
MEETING MINUTES

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Attendees

Voting Members

- Ms. Karen Aston, President
- Ms. Amber Wright, Treasurer
- Ms. Nancy Willison, Board Member
- Ms. Jenn Singletary, Board Member
- Mr. Steve Jedziniak, Board Member

Excused Members

- Ms. Rachel Skinner, Vice President
- Ms. Nicole de la Vega, Board Member

Others In Attendance:

- Kristy Gordon, Chief Administrative Officer
- Jonathan Seal, Director Grades 9-12
- Amy Hart, Director Grades K-8
- Dawn Benke
- Hannah Dorius

1. Board Meeting Welcome and Roll Call

Karen Aston called the meeting to order at 3:10PM.

2. Pledge of Allegiance

3. Public Comment

There was no public comment.

4. Closed Session: to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).

Motion: At 3:13PM I make a motion to move into closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52- 4-205(l)(a) with an anchor location at Lumen Scholar Institute.

Motion made by: Ms. Karen Aston

Motion seconded by: Ms. Amber Wright

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Steve Jedziniak - Vote Not Recorded

Jenn Singletary - Vote Not Recorded

5. Board Vacancies and Appointments

Motion: At 3:28PM I make a motion to move out of closed session and approve Steve Jedziniak and Jenn Singletary as board members for a 5 year term ending February 15, 2029.

Jenn Singletary introduced herself to the board. Jenn Singletary has a child at Lumen Scholar Institute and is excited to serve on the board.

Steve Jedziniak introduced himself to the board. Steve Jedziniak has children that joined Lumen Scholar Institute last year after moving from another state.

Motion made by: Ms. Karen Aston

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Steve Jedziniak - Vote Not Recorded

Jenn Singletary - Vote Not Recorded

6. Consent Calendar

a. January 18, 2024 Board Meeting Minutes

Motion: I move to approve the January 18, 2024 Board Meeting Minutes.

Motion made by: Ms. Nancy Willison

Motion seconded by: Ms. Amber Wright

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Steve Jedziniak - Abstain

Jenn Singletary - Abstain

7. Reports

a. Administrative Report

Jonathan Seal presented the Administrative Report to the board. The School Improvement Plan was shared with the board. The Priority Goal 1 is that 60% of transfer students still enrolled at Lumen Scholar Institute in 10th grade will earn 90% of deficient credits for graduation by the end of the first semester of their senior year as measured by transcripts provided from the SIS. The Priority Goal 2 is that 60% of transfer students will have at least 12/24 credits by the end of semester 1 of their senior year. Timely attendance tracking is above 80%.

b. Finance Report

Dawn Benke presented the Finance Report to the board. The board was presented the profit and loss sheet as of February 10, 2024. Lumen Scholar Institute is 58% of the way through the school year. The budget is benefiting from high enrollment. Operating cash is healthy compared to last year. The budget is on track for this point in the school year.

8. Board Business

a. Skyward Contract

Jonathan Seal presented the need to approve the Skyward Contract. Skyward is a student information system. Skyward helps administration, teachers, the special education department, and counselors.

Motion: I move to approve the Skyward Contract for a 3 year contract.

Motion made by: Ms. Amber Wright

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Vote Not Recorded

Steve Jedziniak - Vote Not Recorded

Jenn Singletary - Vote Not Recorded

b. Academic Calendar 2024-2025

Kristy Gordon spoke about the calendar to the board. The calendar has remained largely the same for several years. The calendar will have similar start and end dates to previous years.

Motion: I move to approve the Academic Calendar 2024-2025.

Motion made by: Ms. Nancy Willison

Motion seconded by: Ms. Karen Aston

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Steve Jedziniak - Yes

Jenn Singletary - Vote Not Recorded

c. Class Technologies Quote

Jonathan presented the Class Technology Quote. Class Technologies will increase student engagement. Historically, breakout rooms have a lack of supervision, so the administration believes Class Technologies will provide a better way to keep track of the students' behavior. The software provides breakout rooms with a classroom environment. The platform is student friendly instead of business friendly like other web tech. Teachers and administration can now populate data directly into canvas through integration.

Motion: I move to approve the Class Technologies Quote for a 1 year contract.

Motion made by: Ms. Amber Wright

Motion seconded by: Ms. Karen Aston

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Steve Jedziniak - Yes

Jenn Singletary - Yes

d. Calendaring

The next meeting is scheduled for March 21, 2024.

9. School LAND Trust Council

10. Adjourn

Motion: At 4:12PM, I make a motion to adjourn the meeting.

Motion made by: Ms. Nancy Willison

Motion seconded by: Ms. Karen Aston

Voting:

Ms. Karen Aston - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Steve Jedziniak - Yes

Jenn Singletary - Yes