



STAFF REPORT

Date: March 27, 2024

From: Brian Hartsell

RE: Potential Amendment/Renewal of the Municipal Emergency management Planning Services Contract with UFA.

At the Nov 2023 MSD Board meeting Tara Behunin, SLCo Emergency Management Director, and I reviewed with the MSD Board options to reallocate contract costs beginning Jul 1, 2024. Part of that review included a reminder that one of the planners would be retiring, that the position was funded for 2024 with plans to include in the new 2025 budget that would now start on Jul 1, 2024, and lessons learned with the position over its first few years of the contract. These lessons learned are the basis for recommending a different funding approach to the contract instead of the current model of basing it off of a certain number of days per week for each jurisdiction and include:

- It is difficult to track on a weekly basis how many hours are spent in each community and allocate time exactly when real world events do not mirror the current allocation (Magna Earthquake, Flooding in ECMT, wildfires in the canyons, windstorms in White City and unincorporated areas, etc.).
- Requirements to create, maintain, and exercise plans are equal among the District and its members.
- Requirements for training and exercises are similar for the District and its members.

At that November 2023 meeting, the below table was discussed wherein the current funding allocation was compared with various options where the MSD would pay a certain percentage and the remaining allocation would be based on population or equal shares. Option 4 was the most preferred, where the MSD paid 50% of the contract, and the remaining 50% would be split evenly among the members.

		Current	Option 1	Option 2	Option 3	Option 4	Option 5
Jurisdiction	Allocation- Weekly Allocation (# days/week)	Current Allocation and Cost (Est for Jul 1, 2024)	MSD 25%, Members Population Based for other 75%	MSD 50%, Members Population Based for other 50%	MSD 25%; Members Equal Share of Remaining 75%	MSD 50%; Members Equal Share of Remaining 50%	MSD 100%
Copperton	0.5	\$ 14,047.80	\$ 1,223.32	\$ 815.55	\$ 18,061.46	\$ 12,040.97	\$ -
White City	0.5	\$ 14,047.80	\$ 8,148.60	\$ 5,432.40	\$ 18,061.46	\$ 12,040.97	\$ -
Emigration Canyon	0.5	\$ 14,047.80	\$ 2,163.32	\$ 1,442.21	\$ 18,061.46	\$ 12,040.97	\$ -
Kearns	1	\$ 28,095.60	\$ 54,190.70	\$ 36,127.13	\$ 18,061.46	\$ 12,040.97	\$ -
Magna	2	\$ 56,191.20	\$ 43,164.56	\$ 28,776.37	\$ 18,061.46	\$ 12,040.97	\$ -
Unincorporated SLCo	0.5	\$ 14,047.80	\$ 16,902.22	\$ 11,268.15	\$ 18,061.46	\$ 12,040.97	\$ -
MSD	0.5	\$ 14,047.80	\$ 42,143.40	\$ 84,286.80	\$ 42,143.40	\$ 84,286.80	\$ 168,573.60
Town of Brighton	0.5	\$ 14,047.80	\$ 637.49	\$ 424.99	\$ 18,061.46	\$ 12,040.97	\$ -
Total Monthly Cost	6	\$ 168,573.60	\$ 168,573.60	\$ 168,573.60	\$ 168,573.60	\$ 168,573.60	\$ 168,573.60



G R E A T E R S A L T L A K E

Municipal Services District

At the end of the meeting, then Vice Chair Keith Zuspan suggested an Option 5, which is to have the MSD pay 100% of the contract. The rationale was that the MSD receives the sales tax and B&C from all members, and then redistributes amounts equal to the approved administrative budgets. Since it is all member funds to begin with, I think his point was that it is all the same funds anyway. If Option 5 is selected, then the MSD would simply reduce member admin budgets by the amount they would have otherwise contributed to this contract.

The new allocation approach will require either an amendment or renewal (since we are in the final year of the initial contract period) to the agreement.

Recommendation: Approve Option 4 or 5 funding allocation method. Authorize the GM and AGM to work with counsel and UFA to amend or renew the contract with UFA consistent with the Utah Interlocal Cooperation Act. The updated agreement will be brought back to the board for consideration and approval before Jul 1, 2024.

As an aside but related to this topic, some of the current priorities that Brad and the new planner that will fill Jim's role include:

- Supporting your designated Emergency Manager with training, including the new Crisis Track software that will allow for mobile damage assessments to be integrated into GIS and the SLCo ECC.
- Assist with MSD CEMP update and member's adoption of MSD CEMP as their CEMP.
- Review and assist with township and town COOP updates.
- Coordinate 402 training course for elected officials.
- Advance development of Emigration Canyon Evacuation Plan.
- Other items identified by the members.