

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
March 7, 2024
6:00 p.m.**

PRESENT:	D.J. Bott	Mayor
	Dave Hipp	Councilmember
	Dave Jeffries	Councilmember
	Matt Jensen	Councilmember
	Ryan Smith	Councilmember
	Robin Troxell	Councilmember
ALSO PRESENT:	Christina Boss	City Recorder
	Mark Bradley	City Planner
	Mike Christiansen	City Attorney
	Chris Howard	Police Commander
	Tom Kotter	Finance Director
	Paul Larsen	Community & Economic Development Director
	Chris Marx	Golf Pro
	Derek Oyler	City Administrator
	Tyler Pugsley	Public Works Director
	Chad Reyes	Police Chief <i>arrived at 6:16 p.m.</i>

Mayor Bott called the meeting to order at 6:00 p.m. Bishop Mitchell gave the reverence period, and the Pledge of Allegiance was recited.

CONSENT

Approval of February 1, 2024 Work Session and City Council Meeting Minutes

Request to Write-off Utility Accounts Due to Bankruptcy or Being Sent to Collections

A list of accounts totaling \$3,092.76 was presented to be removed from the City's system due to customers taking out bankruptcy or being sent to collections.

Appointment to Planning Commission

Donny Constantineau was recommended as an alternate member of the Planning Commission.

MOTION: A motion to approve the Consent agenda was made by Councilmember Troxell, seconded by Councilmember Hipp, and carried unanimously. Councilmember Jensen, aye; Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jeffries, aye.

PUBLIC COMMENTS

There were no public comments.

COUNCILMEMBER COMMENTS

Councilmember Smith – attended legislative committee meetings with the Chamber of Commerce and spoke about the March 15th business summit speakers and the Taste of Box Elder luncheon. Councilmember Smith also spoke about the Chamber's annual banquet on April 19th.

Mayor Bott – commented on the State of the City which will be online on April 1st and on April 8th there will be a live stream Q & A session with Staff available to provide answers to questions. He spoke about the State funding \$2 million for the Golden Spike Park on the west side of Forest Street. The Golden Spike Foundation received a private donation of over \$1 million for a welcome center.

ACTION ITEMS

Consideration of Ordinance Amending IMT Subdivision

Mr. Bradley displayed the subdivision plat on the screen and explained the amendment would change the lot line between the two lots and increase the parking area for a new office building on Lot 2. The easements would remain the same. The Planning Commission recommended approval to the City Council subject to staff comments, stipulations, and findings of fact. The proposed ordinance also provided several options for a plat name change as requested by the applicant.

MOTION: Councilmember Troxell made a motion to approve the Ordinance amending the IMT Subdivision. The motion was seconded by Councilmember Jensen.

Roll Call:	Councilmember Smith	Aye
	Councilmember Troxell	Aye
	Councilmember Jensen	Aye
	Councilmember Jeffries	Aye
	Councilmember Hipp	Aye

Consideration of Ordinance Amending City Code Chapter 156.320, 900 North/Main Street Planned District

Mr. Bradley explained some of the uses for the planned district have been removed and those areas will serve as a parking area for the new IMT building. The two rail steel fencing along portions of 100 East and 900 North would be allowed in the right of way, adjacent to the sidewalk, through a hold harmless agreement. Each property owner will have an agreement with the City. Mr. Bradley noted the hold harmless agreements would run with the land. The Planning Commission recommended approval to the City Council.

MOTION: Councilmember Smith made a motion to approve the Ordinance amending City Code Chapter 156.320, 900 North/Main Street Planned District. The motion was seconded by Councilmember Hipp. Mr. Bradley asked that the hold harmless agreements be included in the motion. Councilmember Smith accepted the amended motion and Councilmember Hipp seconded the amended motion.

Roll Call:	Councilmember Smith	Aye
	Councilmember Troxell	Aye
	Councilmember Jensen	Aye
	Councilmember Jeffries	Aye
	Councilmember Hipp	Aye

Consideration of Amendments to Façade Grant Policy

Mr. Larsen came forward and detailed the proposed amendments to the policy.

- Limit reimbursement to 40% of costs for a maximum grant amount of \$8,000 for projects that do not use materials or labor available in Brigham City
- Individual buildings eligible for one grant in any 5 year period; City Council has ability to waive restriction if multiple grants would be beneficial to appearance of downtown
- Persons working in the public right of way required to post bond with Public Works Department

MOTION: A motion to approve the amendments to the façade grant policy was made by Councilmember Smith, seconded by Councilmember Troxell, and carried unanimously. Councilmember Jensen, aye; Councilmember Smith, aye; Councilmember Troxell, aye; Councilmember Hipp, aye; Councilmember Jeffries, aye.

Consideration of Resolution Amending Utility Billing Policy

Mr. Kotter reviewed the proposed amendments.

- Credits for sewer and refuse collection will not be issued when a residence is temporarily vacant
- After hours additional reconnection fee was increased to \$75.00 to cover the lineman's wages

- Interest rate in policy was changed from 5% interest to 18% annual interest; the interest rate in the billing software has always been 18% annual interest
- A \$20 fee will be applied for any returned payments

MOTION: A motion to approve the Resolution amending the utility billing policy was made by Councilmember Hipp and seconded by Councilmember Jensen.

Roll Call:

Councilmember Hipp	Aye
Councilmember Jeffries	Aye
Councilmember Jensen	Aye
Councilmember Troxell	Aye
Councilmember Smith	Aye

Consideration of Ordinance Amending City Code Title 5 to Change Name from Public Works to Public Utility Services

Mr. Oyler explained the City Code name change was due to the need to separate the City utilities from the Public Works Department.

MOTION: A motion to approve the Ordinance amending City Code Title 5 to change name from Public Works to Public Utility Services was made by Councilmember Jensen and seconded by Councilmember Jeffries.

Roll Call:

Councilmember Jeffries	Aye
Councilmember Jensen	Aye
Councilmember Troxell	Aye
Councilmember Smith	Aye
Councilmember Hipp	Aye

DISCUSSION ITEMS

Golf Course Update

Mr. Marx expressed his thanks to the City Council and introduced golf course employees Sheldon Priest, Cash Kristoffersen, Jake Marx, and Jared Cannon, as well as his wife, Melissa Marx. He thanked City employees Mike Haslam, Jason Ketsdever, and Kelly Andrew, and the Golf Course Commission and volunteers. Mr. Marx displayed his presentation on the screen.

- 2023 statistics

<u>Revenue</u>	<u>Rounds Played</u>	<u>Dollars per Round</u>
\$1,222,431.50	58,803	\$20.79
<u>Days Open</u>	<u>Average Revenue/day</u>	<u>Average Rounds/day</u>
246	\$4,973.80	239
- Cart plan completion progress - 1 urgent area; 8 areas on alert
- Continued work – removal and replacement of older trees
- Distributing information on slow play
- Upcoming discussions with Utah Golf Association on being part of the 2025 State Amateur event

At 7:14 p.m. the Council adjourned to a Redevelopment Agency meeting.

MOTION: Councilmember Smith made a motion to adjourn to a Redevelopment Agency meeting. The motion was seconded by Councilmember Jensen and carried unanimously. Councilmember Jensen, aye; Councilmember Troxell, aye; Councilmember Smith, aye; Councilmember Hipp, aye; Councilmember Jeffries, aye.

The meeting adjourned to a closed session at 7:26 p.m. to discuss the purchase, exchange, or lease of real property.

MOTION: Councilmember Jensen made a motion to adjourn to a closed session. The motion was seconded by Councilmember Smith.

Roll Call:	Councilmember Smith	Aye
	Councilmember Troxell	Aye
	Councilmember Jensen	Aye
	Councilmember Jeffries	Aye
	Councilmember Hipp	Aye

At 8:37 p.m. the Council returned to an open meeting and adjourned.

MOTION: Councilmember Smith made a motion to return to an open meeting. The motion was seconded by Councilmember Jensen and carried unanimously. Councilmember Jensen, aye; Councilmember Troxell, aye; Councilmember Smith, aye; Councilmember Hipp, aye; Councilmember Jeffries, aye.

MOTION: Councilmember Jensen made a motion to adjourn. The motion was seconded by Councilmember Smith and carried unanimously. Councilmember Jensen, aye; Councilmember Troxell, aye; Councilmember Smith, aye; Councilmember Hipp, aye; Councilmember Jeffries, aye.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the March 7, 2024 City Council Meeting.

Dated this 25th day of March 2024.

Christina Boss

Christina Boss, Recorder