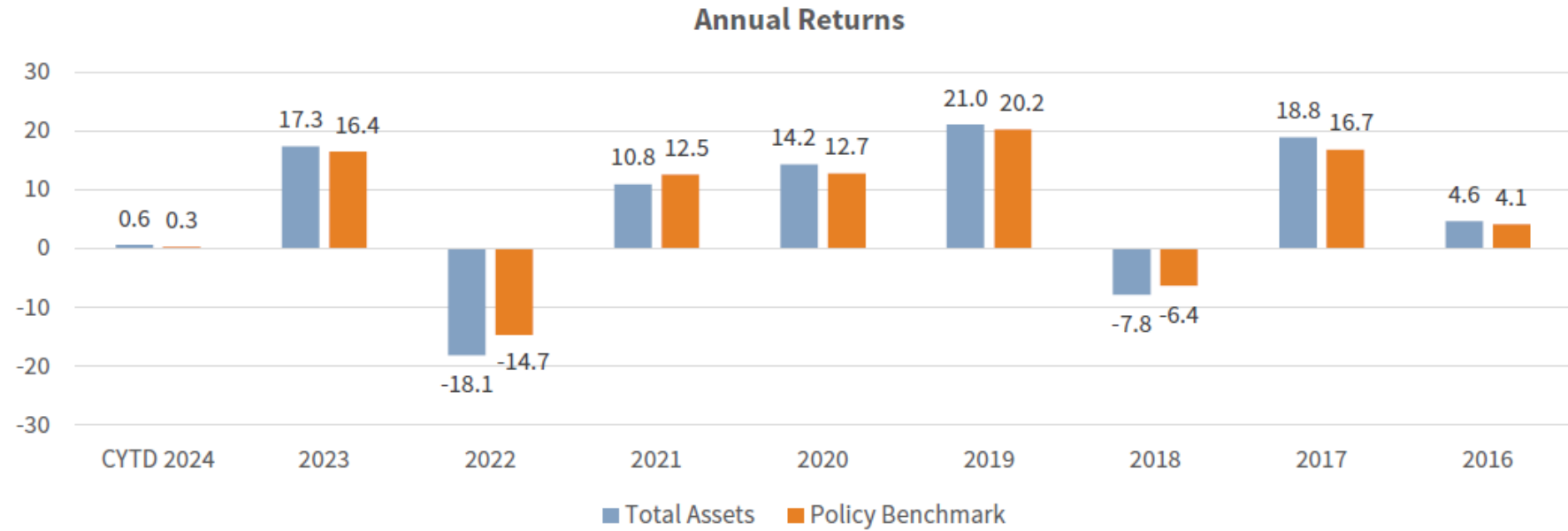


KEY PORTFOLIO STATISTICS AS OF 1/31/2024

| | |
|-------------------------------|----------------------|
| TOTAL ASSETS | \$314,912,645 |
| LIQUIDITY 1-MONTH OR LESS (%) | 99.0% |

Out-performance relative to the policy benchmark from 2023 continued into January of 2024

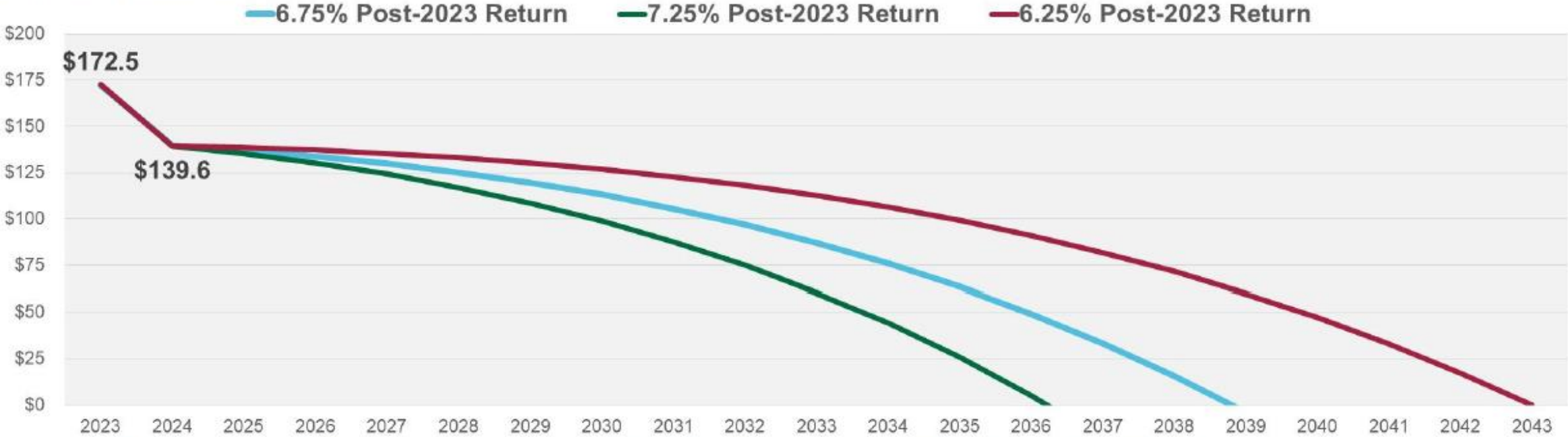
As of January 31, 2024



Unfunded Actuarial Liability on a Market Value of Assets Basis

UAL decrease from January 2023 to January 2024 Reflects 2023 Return of Approximately 19.2%

Amounts in millions



- With **6.75% actual future returns** & **16.0% of pay contributions in 2024 onward**, the UAL as of January 2024 is projected to be fully amortized by 2039
- Target contribution rates calculated in the actuarial funding valuation now use a smoothed Actuarial Value of Assets basis, which differs from and is less volatile than a Market Value of Assets basis
 - Target rate for 2024 calculated in the January 1, 2023 actuarial funding valuation was 14.3% of pay

Resolutions



**R2024-03-07 - Resolution Authorizing the
Purchase of Real Property from
Goldenwest Credit Union for the OGX BRT
Project (Parcel 150)**



Goldenwest Property Purchase

OGX BRT Project Parcel 150
3225 South Harrison Blvd., Ogden, Utah



Parcel OGX Parcel-150

Location: 3225 South Harrison Boulevard, Ogden

Owner: Goldenwest Credit Union

Use: Financial Office Building, Built in 1982

Lot Size: 0.72-acre

Building Size: 3,104 SqFt Main Level / 3,104 SqFt Basement Level

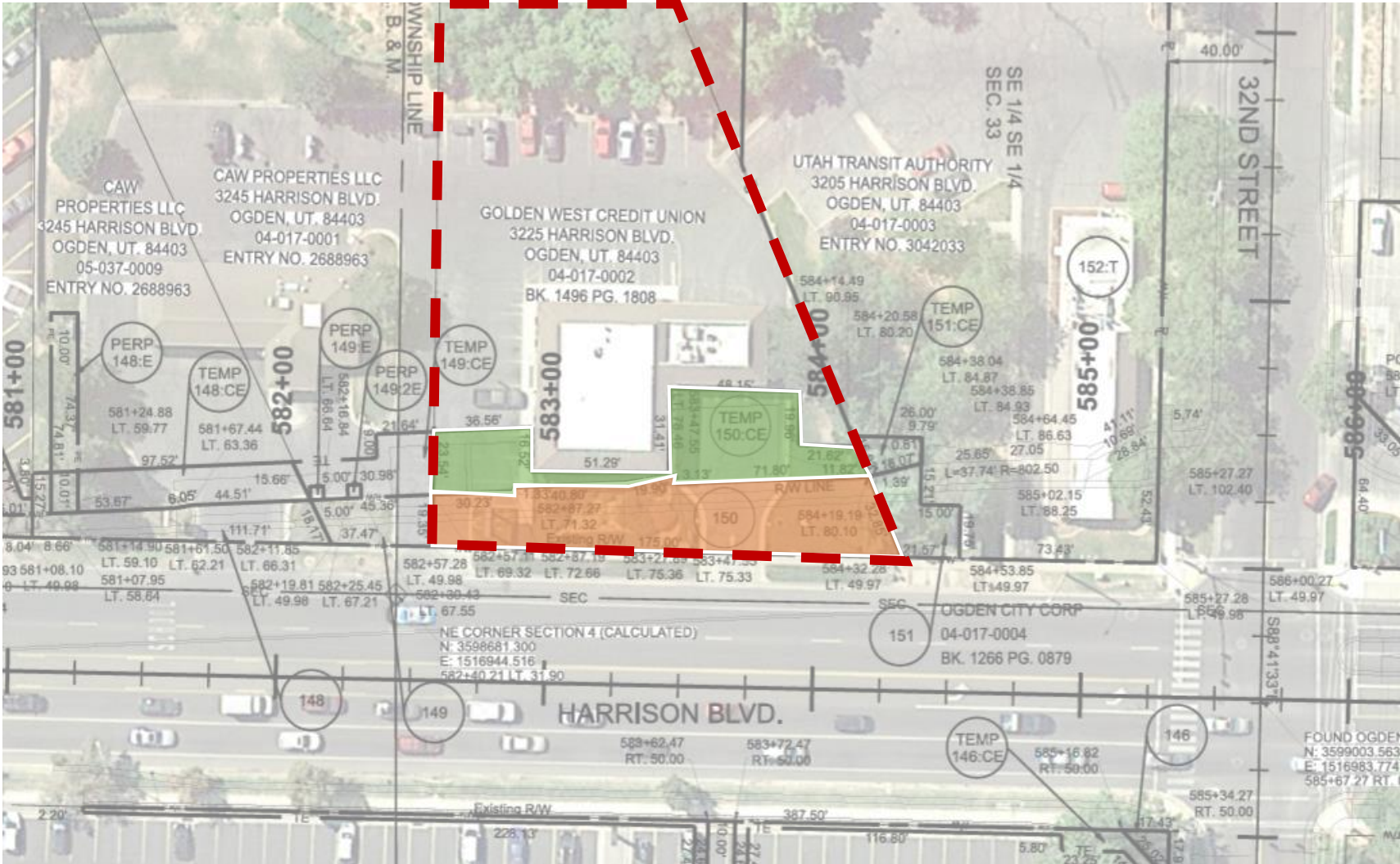
Contract Price: \$1,787,500

Relocation Costs: Voluntary total acquisition, no relocation costs



OGX Parcel 150 and 150:CE

UTAH TRANSIT AUTHORITY



Subject Property



Subject Property

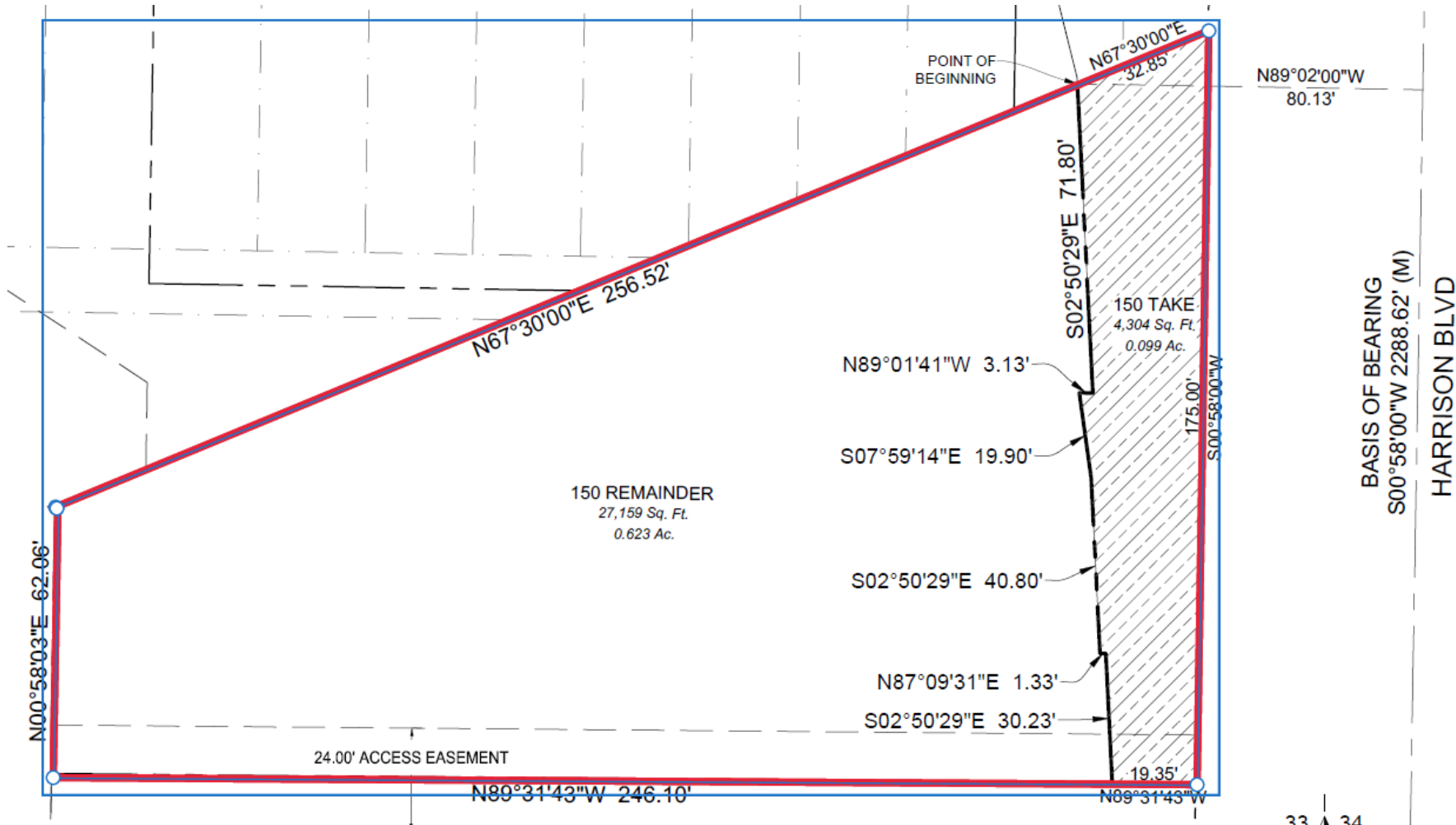
UTAH TRANSIT AUTHORITY



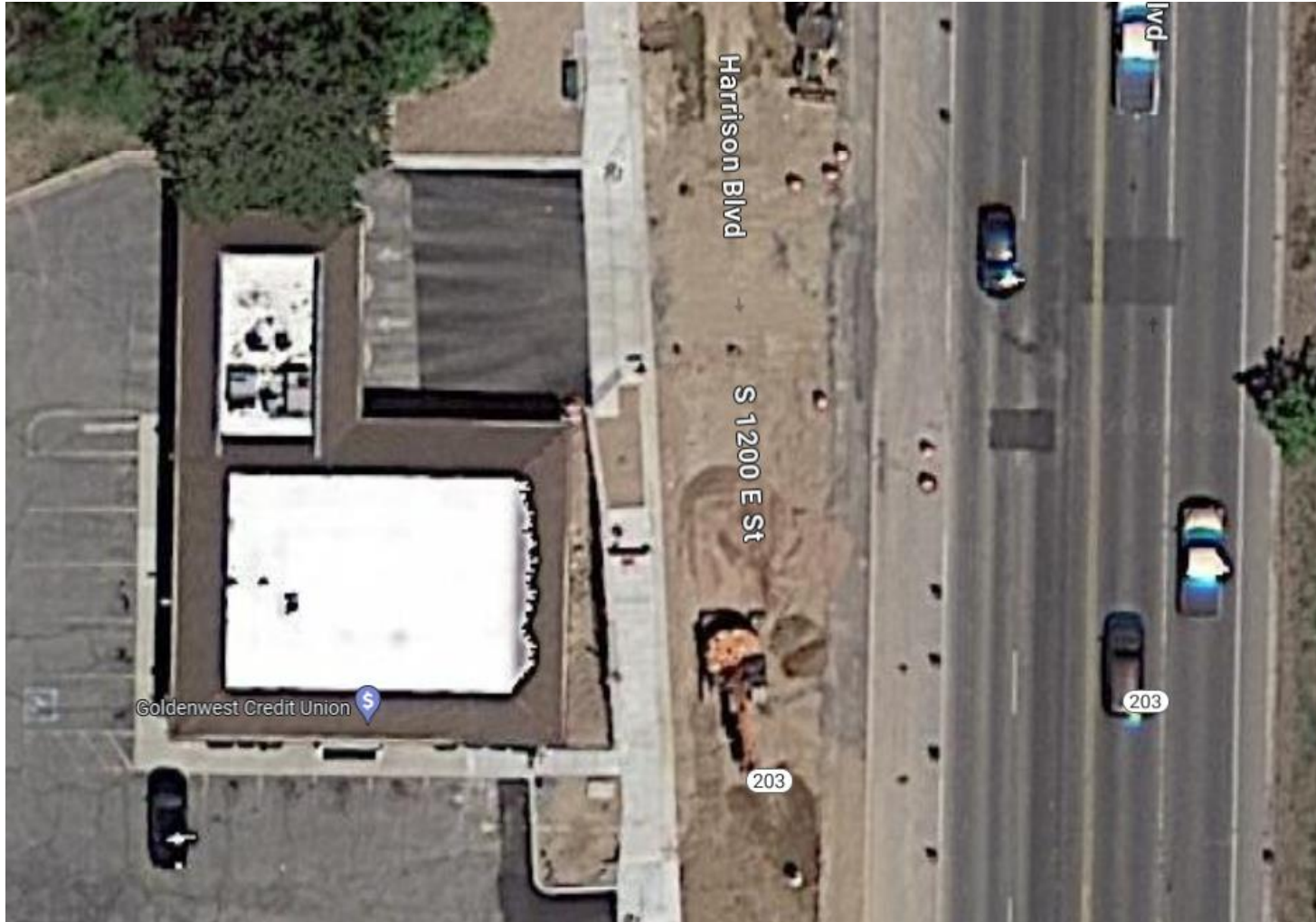
Agenda Item 7.a.



Subject Property



Subject Property (Aerial shows new sidewalk)



Questions?



Recommended Action

(by roll call)

Motion to approve R2024-03-07 Resolution Authorizing the Purchase of Real Property from Goldenwest Credit Union for the OGX BRT Project (Parcel 150), as presented



Contracts, Disbursements, and Grants



Revenue Contract: Transit Vehicle Commercial Advertising (Lamar Transit Advertising)

Recommended Action (by acclamation)

Motion to approve the five-year base revenue contract with Lamar Transit Advertising for Transit Vehicle Commercial Advertising, as presented



Contract: Mersen Ground Brush Assemblies (Siemens Mobility, Inc.)

Recommended Action (by acclamation)

Motion to approve the contract with Siemens Mobility, Inc.
for Mersen Ground Brush Assemblies, as presented



Contract: Microsoft Enterprise Agreement (SHI International Corp.)

Recommended Action (by acclamation)

Motion to approve the contract with SHI International Corp. for the Microsoft Enterprise Agreement, as presented



Contract: Microsoft Azure Cloud Services (SHI International Corp.)

Recommended Action (by acclamation)

Motion to approve the with contract with SHI International Corp. for Microsoft Azure Cloud Services, as presented



Contract: Motor Pool Key Management System (Government Marketing & Procurement, LLC)

Recommended Action (by acclamation)

Motion to approve the contract with Government Marketing & Procurement, LLC for the Motor Pool Key Management System, as presented



Contract: Leadership Development Support Services (Shari Burgess)

Recommended Action (by acclamation)

Motion to approve the contract with Shari Burgess
for Leadership Development Support Services, as presented



Contract: Electronic Voucher System Development, Testing and Demonstration Phase 2 (Kinotech Cloud, LLC)

Recommended Action (by acclamation)

Motion to approve the with Contract with Kinotech Cloud, LLC for Phase 2 Development, Testing, and Demonstration of the Electronic Voucher System, as presented



Contract: 200 South - Bus Stop Shelter Installation (Landmark Companies Inc.)



200 S Bus Stop Shelter Install

Phase One- 200 E to 900 E

13 Total Shelters

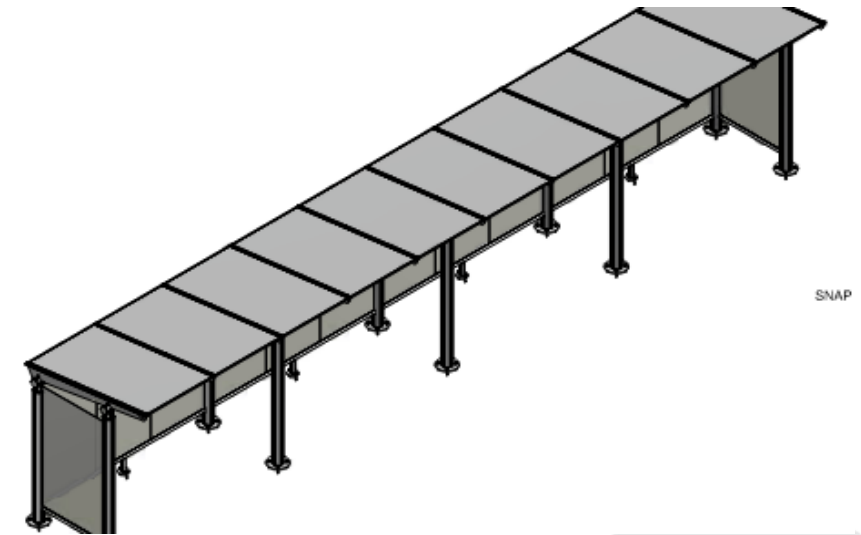
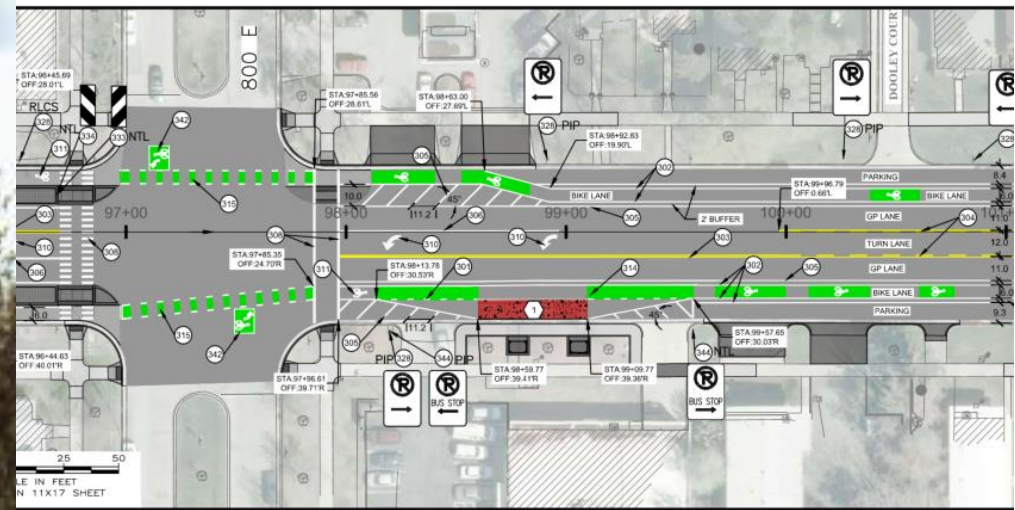
3 Different Sizes

5' x 8'

7' x 16'

7' x 40'





Agenda Item 8.h.

Contract: 200 South - Bus Stop Shelter Installation (Landmark Companies Inc.)

Recommended Action (by acclamation)

Motion to approve the contract with Landmark Companies Inc. for Bus Stop Shelter Installation on 200 South, as presented



**Contract: Mt. Ogden Administration Building
Design Services
(AECOM Technical Services, Inc.)**



Mt. Ogden Administration Building

- Existing Admin Building
 - Constructed in 1985 (Nearly 40 years old)
 - 5,262 square feet
 - Undersized and outdated
- Proposed improvements
 - Insufficient space and parking to remodel and expand existing admin building
 - Construct new building



Mt. Ogden Administration Building

- Contract is for architecture/engineering services
- Current project budget is \$11,705,000
- Seeking additional federal funding
- Maximize building size to available funding
- Construct a building that can be expanded for future needs
- Design will take place in 2024
- Construction in 2025 and 2026



Possible Building Locations



Contract: Mt. Ogden Administration Building Design Services (AECOM Technical Services, Inc.)

Recommended Action (by acclamation)

Motion to approve the contract with AECOM Technical Services, Inc. for the Mt. Ogden Administration Building Design Services, as presented



Change Order: Depot District Clean Fuels Technology Center Contract Change Order No. 43 - Underground Power Unused Provisional Sum Credit (Big-D Construction)

Recommended Action (by acclamation)

Motion to approve the Depot District Clean Fuels Technology Center Contract Change Order No. 43 with Big-D Construction for Underground Power Unused Provisional Sum Credit, as presented



Change Order: On-Call Infrastructure Maintenance Contract Task Order #23-102 - Union Interlocking Material Purchase (Stacy and Witbeck, Inc.)

Recommended Action (by acclamation)

Motion to approve the On Call Infrastructure Maintenance Contract Task Order #23-102 with Stacy and Witbeck, Inc. for the Union Interlocking Material Purchase, as presented



Change Order: Tire Lease Program Close Out (Michelin North America, Inc.)

Recommended Action (by acclamation)

Motion to approve the change order with Michelin North America, Inc.
for the Tire Lease Program Close Out, as presented



Pre-Procurements

- Natural Gas Fuel Broker
- Paint System and Supplies
- Hydraulic Hoses and Fittings



Service and Fare Approvals



Service Agreement: Trolley Bus Service Agreement (Ogden City Corporation)

Recommended Action (by acclamation)

Motion to approve the Trolley Bus Service Agreement with Ogden City Corporation, as presented



Fare Agreement: Special Events and Police Service Agreement for Salt Lake City Marathon (High Altitude Special Events 'HASE')

Recommended Action (by acclamation)

Motion to approve the Special Events and Police Services Agreement for the Salt Lake City Marathon with High Altitude Special Events 'HASE', as presented



Fare Agreement: Special Events Agreement (Utah Film Center)

Recommended Action (by acclamation)

Motion to approve the Special Events Fare Agreement with
Utah Film Center, as presented



Budget and Other Approvals



TBA 2024-03-01 - Technical Budget Adjustment for Capital Budget Transfer



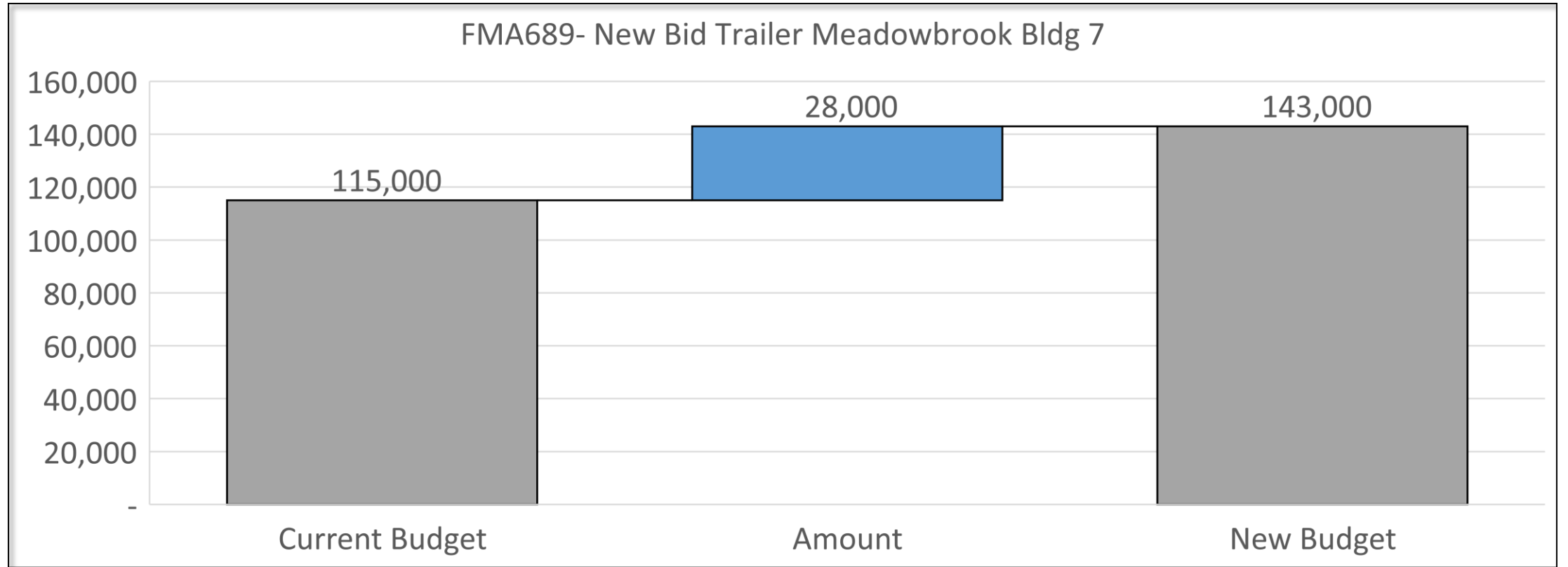
Summary of Budget Request

Request seeks to:

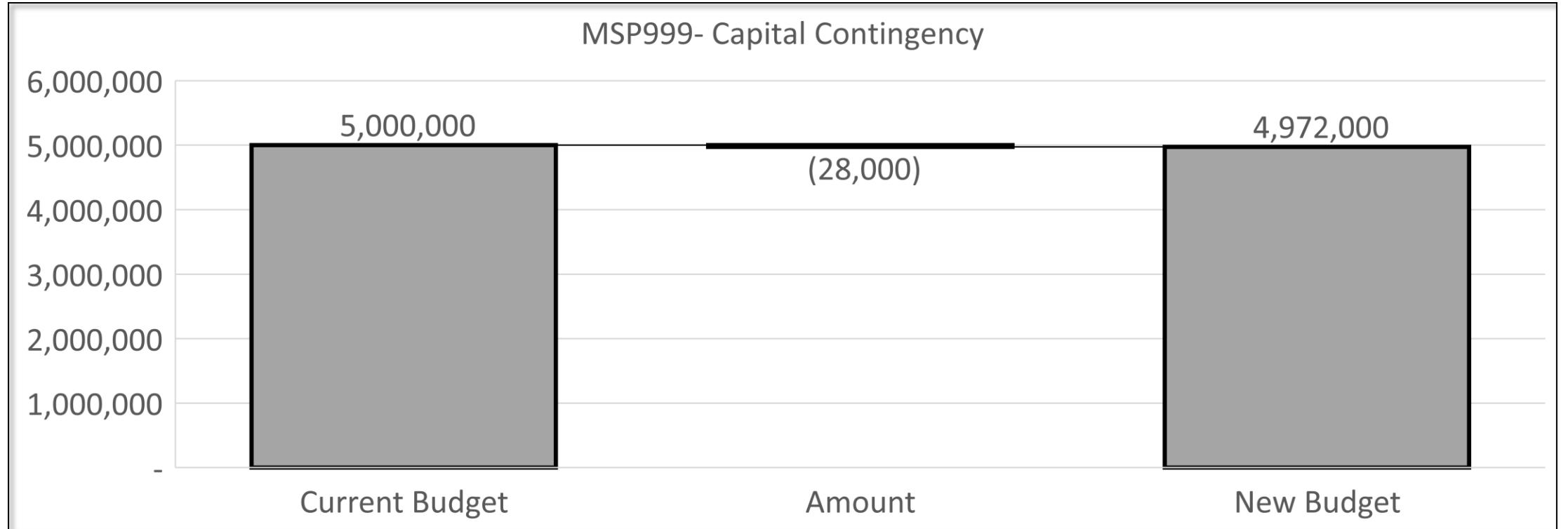
- Transfer \$28,000 from MSP999- Capital Contingency to FMA689- New Bid Trailer Meadowbrook Building 7:
 - Due to budget shortfall
 - All funds exist within the current 2024 Capital Budget



FMA689- New Bid Trailer Meadowbrook Bldg 7



MSP999- Capital Contingency



Questions?



Recommended Action

(by acclamation)

Motion to approve TBA2024-03-01 Technical Budget Adjustment
- Capital Budget Transfer, as presented



Discussion Items



Service Design Standards



UTA Planning Process

PHASE 1

STRATEGIC PLANNING

Every 4 Years
Looks ahead 30 years

REGIONAL TRANSPORTATION PLAN ("RTP")
UTA LONG-RANGE TRANSIT PLAN ("LRTP")

- Establish Goals
- Draft Plan & Local Stakeholder Input
- Draft Preferred Plans
- Refine Plans
- ★ **Community Engagement on the Draft Plan**
- Finalize Plans
- RTP Adopted by Metropolitan Planning Organization
- UTA LRTP Approved by Board of Trustees
- Capital Development Process

PHASE 2

SERVICE PLANNING

Every 2 Years
Looks ahead 5 years

FIVE-YEAR SERVICE PLAN

- Establish Goals
- ★ **Draft Plan & Local Stakeholder Input**
- Draft Plan
- ★ **Community Engagement on the Draft Plan**
- Refine Plan
- Finalize Five-Year Service Plan
- Adoption by UTA Advisory Council and Board of Trustees

PHASE 3

OPERATIONS PLANNING

Every Year
Looks ahead 1 year

ANNUAL SERVICE PLAN

- Operations Planning Analysis
- ★ **Public Comment Period**
- Board of Trustees Approves Title VI Analysis
- Approval by UTA Board of Trustees

PHASE 4

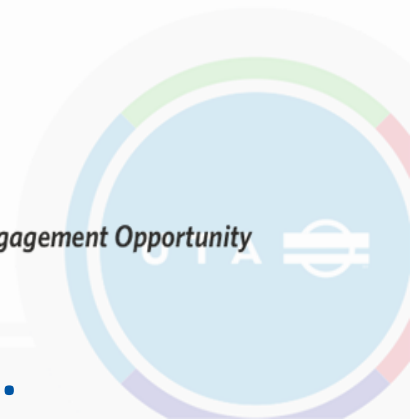
IMPLEMENTATION

4 Month Update Cycle

ANNUAL SERVICE IMPLEMENTATION (CHANGE DAY)

- **August Change Day**
Major Service Changes
- **December Change Day**
Ski Service
- **April Change Day**

★ **Community Engagement Opportunity**


















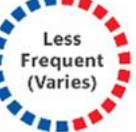








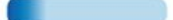
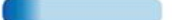
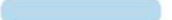




































Service Design Standards Purpose

- One pillar of the Sustainable Service Design Standards in development
- The Service Design Standards guide planning and implementing transit throughout UTA's service region per UTA's mission, vision, and strategic goals.
- Define how UTA balances and prioritizes goals of planning and operating public transit in a world of limited resources.
- Outline the service planning process: the cycles and processes by which Service Planning incorporates regional data, stakeholder and community feedback, and internal deliberation to continuously improve transit throughout our region.



Service Design Standards Definitions

Level of Service

| | Frequent Service Network (15 minute or better all-day service including weekends) | | | | | | | | |
|---------------------------------|--|--|---|--|--|--|--|---|--|
| Mode |  FrontRunner (Regional Rail) |  TRAX (LRT) |  S-Line (Streetcar) |  RapidBus |  Enhanced Bus |  Frequent Bus |  Local Bus |  Limited Stop Bus |  Innovative Mobility Solutions |
| Frequency |  Frequent (Peak Hours) 30 mins |  Most Frequent ≤15 mins |  Frequent 15 mins |  Very Frequent ≤15 mins |  Frequent 15 mins |  Frequent 15 mins |  Less Frequent (Varies) |  Less Frequent (Varies) |  On-Demand (varies) |
| Corridor Investment |  Highest Permanence |  Highest Permanence |  High Permanence |  Moderate to High Permanence |  Moderate Permanence |  Corridor Commitment, Maintains Flexibility |  Flexible |  Flexible |  Most Flexible |
| Market Demand/Activity Density |  Connects urban and suburban centers |  Serves high volume corridors and connects centers |  Serves dense urban areas |  Serves medium-high volume corridors |  Serves medium-high volume corridors |  Serves medium volume corridors |  Serves low to medium volume corridors |  Bidirectional, all-day freeway-based service |  Serves low density areas or operates at lower-demand times (such as late night) |
| Passenger Capacity ¹ |  |  |  |  |  |  |  |  |  |
| Transit Access Shed |  5+ Miles |  1/2 to 1+ Mile |  1/3 Mile |  1/2 Mile |  1/2 Mile |  1/4 Mile |  1/4 Mile |  1/4 Mile |  |
| Stop/Station Amenities |  |  |  |  |  |  |  |  |  |

1. Based on vehicle capacity and frequency

Service Design Standards Definitions

Level of Service Definition - Tiers of Service

| | Commuter Rail | Light Rail | Rapid Bus & Enhanced Bus | Bus | UTA On Demand | |
|--------|---|--|--|--|--|---|
| Tier 1 | | <div data-bbox="596 515 828 672"> <p>TRAX</p> <p>S-Line</p> </div> | <div data-bbox="919 551 1052 625"> <p>OGX</p> </div> | <div data-bbox="1154 551 1314 625"> <p>GO Routes</p> </div> | <div data-bbox="1760 515 1854 1390"> <p>UTA On Demand</p> </div> | <div data-bbox="1979 672 2339 848"> <p>Paratransit Based on corresponding service per ADA</p> </div> <div data-bbox="1979 868 2339 989"> <p>Vanpool Based on customer signup</p> </div> |
| Tier 2 | | | <div data-bbox="919 793 1052 868"> <p>UVX</p> </div> | <div data-bbox="1187 736 1274 1390"> <p>Local Bus</p> </div> <div data-bbox="1302 736 1388 1390"> <p>Limited Stop</p> </div> | | |
| Tier 3 | <div data-bbox="328 1026 560 1100"> <p>FrontRunner</p> </div> | | | <div data-bbox="1416 972 1503 1390"> <p>Flex Routes</p> </div> | | |
| Tier 4 | | | | <div data-bbox="1531 1208 1617 1390"> <p>Ski</p> </div> | | |

Service Design Standards Definitions

- Level of Service Definition - Tiers of Service

| | Weekday | Saturday | Sunday |
|--|--|--------------------------------------|-------------------------------------|
| Tier 1 Examples: OGX, 1, 2, 9, 21, 33, 612 | 4:00 AM-6:00 AM 30 min | 4:00 AM-6:00 AM 30 min | 6:00 AM-9:00 PM 30 min |
| | 6:00 AM-7:00 PM 15 min | 6:00 AM-7:00 PM 15 min | |
| | 7:00 PM-12:00 AM 30 min | 7:00 PM-12:00 AM 30 min | |
| Tier 2 Examples: UVX | 6:00 AM-9:00 PM 30 min | 6:00 AM-9:00 PM 60 min | |
| Tier 3 Examples: 472, 17 | 6:00 AM-9:00 PM 60 min | | |
| Tier 4 Examples: 451, 473 | <i>varies based on desired service</i> | | |



Service Design Standards

- Propensity Index
 - Transit Propensity Index
 - Population and employment density
 - Presence of vulnerable populations
 - Zero-car households
 - Passengers per hour
- Vehicle Loads
- Operational Performance
- Route Spacing
- Route Directness and Deviations
- Bus Stop and Rail Station Placement and Spacing



Next Steps

- Continue refining the standards
- Create a public-facing document
- Develop UTA Agency Standard Operating Procedure



Questions?



Other Business

- a. Next Meeting: Wednesday, April 17, 2024, at 9:00 a.m.



Closed Session

- a. Strategy Session to Discuss the Purchase, Exchange, or Lease of Real Property



Recommended Action

(by acclamation)

Motion to move to closed session to discuss the Purchase, Exchange,
or Lease of Real Property



Closed Session



Open Session



Adjourn

