

# HighMark Charter School Board of Directors Meeting

**Date:** March 25, 2024

**Time:** 7:00PM

**Location:** 2467 E South Weber Drive, South Weber, UT 84405

**In Attendance:** Richard Bigler, Lori Drake, Blake Petersen, Tyree Simonich, Rory Ukena

**Others In Attendance:** Shawn Miehlike, Krystal Taylor, Janey Stoddard, Ryan Smith, Kim McVey



## MINUTES

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**CALL TO ORDER-** Richard Bigler called the meeting to order at 7:00PM.

**PUBLIC COMMENT-** There were no public comments.

### REPORTS & TRAINING

- Principal's Report  
Shawn Miehlike updated the board on the recent state comprehensive review. Richard Bigler commented how impressed he was with the overall results of the review. The state seemed to be extremely impressed with HighMark and the SWOT analysis that was completed. Janey Stoddard was present at the review meeting, and highlighted the praise and encouraging remarks that were made from the review. The final accreditation report will be coming shortly and Shawn Miehlike will provide that to the board when it arrives. Enrollment is looking solid for the upcoming school year. Teachers are being sent to a training in Chicago this summer. Rory Ukena joined the meeting at 7:11PM.
- Budget Report  
Blake Petersen reviewed current financial projections. The tax return has been prepared and will be sent off to Richard Bigler for signature. Overall numbers are healthy and looking to be on track.
- Open and Public Meetings Act Training  
Krystal Taylor provided to the board a training on the open and public meetings act. This training outlines the laws and regulations surrounding the board, which is a public body. There were clarifying questions surrounding GRAMA and the laws surrounding those requests.

### CONSENT ITEMS

- January 22, 2024 Board Meeting and Closed Session Minutes  
*Lori Drake made a motion to approve the January 22, 2024 Board Meeting and Closed Session Minutes. Blake Petersen seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Tyree Simonich, Aye; Rory Ukena, Aye.*

### VOTING ITEMS AND DISCUSSION ITEMS

- 2024/2025 School LAND Trust Plan

- Furniture Purchase
 

Shawn Miehke outlined the details of the School LAND Trust Plan and how the funds awarded through this are being allocated. The funds will be used towards salaries and Chromebooks. The plan is similar to the current year's plan.

Shawn Miehke sent over room designs and provided a look book to the board. There are needs for additional customized furniture on the upper level classrooms. After looking at the overall budget, there have been funds allocated towards additional furniture. Options for furniture were provided to the teachers for further input. This purchase will be the final purchase to complete new furniture throughout the building.

*Rory Ukena made a motion to approve the 2024/2025 School LAND Trust Plan; Furniture Purchase for up to \$275,000. Lori Drake seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Tyree Simonich, Aye; Rory Ukena, Aye.*
- Rescind Learner Validated Program Policy
- Rescind Religion and Education Policy
 

Krystal Taylor and Janey Stoddard explained the reasoning for the above policies need to be rescinded. The Religion and Education Policy will be transferred into a procedure.

*Richard Bigler made a motion to rescind the learner validated program policy and to rescind the religion and education policy. Blake Petersen seconded. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Tyree Simonich, Aye; Rory Ukena, Aye.*

## **CALENDARING**

- Schedule Next Board Meeting in May
- National Charter School Conference- Boston, June 30-July 3<sup>rd</sup>

The board will meet on May 29<sup>th</sup> for a year end meeting. The final budget and proposed budget will be available to review and approve at this time. The UAPCS conference will be held on June 11<sup>th</sup> and 12<sup>th</sup> at the Davis Conference center. The board praised the UAPCS conference and how educational the speakers and presenters are.

**CLOSED SESSION-** to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

*At 7:53PM. Rory Ukena made a motion to move into closed session located at HighMark Charter School in the art room. Blake Petersen seconded. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Tyree Simonich, Aye; Rory Ukena, Aye. Motion passed unanimously.*

## **ADJOURN**

*At 8:32 PM Richard Bigler made a motion to come out of closed session and adjourn. Lori Drake seconded. Votes were as follows: Richard Bigler, Aye; Blake Petersen, Aye; Lori Drake, Aye; Tyree Simonich, Aye; Rory Ukena, Aye. Motion passed unanimously.*

**HighMark Charter School  
Board of Directors Closed Session**

**Meeting Date:** March 25, 2024

**Location:** 2467 E. South Weber Drive, South Weber, UT 84405

**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for HighMark Charter School entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 25<sup>th</sup> day of March, 2024 at 2467 E. South Weber Drive, South Weber, UT 84405.



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Richard Bigler, Board Chair

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