



## Governing Board Meeting

**Date:** March 21, 2024

**Location:** Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

**Board Members Present:** Al Pranno, Alisha Johnson, John Cook, David Ray, Anna Mark, Jim Collings, Lee Peterson (via zoom)

**Others Present:** Brandie Evans, Priscilla Stringfellow, Alicia Ady, Kim McVey

### MINUTES

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#### BUSINESS OF THE GOVERNING BOARD

##### OPEN MEETING: ROLL CALL AND WELCOME

At 7:04 pm Al Pranno called the meeting to order.

○ Public Comment

- 2024-2025 Fee Schedule and Fee Waiver Policy

There was no public comment. Alisha Johnson asked a question about fees.

○ New Hires

- Michelle Peery – Kindergarten Instructor
- Rayne Pulliam – SPED Paraprofessional
- Amanda Jewel – FLEX Instructor
- Eddie Carter – SPED Paraprofessional

Priscilla Stringfellow reviewed the new hires with the board and explained the relationships between anyone hired and current employees. The board also discussed how many SPED paraprofessionals the school currently has.

○ Consent Agenda

- February 15, 2024, Board Meeting Minutes

*Alisha Johnson made a motion to approve the new hires as presented and the February 15, 2024, Board Meeting Minutes. Anna Mark seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye.*

#### COMMITTEE REPORTS

○ Audit Committee

There were no updates.

○ Policy and Governance Committee

The board discussed the changes made to the Religion and Education Policy.

Lee Peterson joined the meeting at 7:11pm



- Executive Committee  
There were no updates.
- Communication Update  
There were no updates.
- Academic Excellence Committee  
There were no updates.

## **FINANCIAL REPORT**

- Financial Report Review
  - Finance Committee Report
  - Routine Maintenance Budget Follow-up  
David Ray asked questions about the Routine Maintenance Budget. Kim McVey reported that they didn't consider present value when doing the Routine Maintenance Budget. Jim Collings provided the budget report. He went over the budget summary highlighting key points. Some of the discussed items were, expenditures and Local, State and Federal Income. The revenue forecast was increased by about \$39,000 because of incoming grants. The board discussed the WPU and how it was raised but other programs were lowered because of it. This was decided on in the most recent legislative session. Brandie Evans reported that Academica West is doing the legislative update on April 18. She requested that some of the board members join and hear the updates. David Ray asked about the Expense: Property Services. He was wondering why this was lower than expected. He was pointing out that the budget was looking better than anticipated. Anna Mark asked for clarification on the budget line; Student Transportation: Commercial. This expense is mainly for buses for field trips, or UTA Frontrunner for the kids.

## **DISCUSSION & VOTING ITEMS**

- Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000  
There were no Non-Reoccurring and/or Previously Approved Purchase Over \$20,000.
- Award Landscaping RFP  
Brandie Evans discussed the bids that were submitted for the Landscaping RFP. The school decided to do a 5-year contract instead of a one year. The school had 5 bids. They built into the contract that they can give 30-days notice if the service declines. The suggestion is to award the Landscaping RFP to Groundsmen.
- Award Snow Removal RFP  
Brandie Evans discussed the bids that were submitted for the Snow Removal RFP. She discussed specific things they were looking for in each bid. The school had 5 bids. The RFP was for a 5-year contract. They built into the contract that they can give 30-days notice if the service declines. The suggestion is to award the Snow Removal RFP to Tagg Construction. *Lee Petersen made a motion to award the Landscaping RFP to Groundsmen and to Award the Snow Removal RFP to Tagg Construction. Alisha Johnson seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Alisha Johnson,*



*Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye; Lee Peterson, Aye.*

○ Policy to Amend:

○ Religion and Education Policy

This was discussed during the Policy and Governance Committee report. There was no further discussion.

*Alisha Johnson made a motion approve the Amended Religion and Education Policy.*

*David Ray seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye; Lee Peterson, Aye.*

○ School Land Trust

Priscilla Stringfellow discussed the proposed School Land Trust Plan for the 2024-2025 School Year. Priscilla discussed where the funds will be allocated, and the goals and measurements associated with the funds. She reported that they are mainly focusing on literacy to see if they can get their literacy scores higher than they are currently. The board discussed some success stories with the literacy interventions the school is currently facilitating.

*David Ray made a motion to approve the School Land Trust Plan as presented. Anna Mark seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye; Lee Peterson, Aye.*

○ 2024-2025 Fee Schedule and Fee Waiver Policy

Priscilla Stringfellow discussed the minor changes that were made to the fee schedule and fee waiver policy. The board discussed some of the fees. Alisha Johnson pointed out the fact that they are offering summer camps this year. The school is excited to offer the summer camps. The board also discussed BizTown- Jr Achievement and the things the kids learn while participating in this opportunity.

*David Ray made a motion to approve the 2024-2025 Fee Schedule and Fee Waiver Policy.*

*Jim Collings seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye; Lee Peterson, Aye.*

## **BUSINESS OF ADMINISTRATION AND STAFF**

### **DIRECTOR'S REPORT**

○ Operations Report

Brandie Evans provided the Operations Report. She reported that the wellness committee met earlier this month and focused on the Triennial Assessment tool, the Policy Review and updates, and the Upcoming initiatives to further promote wellness. She reported some of the feedback they received from the survey that the wellness committee sent out. The wellness committee will meet one more time to review the policy and make plans for next year. Brandie also reported attending last month's USBE Prepare Workshop for school safety. This was focused on school crisis intervention, prevention, and response. This included



emergency response plans. One of the things they have learned the most is that everyone has a role and that role in an emergency response plan, and that role needs to be defined. They also discussed things like anxiety since covid and how they can help students cope. They would like to have all the counselors attend this conference next year. The school will have monthly trainings with staff to help standardize response protocol etc. The board asked if there was a piece of the protocol that pushes notifications to parents in the case of an emergency. They are working on setting up templates for different scenarios. They want to speed the process up so that the communication goes out as quickly as possible. They would like to standardize this process. They talked about contingency plans for communication. Brandie discussed the new video camera software to detect firearms. She discussed some of the drawbacks to going through the state approved company. The grant would cover 4 cameras for 1 year, but the school would be required to sign a 5-year contract. They have to go through the state approved company, or the grant won't cover it. She discussed the designated caregiver that the legislation has decided each school needs. She voiced some of the concerns that go along with this. Brandie and Priscilla suggest that they do the threat assessment and just wait to see what kinks are worked out regarding this new legislation. Brandie discussed the Religion Education Policy previously in the meeting. She discussed that the school's first A/R Review for the National School Lunch Program is next week. They have been working with LunchPro for the last two months to prepare for this review. They will be at the school for a full 2 days for the review. The school would like to hold onto the excess bond fund money for a couple of months and see where the rest of the funds are needed. They walked around with the facilities management guy to try and cover maintenance issues. The school had both kindergarten and Jr high orientation with cute little swag bags. They are holding enrollment interest meetings every month now. They are refining and retooling these meetings. The enrollment is at 988 students. They are currently working with students to finalize intent to returns for next year. They are only waiting on 89 students to complete the intent to return forms.

○ Education Report

Priscilla provided the education report. She reported that the K-3 curriculum committee is meeting again. They are coming up with a proposal for a curriculum for literacy next year. The school is looking to supplement the early learning piece. They are deciding between reading horizons and Ufly. Alisha Johnson reported that Davis School District approved CKLA. Priscilla reported that on the 15th they had professional development for staff. They focused on the 180-day plans, formative and summative assessments, and preparing for the end of level testing. She reported on the character education. The focus for this month is developing practical wisdom. They had the Utah Shakespeare festival come in today and perform part of Hamlet. They made it interactive for the kids and the kids really loved it. They received lots of good feedback. They discussed some of the comments and discussion that were had with kids about this event.

## **CALENDARING**

- Next Board Meeting Thursday, April 18, at 7:00 PM
- May 28<sup>th</sup> is the end of year teacher's luncheon.



**CLOSED SESSION** (This closed meeting may take place at the beginning and/or conclusion of the meeting): To discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s).

This item was tabled.

**ADJOURN**

*At 8:45 PM David Ray made a motion to Adjourn. Alisha Johnson seconded the motion. The motion passed unanimously. The votes were as follows: Al Pranno, Aye; Alisha Johnson, Aye; John Cook, Aye; David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye; Lee Peterson, Aye.*

**LPA Governing Board:**

**2024:** Lee Peterson (Member), Anna Mark (Vice Chair), John Cook (Member)

**2025:** Al Pranno (President), Jim Collings (Member)

**2026:** Alisha Johnson (Treasurer), David Ray (Secretary)

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