

North Star Academy
Board Meeting Minutes
Thursday, February 1, 2024



Location: North Star Academy, 2920 W. 14000 S., Bluffdale, UT 84065

In Attendance: Sidney Warnick, Jordan Shields, Becky Slagowski

Others in Attendance: Tana Archer, Krystal Taylor, Hannah Jones, Cathie Hurst, Diana Seidel

Excused: Bob Bell, Brent Bird

Called to Order by Sidney Warnick at 4:32 PM.

Public Comment (Comments will be limited to 3 minutes each.)

- 2024-2025 Student Fees (2nd comment period)

This was the second comment period for the 2024-2025 Student Fees. There were no comments.

Reports

- Director Report - Tana Archer reported on the following: Celebrations include a collaboration with Bluffdale City Hall to showcase middle school students' art pieces for a three week period, bellringer certificates and celebrating those students achievements, 230 attendees at the annual Open House, and 30 families for the family math night on January 30th for grades K-5. Tana went on to report on personnel and informed the board that the school is fully staffed. Tana said that the "Intent to Return" surveys have been distributed for FY25. Tana then went on to discuss upper elementary position openings and the positions open are a kitchen position and classroom teaching aides' position. Tana will be going to Utah State University to look for prospects at an event. Tana mentioned classroom walk throughs and she has seen a lot of growth and success. Tana then gave a marketing report and reported on the monthly happenings for the Bluffdale City newsletter. Advertising for open enrollment and current registrations are underway and due by Jan. 30. The lottery for enrollment opened on Jan. 2. She mentioned how social media plays a big role in the enrollment. Tana then reported that the amount \$18,281 was paid out to teachers for their personal plans for professional development. Tana talked about digital citizenship and mentioned the discussions revolved around that. She went on to discuss SEM and the various clubs and committees involved. She then presented curriculum compacting opportunities for the elementary school students. She mentioned that DGTL and technology were combined into one committee. She then touched on emergency interventions safety committee and MAT training for teachers so they are better prepared to help students who may hurt themselves or other students. These training will take place over two Saturday's. Next, she reported the School Land Trust FY 23 Final Report. Funds have continued to increase. Mentioned that NSA met their goals for LEA RISE proficiency and that funds were used as expected. She then discussed more goals that were set, and which goals were met, and which were not. Lastly, the MOY Assessment data was presented by Diana Seidel. Diana broke down the Reading and Math overall placements. She went on to explain Saxon Math and compared to percentages from the BOY. The board discussed the many variables that are involved in drops of assessment percentages.
- Financial Review- Cathie Hurst presented a financial review and presented a board balance sheet that showed their interest rates and mentioned the better controls that have been set up for accounts leading to more interest being built on their accounts. Cathie said everything looks good on the balance sheet and the school is in line with last year. She then went on to present the Board Profit

and Loss. Mentioned that they've received more than 50 percent of revenue from local sources. Federal percentage is low because they must request reimbursement after the money is spent. Overall, they are looking good for Board profit and Loss.

Consent Items

- December 7, 2023, Board Meeting Minutes

The board approved the December 7, 2023, meeting minutes.

Jordan Shields made a motion to approve the December 7th, 2023, meeting minutes. Becky Slagowski seconded. Motion passed unanimously. Votes as follows: Jordan Shields, AYE; Becky Slagowski, AYE; Sidney Warnick, AYE.

Business Items

- 2024-2025 Student Fee Schedule

The board discussed the 2024-2025 Student Fee Schedule, there were no questions or concerns.

Jordan Shields made a motion to approve the 2024-2025 Student Fee Schedule. Becky Slagowski seconded. Motion passed unanimously. Votes were as follows: Jordan Shields, AYE; Becky Slagowski, AYE; Sidney Warnick, AYE.

- Purchasing and Disbursement Policy

The board discussed the Purchasing and Disbursement Policy. Sidney Warnick explained which purchases are approved by who. Becky asked for elaboration from Cathie Hurst on why they wanted to make the changes to the policy.

Jordan Shields made a motion to approve the Purchasing and Disbursement Policy. Becky Slagowski seconded. Motion passed unanimously. Votes were as follows: Jordan Shields, AYE; Becky Slagowski, AYE; Sidney Warnick, AYE.

- Pivot Security Maintenance Agreement & Pivot Security Cameras

The board discussed the Pivot Security Maintenance Agreement. They discussed ongoing service for the next three years from Pivot Security Solutions. Tana discussed blind spots and the purchase of more cameras and extending the perimeters that the cameras can view. Cleaning up blind spots and enhancing what they already have.

Jordan Shields made a motion to approve the Pivot Security Maintenance Agreement and Pivot Security cameras not to exceed \$30,000. Becky Slagowski seconded. Motion passed unanimously. Votes were as follows: Jordan Shields, AYE; Becky Slagowski, AYE; Sidney Warnick, AYE.

- Landscaping Bids

The board discussed Landscaping Bids. Their current landscaper is moving on from the industry, so they need to fill the role. Tana recommended a one year contract with Prime.

Jordan Shields made a motion to approve the Prime Landscaping Bids. Becky Slagowski seconded. Motion passed unanimously. Votes were as follows: Jordan Shields, AYE; Becky Slagowski, AYE; Sidney Warnick, AYE.

- Electronic Resources & Devices Policy (Re-Approval)

The Board discussed the Electronic Resources & Devices Policy Re-Approval. The board thinks the policy is great.

Jordan Shields made a motion to re-approve the Electronic Resources & Devices Policy. Becky

Slagowski seconded. Motion passed unanimously. Votes were as follows: Jordan Shields, AYE; Becky Slagowski, AYE; Sidney Warnick, AYE.

Discussion Items

- Award of Excellence discussion was led by Becky Slagowski. Becky mentioned changing the some of the processes for student participation. Board discussed determining whether to use a point system for qualifying for the award.

Calendaring:

- Determine Stakeholder Meeting Date The board set the meeting date for Thursday May 23rd or Friday May 24th. Sidney will confirm these dates with everyone.
- Determine AW Evaluation Meeting Date. The board set this meeting for March 21st in a closed session at the board meeting.
- Next board Meeting will take place March 21st at 4:30PM.

Adjourn Meeting

Jordan Shields made a motion to adjourn the meeting at 5:31PM. Becky Slagowski seconded. Motion passed unanimously. Votes as follows: Jordan Shields, AYE; Becky Slagowski, AYE; Sidney Warnick, AYE.