

Approved 2.13.24

Beaver County School District

Board of Education Meeting

January 23, 2024



The following are minutes taken from the Regular Board Meeting, of the Beaver County School District Board of Education, held on January 23, 2024. This meeting was conducted at the District Office located at 291 North Main, Beaver, Utah, 84713.

In compliance with the American with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairett at 435.438.2291 or bonnie.bairett@beaver.k12.ut.us, giving at least three working days' notice.

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**Beaver County School District
Regular Board Meeting**

**District Office
291 North Main
Beaver, Utah, 84713**

The following are minutes taken from the Regular Board Meeting, of the Beaver County School District Board of Education, held on January 23, 2024. This meeting was conducted at the District Office located at 291 North Main, Beaver, Utah, 84713.

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Board Member Attendance:

Board President — Lisa Carter (Precinct 5): Present
Board Vice President – Tyler Fails (Precinct 1): Present
Board Member — Nick Dotson (Precinct 2): Present
Board Member— Duke Hollingshead (Precinct 4): Present
Board Member — Kenneth Ure (Precinct 3): Absent

School District Personnel in Attendance:

Mr. David Long, Superintendent
Todd Burke, Business Administrator
MaCail Evans, Counselor Beaver High School
Preston Clarke, Counselor Beaver High School
Rick Rose, Counselor Milford High School
Brady Fails, Principal Beaver High School
David Cluff, Principal Milford High School
Brad Harris, Principal Belknap Elementary
Brian Hollingshead, Principal Milford Elementary
Jody Heaps, Principal Minersville School

Work Session 10:00 a.m.

A. Prayer – Superintendent Long

B. Board Reports & Discussion

Tyler Fails:

- 5-County Update

Duke Hollingshead

- Drug Coalition Update

C. Business Administrator

D. Superintendent

- Economic Development Update
- Proposed School Year Calendars
- Cell Phone Policy in Schools

E. Milford Elementary School Principal Screening Committee

Applications have been received by the Beaver County School District (BCSD) for the position of Principal at Milford Elementary School. The BCSD Board of Education and district administration will participate in a screening process to determine the applicants to be interviewed by a committee on February 12, 2024. The final Board of Education approval will take place during a meeting of the BCSD Board of Education at 5:00 p.m. on February 13, 2024.

Hiring Procedures

Milford Elementary School Principal Application

Candidates will be selected based on a review of the following requirements in the applications.

Resume

Letters of Recommendation

Evidence supporting excellence in school leadership, collaborative leadership (PLC), and team leadership

Evidence supporting excellence in instruction and curriculum, literacy, academic, and student achievement

The selection committee interviewing candidates will include individuals from the Milford community, the Milford school educator faculty, the Milford school support staff, and the Superintendent. The selection committee will conduct interviews with the finalists and will make a recommendation to the Board of Education.

Closed Session

10:44 a.m. - Motion & Vote to Enter Closed Meeting – Character & Competence

Action item

Motion to Approve Made By: Duke Hollingshead

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

Those Present During the Meeting:

Tyler Fails, Board Member
Lisa Carter, Board President
Duke Hollingshead, Board Member
Nick Dotson, Board Member
Ken Ure, Board Member (Absent)

Superintendent Long
Todd Burke, Business Administrator

11:40 a.m. - Motion & Vote to Exit Closed Meeting

Action item

Motion to Approve Made By: Nick Dotson

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

11:50 Lunch Break

12:13 Meeting Reconvened

Closed Session

12:13 p.m. - Motion & Vote to Enter Closed Meeting – Litigation

Action item

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Nick Dotson: Aye
Ken Ure: Absent

Those Present During the Meeting:

Tyler Fails, Board Member
Lisa Carter, Board President
Duke Hollingshead, Board Member
Nick Dotson, Board Member
Ken Ure, Board Member (Absent)

Superintendent Long
Todd Burke, Business Administrator

12:27 p.m. - Motion & Vote to Exit Closed Meeting

Action item

Motion to Approve Made By: Duke Hollingshead
Motion Seconded By: Nick Dotson
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Nick Dotson: Aye
Ken Ure: Absent

Closed Session

12:28 p.m. - Motion & Vote to Enter Closed Meeting – Collective Bargaining

Action item

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Nick Dotson: Aye
Ken Ure: Absent

Those Present During the Meeting:

Tyler Fails, Board Member
Lisa Carter, Board President
Duke Hollingshead, Board Member
Nick Dotson, Board Member
Ken Ure, Board Member (Absent)

Superintendent Long
Todd Burke, Business Administrator

1:58 p.m. - Motion & Vote to Exit Closed Meeting

Action item

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Nick Dotson: Aye
Ken Ure: Absent

Board of Education Meeting 2:00 p.m.

A. References: Utah Open Meetings Act & Compliance Checklist

B. Welcome: Board President, Mrs. Carter

C. Pledge of Allegiance: Nick Dotson

D. Public Input

E. Student Recognitions

Belknap Elementary - Students of the month

January 2024

Ms. Albrecht: Reese Hawkins Maddux Phelps
Mrs. Bradshaw: Austynn Shober Bodhi Tobey
Mrs. Hunter: Palmer Abbott Knox Myers
Mrs. Glenn: Boizee Carter Rhett Beacham
Mrs. K Orton: Genahveive Malaeula Calvin Tucker
Mrs. S. Orton: Monroe Moss Decker Jones
Mrs. Beaumont: Shaileigh Ehert EmaRose Thatcher
Mrs. Blackner: Skarlett Bradshaw David Najera Calleja
Mrs. Joseph: Ember Jacobs & Reese Faylor Kyzler Smith
Mrs. B. Orton: Scottie Bradshaw Asher Derryberry
Skylee Tucker: Tana Hawkins
Mr. Williams: Reagan Harris Tenzlyn Olsen
Mr. Harris: Payton Frechette Alivia McNeil
Mrs. Heslington: Jeremiah Suane Myah Green
Mr. Beard: Lily Cox Maximus Herrera
Mrs. Jensen: Nathan Kerksiek Scarlett Draper
Mr. Edwards: Kash Rubio Jayah Jolley
Mrs. Willden: Naylea Aguilar Sicauros Dominic Shotwell
Mrs. Joseph: Ellie Smith Ian White
Mr. Swanson: Hazel Davis Sergio Guzman

Belknap Elementary 2023 Spelling Bee

Belknap's annual Spelling Bee was held December 14th for the 'C' group, December 18th for the "B" group and December 19th for the "A" group. The winners are as follows:

C Group

Hayden Harris, Lincoln Griffiths, Kash Rubio, Payton Frechette, Madden Carter, Dahminik Malaeulu, Sofia De Leon, Bryce Kerksiek, Riggins Hollingshead, and Sophie Wakeland in 1st Place.

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B Group

Libelu Allen, Luisa Lagunes, Korver Barney, Aubrey Nielsen, Traxx Joseph, Gracie Lofland, Caleb Faylor, Sophia Patino, Kye Gates and Rain Moon in 1st Place.

A Group

Nicole Kerksiek, Tayla Tucker, Rawley Hussey, Brixxon Roberts, Joshua Webb, Edee Myers, Ayslee Laws, Lincoln Smith, Melody Williams and Kaydee Ure in 1st Place.

Minersville School

Students of the Month for Habit #4 Think Win Win

- K-Case Erickson
- 1-Marshall Coombs
- 2-Slade Blackner
- 3-Bristol Marshall
- 4-Bronx Freckleton
- 5-Bryan Tapia
- 6-Braxton Short
- 7-Rebekah Ege
- 8-Jayden Eyre

Our Geography Bee winners

- 1st - Ellie Blackner
- 2nd - Bronx Freckleton
- 3rd - Luke Lurth
- 4th - Rebekah Ege
- 5th - Ryker Coombs

Milford Elementary Honor Roll - In Attachment

**Milford Elementary School
2nd Quarter Honor Roll
2023-2024**

4th Grade	5th Grade	6th Grade
Malia Ah-Fook	Raylee Barnes	Tamatolu Aaitui
Rebel Augustus	Stetlee Beebe	Holden Bailey
Skyla Bradshaw	Thomas Christensen	Colson Carney
Lexi Cole	Holter Dalton	Khloe Carter
Eicee Finch	Mateo Gomez	Abdiel Flores
Iker Flores	Hallie Hatch	Bruno Gomez
Amelia Geddes	Amy Mendez	Crew Griffiths
Mateo Mateo	Talan Pearson	Dax Jones
Avery Payne	Britynn Pectol	Alexander Lara
Ronin Shelton	Jerzie Smith	Andrew Lara
Loghan Silva	Amelia Stewart	Emiliano Lopez
Stockton Spaulding	Jessi Stewart	Anali Mateo
Skyla Tilley	Sheamus Walsh	Melany Mateo
McKray Williams	Myla Wiseman	Lexi McMullin
Ivy Wright	Jasmyne Wright	Emilyn Nichols
Ryley Wunderlich		Chaston Rose
		Serenitee Rose
		Kasen Smith
		Bridger Thomas
		Kruz Wright

F. Counseling Program

Counselors from Beaver High School and Milford High School presented information about services at each school and efforts to support the College and Career Readiness (CCR) plans of students. The approach of each school to meeting elementary and secondary core standards requirements were also reviewed.

The group discussed resolving issues with the online high school SOEP program. The problems include coordination with course providers, student accountability, and records.

G. Enrollment Trends

October 2009: 1,601
January 2024: 1,450

Instruction & Education

A. School Land Trust Plan Amendments & Approvals

Action item

Beaver High School

\$18k change towards field trips, library supplies, night tutoring, classroom supplies, and digital citizenship and mental health assembly

Milford High School – No change in plan

Belknap Elementary

No financial changes. Goal explanation changes to explain academic connections to the budget plan.

Milford Elementary

Leader in Me program - Goal

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Motion to Approve Made By: Tyler Fails

Motion Seconded By: Nick Dotson

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

B. 2024-25 School Staffing Plans

No formal action was taken

Principals presented school staffing plans for 2024-25. Staffing plans are a proposal by principals based on the projected enrollment at each school for the 2024-25 school year. Staffing plans are subject to change as additional information becomes available. Presenting staffing plans in January gives the superintendent and the Beaver County School District Board of Education the opportunity to adjust plans based on enrollment projections for the coming school year. The Board of Education may take action to accept these plans as presented or elect to hold comment until matters of concern can be reviewed.

The Board directed the administration to open the teaching position at Milford Elementary being vacated by Mrs. Wright and the teaching position at Belknap Elementary being vacated by Mrs. Heslington.

Action Items

A. Approval of Prior Board Meeting(s) Minutes

Action item

Motion to Approve Made By: Nick Dotson

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

B. Exemptions or Guardianships, Transfers

Action item

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Nick Dotson: Aye
Ken Ure: Absent

C. School Travel Requests

Action item

Trips for future school activities and athletics

Summer Travel for FAA (See attachment)

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Nick Dotson: Aye
Ken Ure: Absent

D. Board Travel

Action item

Day on the Hill: Board member travel to the state capitol for the legislative session on February 2, 2024.

Board member travel to the state capitol for March 1, 2024, the last day of the general session.

Motion to Approve Made By:
Motion Seconded By:
Board Vote: Unanimous

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Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Nick Dotson: Aye
Ken Ure: Absent

E. 2023-24 School Resource Officer Contract

Action item

The district is recommending the Beaver Board of Education approve 2023-24 School Resource Officer (SRO) contract for \$50,000. Any purchase over \$50,000 requires board approval.

Motion to Approve Made By: Duke Hollingshead
Motion Seconded By: Tyler Fails
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Nick Dotson: Aye
Ken Ure: Absent

F. Asphalt: Crack-Seal & Seal Coat Bid – CKC Operations &103,493.84

Action item

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Nick Dotson
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Nick Dotson: Aye
Ken Ure: Absent

G. BASN Project

No action taken

Beginning in September 2023, Beaver County School District began a process to find network equipment for the Education Broadcast Spectrum license acquired by the school district last year. Working with the Utah Education and Telehealth Network, the district worked on a

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proof of concept for the use of radio network equipment in our area. Several vendors were contacted and two vendors responded to the proof of concept and testing commenced through December 2023. At the conclusion of the testing, only one vendor was able to meet our specifications for the BASN Project.

Costs associated with this project are currently projected to be \$432,839, exceeding the available funds donated for this project of \$250,000. However, available funds are sufficient to proceed with the construction of three towers on the network, allowing us to cover many of the areas where our students are in need of connection.

After completing the three towers, the district is planning a pilot period during which we can get familiar with the workings of the network and the best practices involved in providing this extended service to our students. As part of this anticipated pilot, the district is ordering a limited number of chromebooks with network chips in them for currently identified students needing network access to do homework and use online content from home, with the eventual goal of supplying all students needing access to SchoolNet this type of chromebook.

RECOMMENDATION: Beaver County School District is recommending we proceed with the construction of three network towers in accessible locations to begin the process of building the Beaver County School District SchoolNet access using the donated funds to enter into a contract with Amplify, the Nokia equipment supplier responding to the proof of concept for the BASN Project.

Financial

A. Approval of Warrants, Budgets, and Financial Reports, and Monthly Board Budget

Action item

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

B. Equipment Replacement & Surplus

No action taken

C. January Debt Service Payment - \$974,378.58

Action item

As part of the Utah Bond Guarantee Act, the district is required to pay its semi-annual debt service payment to Zions Public Finance for processing with bondholders.

	<u>2011A</u>	<u>2012</u>	<u>Totals</u>
<u>July</u>			
Interest	\$ 332,750.00	\$ 21,111.75	\$ 353,861.75
Fees	\$ 250.00	\$ 250.00	\$ 500.00
Principal			\$ -
Sinking Fund			\$ -
Total	\$ 333,000.00	\$ 21,361.75	\$ 354,361.75
IRS Subsidy	\$ (309,577.55)		\$ (309,577.55)
Cash on Hand	\$ (0.86)	\$ (208.29)	\$ (209.15)
Payments	\$ 23,421.59	\$ 21,153.46	\$ 44,575.05

<u>JANUARY</u>	<u>2011A</u>	<u>2020</u>	<u>Totals</u>
Interest	\$ 332,750.00	\$ 21,111.75	\$ 353,861.75
Fees	\$ 250.00	\$ 250.00	\$ 500.00
Principal		\$ 69,000.00	\$ 69,000.00
Sinking Fund	\$ 867,079.10		\$ 867,079.10
Total	\$ 1,200,079.10	\$ 90,361.75	\$ 1,290,440.85
IRS Subsidy	\$ (313,212.73)		\$ (313,212.73)
Cash on Hand	\$ (2,792.54)	\$ (57.00)	\$ (2,849.54)
Earnings			\$ -
Payments	\$ 884,073.83	\$ 90,304.75	\$ 974,378.58

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Nick Dotson

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

D. Vehicle Purchases – 4 Chevrolet Equinox Vehicles

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Action item

2 Transportation Vehicles = \$56,740
1 Food Service Vehicle = \$28,370
1 Drivers Education Vehicle = \$28,370

Motion to Approve Made By: Duke Hollingshead

Motion Seconded By: Nick Dotson

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

E. Update – New Accounting System

Mr. Burke indicated the new accounting system project is underway. Formal training and system design meetings with system consultants will begin during the month of January and continue through next fall.

F. Budget Update – Restricted Programs & Grants

Last November the board, audit committee, and auditors recommended greater attention be given to program-level budget development and closeout -- especially for state and federal restricted programs and grants. To support this increased focus on program-level budget development and closeout, we will be providing the board with a monthly program-level budget report for each administrator. We will be working to improve this report each month as we close out the year.

The Board was provided budget reports for all administrators.

G. Update – High School Fees

The District is now working through the 2024-25 high school fees, spending plans, and adoption process. The District expects to have all fee proposals available for review at the end of February. The Board will hold two public meetings in March to accept public input and adopt high school fees for next year as required by Utah law.

Personnel

A. Beaver High School

Morgan Terry - Request to go full time to fill the 1.0 FTE teaching position for Mr. Clarke.

B. Milford Elementary School

C. Milford High School

D. Belknap Elementary School

Arianna Fails - Paraprofessional Resignation

E. Minersville School

F. District

Action item – Approval of All Personnel Changes

Motion to Approve Made By: Tyler Fails
Motion Seconded By: Duke Hollingshead
Board Vote: Unanimous

Tyler Fails: Aye
Lisa Carter: Aye
Duke Hollingshead: Aye
Nick Dotson: Aye
Ken Ure: Absent

Policies

A. BCSD New & Provisional Teacher Induction Program

Action item

USBE requires all school districts to have a new teacher induction program (USBE Rule R277-308 New Educator Induction and Mentoring). We are currently updating our district's new teacher induction program and would like your input. Based on suggestions and requests we have received this past year, we are making a few changes to the program. We are planning to have our school board formally approve the program and update in the January Board Meeting.

The policy includes:

- New Teacher Orientation & On-Board Process
- June 4th, 5th, & 6th Effective Teacher Basic Training “Boot Camp”
- Peer Teacher Mentors

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- Self-Directed new Teacher Professional Development

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Nick Dotson

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

B. BCSD Internal Control Framework – Best Practices & Internal Control Risk Assessment

Action item

This action item coincides with USBE Rule R277-113 compliance requirements and other state/federal compliance requirements.

Motion to Approve Made By: Duke Hollingshead

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

C. Cash Receipts & Deposits – Best Practices & Internal Control Risk Assessment

Action item

This action item coincides with USBE Rule R277-113 compliance requirements and other state/federal compliance requirements.

- Supervisor Responsibilities
- Segregation of Duties
- Online Cashless Collections
- Cash Receipts Procedures
- Deposit Procedures
- Cash/Change Boxes
- Food Service Collections & Deposits
- Ticket Sales, Gate Receipts, Event Admissions
- Collecting Utah Sales Tax
- Fundraisers, Donations, & Charitable Contributions

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- Records Security, Retention, & Destruction
- School Revenue Codes
- Collections Agency Procedures & Year-End Close

Motion to Approve Made By: Tyler Fails

Motion Seconded By: Duke Hollingshead

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

D. Review: Custodial & Sweeper Services

Discussion item

Mr. Carter reviewed custodial and sweeper assignments and allocations at each school. His review included:

- FTE per sq foot
- FTE per acreage
- FTE per student enrollment

Mr. Carter recommended that school principals specifically review how they are scheduling their custodians. It appears that some are being scheduled to work when they are not able to clean the building.

E. AI in Schools

Discussion item

Superintendent Long reviewed the issues involving AI (artificial intelligence) in schools. He expects a new policy to come forward in the future that addresses:

- AI uses in Schools (Demonstration)
- How will AI be managed: Walled Garden or Guided Practice
- Roles and responsibilities with AI use in schools

Current BCSD Procedures include:

- AI is blocked on student devices
- Staff can access AI from school district devices
- Content teams are participating in AI training and discussing ways to use AI in schools

Public

- A. BEA/BSEA
- B. Community Councils/Parent Organizations
- C. Public Input
- D. Milford Principal Screening Committee

Action item

The selection committee will include individuals from the Minersville community, the Minersville school educator faculty, the Minersville school support staff, and the Superintendent. The selection committee will conduct interviews with the finalists and will make a recommendation to the Board of Education.

Motion to Approve Made By: Duke Hollingshead

Motion Seconded By: Tyler Fails

Board Vote: Unanimous

Tyler Fails: Aye

Lisa Carter: Aye

Duke Hollingshead: Aye

Nick Dotson: Aye

Ken Ure: Absent

- E. Summation & Action Plans

Adjourn

The meeting was adjourned at approximately 6:15 p.m.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact Bonnie Bairett at 435-438-2291, or bonnie.bairett@beaver.k12.ut.us, giving at least three working days' notice.

All Agendas, Minutes and Audio Recordings are available on the Utah Public Notice Website. www.utah.gov/pmn

Lisa Carter, Board of Education President

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Todd S. Burke, Business Administrator