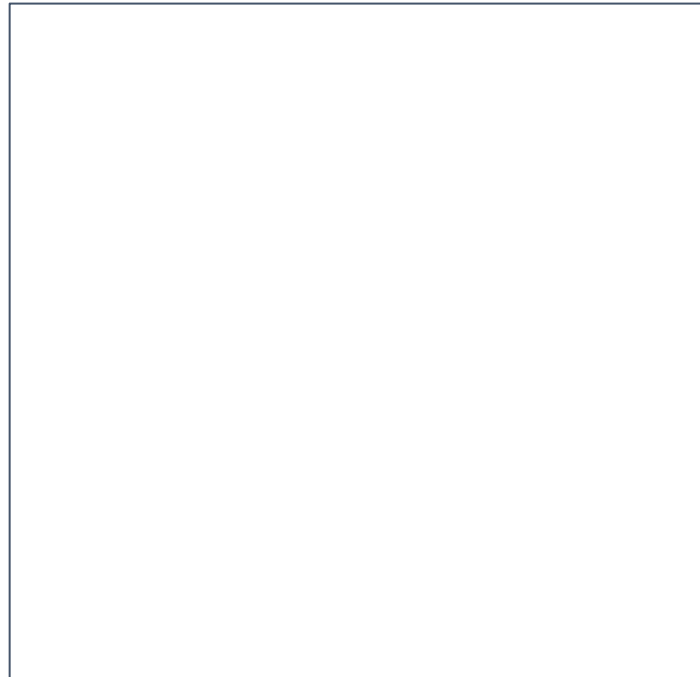


# Administrative Recommended Budget Fiscal Year 2024-2025



# Topline Summary

Overall General Fund budget increases 3.8%

Sales and use tax revenue: flat

Anticipate using some property tax revenue for equipment and maintenance costs

General Fund and Recreation Fund expense increases related to maintaining personnel and managing/maintaining assets

Enterprise/Utility Funds are solid, maintaining operational status quo

# Where we are

Sales and use taxes = flat compared to last year this time

A few key vacancies but “as close as we will ever be to being fully staffed”

Planning and capital projects are progressing

Facilities and transportation infrastructure are deteriorating

Utility infrastructure repairs and upgrades are ongoing

# Goals of the recommended budget

Maintain current level of service

Use resources efficiently

Decelerate equipment and facilities ongoing maintenance needs

Start and finish key studies and non-capital projects

Align the accounting and budgeting system with organizational reality

# Recommended Budget highlights

No increase in sales and use taxes from current FY

Account for some of anticipated property tax revenue for facility and equipment maintenance

One-time revenues shoring up the balance

Expense increases related to maintaining personnel - COLA, salary survey adjustments, and anticipated merit increases (first since 2022) - and managing/maintaining assets

# Recommended Budget highlights

## General Fund

### Transfers to other funds

The General Fund continues to support parks and recreation for the entire region with a significant transfer to the Recreation Fund - it looks even larger this year because the Parks Division is now in the Recreation Fund (formerly in Public Works' budget).

Transfer to Capital Fund is the balance of RAP funds that have accrued over the last few years - for a new Swanny Park playground

# Recommended Budget highlights

## General Fund

### Administrative Services Department

- Minor inflationary increases
- Moved IT equipment and infrastructure one time expenses into this budget
- Consolidated salaries in Administration Division
- Includes funds for UMTRA site planning

# Recommended Budget highlights

## General Fund

### Community Development Department

- Start the Downtown Plan
- Complete the Zoning Code rewrite
- New position: Construction Inspector (Engineering).  
Focused on construction compliance with regard to city-managed projects.



# Recommended Budget highlights

## General Fund

### Police:

- Maintain status quo
- Added line for on-call Sergeants and Detectives
- Don't need as much vehicle upfitting + lead mitigation was one-time in FY24, resulting in slightly smaller overall budget

# Recommended Budget highlights

## General Fund

### Facilities:

- One-time facility maintenance/upgrades included:
- Elevator in City Center
- Treasurer's window to become an actual window
- HVAC heat pump replacement in City Center
- Citywide compliance with dark sky standards
- New position: Grounds Maintenance. To keep up with new infrastructure along with other City owned properties.

# Recommended Budget highlights

## Roads Fund

Anticipating steady revenues

Includes funding for high priority sidewalk repairs

One-time expense for Kane Creek Boulevard Reconstruction Project + ongoing debt service

# Recommended Budget highlights

## Parks and Recreation Fund (Operations)

Big “increase” because of moving Parks O&M to this fund from General Fund

New position: Front Desk Manager (MRAC) – This position will transition from a part-time position into a full-time position. Total fiscal impact \$76,684. (\$27,978 was budgeted for the PT position already)

Funding partial replacement of exercise equipment

Increased costs for pool and MRAC building upkeep and maintenance along with other recreation facility maintenance

# Recommended Budget highlights Enterprise Funds (Operations)

## Water Fund

- Overall reduction in expenses due to no large one-time study costs

## Sewer Fund

- Funds various smaller equipment repair and facility repairs, including a blower replacement and drum screen rebuild

## Stormwater Fund

- Includes funds to update the outdated stormwater master plan

# Next Steps

Iterative process!

April 9:

- Operations budget workshop + adopt a tentative budget
- Five-Year Capital Improvement Plan (“CIP”) presentation and discussion

April 23:

- Approve a contingent or “tentative” Five-Year CIP

Additional budget workshops as needed

# Next Steps

May 14:

- Public Hearing for FY 15 budget (including fee schedule and pay plan schedule)

Public Hearing for proposed property tax rate

May 28:

- Adopt FY25 Budget + fee schedule + pay plan schedule + **proposed** property tax rate

August:

- Public hearing for proposed property tax rate - August
- Adopt property tax rate