

**ENOCH CITY PLANNING COMMISSION  
NOTICE AND AGENDA**

**March 26, 2024, at 5:30 pm**

**City Council Chambers**

**City Offices, 900 E. Midvalley Road**

**Join Zoom Meeting: <https://us02web.zoom.us/j/89943086915>**

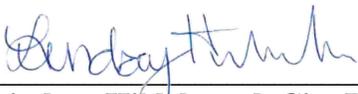
**Meeting ID: 899 4308 6915**

- 1. CALL TO ORDER OF REGULAR MEETING-By**
  - a. Pledge of Allegiance**
  - b. Invocation (2 min.) –Audience invited to participate.**
  - c. Inspirational thought**
  - d. Approval of agenda for March 26, 2024**
  - e. Approval of minutes for March 12, 2024**
  - f. Conflict of Interest Declaration**
- 2. PUBLIC COMMENTS**
- 3. ENOCH CITY GENERAL PLAN TRAINING**
- 4. COMMISSION/STAFF REPORTS**
- 5. ADJOURN**

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call the City Offices at 586-1119, giving at least 48 hours advance notice. Meetings of the Enoch City Planning Commission may be conducted by electronic means pursuant to Utah Code Annotated, Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to the Enoch City Code of Revised Ordinances, Chapter 3-500, regarding meeting procedures including electronic meetings.

**CERTIFICATE OF DELIVERY**

I certify that a copy of the forgoing "Notice and Agenda" was delivered to each member of the Planning Commission, posted on the Enoch City website, on the City Office door, and published on the Utah Public Meeting Notice website on March 21, 2024.

  
\_\_\_\_\_  
**Lindsay Hildebrand, City Recorder**

**3/21/2024**  
\_\_\_\_\_  
**Date**

**MINUTES**  
**ENOCH CITY PLANNING COMMISSION**  
**March 12, 2024 at 5:30pm**  
**City Council Chambers**  
**City Offices, 900 E. Midvalley Road**

**MEMBERS PRESENT:**

Chairman Leonard Correa  
Commissioner Andy Losee-Zoom  
Commissioner Elliot Lake  
Commissioner Delaine Finlay  
Commissioner Bryce Poulson-Excused

**STAFF PRESENT:**

Rob Dotson, City Manager  
Lindsay Hildebrand, City Recorder  
Hayden White, Pub. Works Dir.  
Council Member Katherine Ross

**Public Present: Jesse Mahue**

1. **CALL TO ORDER OF REGULAR MEETING-By Chairman Correa**
  - a. **Pledge of Allegiance** – Led by Jesse Mahue
  - b. **Invocation (2 min.)** –Audience invited to participate – Given by Council Member Ross
  - c. **Inspirational thought** – There was none. Commissioner Lake was assigned the thought at the next meeting.
  - d. **Approval of agenda for March 12, 2024** – Commissioner Finlay made a motion to approve the agenda. Commissioner Lake seconded and all voted in favor.
  - e. **Approval of minutes for February 27, 2024** – Commissioner Lake made a motion to approve the minutes. Commissioner Finlay seconded and all voted in favor.
  - f. **Conflict of Interest Declaration** – There was none stated.

2. **PUBLIC COMMENTS**

There were no public comments.

3. **CONSIDER THE FINAL PLAT OF HAWKS LANDING AND MAKE A RECOMMENDATION TO THE CITY COUNCIL**

City Manager Dotson said the process in our code has changed where these subdivisions no longer come to the Planning Commission. This item was started before that change was made, so we will continue the previous way. The plat has been reviewed by our engineer and has approved it. Chairman Correa asked about the access to the subdivision. Mr. Mahue said the access will be on the east side of where Spanish Trail ends right now. Spanish Trail will extend east. City Manager Dotson said it will eventually extend to SR-130. He showed the property on the map.

**Commissioner Finlay made a motion to send a favorable recommendation the City Council to approve the final plat of Hawks Landing. Chairman Correa seconded and all voted in favor.**

4. **OPEN AND PUBLIC MEETINGS TRAINING**

City Manager Dotson shared a presentation on the screen. It is title 52 Chapter 4. All deliberations of a public body have to conduct their deliberations and actions publicly. He gave an example of what happened to an organization that didn't follow the law. He explained what it

means to convene a meeting, including electronic meetings. There has to be an anchor meeting even for electronic meetings. They can talk to each other as long as it's not going to the body in a meeting. What is a quorum? It is a simple majority of who is the body. The Planning Commission and City Council have 5 members. It is required that the presiding officer make sure that the training is on the agenda. City Manager Dotson went over the public notice of every meeting. They must be noticed at least 24 hours before the meeting happens. The Planning Commission will never have an emergency meeting. The majority of the governing body must approve the meeting. The City Council is the only body that will have this type. Closed meetings will only be conducted by the City Council. There are requirements for that. They can't take any action or motion in a closed meeting. City Manager Dotson gave examples if a closed meeting would be needed. Legislation from the state could change some requirements. We don't talk about pay raises until the budget is opened. The legislation changed that. If the City Council decides that everyone should have an increase, some of the staff has to have a separate public hearing for each. If information was given by email or text to all board members, those members need to reply individually. For disruption of meetings, the Chair can call the police or kick someone out of the meeting. City Manager Dotson went over violations of closed meetings. We follow meeting procedures. They are Robert's Rule of Order with motions and seconds. Commissioner Finlay asked about talking to other board members after a meeting in the parking lot about what just happened in the meeting. City Manager Dotson said as long as there are only two members, then it's ok and it can't be about something they will have to vote on in a later meeting. Commissioner Finlay asked what a work meeting is. City Manager Dotson used Cedar City as an example. These are things that they don't take action on until the following meeting. There was a conversation about how to table an item. Commissioner Lake asked about emailing a City Council member to let them know why he voted the way he did. City Manager Dotson said the state says it has to be written and the Council will consider them. Commissioner Lake asked what conflicts of interest are. City Manager Dotson said you or your family are materially benefitting from it. Council Member Ross said she usually mentions if she is related to someone if they are on the agenda. Commissioner Losee asked about tiny homes or small lots. Would it be a conflict of interest if he had plans for something and then it got approved? City Manager Dotson said it comes down to basic ethics in government ethics. You have to decide for yourself where you stand and don't ever apologize. Is it bad to have a developer on the Planning Commission? Commissioner Losee said yes because they could pass things that benefit their development. City Manager Dotson gave multiple examples.

## **5. COMMISSION/STAFF REPORTS**

### City Manager Dotson

- Chairman Correa said he wanted to ask Hayden about potholes on Highnoon St.
- He shared the city website to show the process for subdivisions.

### Lindsay Hildebrand

- She has been working on the Sportsite program.

### Commissioner Finlay

- She wondered what it would take to have a senior citizens center in Enoch. City Manager Dotson said you would need someone to push for donations and find out how much interest there would be.
- She asked about ongoing training. We could talk about the General Plan.

## **6. ADJOURN**

**Commissioner Lake made a motion adjourn. Commissioner Losee seconded and all voted in favor.**

DRAFT