



## South Salt Lake City Council Work Meeting Agenda

Public notice is hereby given that the **South Salt Lake City Council** will hold a Work Meeting on **Wednesday, March 27, 2024** in the City Council Chambers, 220 East Morris Avenue, Suite 200, commencing at **6:00 p.m.**, or as soon thereafter as possible.

To watch the meeting live click the link below to join:

<https://zoom.us/j/93438486912>

Watch recorded City Council meetings at: [youtube.com/@SouthSaltLakeCity](https://www.youtube.com/@SouthSaltLakeCity)

Conducting: Council Chair Bynum

### MATTERS FOR DISCUSSION:

1. Council Strategic Planning Lindsey Ferrari
2. An Ordinance of the South Salt Lake City Council Amending South Salt Lake Municipal Code Sections 2.70.060 and 2.70.090 to Update Board Member Requirements and the Board's Quarterly and Annual Reporting Requirements for the City's Civilian Review Board Joy Glad
3. Appointment by the Mayor: Mayor Wood  
D. Craig Giles – Public Works Director

Adjourn

Posted March 22, 2024

Those needing auxiliary communicative aids or other services for this meeting should contact Ariel Andrus at 801-483-6019, giving at least 24 hours' notice.

In accordance with State Statute and Council Policy, one or more Council Members may be connected electronically.

Have a question or concern? Call the connect line 801-464-6757 or email [connect@sslc.gov](mailto:connect@sslc.gov)

### CITY COUNCIL

#### MEMBERS:

LEANNE HUFF  
COREY THOMAS  
SHARLA BYNUM  
NICK MITCHELL  
PAUL SANCHEZ  
NATALIE PINKNEY  
CLARISSA WILLIAMS

ARIEL ANDRUS  
CITY RECORDER  
220 E MORRIS AVE  
SUITE 200  
SOUTH SALT LAKE  
UTAH  
84115  
P 801.483.6019  
F 801.464.6770  
SSLC.GOV

ORDINANCE NO. 2024-\_\_\_\_\_

AN ORDINANCE OF THE SOUTH SALT LAKE CITY COUNCIL AMENDING SOUTH SALT LAKE MUNICIPAL CODE SECTIONS 2.70.060 AND 2.70.090 TO UPDATE BOARD MEMBER REQUIREMENTS AND THE BOARD'S QUARTERLY AND ANNUAL REPORTING REQUIREMENTS FOR THE CITY'S CIVILIAN REVIEW BOARD.

WHEREAS, the South Salt Lake City Council (the "Council") is authorized to enact and amend ordinances governing the City of South Salt Lake, including passing resolutions and ordinances concerning the health welfare of the residents of South Salt Lake (the "City"); and

WHEREAS, in June 2021, the Council enacted legislation enabling the creation of the South Salt Lake Civilian Review Board ("CRB") acknowledging that citizen participation and engagement will help further the efforts of the City to promote transparency and accountability in the City's policing efforts; and

WHEREAS, the CRB is designed to improve communication between the City's Police Department and the community, to help ensure police accountability and credibility with the public, and to create a review process that is free from bias and informed of actual police practice to provide independent civilian oversight of the City's Police Department; and

WHEREAS, the CRB has implemented as a standing rule of procedure for its board members that each board member shall participate in trainings, which may include two or more ride-alongs per year, in order to meet the goals of the CRB in promoting transparency, accountability, and improving communications between the Police Department and the community; and

WHEREAS, South Salt Lake Municipal Code 2.70.060 states in relevant part the CRB is required to review all use of force and vehicle pursuits received; and

WHEREAS, in order to more fully and efficiently meet this statutory obligation all board members should come to each board meeting prepared by reviewing all reports and items received pursuant to subsection 2.70.050(C) prior to each board meeting; and

WHEREAS, South Salt Lake Municipal Code 2.70.090 details certain reporting requirements the CRB must report the City Council on a quarterly and annual basis; and

WHEREAS, on March 27, the Council met in work and regular session to discuss, among other things, the reporting requirements of the CRB; and

WHEREAS, the CRB, in conjunction with the Mayor and the Council chair recommend inclusion of the number of ride-alongs in which CRB board members participate as a reporting requirement of the CRB to the Council on a quarterly and annual basis as outlined in South Salt Lake Municipal Code 2.70.090 and as shown in the attached language; and

WHEREAS, the Council reviewed the recommendation of the proposed changes and determined the changes were in the best interest of the City;

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of South Salt Lake as follows:

**SECTION I:** The proposed amendments attached hereto as “Exhibit A,” and incorporated herein by this reference, are hereby adopted and incorporated into Section 2.70.060 of the South Salt Lake City Municipal Code.

**SECTION II:** The proposed amendments attached hereto as “Exhibit B,” and incorporated herein by this reference, are hereby adopted and incorporated into Section 2.70.090 of the South Salt Lake City Municipal Code.

**SECTION III:** If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

**SECTION IV:** This ordinance shall become effective upon Mayor’s signature and publication, or after fifteen days of transmission to the office of the Mayor if neither approved nor disapproved by the Mayor, and thereafter, publication.

(signatures on following page)

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

BY THE CITY COUNCIL:

\_\_\_\_\_  
Sharla Bynum, Council Chair

ATTEST:

\_\_\_\_\_  
Ariel Andrus, City Recorder

City Council Vote as Recorded:

Huff \_\_\_\_\_  
Thomas \_\_\_\_\_  
Bynum \_\_\_\_\_  
Mitchell \_\_\_\_\_  
Pinkney \_\_\_\_\_  
Sanchez \_\_\_\_\_  
Williams \_\_\_\_\_

Transmitted to the Mayor's office on this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Ariel Andrus, City Recorder

MAYOR'S ACTION: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Cherie Wood, Mayor

ATTEST:

\_\_\_\_\_  
Ariel Andrus, City Recorder

## Exhibit A:

### 2.70.060 Review by the board.

- A. The board shall review all use of force and vehicle pursuits received pursuant to subsection 2.70.050(C) **prior to the next regularly scheduled board meeting.**
  - 1. In addition to reviewing the records received pursuant to subsection 2.70.050(C), the board may discuss or ask questions regarding the use of force or vehicle pursuit with one or more members of the police department as designated by the chief.
    - a. Special requests regarding the attendance of a particular member of the police department shall be made by the chairperson to the chief of police no less than fourteen (14) days in advance of a board meeting and notice shall be given regarding the topics of discussion.
- B. Upon review, which shall be conducted in accordance with UCA Chapter 52-4 or its successor provisions, the board shall discuss and render a written advisory opinion, signed by the chairperson, of whether or not an applicable law, policy, or procedure was violated.
- C. All written advisory opinions shall be forwarded to the mayor and the city council.

## Exhibit B:

### 2.70.090 Quarterly and annual reports.

- A. The board chairperson shall provide quarterly and annual reports concerning the operations of the board. These reports shall be presented to the city council and shall be made public.
- B. Quarterly reports shall include the following information for reviews conducted during the quarter:
  - 1. The total number of use of force incidents given to the chairperson in accordance with 2.70.050(B).
  - 2. The total number of use of force incidents given to all members of the board in accordance with 2.70.050(C)
  - 3. The total number of use of force incidents where the board issued an advisory opinion finding a violation of a law, policy, or procedure.
  - 4. The total number of vehicle pursuit incidents given to the chairperson in accordance with 2.70.050(B).
  - 5. The total number of vehicle pursuit incidents given to all members of the board in accordance with 2.70.050(C)
  - 6. The total number of all law enforcement ride-alongs in which Board members participated.**
  - 67.** The total number of vehicle pursuit incidents where the board issued an advisory opinion finding a violation of a law, policy, or procedure.
- C. Annual reports shall include a compilation of the data from the quarterly reports required in subsection B and any other suggestions made by the board to the mayor or the city council concerning police department policies.

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## **PUBLIC WORKS DIRECTOR**

Highly motivated and experienced candidate with expert proficiency in municipal government operations. An innovative thinker and fiscally responsible manager seeking to improve the development of communities. Comprehensive understanding of the skills needed to manage cross-functional teams of experts and professionals. Senior level executive skilled in establishing and maintaining robust relationships with a wide variety of groups and individuals; to identify and clarify needs and vision. Regarded for the ability to deliver outstanding results with the highest degree of expertise and professionalism.

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## **PROFESSIONAL EXPERIENCE**

**City Manager,** Riverton City  
*Riverton, UT*

*2023 – Present*

Lead the daily operations for a full-service city of over 45,000 residents. Provide direct oversight to six departments including Police, Recreation, Public Works, City Attorney, Community Development and Administrative Services. 165 full-time employees. Establish policies and guidelines for employees, work with the City Council and Mayor prioritizing and completing goals. Responsibility for overseeing the preparation and administration the \$80 MM city budget.

- Overseeing the completion of the community center and plaza project.
- Managing the Green Well project to completion.
- Responsible for all capital improvement planning, funding and project construction.
- Leading a team on design and construction of the 1830 West project.
- Coordinating with UDOT on 13400 South Interchange project.

**City Manager,** Smithfield City  
*Smithfield, UT*

*2015 – 2023*

Led the daily operations for a full-service city of over 15,000 residents. Provided direct oversight to eight departments including Police, Fire, Recreation, Public Works, Golf, Library, Planning and Administrative Services. 55 full-time and over 120 part-time and seasonal employees. Established policies and guidelines for employees, worked with the City Council and Mayor prioritizing and completing goals. Full responsibility for preparing and administering the \$19 MM city budget.

- Collaborated with other entities to supply services for sewer treatment, and building inspection services.
- Transitioned garbage services from County provided to bidding and selecting a carrier run by the city.
- Managed the city through rapid residential and commercial growth.
- Responsible for all capital improvement planning, funding and project construction.
- Led a team to update the city's general plan, water, sewer, storm water and transportation master plans.
- Oversaw the GIS transition from County provided to be operated by city staff.
- Implemented a cross-connection control program in the city.

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# D. CRAIG GILES

**Public Works Director**, North Ogden City  
North Ogden, UT

2013 – 2015

Fulfilled a critical role, leading operations across multiple Public Works areas for this city with a population of 19,000, with authority over all policies and capital works projects affecting streets, water, sewer, solid waste, storm water, and motor pool. Supervised 17 employees while maintaining full accountability for a budget of \$6MM.

- Served in an executive capacity to direct the construction of a new \$3.2MM public works facility.
- Developed and deployed a broad spectrum of improvements, including a revision of the on-call policy, updating the capital facilities plan, cost benefit analysis for LED conversions, motor-pool, and green waste facility.
- Reduced culinary water power to pumping cost by 25%

## **PRIOR PROFESSIONAL EXPERIENCE**

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**Public Works Director/Building Official**, Coalville City  
Coalville, UT

2009 – 2013

**Building Inspector/Plans Examiner**, South Salt Lake City  
South Salt Lake City, UT

2007 – 2009

## **EDUCATION**

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**Master of Public Administration Degree**  
Romney Institute of Public Management Marriott School  
Brigham Young University  
Provo, UT

August 2013

**Bachelor of Science Degree, Parks and Recreation Administration**  
Emma Eccles Jones College of Education & Human Services  
Utah State University  
Logan, UT

May 2003  
Cum Laude

## **DESIGNATIONS**

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ICMA – CREDENTIALLED MANAGER  
STATE OF UTAH WATER DISTRIBUTION OPERATOR III CERTIFICATION