



G R E A T E R   S A L T   L A K E

**Municipal Services  
District**

# FY2025 Budgeting Presentation

Salt Lake County District Attorney's Office

## **Mission**

The attorneys, paralegals, and legal secretaries in the criminal division are committed to providing justice for victims and witnesses of crime in the most professional, respectful and compassionate manner while ensuring that offenders are prosecuted to the fullest extent of the law.

Program	Description
Misdemeanor Prosecution	The Misdemeanor Team is charged with prosecuting all the adult misdemeanors committed in unincorporated areas of Salt Lake County. Misdemeanor prosecutors face the challenge of prosecuting a wide variety of cases, from traffic cases and DUIs to assaults and retail thefts.



- The screening team consists of 15 employees. We have calculated an average hourly wage based on each employees' salary/benefits. An average of 1 hour per week is spent on screening Justice Court cases (52 hours per year).
- The e-filing team consists of 5 employees. We have calculated an average hourly wage based on each employees' salary/benefits. An average of 2 hours per week is spent on e-filing Justice Court cases (104 hours per year).
- One Paralegal employee provides support to the Justice Court assigned staff at an average of 2 hours per week (104 hours per year).
- Two Prosecuting Attorneys and one Legal Secretary spend 100% of their time on Justice Court cases. This cost is their full salary and benefit costs.

## Budgeting Approach & Assumptions



Category	Amount
Full Time Equivalent Employees (3 FTE 100%)	\$409,959
Screening Team- 1 hour per week on average (the whole team- 15 FTEs)	\$ 3,084
Paralegal services- 2 hours per week (1 Paralegal)	\$ 2,327
E-filing team- 1 hours per week (5 Legal Secretaries)	\$ 1,922
MSD Budget Request	\$417,292

This represents a \$22,694 decrease in our request as compared to 2024

## Cost Allocation/Expenditures



- The District Attorney's Office goal is to always look for more efficient ways to provide services. The following adjustments have allowed us to propose a decrease in our budget request of \$22,694 as compared to our 2024 calendar year budget request.
  - The screening team has been expanded to include more experienced staff which allows us to more efficiently screen cases.
  - The staff assigned full time to Justice Court are of the appropriate level of experience and therefore less expensive.
  - The ongoing implementation of our eProsecutor system has allowed us to find efficiencies in both screening and e-filing.

Cost Reduction



Questions?

