



**ENHANCING OUR VIBRANT COMMUNITY AND IMPROVING OUR QUALITY
OF LIFE**

MARCH 26, 2024 REGULAR MEETING - 6:00 P.M.

City Council Chambers
217 East Center Street
Moab, Utah 84532

1. Regular City Council Meeting - 6:00 p.m.

1.1. Call to Order and Pledge of Allegiance

2. Public Comments (Limited to Three Minutes Per Person)

If you do not plan to attend in person but would still like to submit written comments for the Public Comments portion of the meeting, please fill out the form found here: <https://bit.ly/citizenstobeheard>. You must submit your comments by 6:00 PM on the date of the meeting. Please limit your comments to 400 words.

3. Department Update

3.1. Department of Energy Community Capacity Building Grant Program

4. Consent Agenda

4.1. Dark Sky Week Proclamation

Documents:

2024 2march 26_darksky proclamation.docx

4.2. Consideration of Adoption of Resolution 01-2024: A Resolution Designating Depositories for Moab City Funds and PTIF Accounts

Documents:

agenda summary - resolution 01-2024.pdf

resolution 01-2024.pdf

entity resolution form - ptif - resolution 01-2024.pdf

4.3. Approval of Minutes

February 27, 2024, Regular Meeting

March 8, 2024, Special Meeting

Documents:

[min-cc-2024-2-27 draft.pdf](#)

[min-cc-2024-03-08 draft.pdf](#)

4.4. Approval of Bills Against the City of Moab in the Amount of \$684,735.75

Documents:

[2-28-24 council consent.pdf](#)

[3-6-24 council consent.pdf](#)

[3-13-24 council consent.pdf](#)

[3-20-24 council consent.pdf](#)

5. Presentations

5.1. Presentation of the Fiscal Year 2024-2025 Administrative Recommended Budget

Documents:

[fy25 admin recommended budget agenda summary.pdf](#)

[fy25 proposed admin budget line items.pdf](#)

[fy 25 administrative recommended budget highlights - operations.pdf](#)

6. General Business

6.1. Presentation and Acceptance of Fiscal Year 2022-2023 Annual Audit of the City of Moab

6.2. Consideration of Adoption of Resolution 04-2024: A Resolution of the Governing Body of the City of Moab Granting Permission to the Moab Police Department to Dispose of Unclaimed Property Pursuant to Utah Code Annotated 77-11d-105(4)

Documents:

[agenda summary sheet found property.pdf](#)

[unclaimed property resolution 04-2024.pdf](#)

[c77-11d-s101_2023050320230503.pdf](#)

[c77-11d-s105_2023050320230503.pdf](#)

[items to be donated to non-profit organizations 02.22.2024 - google docs.pdf](#)

6.3. Consideration of Acceptance of an Annexation Petition by TJ Moab Enterprises for Property Located at 1082 South Main Street

Documents:

[agenda summary tye shumway tj moab enterprises annexation.pdf](#)

[tj moab enterprises annexation petition - complete 02-28-24.pdf](#)

[2.2.24 shumway annexation notice cert.pdf](#)

[2023 10 24 tj moab enterprises llc pre-annexation agreement - recorded.pdf](#)

[annexation procedure smith hartvigsen.pdf](#)

7. City Manager Updates

8. Mayor and Council Reports

9. Executive (Closed) Session

9.1. Strategy Session to Discuss Reasonably Imminent and/or Pending Litigation

10. Adjournment

Special Accommodations:

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Recorder's Office at 217 East Center Street, Moab, Utah 84532; or phone (435) 259-5121 at least three (3) working days prior to the meeting.

Check our website for updates at: www.moabcity.org

217 East Center Street
Moab, Utah 84532-2534



Phone: (435) 259-5121
Fax: (435) 259-4135

PROCLAMATION

**BY THE MAYOR OF THE CITY OF MOAB, UTAH, PROCLAIMING APRIL 2 - 8, 2024
INTERNATIONAL DARK SKY WEEK IN THE CITY OF MOAB**

WHEREAS, the shared heritage starry night sky inspires feelings of wonder and awe while encouraging a growing interest in science and nature, especially among young people and visitors to Moab; and

WHEREAS, light pollution has scientifically established economic and environmental consequences, which result in significant impacts to the ecology and health of all communities; and

WHEREAS, Astro-tourism brings economic benefit to Moab and surrounding communities; and

WHEREAS, Moab City has established the Moab Outdoor Lighting Ordinance to ensure lighting can be both safe and compatible with dark skies, and

WHEREAS, Moab City in partnership with the non-profit Friends of Arches and Canyonlands Parks provides financial resources to assist those unable to afford outdoor lighting replacement fixtures; and

WHEREAS, Utah currently has twenty-five certified International Dark Sky Places, including neighboring communities and parks, the highest concentration in the world, and

WHEREAS, Moab City has completed its International Dark Sky Community application; and

WHEREAS, the International Dark-Sky Association is the globally recognized authority on light pollution and has created International Dark Sky Week to raise awareness and provide free resources to the public to encourage the protection of and enjoyment of dark skies and responsible outdoor lighting.

NOW, THEREFORE, BE IT RESOLVED, I, Joette Langianese, Mayor of Moab, Utah, do hereby proclaim April 2-8, 2024, as International Dark Sky Week and ask each resident to join me, not only in observing and pondering upon this important week, but also in raising awareness and support for protecting our precious dark skies resources in Moab and the surrounding area.

Dated this 26th day of March 2024

Sincerely,

Joette Langianese
Moab City Mayor

Moab City Council Agenda Item

Meeting Date: March 26, 2024

Title: Resolution 01-2024 – Designating Depositories for Moab City Funds and PTIF accounts

Presenter: Marcy Mason, City Treasurer

Attachment(s):

- 1) Draft Resolution 01-2024
- 2) Entity Resolution Form

Background/Summary:

The City Council recently awarded a new contract to Mountain America Credit Union for the city's financial services. As part of the transition, the Council must formally authorize signers for day-to-day operations and update the authorized signers for the City's PTIF (Public Treasurers' Investment Fund) accounts. For each disbursement (check) from our primary banking account with Mountain America Credit Union, two cross-check signatures are required: one from the Treasurer's office and one from the Recorder's office. It's essential to assign alternates to cover for either office if understaffed to ensure checks can still be signed. In the absence of either office, the City Manager or Human Resource Director will act as the alternate. This resolution appoints signers for our Mountain America Credit Union account and designates the City Treasurer as the Account Administrator.

Furthermore, this resolution updates the Public Entity Resolution to authorize the City Treasurer, City Manager, or Deputy Treasurer to manage users' access and transactions with PTIF accounts. They are also empowered to add, delete, or modify bank accounts linked to PTIF accounts, open or close PTIF accounts, and execute necessary documentation for such changes on behalf of the City of Moab/Moab City.

RESOLUTION 01-2024

A RESOLUTION DESIGNATING DEPOSITORIES FOR MOAB CITY FUNDS

Mountain America
Credit Union
1047 S Main
Moab, Utah 84532

WHEREAS, at a Regular Meeting of the Moab City Council of the City of Moab, held on the 26th day of March, 2024, at which a quorum was present, the following officers were duly appointed for the ensuing year and until their successors shall be appointed and shall have qualified; to have signature authority for Moab City Corporation at the above mentioned financial institutions which hold city (public) funds:

City Treasurer, Marcy Mason

Deputy Treasurer, Sabrina Najera

City Recorder, Sommar Johnson

HR Director, Danielle Guerrero

COO/Interim City Manager, David Everitt

NOW THEREFORE, BE IT RESOLVED, THAT under the rules of the City of Moab/Moab city, any funds deposited to its credit with Mountain America Credit Union of Moab may be withdrawn by the combined signatures of one (1) of the Recorder and any one (1) City Treasurer or Deputy Treasurer who are authorized to endorse and sign checks, drafts, and orders for payment of money in accordance with signature cards accompanying this authorization. In the absence of either the Recorder or both the Treasurer or Deputy Treasurer, the above mentioned Interim City Manager/COO Or HR Director shall be authorized to endorse and sign checks, drafts, and order for payment of money in accordance with signature cards accompanying this authorization by the combined signatures of one (1) Recorder and (1) Treasurer or Deputy Treasurer or one (1) Interim City Manager/COO or HR Director.

PASSED, ADOPTED, APPROVED AND EFFECTIVE this 26th day of March, 2024 in open Council at Moab, Utah.

Approved:_____

Joette Langianese
Mayor

Attest:_____

Sommar Johnson
City Recorder



Office of the
State Treasurer

Public Entity Resolution

1. Certification of Authorized Individuals

I, _____(Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of _____(Name of Legal Entity). Please list at least two individuals. Each individual must have a unique email.

Name	Title	Email	Signature(s)
_____	_____	_____	_____
_____	_____	_____	_____

The authority of the named individuals to act on behalf of _____(Name of Legal Entity) shall remain in full force and effect until written revocation from _____(Name of Legal Entity) is delivered to the Office of the State Treasurer.

2. Signature of Authorization

I, the undersigned, _____(Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the _____day of _____, 20____, at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

Signature	Date	Printed Name	Title
_____	_____	_____	_____

STATE OF UTAH)
) §
COUNTY OF _____)

Subscribed and sworn to me on this _____ day of _____, 20____, by _____(Name), as _____(Title) of _____(Name of Entity), proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal)

Signature_____

MOAB CITY COUNCIL MINUTES--DRAFT
REGULAR MEETING
February 27, 2024

Moab City Council held its Regular Meeting on the above date in Council Chambers. Archived audio is at www.utah.gov/pmn and video is at www.youtube.com/watch?v=oFUAOu4XAdg.

Regular Meeting Attendance and Call to Order:

Mayor Joette Langianese called the meeting to order at 6:01 p.m. Kris Marsh led the Pledge of Allegiance. Councilmembers Tawny Knuteson-Boyd, Luke Wojciechowski, Jason Taylor, Colin Topper and Kaitlin Myers attended. Also in attendance were City Manager Carly Castle, Chief Operating Officer David Everitt, Treasurer Marcy Mason, Community Development Director Michael Black, Recorder Sommar Johnson, Transit Coordinator Richard Lory, Police Chief Lex Bell, Attorney Lisa Watts Baskin and three members of the press and public.

Motion to Amend the Agenda—Approved

Councilmember Knuteson-Boyd moved to amend the order of the agenda, placing the consideration of a banking services agreement after public comments. Councilmember Topper seconded the motion. The motion passed unanimously.

Public Comments: None.

Banking Services Agreement—Approved

Presentation: Treasurer Mason explained a Request for Proposals (RFP) for banking services had not been executed in the past and no record of a competitive process exists. She said four local bank branches responded to the RFP and were ranked in seven areas of concern, including customer service, which ranked highest for her staff. She said Mountain America Credit Union ranked highest overall.

Motion and Vote: Councilmember Taylor moved to approve a banking services agreement with Mountain America Credit Union (MACU). Councilmember Knuteson-Boyd seconded the motion. The motion passed unanimously.

Presentation: Grand Valley Mentoring

Dan McNeil presented a history of Grand Valley Mentoring, which matches adult mentors with at-risk student mentees. He noted the organization's intention to prevent academic failure, drug use, self-harm and more. He said it was unique in the long-term nature of mentor/mentee relationships and noted the relatively low cost of intervention when compared to other modalities. Kris Marsh, a mentor, presented a testimonial regarding the value of the program.

Department Update:

Fiscal Year Financial Report: Chief Operating Officer Everitt presented a brief report of the monthly financials. He mentioned tax revenues are a little down but said he expected them to pick up.

Consent Agenda—Approved

Councilmember Myers moved to approve the consent agenda, as follows: approval of minutes for the February 13, 2024, Regular Meeting and approval of bills against the City of Moab in the amount of \$914,398.78. Councilmember Wojciechowski seconded the motion. The motion passed 5-0 aye with Councilmembers Knuteson-Boyd, Wojciechowski, Taylor, Topper and Myers voting aye.

General Business:

Public Hearing for funding application for Downtown Master Plan:

Presentation: Community Development Director Black reported an application has been submitted to the Permanent Community Impact Board (CIB) to partially fund preparation of a Downtown Master Plan. He said the Downtown Plan was one of the Council's strategic priorities and noted the Plan would

encompass elements for pedestrian and bicycle infrastructure, street design, public space enhancements, and connecting nodes for education, medical care, civic areas, recreation and more. He said the overall cost for the Downtown Plan was expected to be approximately \$250,000 and the CIB request was for \$50,000 with the remaining cost expected to be covered by the General Fund. Councilmember Topper asked about the cost breakdown and Transit Coordinator and Grant Writer Lory explained the \$50,000 CIB request meets a threshold for small planning grants, which are reviewed and awarded internally by the CIB organization.

Public Hearing: Mayor Langianese opened a public hearing regarding a Permanent Community Impact Fund Board application for a Downtown Master Plan at 6:35 p.m. There were no public comments and she closed the public hearing at 6:35 p.m.

RAP Tax Advisory Committee Appointment—Approved

Presentation: Mayor Langianese stated she received two applications for an open seat on the Recreation, Arts and Parks (RAP) Tax Technical Advisory Committee (TAC). She recommended Zoe Huston to replace Barbara Hicks, whose term ended.

Motion and Vote: Councilmember Topper moved to approve the Mayor's appointment to the RAP Tax Technical Advisory Committee. Councilmember Myers seconded the motion. The motion passed unanimously.

Red Rock Flats II Pre-Annexation Agreement—Approved

Presentation and Discussion: Community Development Director Black reviewed the annexation process and presented the Red Rock Flats II Pre-Annexation Agreement. He also showed the City's annexation plan overview map, which is a required element of the City's General Plan. Mayor Langianese noted there would be a required public hearing for the Pre-Annexation at a future date. The proposed parcel is intended to be developed with workforce housing units. Combined with phase one of the Red Rock Flats, approximately 132 total residential units with some commercial spaces are expected. The proposed zoning would be C-4 Commercial. Councilmember Taylor stated the proposal for annexation makes sense for the City. Councilmember Myers stated she appreciates the proximity of the project to the university campus.

Motion and Vote: Councilmember Taylor moved to approve **Resolution 05-2024**, the Red Rock Flats II Pre-Annexation Agreement, for property located at 1410 South Highway 191 Moab, Utah 84532. Councilmember Topper seconded the motion. The motion passed unanimously.

City Manager Updates: City Manager Castle announced the deadline for RAP tax grants was extended. She reported she had been working with the City's lobbyists and attorneys to follow the legislative session. She commented on several bills that could affect the City. She reported the Kane Creek Boulevard reconstruction project was underway. She mentioned ongoing negotiations regarding the solid waste contract and dispatch services.

Mayor and Council Reports:

Councilmember Taylor reported he worked with the Mayor on dispatch services and said he was in contact with legislators regarding a bill that would dilute funding for emergency medical services. He mentioned an upcoming trip to Washington, DC to lobby for municipal interests.

Councilmember Myers stated she had been tracking legislation and had met with the Mayor.

Councilmember Wojciechowski said he had also been tracking legislation. He mentioned an upcoming eye clinic at the Free Health Clinic and available aid for unhoused veterans. He said he also met with the Mayor.

Councilmember Topper reported he met with the Mayor, attended a meeting to discuss ebikes on area trails and bike paths, a meeting to negotiate the solid waste district contract, and a meeting of the RAP TAC to review grant applications.

Councilmember Knuteson-Boyd reported on meetings with the Mayor and the Housing Authority.

Mayor Langianese brought up recent social media misinformation regarding the new Dark Skies ordinance update, and announced Lena Pace was named the new superintendent of the Southeast Utah Group of the National Park Service. The Mayor announced the Swanny Park playground application for a Community Development Block Grant was ranked highest on the list of proposals for the Southeast Utah Association of Governments (AOG). She mentioned pending legislation that would affect the City, including one that would divert Transient Room Tax (TRT) monies from Moab to help pay for a proposed major league baseball stadium in Salt Lake City. She said she met with Utah Representative Phil Lyman to voice concern about pending legislation. She noted a bill that would allow gravel pits on private property was pulled, an increase in TRT was killed, and affordable housing and homeless services in the Governor's budget was not funded. She said she was planning to travel to Washington, DC in mid-March with other local elected officials to discuss essential air service, the tailing site, and the National Parks.

Executive (Closed) Session:

Motions and Votes: Councilmember Knuteson-Boyd moved to enter a closed session to discuss the purchase, sale or lease of real property in accordance with Utah Code 52-4-205. Councilmember Taylor seconded the motion. The motion passed unanimously. Mayor Langianese convened the executive closed session at 7:09 p.m. Knuteson-Boyd moved to end the closed session. Councilmember Taylor seconded the motion. The motion passed unanimously. Mayor Langianese ended the closed session at 7:27 p.m.

Adjournment: Councilmember Knuteson-Boyd moved to adjourn. Councilmember Wojciechowski seconded the motion. The motion passed unanimously. The Mayor adjourned the meeting at 7:27 p.m.

APPROVED: _____
Joette Langianese, Mayor

ATTEST: _____
Sommar Johnson, City Recorder

MOAB CITY COUNCIL MINUTES--DRAFT
SPECIAL MEETING
March 8, 2024

Moab City Council held a Special Meeting on the above date in Council Chambers. Archived audio is at www.utah.gov/pmn and video is at <https://www.youtube.com/watch?v=bPh3OQ-sr6E>.

Special Meeting Attendance and Call to Order:

Mayor Joette Langianese called the meeting to order at 10:04 a.m. Councilmembers Tawny Knuteson-Boyd, Kaitlin Myers, Jason Taylor, and Colin Topper were in attendance. City Manager Carly Castle participated via electronic means. Also in attendance were Recorder Sommar Johnson, Deputy Recorder Kelsi Garcia, Communications and Engagement Manager Lisa Church, Transit Coordinator Richard Lory and one member of the public. Councilmember Wojciechowski was absent.

Requesting Transfer of the Moab Uranium Mill Tailings Removal Action “UMTRA” Land to the City of Moab and Grand County –Approved

Mayor Langianese provided a brief history and overview of the project site. She explained that both agencies have been working with the Department of Energy for over twenty years to remove the contaminated dirt from the banks of the Colorado River with an anticipated finish date in 2029. She felt it was important to make the request during her visit to Washing D.C. for joint ownership of the property as this location will serve as the gateway to our community.

Motion and Vote: Councilmember Myers moved to approve **Resolution 07-2024**, requesting the transfer of the Moab Uranium Mill Tailings Removal Action “UMTRA” land to the City of Moab and Grand County. Councilmember Knuteson-Boyd seconded the motion. The motion passed unanimously.

Adjournment: Councilmember Knuteson-Boyd moved to adjourn the meeting. Councilmember Taylor seconded the motion. The motion passed 4-0 aye with Councilmembers Knuteson-Boyd, Taylor, Myers, and Topper voting aye. Mayor Langianese adjourned the meeting at 10:15 a.m.

APPROVED: _____
Joette Langianese, Mayor

ATTEST: _____
Sommar Johnson, City Recorder

MOAB CITY CORPORATION
Disbursement Listing
Checking WFB - 02/22/2024 to 02/28/2024

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
AMAZON CAPITAL SERVICES	274683	02/28/2024	\$5,200.80			Purchasing
AMERIGAS	274684	02/28/2024	\$280.75			Purchasing
ANDREW FITZGERALD ATTORNEY AT	274685	02/28/2024	\$2,818.75			Purchasing
BAR S CONSTRUCTION	274686	02/28/2024	\$985.06			Purchasing
BOWEN COLLINS & ASSOCIATES INC.	274687	02/28/2024	\$25,409.75			Purchasing
CANYONLANDS ADVERTISING	274688	02/28/2024	\$350.00			Purchasing
CANYONLANDS AUTO & MINING SUP	274689	02/28/2024	\$120.04			Purchasing
CARD SIGNS	274690	02/28/2024	\$225.00			Purchasing
CHEMTECH-FORD INC.	274691	02/28/2024	\$830.00			Purchasing
CIVIL SCIENCE INFRASTRUCTURE IN	274692	02/28/2024	\$3,230.00			Purchasing
CODE PUBLISHING COMPANY	274693	02/28/2024	\$1,200.50			Purchasing
CUSTOMER REFUNDS	274694	02/28/2024	\$10,000.00			Purchasing
DESERT WEST OFFICE SUPPLY	274695	02/28/2024	\$50.00			Purchasing
FRONTIER	274696	02/28/2024	\$1,495.27			Purchasing
GMP CONSULTANTS LLC	274697	02/28/2024	\$3,761.49			Purchasing
GRAINGER	274698	02/28/2024	\$302.34			Purchasing
GRAND JUNCTION WINWATER WORK	274699	02/28/2024	\$1,853.97			Purchasing
HANSEN ALLEN & LUCE INC	274700	02/28/2024	\$8,671.75			Purchasing
Hazleton, Calvin	274701	02/28/2024	\$226.00			Purchasing
Indergard, Sierra	274702	02/28/2024	\$439.68			Purchasing
INTERMOUNTAIN FARMERS ASSOCIA	274703	02/28/2024	\$4,395.77			Purchasing
KILGORE COMPANIES LLC	274704	02/28/2024	\$429.55			Purchasing
Matzen, Mark	274705	02/28/2024	\$820.72			Purchasing
Moran, Ryan	274706	02/28/2024	\$439.68			Purchasing
MOUNTAIN ALARM FIRE	274707	02/28/2024	\$2,593.40			Purchasing
MOUNTAINLAND SUPPLY	274708	02/28/2024	\$681.45			Purchasing
NEWTON CONSTRUCTION	274709	02/28/2024	\$1,210.77			Purchasing
ODP BUSINESS SOLUTIONS, LLC	274710	02/28/2024	\$123.27			Purchasing
PACKARD WHOLESALE	274711	02/28/2024	\$482.16			Purchasing
PIPE DREAM LLC	274712	02/28/2024	\$96.00			Purchasing
REVCO LEASING COMPANY	274713	02/28/2024	\$263.26			Purchasing
Rutherford, Maggie	274714	02/28/2024	\$439.68			Purchasing
STANDARD PLUMBING SUPPLY CO.	274715	02/28/2024	\$108.46			Purchasing
Sterry, Robert	274716	02/28/2024	\$210.00			Purchasing
THE MOAB TIMES-INDEPENDENT	274717	02/28/2024	\$458.60			Purchasing
Trim, Patrick	274718	02/28/2024	\$160.00			Purchasing
TURNER LUMBER OF MOAB	274719	02/28/2024	\$572.46			Purchasing
WALKER DRUG	274720	02/28/2024	\$3.99			Purchasing
WALKER'S TRUE VALUE HARDWARE	274721	02/28/2024	\$907.61			Purchasing
WEST COAST CODE CONSULTANTS (274722	02/28/2024	\$15,666.00			Purchasing
ZIONS PUBLIC FINANCE, INC.	274723	02/28/2024	\$62.50			Purchasing
			\$97,576.48		\$0.00	

MOAB CITY CORPORATION
Disbursement Listing
Checking WFB - 02/29/2024 to 03/06/2024

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
4 RIVERS EQUIPMENT, LLC	274779	03/06/2024	\$1,875.04			Purchasing
AMAZON CAPITAL SERVICES	274780	03/06/2024	\$569.59			Purchasing
AXON ENTERPRISE INC.	274781	03/06/2024	\$1,785.00			Purchasing
BOBCAT OF THE ROCKIES	274782	03/06/2024	\$626.26			Purchasing
CANYONLANDS AUTO & MINING SUP	274783	03/06/2024	\$616.87			Purchasing
CANYONLANDS COPY CENTER	274784	03/06/2024	\$47.00			Purchasing
CANYONLANDS INN INC.	274785	03/06/2024	\$1,652.37			Purchasing
CITY OF MOAB	274786	03/06/2024	\$8,157.64			Purchasing
COLORADO ASSOCIATION OF SKI TO	274787	03/06/2024	\$800.00			Purchasing
COWDELL LAW	274788	03/06/2024	\$3,045.00			Purchasing
EMERY TELCOM	274789	03/06/2024	\$2,090.22			Purchasing
FLEETZOOM	274790	03/06/2024	\$720.00			Purchasing
FRANK VACCARO PLUMBING INC.	274791	03/06/2024	\$166.25			Purchasing
GRAINGER	274792	03/06/2024	\$193.92			Purchasing
GRAND COUNTY SOLID WASTE SSD	274726	03/04/2024	\$113,632.86			Purchasing
GRAND COUNTY SOLID WASTE SSD	274793	03/06/2024	\$16,394.40			Purchasing
GRAND WATER & SEWER AGENCY	274794	03/06/2024	\$516.59			Purchasing
GRANICUS	274795	03/06/2024	\$9,095.00			Purchasing
Hayes, Erin	274796	03/06/2024	\$300.00			Purchasing
KILGORE COMPANIES LLC	274797	03/06/2024	\$2,085.99			Purchasing
KUSTOM SIGNALS INC	274724	03/01/2024	\$14,773.00			Purchasing
LES OLSON COMPANY	274798	03/06/2024	\$117.38			Purchasing
LEXISNEXIS	274799	03/06/2024	\$338.00			Purchasing
MOAB FAMILY CHIROPRACTIC	274800	03/06/2024	\$270.00			Purchasing
MOAB HEAT N COOL LLC	274801	03/06/2024	\$11,072.69			Purchasing
MOAB MAILING CENTER	274802	03/06/2024	\$13.24			Purchasing
MOAB SUN NEWS	274803	03/06/2024	\$500.00			Purchasing
MOTOROLA SOLUTIONS CREDIT COM	274804	03/06/2024	\$36,336.00			Purchasing
NATION'S TOWING INC.	274805	03/06/2024	\$5,700.00			Purchasing
ODP BUSINESS SOLUTIONS, LLC	274806	03/06/2024	\$39.89			Purchasing
OWEN EQUIPMENT COMPANY	274807	03/06/2024	\$49.60			Purchasing
PACKARD WHOLESALE	274808	03/06/2024	\$7.71			Purchasing
PROVELOCITY	274809	03/06/2024	\$18,071.71			Purchasing
REVCO LEASING COMPANY	274810	03/06/2024	\$932.02			Purchasing
RIVER CANYON WIRELESS	274811	03/06/2024	\$84.99			Purchasing
RIVERSIDE PLUMBING & HEATING	274812	03/06/2024	\$106.50			Purchasing
ROCKY MOUNTAIN POWER	274813	03/06/2024	\$29,197.81			Purchasing
SALT LAKE WHOLESALE SPORTS	274814	03/06/2024	\$47.95			Purchasing
SMITH HARTVIGSEN PLLC	274815	03/06/2024	\$13,295.00			Purchasing
Speicher, Anthony	274816	03/06/2024	\$160.00			Purchasing
STANDARD PLUMBING SUPPLY CO.	274817	03/06/2024	\$50.40			Purchasing
TECHNOLOGY NET INC	274818	03/06/2024	\$600.00			Purchasing
THE MOAB TIMES-INDEPENDENT	274819	03/06/2024	\$1,608.00			Purchasing
TRIASSIC INDUSTRIES	274820	03/06/2024	\$8,250.00			Purchasing
TURNER LUMBER OF MOAB	274821	03/06/2024	\$186.80			Purchasing
U.S. POSTMASTER	274725	03/01/2024	\$630.30			Purchasing
ULINE	274822	03/06/2024	\$120.71			Purchasing
USABUEBOOK	274823	03/06/2024	\$899.80			Purchasing
UTAH LEAGUE OF CITIES & TOWNS	274824	03/06/2024	\$1,420.00			Purchasing
VILLAGE MARKET	274825	03/06/2024	\$53.95			Purchasing
W.E.T. INC.	274826	03/06/2024	\$625.00			Purchasing
WALKER'S TRUE VALUE HARDWARE	274827	03/06/2024	\$508.75			Purchasing
WASH-IT EXPRESS	274828	03/06/2024	\$430.65			Purchasing
WRIGHT EXPRESS FSC	20240206	03/06/2024	\$11,605.29			Purchasing
XEROX CORPORATION	274829	03/06/2024	\$1,024.12			Purchasing
ZEN COMMUNICATIONS	274830	03/06/2024	\$1,283.00			Purchasing
			\$324,780.26		\$0.00	

MOAB CITY CORPORATION
Disbursement Listing
Checking WFB - 03/07/2024 to 03/13/2024

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
AARON P. WISE ATTORNEY AT LAW	274833	03/13/2024	\$3,000.00			Purchasing
AD-VERTISER	274834	03/13/2024	\$513.00			Purchasing
AGENCY360	274835	03/13/2024	\$3,071.00			Purchasing
AMAZON CAPITAL SERVICES	274836	03/13/2024	\$3,861.73			Purchasing
AT&T MOBILITY II, LLC	274837	03/13/2024	\$2,195.24			Purchasing
AXON ENTERPRISE INC.	274838	03/13/2024	\$27,728.92			Purchasing
Bedont, Adam	274839	03/13/2024	\$226.00			Purchasing
Bell, Alexander	274840	03/13/2024	\$180.00			Purchasing
Blanton, Jr., James	274841	03/13/2024	\$180.00			Purchasing
BLUE STAKES OF UTAH 811	274842	03/13/2024	\$111.65			Purchasing
BOBCAT OF THE ROCKIES	274843	03/13/2024	\$229.24			Purchasing
CANYONLANDS AUTO & MINING SUP	274844	03/13/2024	\$177.38			Purchasing
CARD SIGNS	274845	03/13/2024	\$2,580.00			Purchasing
CHEMTECH-FORD INC.	274846	03/13/2024	\$867.00			Purchasing
CUSTOMER REFUNDS	274847	03/13/2024	\$50.00			Purchasing
CUSTOMER REFUNDS	274848	03/13/2024	\$35.00			Purchasing
DAVID EVANS AND ASSOCIATES, INC.	274849	03/13/2024	\$11,750.54			Purchasing
DESERT WEST OFFICE SUPPLY	274850	03/13/2024	\$89.00			Purchasing
DUFFORD,WALDECK, MILBURN & KR	274851	03/13/2024	\$1,737.00			Purchasing
GMP CONSULTANTS LLC	274852	03/13/2024	\$6,166.67			Purchasing
GRAINGER	274853	03/13/2024	\$416.85			Purchasing
GRAND COUNTY SOLID WASTE SSD	274854	03/13/2024	\$7,643.35			Purchasing
GRAND JUNCTION WINWATER WORK	274855	03/13/2024	\$1,375.81			Purchasing
GUERRERO CONSTRUCTION	274856	03/13/2024	\$960.00			Purchasing
J-U-B ENGINEERS INC.	274857	03/13/2024	\$15,196.82			Purchasing
KENDIG KEAST COLLABORATIVE	274858	03/13/2024	\$10,380.20			Purchasing
KILGORE COMPANIES LLC	274859	03/13/2024	\$2,695.92			Purchasing
Langianese, Joette	274831	03/08/2024	\$340.68			Purchasing
LAW ENFORCEMENT AND NARCOTIC	274860	03/13/2024	\$499.00			Purchasing
LAW ENFORCEMENT SERVICES INC.	274861	03/13/2024	\$60.00			Purchasing
LES OLSON COMPANY	274862	03/13/2024	\$119.36			Purchasing
METERWORKS INC.	274863	03/13/2024	\$8,741.25			Purchasing
MOAB AUTO PARTS INC.	274864	03/13/2024	\$15.79			Purchasing
MOAB MAILING CENTER	274865	03/13/2024	\$17.83			Purchasing
MOAB SUN NEWS	274866	03/13/2024	\$375.00			Purchasing
MOUNTAINLAND SUPPLY	274867	03/13/2024	\$302.86			Purchasing
OFFICE EQUIPMENT CO.	274868	03/13/2024	\$145.00			Purchasing
PETERSON PLUMBING SUPPLY	274869	03/13/2024	\$4,841.69			Purchasing
PITNEY BOWES INC - PURCHASE PO	274870	03/13/2024	\$500.00			Purchasing
PREMIER VEHICLE INSTALLATION	274871	03/13/2024	\$950.00			Purchasing
REVCO LEASING COMPANY	274872	03/13/2024	\$356.38			Purchasing
RIVERSIDE PLUMBING & HEATING	274873	03/13/2024	\$449.10			Purchasing
RURAL WATER ASSOCIATION OF UTA	274874	03/13/2024	\$1,257.00			Purchasing
SAFETY SUPPLY & SIGN CO. INC	274875	03/13/2024	\$4,900.50			Purchasing
SAVECO NORTH AMERICA INC.	274876	03/13/2024	\$487.89			Purchasing
SKAGGS	274877	03/13/2024	\$3,713.05			Purchasing
SOUTHEASTERN UTAH DISTRICT HE	274878	03/13/2024	\$240.00			Purchasing
STANDARD PLUMBING SUPPLY CO.	274879	03/13/2024	\$25.79			Purchasing
Taylor, Jason	274832	03/08/2024	\$340.68			Purchasing
THE PARTRIDGE GROUP	274880	03/13/2024	\$426.00			Purchasing
TURNER LUMBER OF MOAB	274881	03/13/2024	\$60.94			Purchasing
USABUEBOOK	274882	03/13/2024	\$725.52			Purchasing
WALKER DRUG	274883	03/13/2024	\$20.98			Purchasing
WALKER'S TRUE VALUE HARDWARE	274884	03/13/2024	\$557.55			Purchasing
			\$133,888.16		\$0.00	

MOAB CITY CORPORATION
Disbursement Listing
Checking WFB - 03/14/2024 to 03/20/2024

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
AD-VERTISER	274885	03/20/2024	\$85.50			Purchasing
AFFEKTIVE SOFTWARE LLC	274886	03/20/2024	\$222.50			Purchasing
AMAZON CAPITAL SERVICES	274887	03/20/2024	\$1,986.30			Purchasing
Blanton, Jr., James	274888	03/20/2024	\$35.01			Purchasing
BOWEN COLLINS & ASSOCIATES INC.	274889	03/20/2024	\$1,311.00			Purchasing
CANYONLANDS AUTO & MINING SUP	274890	03/20/2024	\$124.19			Purchasing
CARD SIGNS	274891	03/20/2024	\$860.00			Purchasing
CAROOBSERVATIONS LLC	274892	03/20/2024	\$2,250.00			Purchasing
CHEMTECH-FORD INC.	274893	03/20/2024	\$830.00			Purchasing
CIVIL SCIENCE INFRASTRUCTURE IN	274894	03/20/2024	\$50,078.08			Purchasing
DESERT WEST OFFICE SUPPLY	274895	03/20/2024	\$229.54			Purchasing
DOMINION ENERGY	274896	03/20/2024	\$9,404.37			Purchasing
FRANK VACCARO PLUMBING INC.	274897	03/20/2024	\$250.00			Purchasing
GRAND COUNTY SOLID WASTE SSD	274898	03/20/2024	\$1,492.00			Purchasing
GRAND JUNCTION WINWATER WORK	274899	03/20/2024	\$901.00			Purchasing
HANSEN ALLEN & LUCE INC	274900	03/20/2024	\$14,078.50			Purchasing
HENDERSON LEASING COMPANY	274901	03/20/2024	\$90.00			Purchasing
JOETTE LANGIANESE	274902	03/20/2024	\$77.00			Purchasing
KILGORE COMPANIES LLC	274903	03/20/2024	\$48.07			Purchasing
KNOWLES HOME FURNISHINGS	274904	03/20/2024	\$774.99			Purchasing
MOAB AUTO PARTS INC.	274905	03/20/2024	\$42.49			Purchasing
MOAB MAILING CENTER	274906	03/20/2024	\$48.90			Purchasing
MOAB SUN NEWS	274907	03/20/2024	\$370.00			Purchasing
MOTOROLA SOLUTIONS CREDIT COM	274908	03/20/2024	\$12,000.00			Purchasing
MOUNTAINLAND SUPPLY	274909	03/20/2024	\$649.37			Purchasing
O'REILLY AUTO PARTS	274910	03/20/2024	\$242.19			Purchasing
PACKARD WHOLESALE	274911	03/20/2024	\$1,135.24			Purchasing
PREMIER VEHICLE INSTALLATION	274912	03/20/2024	\$15,269.32			Purchasing
PROFESSIONAL DOCUMENT SOLUTI	274913	03/20/2024	\$33.79			Purchasing
REVCO LEASING COMPANY	274914	03/20/2024	\$222.51			Purchasing
ROYCE'S ELECTRONICS SITE MANAG	274915	03/20/2024	\$200.00			Purchasing
SAFETY SUPPLY & SIGN CO. INC	274916	03/20/2024	\$360.50			Purchasing
SKAGGS	274917	03/20/2024	\$582.02			Purchasing
SKYLER CURRIE	274918	03/20/2024	\$695.00			Purchasing
SMASH ATHLETICS	274919	03/20/2024	\$1,664.15			Purchasing
SOUTHEASTERN UTAH DISTRICT HE	274920	03/20/2024	\$35.00			Purchasing
STANDARD PLUMBING SUPPLY CO.	274921	03/20/2024	\$169.72			Purchasing
SWANK MOTION PICTURES INC.	274922	03/20/2024	\$325.00			Purchasing
THE MOAB TIMES-INDEPENDENT	274923	03/20/2024	\$275.00			Purchasing
TURNER LUMBER OF MOAB	274924	03/20/2024	\$21.77			Purchasing
UTAH LOCAL GOVERNMENTS TRUST	20240320	03/20/2024	\$949.52			Purchasing
VERIZON WIRELESS	274925	03/20/2024	\$2,727.49			Purchasing
WALKER DRUG	274926	03/20/2024	\$105.68			Purchasing
WALKER'S TRUE VALUE HARDWARE	274927	03/20/2024	\$1,738.14			Purchasing
WEST COAST CODE CONSULTANTS (274928	03/20/2024	\$3,380.00			Purchasing
ZUNICH BROS. MECHANICAL LLC	274929	03/20/2024	\$120.00			Purchasing
			\$128,490.85		\$0.00	

Moab City Council Agenda Item

Meeting Date: March 26, 2024

Title: Fiscal Year 2024-2025 Administrative Recommended Budget

Presenter: David Everitt

Attachment(s):

- FY25 Administrative Recommended Budget Line Items
- FY 25 Administrative Recommended Budget Highlights - Operations

Background/Summary:

As stipulated by Moab Municipal Code 3.28.020, “The budget officer shall submit the proposed balanced budget for the succeeding fiscal year to the City Council no later than the first day of April.” Accordingly, we prepare the Administrative Recommended Budget by factoring in a number of data points and qualitative inputs, including previous (i.e. current) year estimated actual expenses, anticipated nondiscretionary expenses, expected revenues, departmental requests, and direction from the City Council’s strategic planning workshop.

This year’s version contains significant structural revisions that better reflect the actual organization of the City’s departments and the use of funds. For instance, the divisions and responsibilities of the Community Development Department are consolidated into one part of the General Government budget within the General Fund. Additionally, some expenses historically located in the Capital Fund are moved to the General Fund; this necessitated a one-time transfer of funds from the Capital Fund to the General fund to offset the transfer. And the Parks Operations and Maintenance division moves from the Public Works Department’s budget within the General Fund to the Parks and Recreation Fund.

This recommended budget also anticipates that the Council may approve an increase in the property tax rate that would produce additional revenue for maintenance and equipment needs within the General Fund along with significant capital projects over the next five to ten years.

As proposed, the budget does not include an increase in sales and use tax revenues compared to the current fiscal year. That may change as the revenue picture becomes clearer toward June.

The Council will review the proposed five-year capital improvement plan at a subsequent meeting; the results of that review will inform the proposed FY25 Capital Fund budget (and related transfers from other funds).

Next Steps in Budget Process:

1. Operations budget workshop + adopt a tentative budget - April 9
2. Five-Year Capital Improvement Plan ("CIP") presentation - April 9
3. Approve a contingent Five-Year CIP - April 23
4. Additional budget workshops as needed
5. Public Hearing for FY 15 budget (including fee schedule and pay plan schedule) and proposed property tax rate – May 14
6. Adopt FY25 Budget + fee schedule + pay plan schedule - May 28
7. Public hearing for proposed property tax rate - August
8. Adopt property tax rate -

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
<u>10 General Fund</u>			
Revenue:			
Taxes			
310-300 SALES & USE TAXES	\$3,039,000	\$3,039,000	
310-314 FRANCHISE TAXES	\$134,000	\$134,000	
310-315 HIGHWAY TAXES	\$1,236,000	\$1,236,000	
310-316 TRANSIENT ROOM TAXES	\$1,957,000	\$1,957,000	
310-317 RESORT COMMUNITY TAXES	\$6,386,000	\$6,386,000	
310-318 ENERGY TAXES	\$186,000	\$186,000	
310-350 RAP TAXES	\$412,000	\$412,000	
Property tax (equipment and maintenance related)		\$600,000	Identified \$592,900 in equipment and maintenance-related expenses
Total Taxes	\$13,350,000	\$13,950,000	
Licenses and Permits			
Licenses			
320-326 FLAT BUSINESS LICENSES	\$20,000	\$20,000	
320-327 SPECIAL EVENT LICENSES	\$10,000	\$15,000	
Total Licenses	\$30,000	\$35,000	
Planning/Zoning			
325-300 SIGN PERMITS	\$100	\$100	
325-301 BUILDING PERMITS - CITY	\$70,000	\$50,000	
325-302 BUILDING PERMITS - COMMERCIAL	\$200,000	\$150,000	
325-303 1% BLDG PERMIT CHARGE	\$100	\$100	
325-304 PLAN CHECK FEES	\$70,000	\$80,000	
325-306 CODE ENFORCEMENT FINES	\$0	\$25,000	
325-307 PLANNING & ZONING ALL OTHER FE	\$100,000	\$100,000	
325-309 OTHER LICENSES & PERMITS	\$0	\$100	
Total Planning/Zoning	\$440,200	\$405,300	
Total Licenses and permits	\$470,200	\$440,300	
Intergovernmental revenue			
335-380 PSafety - STATE LIQUOR FUND AL	\$28,000	\$28,000	
Total Intergovernmental revenue	\$28,000	\$28,000	
Charges for services			
340-303 SPECIAL SERVICES BY ENGINEERIN	\$10,000	\$5,000	
340-306 TRANSITIONAL HOUSING RENT	\$15,000	\$5,000	
345-320 GARBAGE BILLING / COLLECTION	\$75,000	\$75,000	
345-330 REFUSE COLLECTION CHARGES	\$1,380,000	\$1,380,000	
345-340 RECYCLING COLLECTION CHARGES	\$100,000	\$100,000	
Total Charges for Services	\$1,580,000	\$1,565,000	
Public safety			
350-330 PSafety - ANIMAL SHELTER FEES	\$6,000	\$6,000	
350-340 PSafety - ANIMAL SHELTER INTER	\$1,000	\$10,000	
350-351 PSafety - SECURITY SERVICES	\$3,000	\$10,000	
350-353 PSafety - RECORDS FEES	\$1,000	\$5,000	
350-354 PSafety - WITNESS FEES	\$0	\$500	
350-355 PSafety - MISC STATE GRANTS	\$75,000	\$100,000	
350-358 PSafety - VICTIM ADVOCATE GRAN	\$50,000	\$50,000	
350-360 PSafety - FINES & PENALTIES	\$25,000	\$35,000	
Total Public safety	\$161,000	\$216,500	
Interest			
361-360 INTEREST INCOME	\$500,000	\$600,000	
Total Interest	\$550,000	\$600,000	
Miscellaneous revenue			

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
364-340 SALE OF REAL/PERS. PROPERTY	\$0	\$25,000	
364-341 INSURANCE REBATE	\$0	\$0	
369-300 OTHER	\$0	\$15,000	
369-302 REBATES	\$0	\$5,000	
369-304 SUSTAINABILITY GRANTS AND DONA	\$0	\$15,000	
369-370 INSURANCE CLAIM PROCEEDS	\$0	\$0	Any funds from insurance carriers for flood repair would be reflected here
369-374 SAN JUAN CO. CONTRIBUTION	\$5,000	\$5,000	
Total Miscellaneous revenue	\$5,000	\$40,000	
Transfers in			
390-320 OVERHEAD PAID FROM STORM WATER	\$90,000	\$90,000	
390-330 OVERHEAD PAID FROM SEWER FUND	\$430,000	\$430,000	
390-335 OVERHEAD PAID FROM CUL WATER F	\$430,000	\$430,000	
390-336 OVERHEAD PAID FROM TRANSIT	\$50,000	\$50,000	
390-340 GENERAL FUND BEG. BALANCE	\$2,109,993	\$1,548,124	
390-341 TRANSFER FROM GF RESTRICTED	\$380,000	\$0	
Transfer in from Capital Fund		\$1,000,000	One time transfer to adjust for moving equipment, maintenance, and upgrades back into General Fund (and Parks and Rec Fund)
Total Transfers in	\$3,489,993	\$3,548,124	
Total Revenue:	\$19,646,193	\$20,387,924	
Expenditures:			
General Government			
Transfers out			
480-831 TRANSFER TO DEBT SERVICE FUND	\$106,735	\$180,339	Per debt service fund calculations
480-861 TRANSFER TO CAPITAL PROJ. FUND	\$1,877,574	\$500,000	RAP Tax proceeds from previous years saved up
480-871 TRANSFER TO TRAILS FUND	\$30,000	\$30,000	
480-886 TRANSFER - RECREATION FUND	\$1,243,698	\$2,786,260	Balance the P&R Fund (including Parks now in there)
Transfer - RAP Tax to Recreation (ops)			
480-895 TRANSFER TO TRANSIT AND PARKIN	\$19,279	\$20,000	
480-896 TRANSFER TO GF ASSIGNED/RESTRI	\$412,000		
480-897 TRANSFER TO CAPITAL PROJECTS			
Total Transfers out	\$3,689,286	\$3,516,599	
Administrative Services Department			
Attorney			
422-530 Attorney PROFESSIONAL & TECHNICAL	\$260,000	\$200,000	
422-531 Attorney PUBLIC DEFENDER	\$48,000	\$48,000	
422-532 Attorney PROSECUTION SERVICES	\$37,000	\$35,000	
Total Attorney	\$345,000	\$283,000	
Human Resources Division			
411-510 Human Resources SALARIES	\$221,809	\$251,302	
411-513 Human Resources BENEFITS	\$114,976	\$136,093	
411-515 Human Resources OVERTIME	\$500	\$1,000	
411-521 Human Resources SUBSCRIPTIONS	\$1,280	\$973	
411-522 Human Resources PUBLIC NOTICES	\$7,500	\$50,000	GMP Recruiting Costs/Public Notices/Job Postings
411-523 Human Resources TRAVEL\FOOD	\$0	\$0	
411-524 Human Resources OFFICE SUPPLIES	\$2,000	\$1,500	
411-528 Human Resources TELEPHONE	\$1,200	\$1,200	
411-529 Human Resources EQUIPMENT RENTAL	\$2,880	\$3,288	
411-531 Human Resources PROFESSIONAL & TECHNICAL	\$79,750	\$25,000	
411-533 Human Resources EDUCATION	\$4,000	\$4,000	
411-535 Human Resources OTHER	\$1,500	\$6,000	\$5000 for tuition reimbursement citywide
411-546 Human Resources SPECIAL DEPT SUPPLIES	\$1,000	\$1,200	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
411-550 Human Resources COPIER SUPPLIES	\$2,000	\$500	
Total Human Resources Division	\$440,395	\$482,056	
Recorder Division			
415-510 Recorder SALARIES	\$204,441	\$209,506	
415-513 Recorder EMPLOYEE BENEFITS	\$95,302	\$119,890	
415-515 Recorder OVERTIME	\$500	\$500	
415-521 Recorder SUBSCRIPTIONS/MEMBERSHIPS	\$1,200	\$1,200	
415-522 Recorder PUBLIC NOTICES	\$7,500	\$7,500	
415-523 Recorder TRAVEL\FOOD	\$1,000	\$1,000	
415-524 Recorder OFFICE EXPENSE & SUPPLIES	\$4,000	\$4,000	
415-525 Recorder EQUIPMENT SUPPLIES/MAINT	\$500	\$500	
415-528 Recorder TELEPHONE	\$800	\$800	
415-531 Recorder PROFESSIONAL & TECHNICAL	\$25,000	\$35,000	Archivesocial (social media crawler) Code Publishing (city code updates)
415-533 Recorder EDUCATION	\$3,250	\$2,500	
415-546 Recorder SPECIAL DEPT SUPPLIES	\$2,000	\$1,000	
415-550 Recorder COPIER SUPPLIES	\$5,300	\$3,000	
Total Recorder Division	\$350,793	\$386,396	
Info tech			
430-524 Info Tech OFFICE SUPPLIES	\$500	\$500	
430-531 Info Tech PROFESSIONAL & TECHNICAL	\$199,600	\$199,600	
430-532 Info Tech WEBSITE	\$23,650	\$25,000	
430-533 Info Tech SOFTWARE SUBSCRIPTION	\$130,000	\$130,000	Google/Microsoft/Zoom/Docusign/Adobe
430-536 Info Tech ANTIVIRUS	\$16,000	\$2,000	
430-537 Info Tech DNS MONITORING	\$0	\$5,000	
Computer Replacement		\$30,000	Moved in from Capital
Other Equipment		\$200,000	Moved in from Capital
Total Info tech	\$369,750	\$592,100	
Elections			
417-532 Election PROFESSIONAL/TECH GENERAL	\$15,000	\$0	
Total Elections	\$15,000	\$0	
Finance Division			
420-510 Finance SALARIES	\$365,952	\$249,056	Removed Finance Director expenses
420-513 Finance BENEFITS	\$207,220	\$164,048	Removed Finance Director expenses
420-515 Finance OVERTIME	\$500	\$1,500	Archive room cleanup
420-521 Finance SUBSCRIPTIONS/MEMBERSHIP	\$17,920	\$17,920	
420-524 Finance OFFICE SUPPLIES	\$13,500	\$6,000	
420-525 Finance EQUIPMENT SUPPLIES/MAINT	\$3,276	\$1,500	
420-528 Finance TELEPHONE	\$1,300	\$1,300	
420-531 Finance PROFESSIONAL & TECHNICAL	\$7,500	\$12,000	Pelorus/Shred services
420-533 Finance EDUCATION	\$2,000	\$4,000	
420-536 Finance BANK HANDLING CHARGES	\$48,300	\$55,000	Covering transition from one bank to another
420-546 Finance SPECIAL DEPT SUPPLIES	\$3,000	\$1,000	
420-563 Finance CASH OVER/SHORT	\$0		
Total Finance Division	\$670,468	\$512,324	
Elected			
413-510 Elected SALARIES	\$222,238	\$234,525	minus lisa?
413-513 Elected BENEFITS	\$34,950	\$36,780	
413-521 Elected SUBSCRIPTIONS/MEMBERSHIP	\$8,500	\$5,000	
413-523 Elected TRAVEL\FOOD	\$10,000	\$10,000	
413-524 Elected OFFICE SUPPLIES	\$500	\$500	
413-528 Elected TELEPHONE	\$1,500	\$1,500	
413-530 Elected FUEL	\$500	\$0	
413-531 Elected PROFESSIONAL & TECHNICAL	\$60,000	\$25,000	
413-533 Elected EDUCATION	\$1,000	\$1,000	
413-546 Elected SPECIAL DEPT SUPPLIES	\$2,000	\$2,000	
Total Elected	\$341,188	\$316,305	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
Administration			
414-510 Admin SALARIES	\$328,997	\$546,274	ACM + COO added
414-513 Admin BENEFITS	\$163,420	\$208,352	ACM + COO added
414-515 Admin OVERTIME	\$500	\$500	
414-521 Admin SUBSCRIPTIONS/MEMBERSHIP	\$1,500	\$3,000	
414-522 Admin PUBLIC NOTICES	\$35,300	\$0	Moved to Communications
414-523 Admin TRAVEL\FOOD	\$5,800	\$5,000	
414-524 Admin OFFICE SUPPLIES	\$3,000	\$2,000	
414-525 Admin EQUIPMENT SUPPLIES/MAINT	\$500	\$2,000	
414-528 Admin TELEPHONE	\$2,000	\$2,400	
414-530 Admin FUEL	\$0	\$500	
414-531 Admin PROFESSIONAL & TECHNICAL	\$35,000	\$150,000	Planning analysis for UMTRA site
414-533 Admin EDUCATION	\$3,000	\$1,500	
414-535 Admin OTHER	\$9,500	\$12,000	
414-546 Admin SPECIAL DEPT SUPPLIES	\$4,500	\$4,500	
Total Administration	\$593,017	\$938,026	
General			
416-524 General OFFICE EXPENSE & SUPPLY	\$3,000	\$3,000	
416-527 General UTILITIES	\$40,000	\$40,000	
416-528 General TELEPHONE/INTERNET	\$54,000	\$54,000	
416-529 General RENT OF PROPERTY OR EQ	\$3,000	\$3,000	
416-536 General EMPLOYEE HOUSING EXPEN	\$10,000	\$3,500	
416-551 General INSURANCE	\$250,000	\$250,000	
Total General	\$360,000	\$353,500	
Total Administrative Services Department	\$3,485,611	\$3,863,707	
Community Development Department			
CDD Admin			
SALARIES		\$209,199	
BENEFITS		\$60,818	
OVERTIME		\$500	
SUBSCRIPTION/MEMBERSHIP		\$2,000	
TRAVEL		\$2,500	
OFFICE SUPPLIES		\$2,500	
EQUIPMENT SUPPLIES/MAINT		\$500	
TELEPHONE		\$1,200	
FUEL		\$0	
PROFESSIONAL & TECHNICAL		\$125,000	Downtown Plan - \$250k total, 1/2 in FY25
EDUCATION		\$3,500	
SPECIAL DEPT SUPPLIES		\$4,500	
Total CDD Admin		\$412,217	
Planning Division			
418-510 Planning SALARIES	\$366,855	\$321,194	
418-513 Planning BENEFITS	\$195,008	\$152,825	
418-515 Planning OVERTIME	\$1,000	\$0	
418-521 Planning SUBSCRIPTION/MEMBERSHIP	\$5,000	\$3,500	
418-522 Planning PUBLIC NOTICES	\$0	\$0	
418-523 Planning TRAVEL	\$5,000	\$2,500	
418-524 Planning OFFICE SUPPLIES	\$6,500	\$3,750	
418-528 Planning TELEPHONE	\$1,000	\$1,000	
418-529 Planning RENTAL	\$1,000	\$0	
418-531 Planning PROFESSIONAL & TECHNICAL	\$130,000	\$125,000	Land use code rewrite
418-533 Planning EDUCATION	\$4,000	\$2,500	
418-535 Planning OTHER	\$1,000	\$1,000	
418-546 Planning SPECIAL DEPARTMENTAL	\$1,000	\$1,000	
Total Planning Division	\$717,363	\$614,269	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
Inspection Division			
424-510 Inspection SALARIES	\$152,396	\$259,236	
424-513 Inspection BENEFITS	\$101,990	\$140,565	
424-515 Inspection OVERTIME	\$13,000	\$13,000	
424-521 Inspection SUBSCRIPTIONS/MEMBERSHIPS	\$1,500	\$3,500	
424-523 Inspection TRAVEL	\$2,000	\$2,000	
424-524 Inspection OFFICE SUPPLIES	\$1,500	\$500	
424-528 Inspection TELEPHONE	\$1,500	\$2,000	
424-530 Inspection FUEL	\$2,000	\$1,000	
Vehicle lease		\$8,000	
424-531 Inspection PROFESSIONAL & TECHNICAL	\$85,000	\$85,000	
424-533 Inspection EDUCATION	\$2,000	\$1,500	
424-546 Inspection SPECIAL DEPT SUPPLIES	\$4,000	\$1,500	
Total Inspection Division	\$366,886	\$517,801	
Engineering Division			
419-510 Engineer SALARIES	\$464,021	\$547,159	
419-513 Engineer BENEFITS	\$172,245	\$269,635	
419-515 Engineer OVERTIME	\$500	\$5,000	
419-521 Engineer SUBSCRIPTION/MEMBERSHIP	\$13,350	\$14,729	
419-523 Engineer TRAVEL	\$3,000	\$3,000	
419-524 Engineer OFFICE SUPPLIES	\$6,000	\$5,000	
419-525 Engineer EQUIPMENT SUPPLIES/MAINT	\$0	\$500	
419-528 Engineer TELEPHONE	\$1,000	\$1,920	
419-530 Engineer FUEL	\$4,000	\$2,500	
419-531 Engineer PROFESSIONAL & TECHNICAL	\$110,000	\$30,000	
419-532 Engineer PLAN REVIEW SERVICES	\$10,000	\$12,500	
Vehicle lease		\$16,000	Current vehicle + new public improvements inspector vehicle
419-533 Engineer EDUCATION	\$2,000	\$4,795	
419-546 Engineer SPECIAL DEPT SUPPLIES	\$7,000	\$5,000	
Total Engineering Division	\$793,116	\$917,738	
Communication and Outreach Division			
SALARIES		\$108,718	
BENEFITS		\$78,923	
OVERTIME		\$2,300	
SUBSCRIPTION/MEMBERSHIP		\$491	
TRAVEL		\$500	
OFFICE SUPPLIES		\$500	
EQUIPMENT SUPPLIES/MAINT		\$2,500	
TELEPHONE		\$600	
FUEL			
PROFESSIONAL & TECHNICAL			
EDUCATION		\$3,400	
SPECIAL DEPT SUPPLIES		\$1,320	
Advertising & Social Media (Currently Public Notices)		\$32,300	
Community Engagement Events		\$4,000	
Total Communication and Outreach Division	\$0	\$235,552	
Sustainability Division			
454-510 Sustainability SALARIES & WAGE	\$92,080	\$153,593	Includes grant funded position
454-513 Sustainability EMPLOYEE BENEFIT	\$33,773	\$88,696	Includes grant funded position
454-515 Sustainability OVERTIME	\$0	\$2,700	
454-521 Sustainability SUBSCRIPTIONS	\$4,100	\$4,510	
Public notices			
454-523 Sustainability TRAVEL\FOOD	\$1,800	\$4,000	
454-524 Sustainability OFFICE EXPENSE	\$1,000	\$500	
454-528 Sustainability TELEPHONE	\$600	\$600	
454-531 Sustain PROF/TECH. SERVICE	\$56,000	\$11,500	
454-533 Sustainability EDUCATION	\$1,000	\$1,000	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
454-570 Sustainability PROJECTS	\$5,860	\$26,000	Landscape demo for city property (\$25k), and small-scale compost pilot materials (\$1k)
Total Sustainability Division	\$196,213	\$293,099	
Community contributions			
460-502 Community Contribution SEEKHAVEN	\$15,000	\$15,000	
460-503 Community Contribution MULTICULTURAL CENTER	\$20,000	\$40,000	
460-504 Community Contribution MOAB FREE HEALTH CLINIC	\$15,000	\$15,000	
460-505 Community Contribution MOAB INFORMATION	\$10,000	\$10,000	
460-506 Community Contribution MOAB SOLUTIONS	\$10,000	\$20,000	
460-510 Community Contribution RAP DISTRIBUTION	\$80,000	\$80,000	
460-515 Community Contribution SOCIAL SERVICE	\$60,000	\$60,000	
460-575 Community Contribution SHELTER SERVICES	\$10,000	\$10,000	
460-584 Community Contribution GRAND COUNTY 7/4	\$13,000	\$13,000	
Grand Area Mentoring		\$10,000	Match by GCSD
Total Community contributions	\$233,000	\$273,000	
Total Community Development Department	\$2,306,578	\$3,263,676	
Total General Government	\$9,481,475	\$10,643,982	
Public Safety			
Police			
421-510 Police SALARIES	\$1,932,426	\$2,099,024	
421-513 Police BENEFITS	\$1,393,442	\$1,342,283	
421-514 Police UNIFORM ALLOWANCE	\$19,200	\$10,000	
421-515 Police OVERTIME	\$24,000	\$40,000	Increase due to full staffing and proactive enforcement
			There is always an on-call Sgt and Det collecting an hour per day OT to be on-call. Never has been budgeted because we had salary cap space. 3-detectives now and 3-sgts to pay OT on-call.
New On-Call Police Sgts and Detectives		\$40,000	
421-519 Police HOUSING ALLOWANCE	\$120,000	\$120,000	
421-521 Police SUBSCRIPTIONS	\$106,724	\$118,724	
			More officers needing advanced training schools that require week-long accomodations or more as we advance from all rookies to creating veteran, professional officers and trainers.
421-523 Police TRAVEL\FOOD	\$25,000	\$40,000	
421-524 Police OFFICE SUPPLIES	\$10,000	\$8,000	
421-525 Police EQUIPMENT SUPPLIES/MAINT	\$38,000	\$38,000	
421-526 Police BLDG/GRDS-SUPPL. & MAIN	\$0	\$0	
421-528 Police TELEPHONE	\$20,400	\$20,400	
421-529 Police EQUIPMENT RENTAL	\$10,000	\$10,000	
421-530 Police FUEL	\$65,000	\$80,000	
421-531 Police PROFESSIONAL & TECHNICAL	\$211,500	\$75,000	
421-533 Police EDUCATION	\$10,000	\$10,000	
421-535 Police OTHER	\$25,000	\$10,000	
421-536 Police DISPATCH SERVICES	\$229,406	\$140,000	
421-546 Police SPECIAL DEPT SUPPLIES	\$18,080	\$20,000	
421-547 Police COMMUNITY OUTREACH	\$1,000	\$3,000	
421-548 Police VEST REPLACEMENT	\$10,000	\$5,000	
421-549 Police INITIAL UNIFORM GEAR	\$21,600	\$12,000	
421-569 Police VEHICLE LEASE PAYMENTS	\$80,000	\$93,500	All leases, new and existing for the next several years.
421-572 Police SPECIAL EVENTS	\$10,000	\$5,000	
421-574 Police MACHINERY & EQUIPMENT	\$100,000	\$30,000	
Total Police	\$4,480,778	\$4,369,931	
Victims advocate			
423-510 Victim Advocate SALARIES	\$116,276	\$136,638	
423-513 Victim Advocate BENEFITS	\$85,531	\$74,494	
423-515 Victim Advocate OVERTIME	\$500	\$5,000	
423-521 Victim Advocate SUBSCRIPTIONS/MEMBERSHIP	\$1,500	\$500	
423-523 Victim Advocate TRAVEL	\$1,500	\$1,500	
423-524 Victim Advocate OFFICE SUPPLIES	\$1,000	\$1,000	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
423-525 Victim Advocate EQUIPMENT SUPPLIES/MAINT	\$500	\$500	
423-528 Victim Advocate TELEPHONE	\$600	\$600	
423-530 Victim Advocate FUEL	\$500	\$500	
423-533 Victim Advocate EDUCATION	\$2,000	\$2,000	
423-535 Victim Advocate OTHER	\$3,500	\$1,000	
423-546 Victim Advocate SPECIAL DEPT SUPPLIES	\$0	\$3,000	
Total Victims advocate	\$213,407	\$226,732	
Beer tax			
425-574 Beer Tax EQUIPMENT	\$28,000	\$28,000	
Total Beer tax	\$28,000	\$28,000	
Code Enforcement			
426-510 Code Enforcement SALARIES	\$151,482	\$190,128	Reflects revised job descriptions
426-513 Code Enforcement BENEFITS	\$112,080	\$112,623	
426-514 Code Enforcement UNIFORM ALLOWANCE	\$2,000		
426-515 Code Enforcement OVERTIME	\$5,000	\$15,000	2-full time officers instead of 3 = the need for more OT
426-521 Code Enforcement\ SUBSCRIPTION/MEMBERSHIP	\$735	\$735	
426-523 Code Enforcement TRAVEL\FOOD	\$2,000	\$2,000	
426-524 Code Enforcement OFFICE SUPPLIES	\$500	\$0	
426-525 Code Enforcement EQUIPMENT SUPPLIES/MAINT	\$3,800	\$2,000	
426-527 Code Enforcement\ UTILITIES	\$10,000	\$0	Move to Animal Shelter
426-528 Code Enforcement TELEPHONE	\$5,000	\$1,500	
426-530 Code Enforcement FUEL	\$8,000	\$8,000	
426-531 Code Enforcement PROFESSIONAL & TECHNICAL	\$2,700	\$0	
426-533 Code Enforcement EDUCATION	\$2,000	\$1,000	
426-535 Code Enforcement OTHER	\$150,500	\$0	
426-546 Code Enforcement SPECIAL DEPT SUPPLIES	\$3,000	\$500	
Total Code Enforcement	\$458,797	\$333,486	
Animal shelter			
427-510 Animal Shelter SALARIES	\$71,472	\$128,771	Includes current part time position
427-513 Animal Shelter BENEFITS	\$30,011	\$40,984	
427-515 Animal Shelter OVERTIME	\$1,000	\$1,000	
427-524 Animal Shelter OFFICE EXPENSE &	\$0	\$1,000	
427-526 Animal Shelter BLDG/GRDS-SUPPLIES	\$0	\$2,000	
427-527 Animal Shelter UTILITIES	\$0	\$8,000	
427-531 Animal Shelter PROFESSIONAL & TECHNICAL	\$0	\$500	
427-546 Animal Shelter SPECIAL DEPT SUPPLIES	\$0	\$5,000	
Total Animal shelter	\$102,483	\$187,255	
Total Public safety	5,283,465	\$5,145,404	
Public Works Department			
Streets			
440-510 Streets SALARIES	\$379,142	\$330,307	
440-513 Streets BENEFITS	\$208,827	\$180,774	
440-515 Streets OVERTIME	\$10,000	\$30,000	Increased to cover on call OT
440-521 Streets SUBSCRIPTION/MEMBERSHIP	\$1,000	\$250	
440-523 Streets TRAVEL	\$4,000	\$3,000	
440-524 Streets OFFICE SUPPLIES	\$500	\$500	
440-525 Streets EQUIPMENT SUPPLIES/MAINT	\$4,000	\$2,500	
440-526 Streets BLDG/GRDS SUPPLIES/MAINT	\$2,000	\$2,500	
440-527 Streets UTILITIES	\$18,000	\$20,000	
440-528 Streets TELEPHONE	\$3,300	\$3,300	
440-529 Streets EQUIPMENT RENTAL	\$600	\$11,900	Increased equipment rental for trees maintenance and paving machine
440-530 Streets FUEL	\$0		Move to Class C
440-531 Streets PROFESSIONAL & TECHNICAL	\$44,500	\$20,000	
440-533 Streets EDUCATION	\$10,000	\$5,000	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
440-535 Streets OTHER	\$500	\$500	
440-542 Streets STREET LIGHTS	\$65,000	\$65,000	
440-546 Streets SPECIAL DEPT SUPPLIES	\$10,900	\$8,000	
Total Streets	\$762,269	\$683,531	
Safety			
441-524 Safety OFFICE SUPPLIES	\$0	\$0	
441-525 Safety EQUIPMENT SUPPLIES/MAINT	\$3,500	\$0	
441-531 Safety PROFESSIONAL & TECHNICAL	\$10,000	\$10,000	
441-533 Safety EDUCATION	\$9,500	\$9,500	
441-535 Safety OTHER	\$13,000	\$51,500	Includes uniforms (previously budgeted in individual depts \$39,000), safety incentives for the ULGT safety program, quarterly wellness challenge awards for our wellness program, quarterly safety appreciation lunches
441-546 Safety SPECIAL DEPT SUPPLIES	\$13,500	\$10,000	
441-575 Safety SAFETY EQUIPMENT	\$0	\$0	
Total Safety	\$49,500	\$81,000	
Sanitation			
442-531 Sanitation PROFESSIONAL & TECHNICAL GARBAGE	\$1,380,000	\$1,380,000	
442-532 Sanitation PROFESSIONAL & TECHNICAL RECYCLE	\$100,000	\$100,000	
Total Sanitation	\$1,480,000	\$1,480,000	
Facilities			
443-510 Facilities SALARIES	\$524,649	\$592,603	Included new FTE, Consolidate Director
443-513 Facilities BENEFITS	\$328,629	\$385,538	
443-515 Facilities OVERTIME	\$5,000	\$20,000	Increased to cover oncall OT
443-523 Facilities TRAVEL	\$2,100	\$2,500	
443-524 Facilities OFFICE SUPPLIES	\$500	\$500	
443-525 Facilities EQUIPMENT SUPPLIES/MAINT	\$5,300	\$6,000	
443-526 Facilities BLDG/GRDS SUPPLIES/MAINT	\$28,900	\$32,500	
443-527 Facilities UTILITIES	\$6,400	\$7,000	
443-528 Facilities TELEPHONE	\$4,000	\$4,000	
443-529 Facilities EQUIPMENT RENTAL	\$800	\$800	
443-530 Facilities FUEL	\$7,000	\$5,000	
443-531 Facilities PROFESSIONAL & TECHNICAL	\$72,900	\$210,000	HVAC Heat pump replacement (\$50k), Elevator upgrades (\$60k), Treasurer's new window (\$50k), Dark Sky Compliance (\$50k)
443-533 Facilities EDUCATION	\$3,000	\$1,000	
443-537 Facilities - MARC	\$0	\$0	
443-538 Facilities - CENTER STREET GYM	\$0	\$0	
443-546 Facilities SPECIAL DEPARTMENTAL	\$10,000	\$15,000	
Total Facilities	\$999,178	\$1,282,441	
Vehicle maintenance			
444-510 Fleet SALARIES	\$182,420	\$171,171	Reduced (PWD not split this year)
444-513 Fleet BENEFITS	\$112,555	\$115,341	
444-515 Fleet OVERTIME	\$500	\$1,500	
444-521 Fleet SUPSCRIPTION/MEMBERSHIP	\$2,300	\$0	
444-523 Fleet TRAVEL	\$4,000	\$0	
444-525 Fleet EQUIPMENT SUPPLIES/MAINT	\$20,000	\$25,000	
444-526 Fleet BLDG/GRDS SUPPLIES/MAINT	\$6,000	\$20,500	Shop hoist replacement, welding table, seal shop floor
444-528 Fleet TELEPHONE	\$1,620	\$1,620	
444-529 Fleet EQUIPMENT RENTAL	\$500	\$500	
444-530 Fleet FUEL	\$2,500	\$3,000	
444-531 Fleet PROFESSIONAL & TECHNICAL	\$10,000	\$10,000	
444-533 Fleet EDUCATION	\$2,500	\$500	
444-535 Fleet OTHER	\$500	\$500	
444-546 Fleet SPECIAL DEPT SUPPLIES	\$20,000	\$15,000	
444-551 Fleet EQUIPMENT MAINT GENERAL	\$3,000	\$15,000	
444-552 Fleet EQUIPMENT MAINT STREETS	\$10,000	\$15,000	
444-553 Fleet EQUIPMENT MAINT FACILITIES	\$2,000	\$2,500	
Total Vehicle maintenance	\$380,395	\$397,132	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
PW Administration			
445-510 PW Admin SALARIES	\$66,546	\$249,027	
445-513 PW Admin BENEFITS	\$28,395	\$116,207	
445-521 PW Admin SUBSCRIPTION/MEMBERSHIP	\$500	\$500	
445-523 PW Admin TRAVEL	\$2,600	\$1,500	
445-524 PW Admin OFFICE SUPPLIES	\$5,000	\$2,500	
445-525 PW Admin EQUIPMENT SUPPLIES/MAINT	\$0	\$0	
445-526 PW Admin BLDG/GRDS SUPPLIES/MAINT	\$10,000	\$2,000	
445-527 PW Admin UTILITIES	\$18,000	\$10,000	
445-528 PW Admin TELEPHONE	\$2,000	\$2,000	
445-529 PW Admin EQUIPMENT RENTAL	\$3,200	\$2,500	
445-530 PW Admin FUEL	\$0	\$1,200	
445-533 PW Admin EDUCATION	\$1,500	\$1,000	
445-535 PW Admin OTHER	\$3,000	\$1,500	
445-546 PW Admin SPECIAL DEPT SUPPLIES	\$3,120	\$1,500	
Total PW Administration	\$143,861	\$391,434	
Total Public Works Department	3,815,203	4,315,538	
Total Expenditures:	\$18,925,143	\$20,387,924	
Total Change In Net Position		\$0	
21 Roads Fund			
Revenue:			
Intergovernmental revenue			
335-360 Class C ROAD FUND	\$260,000	\$350,000	
335-370 Class C TRANSPORTATION TAX	\$270,000	\$300,000	
Total Intergovernmental revenue	\$530,000	\$650,000	
Transfers in			
395-361 Class C TRANS. FROM EQUITY-B.O	\$664,500	\$305,000	Balancing amount
Total Transfers in	\$664,500	\$305,000	
Total Revenue:	\$1,194,500	\$955,000	
Expenditures:			
Streets			
400-525 Class C EQUIP SUPPLIES & MAINT	\$0	\$500	
400-526 Class C BLDG/GRDS SUPPLIES & M	\$0	\$1,000	
400-530 Class C FUEL	\$32,000	\$30,000	Move from Streets to here
400-541 Class C SPECIAL DEPARTMENTAL SUPPLIES	\$60,000	\$35,000	
400-558 Class C ROADBASE - PATCHING	\$15,000	\$10,000	
400-570 Class C ASPHALT	\$12,500	\$10,000	
400-571 Class C OVERLAY	\$400,000	\$200,000	
400-572 Class C CRACK SEALING	\$5,000	\$5,000	
			KCBRP (\$250k one time), High Priority Sidewalk repairs (\$150,000)
400-573 Class C SPECIAL PROJECTS	\$330,000	\$400,000	
400-574 Class C MACHINERY & EQUIPMENT	\$340,000	\$50,000	Loader & Skidsteer, We do have lease options, Need updated quotes
Total Streets	\$1,194,500	\$741,500	
Transfers out			
Transfer to Debt service fund	\$0	\$160,000	KCBRP
Total Transfers out	\$0	\$160,000	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
Total Expenditures:	\$1,194,500	\$901,500	
Total Change In Net Position		\$53,500	
23 Parks and Recreation Fund			
Revenue:			
Transfers In			
TRANSFER FROM GENERAL FUND		\$2,786,260	Balancing \$\$ - accounts for all of parks expenses moving over (~\$1.1M)
PARKS AND RECREATION FUND BEG. BAL		\$150,000	
Total Transfers In	\$0	\$2,936,260	
Intergovernmental revenue			
335-361 GRAND COUNTY - RSSD	\$75,000	\$75,000	
335-362 CITY OF MOAB	\$1,243,698		Moved to Transfers In
335-363 SCHOOL DISTRICT	\$15,000	\$15,000	
Total Intergovernmental revenue	\$1,333,698	\$90,000	
Recreation			
345-336 SUMMER CAMP	\$4,800		Moved to MARC
345-383 RECREATION SPONSORSHIPS	\$3,500	\$5,000	
Sports Revenues	\$26,000	\$36,000	
Total Recreation	\$34,300	\$41,000	
MRAC			
347-310 MRAC -PREPAID SERVICES	\$0	\$0	
347-311 MRAC - FITNESS ADMISSIONS	\$10,500	\$20,000	
347-312 MRAC - FITNESS MEMBERSHIPS	\$30,000	\$40,000	
347-314 MRAC - SILVER SNEAKERS MEMBERS	\$6,000	\$8,000	
347-315 MRAC - SWIM TEAM	\$1,500	\$2,000	
347-317 MRAC - SHOWERS	\$50,000	\$50,000	Showers trending down. Make of that what you will
347-318 MRAC - CASH OVER/SHORT	\$0	\$0	
347-320 MRAC - ADMISSIONS/AQUATIC	\$85,000	\$85,000	
347-321 MRAC - ADMISSIONS/AQUAT & FITN	\$0	\$1,000	
347-322 MRAC - RETAIL	\$5,000	\$1,000	Cutting retail significantly, not a profitable thing + hard to control
347-323 MRAC - PROGRAM FEES/ AQUATIC	\$10,000	\$8,000	
347-324 MRAC - PROGRAM FEES/FITNESS	\$9,000	\$10,000	
347-326 MRAC - MEMBERSHIPS/AQUATIC	\$30,000	\$25,000	
347-327 MRAC - MEMBERSHIPS/AQUAT & FIT	\$75,000	\$75,000	
347-328 MRAC - RENTAL FEES	\$4,000	\$2,000	
347-329 MRAC - SPECIAL EVENT FEES	\$0	\$0	
347-330 MRAC - CONCESSIONS	\$10,000	\$3,000	
347-331 MRAC PRIVATE SWIM LESSONS	\$0	\$0	
347-332 MRAC - REDUCED ADMISSION FEE	\$1,000	\$1,000	
Total MRAC recreation	\$327,000	\$331,000	
MARC			
348-300 MARC Coworking Space	\$0	\$11,000	
348-310 PROGRAM FEES	\$2,000	\$4,000	
348-330 GRANTS AND DONATIONS	\$20,000	\$20,000	
348-340 RENTAL FEES	\$35,000	\$35,000	
348-350 SPECIAL EVENTS FEES	\$5,000	\$5,000	
348-351 SPECIAL EVENTS FEES - RED ROCK	\$5,000	\$3,000	
348-360 MARC - Art Retail	\$2,000	\$1,500	
Total MARC	\$69,000	\$79,500	
Miscellaneous revenue			
365-300 CENTER STREET GYM RENTALS	\$3,000	\$3,000	
365-302 SUN COURT RENTALS	\$0	\$250	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
362-320 Park and Facility Rentals	\$12,000	\$12,000	Formerly in GF revenue
362-321 PARK DEPOSITS	\$0	\$0	Formerly in GF revenue
Total Miscellaneous revenue	\$15,000	\$15,250	
Total Revenue:	\$1,778,998	\$3,493,010	
Expenditures:			
MRAC			
452-508 MRAC MAINTENANCE SALARIES	\$20,381	\$0	
452-509 MRAC LIFEGUARD SALARIES	\$215,000	\$0	
452-510 MRAC SALARIES	\$279,249	\$704,787	Maintenance is included here (part time) & Full Time Front Desk Manager along with all previously broken out salary GL's
452-511 MRAC AQUATIC PROGRAM SALARIES	\$0	\$0	
452-512 MRAC FITNESS PROGRAM SALARIES	\$22,500	\$0	
452-513 MRAC BENEFITS	\$138,853	\$148,615	Full time Front Desk Manager Added
452-515 MRAC OVERTIME	\$5,000	\$1,000	
452-521 MRAC SUBSCRIPTIONS	\$500	\$2,500	
452-522 MRAC ADVERTISING	\$5,000	\$2,500	
452-523 MRAC TRAVEL	\$1,000	\$2,000	
452-524 MRAC OFFICE SUPPLIES	\$5,000	\$4,500	
452-525 MRAC EQUIPMENT SUPPLIES/MAINT	\$15,000	\$6,000	
452-526 MRAC BLDG/GRDS SUPPLIES/MAINT	\$30,000	\$20,000	
452-527 MRAC UTILITIES	\$110,000	\$125,000	
452-528 MRAC TELEPHONE	\$8,000	\$8,000	
452-529 MRAC RENT	\$0		
452-531 MRAC PROFESSIONAL & TECHNICAL	\$12,000	\$5,000	
452-533 MRAC EDUCATION	\$3,500	\$3,000	
452-534 MRAC INSTRUCTIONAL SUPPLIES	\$1,500	\$0	
452-535 MRAC OTHER	\$500	\$500	
MRAC Equipment		\$40,000	Moved from Capital Fund (and halved. Develop an equipment replacement schedule for FY26 and beyond)
452-546 MRAC SPECIAL DEPARTMENTAL	\$45,000	\$25,000	
452-547 MRAC CONCESSIONS	\$0	\$0	
452-561 MRAC SUNDRY EXPENSES	\$2,000	\$1,000	
452-571 MRAC FITNESS PROGRAMS	\$0	\$1,000	
452-573 MRAC AQUATIC PROGRAMS	\$0	\$1,000	
Total MRAC	\$919,983	\$1,101,402	
Recreation Admin			
640-510 Recreation SALARIES	\$194,135	\$356,985	
640-513 Recreation BENEFITS	\$93,865	\$199,947	
640-515 Recreation OVERTIME	\$5,000	\$500	
640-521 Recreation SUBSCRIPTIONS	\$1,000	\$3,000	
640-522 Recreation ADVERTISING	\$3,000	\$5,000	
640-523 Recreation TRAVEL	\$500	\$2,000	
640-524 Recreation OFFICE SUPPLIES	\$2,000	\$1,000	
640-525 Recreation - EQUIP SUPPLIES/MAINT	\$1,000	\$5,000	
640-528 Recreation TELEPHONE	\$1,500	\$1,500	
640-530 Recreation FUEL	\$0	\$500	
640-531 Recreation PROFESSIONAL & TECHNICAL	\$2,500	\$10,000	MRAC evaluation - moved from Capital Fund (\$10k)
640-533 Recreation EDUCATION	\$1,500	\$1,000	
640-535 Recreation OTHER	\$200	\$200	
640-546 Recreation SPECIAL DEPARTMENTAL	\$5,000	\$1,000	
640-592 Recreation EASTER EGG HUNT	\$1,500	\$1,500	
640-593 Recreation TURKEY TROT	\$1,500	\$1,800	
Total Recreation Admin	\$314,200	\$590,932	
Soccer			
642-501 Soccer YOUTH SOCCER	\$7,000	\$5,000	
642-502 Soccer FALL SOCCER	\$1,500	\$2,000	
642-505 Soccer ADULT SOCCER	\$800	\$800	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
642-509 Soccer INDOOR - YOUTH SOCCER	\$1,200	\$1,200	
642-510 Soccer WAGES SOCCER	\$2,826	\$0	
642-513 Soccer SOCCER REFEREE - WAGES	\$255	\$3,500	
Total Soccer	\$13,581	\$12,500	
Summer camp			
643-510 Summer Camp WAGES	\$10,000	\$0	Move rev and expenses in MARC
643-513 Summer Camp BENEFITS	\$0	\$0	
643-573 Summer Camp SUPPLIES	\$600	\$0	
Total Summer camp	\$10,600	\$0	
Softball			
644-527 Sports COED SOFTBALL	\$2,000	\$2,000	
Total Softball	\$2,000	\$2,000	
Volleyball			
646-501 Sports CO-ED VOLLEYBALL	\$400	\$400	
Total Volleyball	\$400	\$400	
Special events			
647-501 Special Events FREE MOVIE NIGH	\$5,000	\$5,000	
648-502 Special Events MOVIE SUPPLIES	\$4,000	\$2,000	
Total Special events	\$9,000	\$7,000	
Basketball			
648-503 Sports ADULT BASKETBALL	\$800	\$1,500	
648-504 Sports JR JAZZ BASKETBALL	\$4,000	\$1,500	
648-505 Sports JR. JAZZ REFEREE SERVICES	\$3,040	\$5,100	
648-507 Sports MS BASKETBALL REFEREES	\$2,060		
648-510 Sports REFEREE SALARIES & WAGES	\$5,260	\$5,000	
648-513 Sports BASKETBALL BENEFITS	\$475	\$500	
Total Basketball	\$15,635	\$13,600	
Youth volleyball			
649-501 Sports YOUTH VOLLEYBALL	\$1,700	\$2,000	
649-505 Sports YOUTH SPRING VOLLEYBALL	\$3,000	\$4,000	
Total Youth volleyball	\$4,700	\$6,000	
Youth baseball/softball			
651-511 Sports Youth BB/SB WAGES- MAINTENANCE	\$3,000	\$4,000	
651-512 Sports Youth BB/SB WAGES- UMP&SCORE	\$5,000	\$7,000	
651-513 Sports Youth BB/SB BENEFITS	\$900	\$900	
651-525 Sports Youth BB/SB EQUIPMENT-SUPPLIES	\$2,000	\$2,000	
651-526 Sports Youth BB/SB BASEBALL FIELD MAI	\$1,000	\$1,000	
651-573 Sports FIELD MAINTENANCE EQUIPMENT	\$2,500	\$1,500	
651-574 Sports YOUTH BASEBALL/SOFTBALL	\$15,000	\$15,000	
651-580 Sports PICKLEBALL	\$300	\$500	
Total Youth baseball/softball	\$29,700	\$31,900	
Football			
652-575 Sports YOUTH FOOTBALL	\$6,170	\$4,500	
652-580 Sports FLAG FOOTBALL	\$2,000	\$2,000	
652-586 Sports YOUTH FOOTBALL REFEREES	\$900	\$900	
Total Football	\$9,070	\$7,400	
MARC			
800-510 MARC SALARIES	\$198,481	\$225,000	
800-513 MARC BENEFITS	\$129,948	\$129,948	
800-514 MARC INSTRUCTOR SALARIES	\$11,000	\$5,000	Instructors included in Salaries
800-515 MARC OVERTIME	\$2,000	\$4,000	
800-521 MARC SUBSCRIPTIONS	\$2,000	\$2,000	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
800-522 MARC ADVERTISING	\$10,000	\$8,000	
800-523 MARC TRAVEL	\$500	\$2,500	
800-524 MARC OFFICE SUPPLIES	\$4,000	\$2,500	
800-525 MARC EQUIPMENT SUPPLIES/MAINT	\$2,000	\$1,000	
800-526 MARC BLDG GROUNDS SUPPLIES/MAINT	\$3,000	\$1,000	
800-527 MARC UTILITIES	\$8,000	\$8,000	
800-528 MARC TELEPHONE	\$5,000	\$3,500	
800-531 MARC PROFESSIONAL & TECHNICAL	\$2,800	\$2,000	
800-533 MARC EDUCATION	\$1,200	\$2,000	
800-534 MARC ART SALES	\$0	\$2,500	
800-535 MARC OTHER	\$500	\$500	
800-546 MARC SPECIAL DEPARTMENTAL	\$15,000	\$5,000	
800-574 MARC MACHINERY & EQUIPMENT	\$2,500	\$1,000	
800-577 MARC SPECIAL EVENTS	\$8,000	\$8,000	
800-578 MARC SPECIAL PROJECTS	\$200	\$30,000	\$30k here instead of in Capital Fund for public art+artttails
800-579 MARC- RED ROCK ARTS FEST	\$30,000	\$35,000	
Total MARC	\$436,129	\$478,448	
Parks and Public Property			
450-524 Parks Admin OFFICE SUPPLIES	\$0	\$500	
451-510 Parks SALARIES	\$422,729	\$477,178	
451-513 Parks BENEFITS	\$268,321	\$283,000	
451-515 Parks OVERTIME	\$15,000	\$5,000	
451-521 Parks SUBSCRIPTION/MEMBERSHIP	\$500	\$8,000	
451-523 Parks TRAVEL	\$2,000	\$3,500	
451-524 Parks OFFICE SUPPLIES	\$250	\$250	
451-525 Parks EQUIPMENT SUPPLIES/MAINT	\$1,000	\$10,000	
451-526 Parks BLDG/GRDS SUPPLIES/MAINT	\$30,000	\$70,000	
451-527 Parks UTILITIES	\$105,000	\$105,000	
451-528 Parks TELEPHONE	\$5,000	\$7,000	
451-529 Parks EQUIPMENT RENTALS	\$3,500	\$3,500	
451-530 Parks FUEL	\$30,000	\$25,000	
451-531 Parks PROFESSIONAL & TECHNICAL	\$133,000	\$135,000	
451-533 Parks EDUCATION	\$2,000	\$3,000	
451-535 Parks OTHER	\$750	\$500	
451-546 Parks SPECIAL DEPARTMENTAL	\$25,000	\$15,000	
Parks Equipment and Vehicles		\$50,000	moved from Capital fund (and reduced)
451-571 Park GARBAGE & RECYCLING	\$22,000	\$40,000	\$25k for replacement garbage and recycling bins on Main and other spots
Total Parks and Public Property	\$1,066,050	\$1,241,428	
Total Expenditures Parks and Recreation	\$2,831,048	\$3,493,010	
Total Change In Net Position		\$0	
28 Utah Trails			
Revenue:			
Transfers in			
332-310 CONTRIBUTION FROM GENERAL FUND	\$30,000	\$30,000	
Total Transfers in	\$30,000	\$30,000	
Total Revenue:	\$30,000	\$30,000	
Expenditures:			
Miscellaneous			
400-531 PROFESSIONAL/TECHNICAL	\$30,000	\$30,000	
Total Miscellaneous	\$30,000	\$30,000	
Total Expenditures:	\$30,000	\$30,000	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
Total Change In Net Position		\$0	
30 Housing Fund			
Revenue:			
Intergovernmental revenue			
334-300 Workforce Affordable Housing F	-\$429,879	\$250,000	
334-310 Grants	-\$582,408	\$0	
Total Intergovernmental revenue	-\$1,012,287	\$250,000	
Miscellaneous revenue			
361-300 INTEREST INCOME	\$10,000	\$50,000	
362-301 Rent/Lease Income	\$120,000	\$100,000	
Total Miscellaneous revenue	\$130,000	\$150,000	
Transfers in			
395-350 Transfer from Housing Fund Beg	\$1,125,485	\$0	
Transfer in from General Fund			
Total Transfers in	\$1,125,485	\$0	
Total Revenue:	\$243,198	\$400,000	
Expenditures:			
Miscellaneous			
464-510 Salaries and Wages	\$0	\$0	
464-513 Benefits	\$0	\$0	
464-522 Development Costs	\$0	\$0	
464-525 Operation & Maintenance Costs	\$30,000	\$50,000	
464-527 O&M UTILITIES	\$45,000	\$30,000	
464-531 Professional & Technical	\$20,000	\$100,000	
Total Miscellaneous	\$95,000	\$180,000	
Transfers out			
464-560 Transfer to Debt Service Fund	\$148,198	\$134,301	From debt service numbers
Total Transfers out	\$148,198	\$134,301	
Total Expenditures:	\$243,198	\$314,301	
Total Change In Net Position	\$0	\$85,699	
31 Debt Service Fund			
Revenue:			
Miscellaneous revenue			
362-301 Lease Revenue	\$5,737	\$24,000	AP&P and AG rent of city center offices
Total Miscellaneous revenue	\$5,737	\$24,000	
Contributions			
362-360 Contribution from GC Rec Distr	\$190,000	\$190,000	GCRSSD debt service for MRAC
362-370 Contribution from Grand County	\$23,493	\$23,493	USU CIB debt service share
Total Contributions	\$213,493	\$213,493	
Transfers in			
			2003 bond for City Center (minus tenant revenue) 50% of 2018 bond 2023 KCBRP bond \$1000 for MRAC...
391-310 Transfer from general fund	\$106,735	\$180,339	
391-315 Transfer from housing fund	\$148,198	\$134,301	Walnut
Transfer from Class C Fund	\$0	\$154,475	KCBRP

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
Transfer from Sewer Fund		\$12,392	KCBRP
Transfer from Water Fund		\$36,940	KCBRP
Transfer from Storm Water Fund		\$53,157	KCBRP
Total Transfers in	\$254,933	\$571,604	
Total Revenue:	\$474,164	\$809,097	
Expenditures:			
Debt service			
471-611 2003 Sales Tax Rev - Principal	\$94,000	\$94,000	City Center
471-612 2003 Sales Tax Rev - Interest	\$17,625	\$17,625	City Center
471-613 2009 Sales Tax Rev - Principal	\$191,000	\$191,000	MRAC
471-615 2018 CIB Bond - Principal	\$32,000	\$32,000	Aggie Blvd
471-616 2018 CIB Bond - Interest	\$15,225	\$15,225	Aggie Blvd
471-617 2019 Walnut Lane Lease - Princ	\$71,000	\$71,000	
471-618 2019 Walnut Lane Lease - Inter	\$63,301	\$63,301	
2023 CIB Kane Creek Reconstruction - Principal		\$324,946	P&I - need to break this out eventually
2023 CIB Kane Creek Reconstruction - Interest			
Total Debt service	\$484,151	\$809,097	
Total Expenditures:	\$484,151	\$809,097	
Total Change In Net Position	-\$9,987	\$0	
51 Water Fund			
Operating income			
363-330 WATER PENALTIES	\$15,000	\$10,000	
369-300 Water SUNDRY REVENUES	\$40,000	\$25,000	
369-302 Water SHOP WATER	\$30,000	\$15,000	
371-300 WATER SALES	\$2,000,000	\$1,800,000	
372-360 WATER CONNECTION	\$20,000	\$45,000	
Total Operating income	\$2,105,000	\$1,895,000	
Operating expense			
500-509 Water GENERAL FUND O/H	\$430,000	\$430,000	
500-510 Water SALARIES	\$388,229	\$389,544	
500-513 Water BENEFITS	\$232,155	\$251,251	
500-515 Water OVERTIME	\$15,000	\$20,000	Increased to cover oncall OT
500-521 Water SUBSCRIPTIONS	\$10,700	\$5,000	
500-523 Water TRAVEL	\$3,000	\$3,100	
500-524 Water OFFICE SUPPLIES	\$400	\$500	
500-525 Water EQUIPMENT SUPPLIES/MAINT	\$32,500	\$35,000	
500-526 Water BUILDING SUPPLIES/MAINT	\$20,900	\$1,000	
500-527 Water UTILITIES	\$108,500	\$108,500	
500-528 Water TELEPHONE	\$4,000	\$4,300	
500-530 Water FUEL	\$28,000	\$24,000	
500-531 Water PROFESSIONAL & TECHNICAL	\$280,500	\$36,500	
500-533 Water EDUCATION	\$5,350	\$5,600	
500-535 Water OTHER	\$6,000	\$6,000	
500-546 Water SPECIAL DEPARTMENTAL	\$100,300	\$112,000	
500-551 Water INSURANCE	\$3,000	\$3,000	
500-552 Water SUSTAINABILITY	\$2,000	\$0	
500-691 Water RENT OF PROPERTY & EQUIP	\$8,500	\$8,500	
Total Operating Expense	\$1,249,034	\$1,013,795	
Depreciation expense			
410-800 Depn expense Water	\$0		
500-669 Water DEPRECIATION	\$250,000	\$0	

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
Total Depreciation expense	\$250,000	\$0	
Total Operating expense	\$1,499,034	\$1,013,795	
Total Operations Gain/(Loss):	\$605,966	\$881,205	
Non-Operating Items:			
Non-operating income			
361-300 INTEREST INCOME	\$100,000	\$250,000	
361-310 WATER IMPACT FEE INTEREST INCO	\$10,000	\$500	
361-311 WATER IMPACT FEES	\$70,000	\$75,000	
grant proceeds			
Total Non-operating income	\$180,000	\$325,500	
Non-operating expense			
500-682 Water INTEREST ON BONDS/DEBT S	\$164,550	\$300,000	
Debt Service KCBRP		\$36,940	
Total Non-operating expense	\$164,550	\$336,940	
Total Non-Operating Gain/(Loss):	\$15,450	\$662,440	
Total Income or Expense (i.e. change in position)		\$1,543,645	
52 Sewer Fund			
Operating income			
362-390 Sewer SEPTAGE PROCESSING FEES	\$50,000	\$60,000	
372-300 SEWER EXISTING FACILITY FEE	\$50,000	\$45,000	
372-310 SEWER STUDIES FEE	\$4,000	\$4,000	
372-320 SEWER SERVICES CHARGES	\$2,200,000	\$2,200,000	
372-325 Sewer SPECIAL SERVICES BY CITY	\$2,000	\$500	
372-326 Sewer GREASE TRAP SERVICES/FIN	\$1,000	\$1,000	
372-350 Sewer SPANISH VALLEY SEWER	\$500,000	\$500,000	
372-360 Sewer SJSPSSD SEWER	\$15,000	\$25,000	
372-370 SEWER CONNECTION	\$10,000	\$5,000	
Total Operating income	\$2,832,000	\$2,840,500	
Operating expense			
Sewer WRF			
600-509 Sewer GENERAL FUND O/H	\$430,000	\$430,000	
600-510 Sewer WRF SALARIES	\$204,845	\$325,654	Consolidating Director expenses within the fund here
600-513 Sewer WRF BENEFITS	\$149,544	\$195,495	
600-515 Sewer WRF OVERTIME	\$16,700	\$16,700	
600-521 Sewer WRF SUBSCRIPTIONS	\$8,880	\$3,000	
600-523 Sewer WRF TRAVEL	\$1,700	\$2,000	
600-524 Sewer WRF OFFICE EXPENSE	\$500	\$2,500	
600-525 Sewer WRF EQUIPMENT SUPPLIES/MAINT	\$52,000	\$105,000	Blower replacement & drum screen rebuild.
600-526 Sewer WRF BUILDING SUPPLIES/MAINT	\$15,650	\$2,500	
600-527 Sewer WRF UTILITIES	\$185,000	\$200,000	
600-528 Sewer WRF TELEPHONE	\$7,000	\$6,000	
600-529 Sewer WRF RENT	\$2,000	\$2,000	
600-530 Sewer WRF FUEL	\$2,000	\$10,000	
600-531 Sewer WRF PROFESSIONAL & TECHNICAL	\$227,000	\$260,000	Drum screen rebuild & landfill price increase
600-533 Sewer WRF EDUCATION	\$3,300	\$3,000	
600-535 Sewer WRF SHIPPING/FREIGHT	\$14,250	\$25,000	adjusted to meet increased shipping costs
600-546 Sewer WRF SPECIAL DEPARTMENTAL	\$108,150	\$120,000	increased chlorine cost
Total Sewer WRF	\$1,428,519	\$1,708,849	
Sewer Collection			
610-510 Sewer COLLECTION SALARIES	\$164,446	\$155,170	Consolidated Director

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
610-513 Sewer COLLECTION BENE	\$90,313	\$90,498	
610-515 Sewer COLLECTION OVERTIME	\$12,000	\$12,000	
610-521 Sewer COLLECTION SUBSCRIPTIONS	\$7,280	\$0	
610-523 Sewer COLLECTION TRAVEL	\$3,500	\$1,000	
610-524 Sewer COLLECTION OFFICE SUPPLIES	\$700	\$1,000	
610-525 Sewer COLLECTION EQUIP SUPPLIES/MAINT	\$23,000	\$27,000	Old equipment=lots of repairs
610-526 Sewer BLDG/GRDS SUPPLIES/MAINT	\$500	\$500	
610-527 Sewer COLLECTION UTILITIES	\$5,500	\$5,500	
610-528 Sewer COLLECTION TELEPHONE	\$2,000	\$2,000	
610-529 Sewer COLLECTION RENTALS	\$6,000	\$6,000	
610-530 Sewer COLLECTION FUEL	\$11,000	\$11,000	
610-531 Sewer COLLECTION PROFESSIONAL & TECH	\$26,850	\$27,700	
610-533 Sewer COLLECTION EDUCATION	\$3,700	\$3,800	
610-535 Sewer COLLECTION OTHER	\$2,350	\$2,500	
610-546 Sewer COLLECTION SPEC DEPT SUP	\$52,150	\$31,000	
Vehicle lease		\$18,000	
Total Sewer Collection	\$411,289	\$394,668	
Depreciation expense			
600-669 Sewer DEPRECIATION	\$620,000	\$0	
Total Depreciation expense	\$620,000	\$0	
Total Operating expense	\$2,459,808	\$2,103,517	
Total Operations Gain/(Loss):	\$372,192	\$736,983	
Non-Operating Items:			
Non-operating income			
361-300 Sewer INTEREST INCOME	\$30,000	\$15,000	
361-305 SJSPSSD SEWER IMPACT FEES	\$40,000	\$70,000	
361-308 GWSSA SEWER IMPACT FEES - OFFS	\$15,000		
361-309 GWSSA SEWER IMPACT FEES	\$120,000	\$120,000	
361-310 SEWER IMPACT FEE INTEREST	\$1,000	\$20,000	
361-311 SEWER IMPACT FEES	\$65,000	\$65,000	
361-313 SEWER IMPACT FEE FINANCE INTER	\$0	\$2,000	
361-315 SVWSID CAPITAL ANNUAL CONTRIBU	\$102,000	\$102,000	
Total Non-operating income	\$373,000	\$394,000	
Non-operating expense			
600-682 Sewer INTEREST ON SEWER BONDS	\$440,000	\$440,000	
Debt Service KCBRP		\$12,392	
Total Non-operating expense	\$440,000	\$452,392	
Total Non-Operating Gain/(Loss):	-\$67,000	-\$58,392	
Total Income or Expense (i.e. change in position)		\$678,591	
53 Stormwater Fund			
Operating income			
364-350 STORM WATER DRAINAGE FEE	\$680,000	\$680,000	
Total Operating income	\$680,000	\$680,000	
Operating expense			
400-509 Storm wtr GENERAL FUND O/H	\$90,000	\$90,000	
400-510 Storm wtr SALARIES & WAGES	\$21,607	\$0	
400-513 Storm wtr EMPLOYEE BENEFITS	\$11,317	\$0	
400-530 Storm wtr FUEL	\$5,000	\$5,000	
400-531 Storm wtr PROFESSIONAL & TECH.	\$5,000	\$50,000	Update Stormwater Master Plan

FY25 Proposed Admin Budget Line Items

Account Name	2024 Revised Budget	2025 Admin Recommendation	Notes
400-675 Storm wtr SPECIAL PROJECTS	\$500		
Total Operating Expense	\$133,424	\$145,000	
Depreciation expense			
400-669 Storm wtr DEPRECIATION	\$72,000	\$0	
Total Depreciation expense	\$72,000	\$0	
Total Operating expense	\$205,424	\$145,000	
Total Operations Gain/(Loss):	\$474,576	\$535,000	
Non-operating income			
Interest income	\$0	\$0	This may change
Impact fees income		\$20,000	
Total non-operating income	\$0	\$20,000	
Non-operating expense			
Debt service	\$0	\$53,157	KCBRP
Total Non-operating expense	\$0	\$53,157	
Total Non-Operating Gain/(Loss):	\$0	-\$33,157	
Total Operations Gain/(Loss):		\$501,843	
55 Parking and Transit Fund			
Intergovernmental revenue			
362-310 UDOT Hotspot Contribution	\$388,787	\$300,000	
362-320 Grand County Contribution	\$50,000	\$100,000	
362-330 Federal Transit Authority Cont	\$259,191	\$290,930	
Total Intergovernmental revenue	\$697,978	\$690,930	
Transfers in			
332-310 CONTRIBUTION FROM GENERAL FUND	\$19,279	\$20,000	
Total Transfers in	\$19,279	\$20,000	
Total Revenue:	\$717,257	\$710,930	
Expenditures:			
Miscellaneous			
400-510 Transit SALARIES & WAGES	\$27,799	\$27,799	
400-513 Transit EMPLOYEE BENEFITS	\$18,113	\$12,036	
400-515 Transit OVERTIME	\$250	\$0	
400-531 Transit Professional & Tech	\$1,000	\$1,000	
400-532 Transit Operator Contract	\$658,095	\$658,095	
400-534 Marketing and Branding	\$2,000	\$2,000	
400-675 Transit Special Projects	\$10,000	\$10,000	
Total Miscellaneous	\$717,257	\$710,930	
Total Expenditures:	\$717,257	\$710,930	
Total Change In Net Position		\$0	

Fiscal Year 2024-2025
Recommended Administrative Budget Highlights - Operations

Citywide Salaries and Wages:

- Proposed COLA of 3.2% = \$256,278
- Proposed adjustments per the Annual Salary Survey = \$189,797
- Proposed merit increase = \$311,283

General Fund

I. Revenue:

- No increase in sales/use tax revenue expectations
- Includes anticipated property tax revenues for equipment and infrastructure/facility maintenance expenses
- Uses a one-time transfer from Capital fund to offset moving equipment and maintenance-related expenses to General Fund
- Fund balance "balancing amount" drops nearly 40% compared to FY24 (revised)

II. General Government Expenses:

A. Transfers out:

- The General Fund continues to support parks and recreation for the entire region with a significant transfer to the Recreation Fund - it looks even larger this year because the Parks Division is now in the Recreation Fund (formerly in Public Works' budget).
- Transfer to Capital Fund is the balance of RAP funds that have accrued over the last few years - for Swanny Park playground

B. Administrative Services Department

- Minor inflationary increases
- Moved IT equipment and infrastructure one time expenses into this budget
- Consolidated salaries in Administration Division
- Includes funds for UMTRA site planning

C. Community Development Department

- Includes funds for the Downtown Plan and Zoning Code rewrite
- New position: Construction Inspector (Engineering). This is an additional FTE that will be working with all development within the City. Total fiscal impact \$160,835.

III. Public Safety

A. Police:

- Maintain status quo mostly

- Added line for on-call Sergeants and Detectives
- Don't need as much vehicle upfitting + lead mitigation was one-time in FY24, resulting in slightly smaller overall budget

B. Code Enforcement:

- Job descriptions were revised this year resulting in increase in personnel expense
- May need to roll over Mountain View house abatement (TBD)

C. Animal Shelter: status quo (moved part time FTE here)

IV. Public Works Department

A. Facilities:

- One-time facility maintenance/upgrades included:
 - Elevator in City Center
 - Treasurer's window to become an actual window
 - HVAC heat pump replacement in City Center
 - Citywide compliance with dark sky standards
- New position: Grounds Maintenance. This is an additional FTE that will help with the maintenance of the new infrastructure along with all other City owned properties. Total fiscal impact \$126,504.

B. Administration

- Consolidated PW administration personnel costs here

Roads Fund

- Anticipating decent revenue increase
- Includes funding for high priority sidewalk repairs
- One-time expense for Kane Creek Boulevard Reconstruction Project + ongoing debt service

Parks and Recreation Fund

- Big "increase" because of moving Parks O&M to this fund from General Fund
- New position: Front Desk Manager (MRAC) – This position will transition from a part-time position into a full-time position. Total fiscal impact \$76,684. (\$27,978 was budgeted for the PT position already)

Water Fund

- Overall reduction in expenses due to no large one-time study costs

Sewer Fund

- Funds various smaller equipment repair and facility repairs, including a blower replacement and drum screen rebuild

Stormwater Fund

- Includes funds to update the outdated stormwater master plan

Moab City Council Agenda Item

Meeting Date: Mar. 26, 2024

Title: Disposition of unclaimed/found property: Permission to apply it to a public interest use.

Staff Presenter: Chief Lex Bell

Attachment(s): 1. UCA 77-11d-105
2. UCA 77-11d-101
3. Items to be donated to non-profit organizations

Recommended Motion: Pursuant to UCA: 77-11d-105(4) For council to give permission to the police department: to apply the property to a public interest use; and the designation and approval of the public interest use of the property.

Background/Summary:

Moab PD receives, and stores found or unclaimed property that is turned in to the police department. If the owner cannot be determined or notified, or if the owner of the property is determined and notified and fails to appear and claim the property after three months, the police department shall then dispose of the property in accordance with UCA: 77-11d-105.

The police department has already completed the requirements of the first three sections of the code, and now seeks permission from the council to complete the requirements of Section 4, which will then allow us to donate the property to a “public interest use” (non-profit). The code also requires the designation and approval of the public interest use of the property.

Attached is a list of the property to be applied to a public interest use, along with the non-profit organizations that will receive the items.

RESOLUTION 04-2024
A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF MOAB
GRANTING PERMISSION TO THE MOAB POLICE DEPARTMENT TO
DISPOSE OF UNCLAIMED PROPERTY PURSUANT TO UTAH CODE
ANNOTATED 77-11d-105(4)

WHEREAS, the Moab Police Department is in possession of lost or mislaid property; and

WHEREAS, the Moab Police Department requests permission from the legislative body to apply lost or mislaid property to public use;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF MOAB CITY THAT:

1. The Moab Police Department is granted permission to apply the property to a public interest use; and
2. The designation and approval of the public interest use of the property.

PASSED AND APPROVED in open Council by a majority vote of the Governing Body of Moab City Council this 26th day of March 2024.

SIGNED:

Joette Langianese, Mayor

ATTEST:

Sommar Johnson, City Recorder

Effective 5/3/2023

77-11d-101 Definitions.

As used in this chapter:

- (1) "Interest holder" means the same as that term is defined in Section 77-11a-101.
- (2) "Lost or mislaid property":
 - (a) means any property that comes into the possession of a peace officer or law enforcement agency:
 - (i) that is not claimed by anyone who is identified as the owner of the property; or
 - (ii) for which no owner or interest holder can be found after a reasonable and diligent search;
 - (b) includes any property received by a peace officer or law enforcement agency from a person claiming to have found the property; and
 - (c) does not include property seized by a peace officer in accordance with Chapter 11a, Seizure of Property and Contraband.
- (3) "Owner" means the same as that term is defined in Section 77-11a-101.
- (4) "Public interest use" means:
 - (a) use by a governmental agency as determined by the agency's legislative body; or
 - (b) donation to a nonprofit charity registered with the state.

Renumbered and Amended by Chapter 448, 2023 General Session

Effective 5/3/2023

77-11d-105 Disposition of unclaimed property.

- (1)
 - (a) If the owner of any lost or mislaid property cannot be determined or notified, or if the owner of the property is determined and notified, and fails to appear and claim the property after three months of the property's receipt by the local law enforcement agency, the agency shall:
 - (i) publish notice of the intent to dispose of the unclaimed property on Utah's Public Legal Notice Website established in Subsection 45-1-101(2)(b);
 - (ii) post a similar notice on the public website of the political subdivision within which the law enforcement agency is located; and
 - (iii) post a similar notice in a public place designated for notice within the law enforcement agency.
 - (b) The notice shall:
 - (i) give a general description of the item; and
 - (ii) the date of intended disposition.
 - (c) The agency may not dispose of the lost or mislaid property until at least eight days after the date of publication and posting.
- (2)
 - (a) If no claim is made for the lost or mislaid property within nine days of publication and posting, the agency shall notify the person who turned the property over to the local law enforcement agency, if it was turned over by a person under Section 77-11d-103.
 - (b) Except as provided in Subsection (4), if that person has complied with the provisions of this chapter, the person may take the lost or mislaid property if the person:
 - (i) pays the costs incurred for advertising and storage; and
 - (ii) signs a receipt for the item.
- (3) If the person who found the lost or mislaid property fails to take the property under the provisions of this chapter, the agency shall:
 - (a) apply the property to a public interest use as provided in Subsection (4);
 - (b) sell the property at public auction and apply the proceeds of the sale to a public interest use; or
 - (c) destroy the property if it is unfit for a public interest use or sale.
- (4) Before applying the lost or mislaid property to a public interest use, the agency having possession of the property shall obtain from the agency's legislative body:
 - (a) permission to apply the property to a public interest use; and
 - (b) the designation and approval of the public interest use of the property.
- (5) Any person employed by a law enforcement agency who finds property may not claim or receive property under this section.

Renumbered and Amended by Chapter 448, 2023 General Session

**Property items gone through the State Mandated Found Property process.
Items to be donated to the following non-profit organizations.**

Bicycles: 16 - Bicycles to Community Rebuilds (Women's & Mens Bikes)

6 - Bicycles/scooter to Children's Justice Center (CJC) (Kids bikes)

5 - Bicycles to Seekhaven (Women's/smaller bikes)

Wabi Sabi:

Amethyst Pit Boss Brand Card Table - CR #2021-001236/PR #E272547

Allen Sports Collapsible Bike Rack - CR #2021-001236/PR #E272546

Double Footed Single Water Ski - CR #2020-001675/PR #E272505

MULTI-CULTURAL CENTER

New Dickies Blue Jean Pants - CR #2021-000159/PR #E275524

New Brown Mossey Oak Belt - CR #2021-000159/PR #E275525

Women's Black Gloves - CR #2022-001592/PR #E287005

Black/Pink Purse - CR #2020-001320/PR #E221069

GRAND COUNTY SCHOOL DISTRICT

Blue/Green Jansport Backpack - CR #2021-001074/PR #E223567

Black Salomon Backpack - CR #2021-000069/PR #E163236

REPURPOSE TO FACILITIES/SHOP/PD?

Cordless Drill w/screwdriver tip - CR #2023-000389/PR #E341000

Wrench - CR #2020-000531/PR #E222609

PROPERTYROOM.COM (Auction Company specific for law enforcement agencies in the U.S. Company clears info off from electronic devices.)

Comfort Waist - Multiple Colors Uniform Pants-	CR #2023-000013/PR #E329512- #E329516
Blk/Blue/Pink Cinch Backpack/Tablet/Pink Tennis Shoes-	CR #2021-000069/PR #E163235
Box Chest w/Misc Tools, Woodwork & Quotes -	CR #2020-001283/PR #E251049
Misc Jewlery -	CR #2020-000059/PR #E159220
Fujifilm X-T200 Camera -	CR #2020-001761/PR #E221077
Blk Voyager Bag containing misc tools & bike pump -	CR #2020-000963/PR #E170156
Brown small leather zipper coin pouch	- CR #2020-000147/PR #E229060
Blk/Grey pack contain skateboard parts & accessories -	CR #2020-000167/PR #E177529
Black Fit Bit Watch	- CR #2022-000551/PR #E302016
Black GO-PRO Camera	- CR #2022-000551/PR #E302017
Entrada #241 (3) Magazines & Leather Case	- CR #2020-001453/PR #E221073
White Nest Security Camera	- CR #2020-000837/PR #E229074
Verizon Eliipsis Tablet	- CR #2019-001679/PR #E231518
Apple Laptop in Pink Case/Charger/Headphones	- CR #2021-001692/PR #E286558
(22) Cell Phones	- Misc Case/Property numbers

Moab City Council Agenda Item

Meeting Date: March 26, 2024

Title: Consideration of the acceptance of an Annexation Petition from Sponsor Tye Shumway for TJ Moab Enterprises, for approximately 0.52 acres located at 1082 South Main Street and to proceed with the certification process

Presenter: Sommar Johnson, City Recorder

Attachments:

- Petition for Annexation
- Grand County Certification
- Recorded Pre-Annexation Agreement
- Annexation Process from Smith Hartvigsen

Suggested Motion: I move to accept the Annexation Petition from Sponsor Tye Shumway for TJ Moab Enterprises, for approximately 0.52 acres located at 1082 South Main Street and to proceed with the certification process.

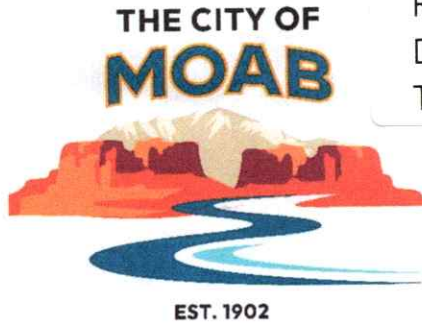
Background/Summary:

The City Council approved a pre-annexation agreement for this parcel on September 12, 2023. A copy of the recorded pre-annexation agreement is included for your review.

The proposed annexation for Tye Shumway for TJ Moab Enterprises is in the initial stage. The first step of the annexation process is to file a Notice of Intent to File a Petition to Annex with Grand County. That notice was filed on January 31, 2024, and the City received certification on February 2, 2024. The second step, filing the annexation petition, was completed on February 28, 2024.

The next step is for the City Council to accept the petition for further consideration or deny the petition and state the reasons for denial. If the Council accepts the petition, the certification process begins and a public hearing date before the City Council will be set and the Planning Commission will review the annexation before the public hearing.

Please let me know if you have any further questions and thank you for your consideration.



Application no. 24-0004
Received by: 2-21-24
Date received: SOMMAIR JOHNSON
Treasurer receipt no. 166742229
\$600.00

PETITION FOR ANNEXATION

We, the undersigned owners of certain real property, hereby submit this Petition for Annexation and respectfully represent the following:

1. That this petition and the annexation meet the requirements of the Utah Code and the Moab City Municipal Code.
2. That the real property is described as follows:

Approximate location: 1082s. Main st. Moab Utah 84532

Legal description:

Lot 5, Block "A", Plat "A", Westwood Acres Subdivision as recorded in the office of the Grand
County Recorder.

3. That up to five of the signers of this petition are designated as sponsors, one of whom is designated as the contact sponsor, with the name and mailing address of each sponsor indicated as follows:

Contact Sponsor

Mailing Address

Tye Shumway

285s. 400e. Moab utah 84532

Contact Sponsor

Mailing Address

-
-
4. That this petition is accompanied by the following documents:
 - a. An accurate and recordable map, prepared by a licensed surveyor, of the area proposed for annexation.
 - b. A copy of the notice of intent sent to affected entities.
 - c. A list of the affected entities to which notice was sent.
 5. A copy of this petition and the accompanying map was also delivered or mailed to the Grand County Clerk and the chair of the Moab City Planning Commission.
 6. That the petitioner(s) request the property, if annexed, be zoned C-4 General Commerical.
 7. That the petitioner(s) acknowledge that the City may charge them for any fees and costs the City incurs in reviewing and processing the annexation.
 8. For annexations involving real property owned by a public entity other than the federal government, this petition contains the signatures of the owners of all of the publicly owned real property located within the area proposed for annexation.
 9. For annexations involving private real property, that this petition contains the following signatures from real property owners that:
 - a. Own 100% of rural real property within the area proposed for annexation, if any;
 - b. Own 100% of private real property within the area proposed for annexation if the area is located within an agricultural protection area;
 - c. Covers a majority of the private land area within the area proposed for annexation; and
 - d. Is equal in market value to at least 1/3 of the market value of all private real property within the area proposed for annexation.

Notice: There will be no public election on the annexation proposed by this petition because Utah law does not provide for an annexation to be approved by voters at a public election. If you sign this petition and later decide that you do not support the petition, you may withdraw your signature by submitting a signed, written withdrawal with the recorder or clerk of the City of Moab. If you choose to withdraw your signature, you shall do so no later than 30 days after the City of Moab receives notice that the petition has been certified.

<u>Petitioner</u>	<u>Signature</u>	<u>Acres</u>	<u>Market Value</u>	<u>Tax ID Number</u>
TJ Moab Enterprises		.52	1,100,000.00	02-0SWE-0005



88 East Center Street
Moab, UT 84532
435.259.8171

STANDARD LEGEND

PROP. CORNER FOUND	WATER LINE	CLEAN CUT
PROP. CORNER SET	WATER VALVE	RAIN WATER LINE
PROP. CORNER SET	WATER METER	SHOWER MANHOLE
PROP. CORNER SET	WATER MANHOLE	CABLE BOX
PROP. CORNER SET	HYDRANT	CABLE PRELSTAL
PROP. CORNER SET	TELEPHONE PRELSTAL	STOP SIGN
PROP. CORNER SET	CAS METER	DISK
PROP. CORNER SET	CAS PRELSTAL	379
PROP. CORNER SET	CAS LINE	380
PROP. CORNER SET	CEMENT	381
PROP. CORNER SET	CEMENT	382
PROP. CORNER SET	CEMENT	383
PROP. CORNER SET	CEMENT	384
PROP. CORNER SET	CEMENT	385
PROP. CORNER SET	CEMENT	386
PROP. CORNER SET	CEMENT	387
PROP. CORNER SET	CEMENT	388
PROP. CORNER SET	CEMENT	389
PROP. CORNER SET	CEMENT	390
PROP. CORNER SET	CEMENT	391
PROP. CORNER SET	CEMENT	392
PROP. CORNER SET	CEMENT	393
PROP. CORNER SET	CEMENT	394
PROP. CORNER SET	CEMENT	395
PROP. CORNER SET	CEMENT	396
PROP. CORNER SET	CEMENT	397
PROP. CORNER SET	CEMENT	398
PROP. CORNER SET	CEMENT	399
PROP. CORNER SET	CEMENT	400

PROJECT TYPE:
ENGINEERING SURVEY

PROJECT ADDRESS:
1082 US-191
Moab, Utah 84532

PROJECT LOCATION:
GRAND COUNTY, STATE OF UTAH

PREPARED FOR:
TY SHUMWAY

DATE:
10/5/22

JOB NUMBER:
188-22

FLOOD DATA This property is in Zone X
of the Flood Insurance Rate Map, Community Panel No. 49019C17660
which has an effective date of APRIL 2, 2009 and is NOT in a Special
Flood Hazard Area. Field surveying was not performed to determine this zone.
An elevation certificate may be needed to verify this determination or apply
for an amendment from the Federal Emergency Management Agency.

IT IS THE CONTRACTOR'S RESPONSIBILITY TO LOCATE ALL UTILITIES,
WHETHER SHOWN ON THIS SURVEY OR NOT PRIOR TO COMMENCEMENT
OF WORK. THIS SURVEY HAS BEEN PREPARED USING AVAILABLE
UTILITY DATA. THIS SURVEYOR DOES NOT MAKE STATEMENTS OF ACCURACY
BASED UPON MAPS AND UTILITY LOCATES OF OTHERS.



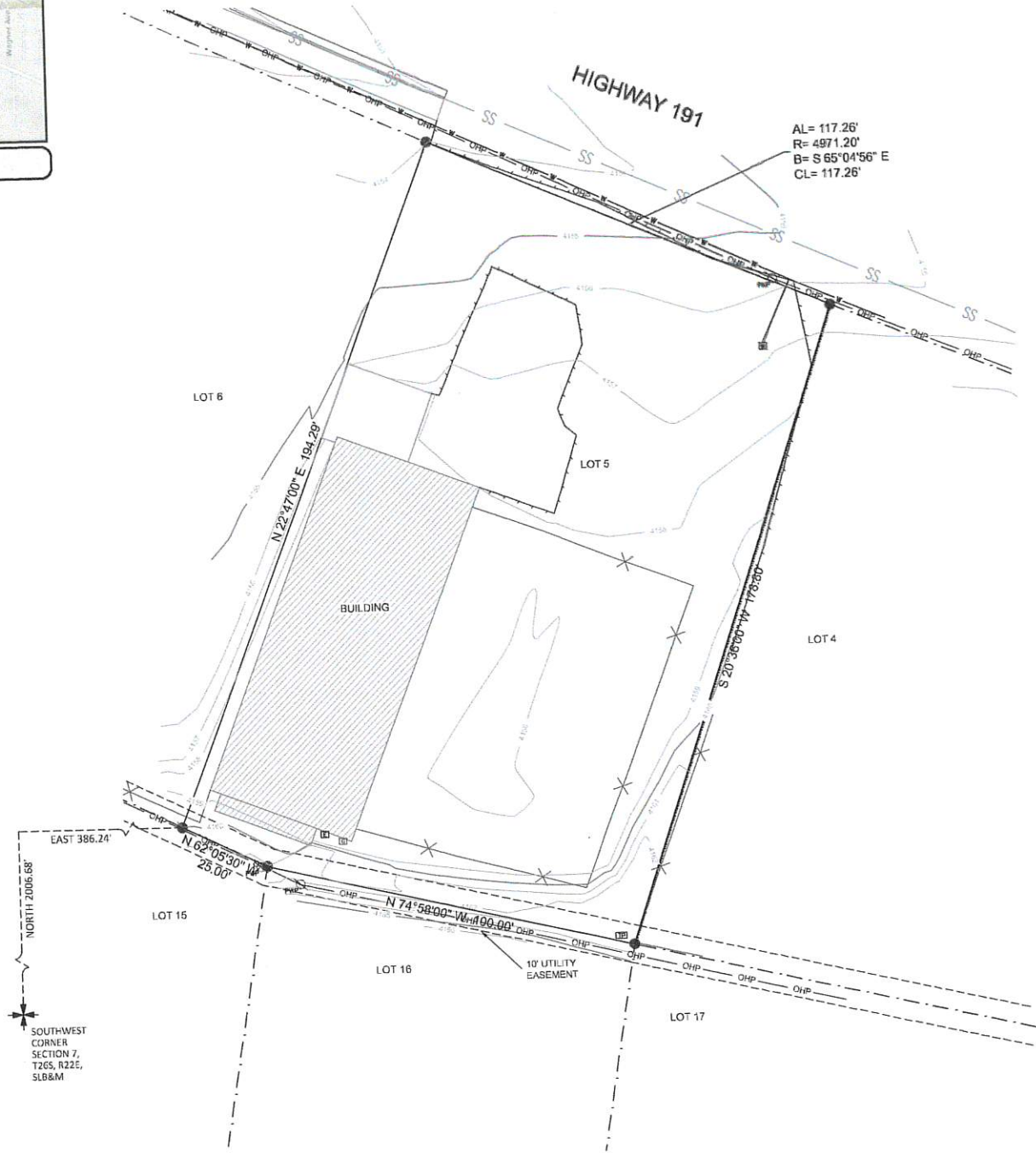
Know what's below
Call before you dig

ENGINEERING SURVEY

LOCATED WITHIN
THE NORTHEAST QUARTER OF SECTION 1, T26S, R21E, S1B&M

VICINITY MAP

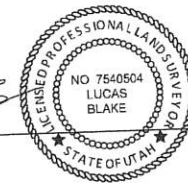
NOT TO SCALE



SURVEYOR'S CERTIFICATION

I, Lucas Blake, certify that I am a Professional Land Surveyor as prescribed under the laws of the State of Utah and that I hold license no. 7540504. I further certify that an engineering survey was made of the property described below, and the findings of that survey are as shown hereon.

Lucas Blake
License No. 7540504



Lucas Blake
License No. 7540504

10/5/22
DATE

LEGAL DESCRIPTION

Lot 5, Block "A", Plat "A", Westwood Acres Subdivision as recorded in the office of the Grand County Recorder.

SURVEYOR NOTES

COORDINATE SYSTEM UTAH STATE PLANE CENTRAL (NAD83, US SURVEY FEET)
NAVD88 VERTICAL DATUM (US SURVEY FEET)

THE INTENT OF THE SURVEY IS TO MONUMENT OR LOCATE ORIGINAL PROPERTY CORNERS. THE SURVEY WAS PERFORMED USING BEST LEGAL EVIDENCE OF OCCUPATION IMPROVEMENTS LOCATED ON THE GROUND. OUR RESEARCH AND SITE WORK HAS DETERMINED NOTES OF IMPORTANCE AS FOLLOWS.

1 LOCATED LOT CORNERS OF PREVIOUS SURVEY

THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT TITLE REPORT. RED DESERT LAND SURVEYING, LLC MAKE NO GUARANTEES AS TO THE SIZE, LOCATION, OR EXISTENCE OF EASEMENTS, RIGHT OF WAY, SETBACK LINES, AGREEMENTS OR OTHER SIMILAR MATTERS.

Grand County
125 East Center
Moab, Utah 84532

Grand County School District
264 South 400 East
Moab, Utah 84532

Moab Fire Department
45 South 100 East
Moab, Utah 84532

Grand Water & Sewer Agency
3025 East Spanish Trail
Moab, Utah 84532
259-8121

Grand County Hospital Service District
245 West Williams Way
Moab, Utah 84532

Health Department of Southeastern Utah
149E 100S
Price, Utah

Cemetery District
2651 spanish Valley Dr.
Moab, Utah 84532

Moab Mosquito Abatement District
1000E Sand flats Rd
Moab, Utah 84532

Grand County Library Board
275E center st
Moab, Utah 84532

Solid Waste District
2295S Hwy 191
Moab, Utah 84532

Recreation District
P.O. Box 715
Moab, Utah 84532

Grand County Boundary Commission
125 East Center
Moab, Utah 84532

Notice of Intent to File a Petition to Annex

Attention: Your property may be affected by a proposed annexation.

Records show that you own property within an area that is intended to be included in a proposed annexation to City of Moab ("**Moab**") or that is within 300 feet of that area. If your property is within the area proposed for annexation, you may be asked to sign a petition supporting the annexation. You may choose whether or not to sign the petition. By signing the petition, you indicate your support of the proposed annexation. If you sign the petition but later change your mind about supporting the annexation, you may withdraw your signature by submitting a signed, written withdrawal with the Moab recorder or clerk within 30 days after Moab receives notice that the petition has been certified.

There will be no public election on the proposed annexation because Utah law does not provide for an annexation to be approved by voters at a public election. Signing or not signing the annexation petition is the method under Utah law for the owners of property within the area proposed for annexation to demonstrate their support of or opposition to the proposed annexation.

You may obtain more information on the proposed annexation by contacting (Tye Shumway 285s 400e Moab Ut 84532, (Tye@twconstruct.com), Sommar Johnson Moab City Recorder 217 E. Center Street, Moab Utah 84532 sommar@moabcity.org, or John Cortes Grand County Recorder 125 E. Center Street, Moab, Utah 84532, jcortes@grandcountyutah.net. Once filed, the annexation petition will be available for inspection and copying at the office of the Moab City Recorder.

The parcel numbers of the parcels to be annexed are Grand County Parcel Nos. [02-0SWE-0005](#)

A map identifying the area proposed for annexation is also enclosed.

Surveyor's Certificate

I, Lucan Blake, certify that I am a duly licensed and qualified Surveyor as prescribed under the laws of the State of Utah and that I have personally supervised the making of this survey and that the bearings and distances are true and correct and the plat is a true and correct copy of the original as filed with me.

Boundary Description

Lot 4, Block "N", HWY 191, Wenwood Area, Salt Lake County, as recorded in the office of the said County Recorder.

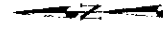


LUCAN BLAKE
License No. 7540504

Narrative

The purpose of this survey is to determine and record the boundaries of the lots as described in the plat and to show the location of the buildings and other improvements on the lots as shown on the plat and to show the location of the easements and other interests in the land as shown on the plat.

GRAPHIC SCALE



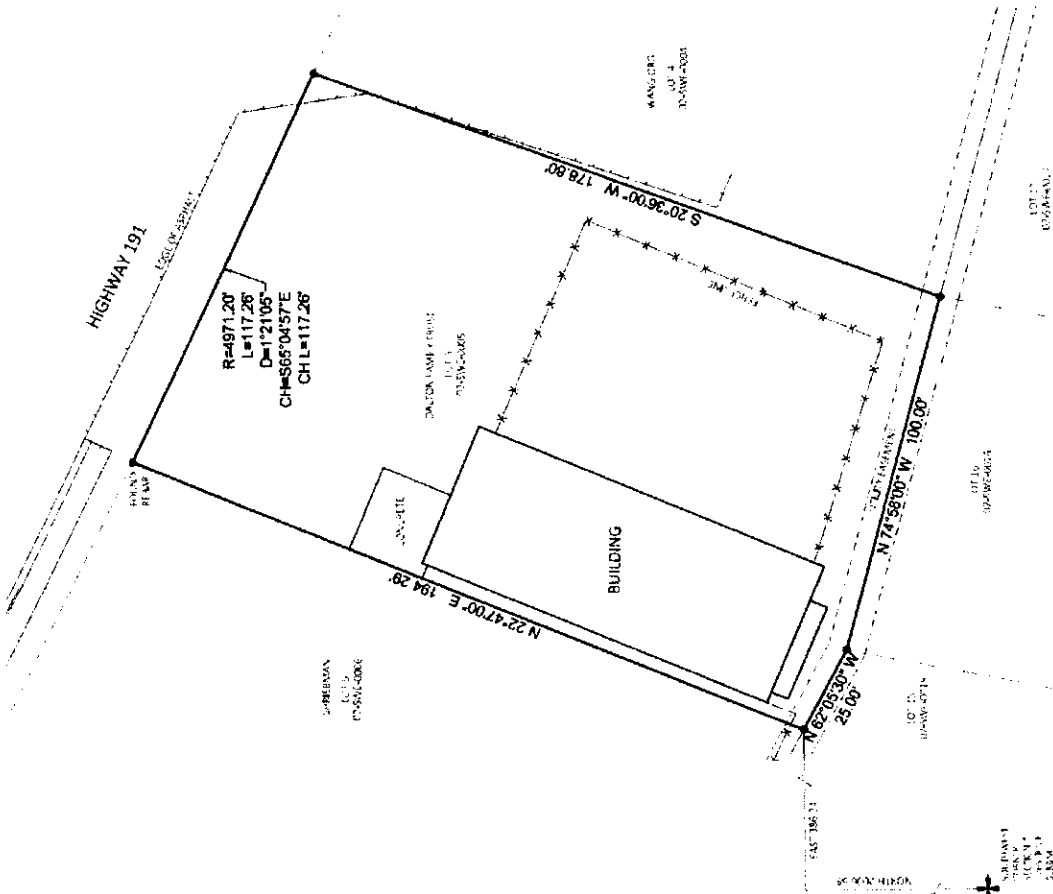
LOCAL 10 IN THE SOUTHWEST QUARTER OF
SECTION 7
TOWNSHIP 36 SOUTH RANGE 22 EAST
SALT LAKE BASE MERIDIAN

RECORD OF SURVEY

1082 S HWY 191
MOAB, UT 84532

DALTON

Sheet	1	of	1
Date	7/1/17		
Project	1082 S HWY 191		





City of Moab
217 E Center St
Moab, UT 84532
(435) 259-5123
treasurer@moabcity.org

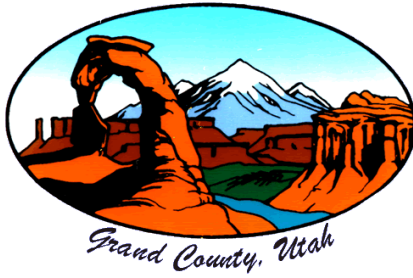
XBP Confirmation Number: 166742229

Transaction detail for payment to City of Moab.			Date: 02/28/2024 - 8:29:11 AM MT
Transaction Number: 214075899 Visa — XXXX-XXXX-XXXX-8524 Status: Successful			
Account #	Item	Quantity	Item Amount
	450 Building Permit - Permits Other Fees	1	\$600.00
Notes: PETITION FOR ANNEXATION APPLICATION NO. 24.0004-1082 S MAIN ST.			

TOTAL: \$600.00

Billing Information
TYE W SHUMWAY TWS
CONSTRUCTION
84532
(435) 459-9724

Transaction taken by: Admin hreinhardt



Gabriel Woytek
Grand County Clerk/Auditor
125 East Center Street
Moab, Utah 84532
(435) 259-1322
gwoytek@grandcountyutah.net

February 2, 2024

Sommar Johnson
Moab City Recorder
217 East Center Street
Moab, Utah 84532

Madam Recorder,

Let this letter serve as certification that the Notice of Intent to File a Petition to Annex, received by my office on January 31st, 2024 and filed by Tye Shumway, has been sent to all applicable property owners. A copy of the notice as well as a list of notice recipients is enclosed with this certification for your examination.

Regards

A handwritten signature in blue ink, appearing to read "Gabriel Woytek".

Gabriel Woytek
Grand County Clerk/Auditor

WHEN RECORDED RETURN TO:

City of Moab
Attn: City Recorder
217 E Center Street
Moab, UT 84532

Ent 552252 Bk 956 Pg 567-598
Date: 24-OCT-2023 3:59:38PM
Fee: None Filed By: LWD
JOHN ALAN CORTES, Recorder
GRAND COUNTY CORPORATION
For: MOAB CITY

**PRE-ANNEXATION AGREEMENT
BETWEEN TJ MOAB ENTERPRISES,
LLC, AND CITY OF MOAB**

THIS PRE-ANNEXATION AGREEMENT ("**Pre-Annexation Agreement**") is entered by and between TJ Moab Enterprises, LLC, a Utah limited liability company ("**Property Owner**"), and the CITY OF MOAB, a municipality and political subdivision of the State of Utah (the "**City**"). Property Owner and the City are hereinafter sometimes referred to individually as a "**Party**" or collectively as the "**Parties**."

RECITALS

A. Property Owner is the owner of one parcel, totaling approximately 0.52 acres, that is currently located in Grand County and is not located in the City at approximately 1082 South Hwy 191, Grand County, Utah, or 1082 South Main Street, in Moab, Utah, Parcel No. 02-0SWE-0005, more fully described in Exhibit A which is attached hereto and incorporated by this reference (the "**Property**").

B. The Property's current zoning designation in Grand County is Highway Commercial ("HC") in the Grand County Land Use Code 2.10 and is identified at 3.1 use table as an approved use for "Household Living Dwelling, multi-family," and that such use is "permitted by right."

C. The Parties have been in discussions regarding the Property's annexation into the City.

D. It is the intent of this Pre-Annexation Agreement to provide a clear understanding of the zoning for the use and future development of the Property in accordance with Chapter 17.27 of the Moab Municipal Code, C-4 General Commercial Zone, and to be in compliance with the provisions of the Moab Municipal Code and other applicable land use regulations (collectively "**Land Use Regulations**"), including that no short term rentals are permitted pursuant to 17.27.020 A.13.a. where there are no established overnight accommodations nor any new overnight accommodations proposed.

E. It is also the intent of this Pre-Annexation Agreement to provide a clear understanding of the legal requirements and procedures that govern the annexation of the Property, including but not limited to Chapter 1.32 of the Moab Municipal Code and UTAH CODE § 10-2-401, *et seq.*

F. The City, acting pursuant to its authority under UTAH CODE § 10-9a-101, *et seq.* has made certain determinations with respect to the Property, and in the exercise of its legislative

discretion, has elected to approve this Pre-Annexation Agreement after all necessary public hearings and procedures have been conducted.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **Incorporation of Recitals.** The Recitals and Exhibits are hereby incorporated by reference as part of this Pre-Annexation Agreement.
2. **Annexation to City of Moab.** Utah law favors that development take place within the boundaries of cities and towns where land is located in a city's annexation policy declaration area. The Property is within the "General Plan annexation area boundary description" identified in the Moab Municipal Code 1.32.030 of the City's declaration area.
3. **Petition.** The Property Owner shall follow the applicable laws, regulations, and ordinances, including but not limited to UTAH CODE § 10-2-401, *et seq.* and Moab Municipal Code Chapter 1.32 (collectively, the "**Annexation Process**") in seeking annexation of the Property. Upon receipt of a complete petition that complies with all applicable legal requirements, the City shall complete its review process in accordance with the Annexation Process.
4. **Decision on Petition.** The City shall use all reasonable efforts to either approve or reject the Property's petition as soon as reasonably practicable and without undue delay in accordance with the requirements of the Annexation Process. If reasonable circumstances require additional time (such as Property Owner's failure to provide legally required information, third party protest, or state or local mandated notice provisions), both parties shall continue to cooperate to expedite the review to the extent the Annexation Process allows. Property Owner shall provide at least 14 days' written notice of its intent, if any, to withdraw the petition, but shall not withdraw the petition prior to the City Council's rendering a final decision/vote.
5. **Zoning Upon Annexation.** It is agreed that upon the issuance of a Certificate of Annexation by Lieutenant Governor that the Property shall be placed in the "C-4 General Commercial Zone," which does not currently permit new overnight accommodation units pursuant to zoning standards in Moab Municipal Code 17.27.020.
6. **Development Requirements.** If the City grants the petition, the following shall be express conditions of the annexation in addition to any other requirements set forth in applicable law, regulation, and ordinance:
 - 6.1. **Site Plan.** The Property Owner shall develop a mixed-use commercial project as set forth in the attached site plan attached hereto as Exhibit B (hereinafter the "**Project**").
 - 6.2. **Restrictive Covenant Agreement.** Upon completion of the Project and during its operation, the Property Owner shall execute a restrictive covenant agreement to be recorded against the Property that shall require one hundred (100) percent of the Project's residential

units, if any, be leased to (i) "Active Employment Households" ("AEH") as that term is defined in Section 17.06.020 of the Moab Municipal Code or applicable successor ordinance or (ii) to students, faculty, or long-term visitors (more than 30 days) of any institution of higher education that is listed with the U.S. Department of Education eligible to participate in the Title IV federal student aid programs where the person attends the institution from within Grand County ("Title IV Program"). The restrictive covenant agreement shall have a term of fifty (50) years and shall be in substantially the same form as set forth Exhibit C, the Restrictive Covenant Agreement. If the owner of record of the Property provides the City with written evidence showing that a lender has foreclosed upon and acquired the Property, the City shall execute all documents that may be needed to terminate the restrictive covenant agreement.

6.3 Sustainability Requirements. The Parties agree that any annexation of the Property the City may approve shall be subject to the express condition that the Property apply LEED standards in construction to meet sustainability requirements as attached hereto in Exhibit D (hereafter "Sustainability Requirements") which shall provide bicycle facilities, electric vehicle charging stations, rainwater management, heat island reduction, light pollution reduction, outdoor water use reduction, indoor water use reduction, dedicated location for recycling containers, and bird safety glass.

7. Vested Rights.

7.1. Vested Rights. Property Owner shall have the vested right to develop the Property as a mixed-use commercial project in the "C-4 General Commercial Zone" as set forth in Chapter 17.27 of the Moab Municipal Code, in accordance with and subject to compliance with the terms and conditions of the City's Land Use Regulations then in effect.

7.2. Reserved Legislative Powers. The Parties acknowledge that the City is restricted in its authority to limit its police power by contract and that the limitations, reservations and exceptions set forth herein are intended to reserve to the City those police powers that cannot be so limited. Notwithstanding the retained power of the City to enact such legislation under the police powers, such legislation shall only be applied to modify the vested rights of the Property Owner under the terms of this Pre-Annexation Agreement based upon the policies, facts, and circumstances that meet the compelling, countervailing public interest exception to the vested rights doctrine in the State of Utah. Any such proposed legislative changes affecting the vested rights of the Property Owner under this Pre-Annexation Agreement shall be of general application to all development activity in the City; and, unless the City declares an emergency, Property Owner shall be entitled to prior written notice and an opportunity to be heard with respect to any proposed change and its applicability to the Property under the compelling, countervailing public interest exception to the vested rights doctrine.

8. Successors and Assigns.

8.1. Binding Effect. This Pre-Annexation Agreement shall be binding upon all successors and assigns of Property Owner in the ownership or development of any portion of the Property.

8.2. Assignment. Neither this Pre-Annexation Agreement nor any of its provisions, terms or conditions may be assigned to any other party, individual or entity without assigning the rights as well as the responsibilities under this Pre-Annexation Agreement and without the prior written consent of the City, which consent shall not be unreasonably withheld, conditioned or

delayed. Any such request for assignment may be made by letter addressed to the City as provided herein and the prior written consent of the City may also be evidenced by letter from the City to Property Owner or their successors or assigns. Any such assignment shall require the assignee to sign a form of acknowledgement and consent agreeing to be bound by the terms of this Pre-Annexation Agreement.

9. Default.

9.1. **Notice.** If Property Owner or the City fails to perform its respective obligations hereunder or to comply with the terms hereof, the Party believing that a default has occurred shall provide notice to the other Party as provided herein. If the City believes that the default has been committed by Property Owner, then the City shall also provide a courtesy copy of the notice to Property Owner.

9.2. **Contents of the Notice of Default.** The Notice of Default shall:

9.2.1. Claim of Default. Specify the claimed event of default;

9.2.2. Identification of Provisions. Identify with particularity the provisions of any applicable law, rule, regulation or provision of this Agreement that is claimed to be in default;

9.2.3. Specify Materiality. Identify why the default is claimed to be material.

9.3. **Meet and Confer.** Upon the issuance of a Notice of Default, the Parties shall meet within ten (10) business days and confer in an attempt to resolve the issues that are the subject matter of the Notice of Default.

9.4. **Remedies.** If, after meeting and conferring, the Parties are not able to resolve the default, and if the defaulting Party has not cured the default within sixty (60) days after Notice of Default, then the Parties may have the following remedies:

9.4.1. Legal Remedies. The rights and remedies available at law and in equity, including, but not limited to injunctive relief, specific performance, and termination, but not including damages or attorney's fees.

9.4.2. Enforcement of Security. The right to draw on any security posted or provided in connection with the development of the Property and relating to remedying of the particular default.

9.4.3. Withholding Further Development Approvals. The right to withhold all further reviews, approvals, licenses, building permits and/or other permits for development of the Property.

9.5. **Public Meeting.** Before any remedy in Section 9.4 may be imposed by the City, the Party allegedly in default shall be afforded the right to attend a public meeting before the Council and address the Council regarding the claimed default.

9.6. **Emergency Defaults.** Anything in this Agreement notwithstanding, if the Council finds on the record that a default materially impairs a compelling, countervailing interest of the

City and that any delays in imposing such a default would also impair a compelling, countervailing interest of the City then the City may impose the remedies of Section 9.4 without meeting the requirements of Section 9.5. The City shall give Notice to Property Owner and/or any applicable successor or assign of any public meeting at which an emergency default is to be considered and the allegedly defaulting Party shall be allowed to address the Council at that meeting regarding the claimed emergency default.

9.7. Extended Cure Period. If any default cannot be reasonably cured within sixty (60) days then such cure period may be extended as needed, by agreement of the Parties for good cause shown, so long as the defaulting Party is pursuing a cure with reasonable diligence.

10. Cumulative Rights. The rights and remedies set forth herein shall be cumulative.

11. Force Majeure. All time periods imposed or permitted pursuant to this Agreement shall automatically be extended and tolled for: (a) period of any and all moratoria imposed by the City or other governmental authorities in any respect that materially affects the development of the Property; or (b) by events reasonably beyond the control of Property Owner including, without limitation, inclement weather, war, strikes, unavailability of materials at commercially reasonable prices, and acts of God, but which does not include financial condition of the Property Owner or their successors.

12. Notices. Any notices, requests and demands required or desired to be given hereunder shall be in writing and shall be served personally upon the Party for whom intended or if mailed be by certified mail, return receipt requested, postage prepaid to such Party at its address shown below:

TJ Moab Enterprises, LLC
c/o Tye Shumway, Manager
285 South 400 East
Moab, UT 84532

City of Moab
Attn: City Recorder
217 E Center Street
Moab, UT 84532

Any Party may change its address or notice by giving written notice to the other Party in accordance with the provisions of this Section.

13. Agreement to Run with the Land. This Pre-Annexation Agreement shall be recorded in the Office of the Moab City Recorder against the Property and is intended to and shall be deemed to run with the land and shall be binding on all successors in the ownership and development of any portion of the Property.

14. Entire Agreement. This Pre-Annexation Agreement, together with the Exhibits hereto, integrates and constitutes all of the terms and conditions pertaining to the subject matter hereof and supersedes all prior negotiations, representations, promises, inducements, or previous agreements between the Parties hereto with respect to the subject matter hereof. Any amendments hereto must be in writing and signed by the respective Parties hereto.

15. **Headings.** The headings contained in this Agreement are intended for convenience only and are in no way to be used to construe or limit the text herein.

16. **Non-Liability of City Officials or Employees.** No officer, representative, agent, or employee of the City shall be personally liable to Property Owner, or any successor-in-interest or assignee of Property Owner, in the event of any default or breach by the City or for any amount which may become due to Property Owner, or its successors or assignees, for any obligation arising out of the terms of this Pre-Annexation Agreement.

17. **No Third-Party Rights.** The obligations of the Parties set forth in this Pre-Annexation Agreement shall not create any rights in or obligations to any persons or parties other than to the City and the Property Owner. The City and Property Owner alone shall be entitled to enforce or waive any provisions of this Pre-Annexation Agreement to the extent that such provisions are for their benefit.

18. **Severability.** If any portion of this Pre-Annexation Agreement for any reason is declared invalid or unenforceable, the invalidity or unenforceability of such portion shall not affect the validity of any of the remaining portions, and the same shall be deemed in full force and effect as if this Pre-Annexation Agreement had been executed with the invalid portions eliminated.

19. **Waiver.** No waiver of any of the provisions of this Pre-Annexation Agreement shall operate as a waiver of any other provision regardless of any similarity that may exist between such provisions, nor shall a waiver in one instance operate as a waiver in any future event. No waiver shall be binding unless executed in writing by the waiving Party.

20. **Survival.** All agreements, covenants, representations, and warranties contained herein shall survive the execution of this Pre-Annexation Agreement and shall continue in full force and effect throughout the term of this Pre-Annexation Agreement.

21. **Public Information.** The Parties understand and agree that all documents related to this Pre-Annexation Agreement shall be public documents, as provided in UTAH CODE, § 63G-2-101, *et seq.*

22. **Governing Law.** This Pre-Annexation Agreement and the performance hereunder shall be governed by the laws of the State of Utah.

23. **Counterparts.** This Agreement may be executed in multiple counterparts which shall constitute one and the same document.


24. **Governmental Immunity Act of Utah.** The Parties agree and understand that the City is a governmental entity entitled to the protections and safeguards of the Governmental Immunity Act of Utah, UTAH CODE § 63G-7-101 *et seq.* Except as may be provided in UTAH CODE § 63G-7-301(1)(a) (i.e., waiver as to Municipality's contractual obligations under this Pre-Annexation Agreement), the City neither waives nor relinquishes any applicable provision or protection of that Act.

(Signatures begin on following page)

IN WITNESS WHEREOF, this Agreement has been executed by the Moab City Council as the land use authority for pre-annexation agreements under Moab City Municipal Code 17.72.100(A), and by a duly authorized representative of Property Owner on this 12 day of SEPTEMBER, 2023.

CITY OF MOAB, a Utah Municipality and political subdivision of the State of Utah.

By:



Joette Langiahesse, Mayor and
Chair, City Council

ATTEST:


Sommar Johnson, City Clerk/Recorder

APPROVED AS TO FORM


Nathan Bracken, City Attorney


By: 
Joette Langianese, Mayor and
Chair, City Council

On the 2 day of OCTOBER, 2023, personally appeared before me JOETTE LANGIANESE, who being duly sworn, did say that she is the Mayor of the City of Moab, a Utah Municipality and political subdivision of the State of Utah, and that the foregoing instrument was signed in behalf of said entity and said Joette Langianese, Mayor, duly acknowledged to me that she executed the same for the purposes therein stated.



Sommai Jorasan
NOTARY PUBLIC

**TJ MOAB ENTERPRISES, LLC
PROPERTY**

By: 
Its Manager

STATE OF UTAH)
Moab)
CITY OF SALT LAKE)
:SS.

On the 5th day of October 2023, personally appeared before me
Tye Shumway, who being duly sworn, did say that he is the Manager of TJ Moab
Enterprises, LLC, and that the foregoing instrument was signed in behalf of said entity and said
Tye Shumway, Manager, duly acknowledged to me that he executed the same for the purposes
therein stated.




NOTARY PUBLIC

EXHIBIT A

Legal Description

Ent 523559 Bk 851 Pg 279
Date: 03-APR-2017 2:55:36PM
Fee: \$10.00 Charge
Filed By: GWK
JOHN ALAN CORTES, Recorder
GRAND COUNTY CORPORATION
For: SOUTH EASTERN UTAH TITLE COMPAN
Y

Ent 552252 Bk 956 Pg 577

EXHIBIT B

Site Plan

NOT FOR CONSTRUCTION

ENT 552252-RK 956-PJ 579

S FUND LLC
SWE-0009



ARCH
ARCHITECTURAL SQUARED
info@Arch-Squared.com
PO BOX 1153, MOAB, UTAH 84532
512-556-1745

NOT FOR CONSTRUCTION

REVISIONS:
22 12 14 SD ACCESS
REVISIONS
23 02 15 NEW ZONING, SD REV

CITY OF MOAB ZONING
C-4 GENERAL COMMERCIAL ZONE
25' FRONT SETBACK
0' SIDE & REAR SETBACK
15' LANDSCAPED STRIP ADJACENT TO PUBLIC STREETS

SITE = 0.52 ACRES
MAX LOT COVERAGE OF PRINCIPAL USE
= 50% TOTAL LOT AREA

PARKING REQS:
RETAIL -1.0 P/ 300 SF
OFFICE -1.0 P/ 300 SF
RESTAURANT -1.0 P/ 200 SF

PROPOSED BUILDING OCCUPANCY:
CAFE - 790 SF - 4 PARKS
RETAIL - 1,485 SF - 5 PARKS
OFFICE - 6,645 SF - 22 PARKS

31 PARKING REQ.

34x INCL. 2 - 3x PARKING SPACES PROVIDED
ACCESSIBLE SPACES

*** THIS ALL ASSUMES WE CAN PLACE
PARKING IN THE REAR UTILITY EASEMENT***

SHUMWAY - MIXED USE

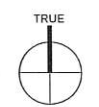
1082 S MAIN STREET
MOAB, UT 84532

SITE PLAN

SHEET NUMBER

AP010

1 SITE PLAN
3/32" = 1'-0"

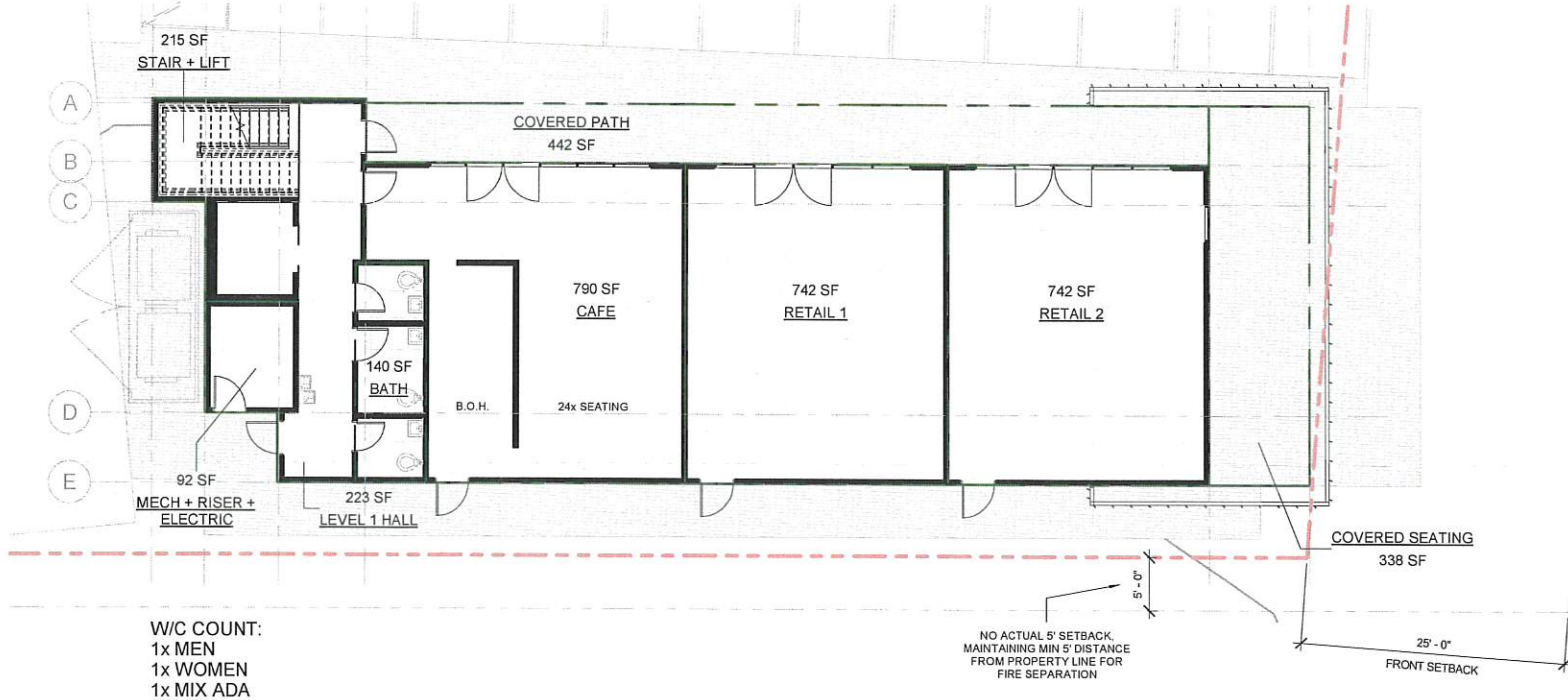


16/02/2023 12:35:59

cmk

NOT FOR CONSTRUCTION

1 2 3 4 5 6



1 LEVEL 1 AREA PLAN
1/8" = 1'-0"

Area Schedule (Overall Floors)			
Sort Order	Level	Name	Area
MISC	Level 1	BATH	140 SF
MISC	Level 1	MECH + RISER + ELECTRIC	92 SF
MISC	Level 1	STAIR + LIFT	215 SF
MISC	Level 1	LEVEL 1 HALL	223 SF
MISC			670 SF
RESTAURANT - CAFE	Level 1	CAFE	790 SF
RESTAURANT - CAFE			790 SF
RETAIL	Level 1	RETAIL 2	742 SF
RETAIL	Level 1	RETAIL 1	742 SF
RETAIL			1485 SF
RETAIL	Level 1		2945 SF

MISC	Level 2	STAIR + LIFT	217 SF
MISC	Level 2	RISER + MECH	35 SF
MISC			252 SF
OFFICE	Level 2	LEVEL 2 OFFICE	2256 SF
OFFICE	Level 2	CONFERENCE SML	309 SF
OFFICE	Level 2	LEVEL 2 HALL	260 SF
OFFICE	Level 2	BREAK	90 SF
OFFICE	Level 2	COPY + STORE	55 SF
OFFICE	Level 2	BATH	101 SF
OFFICE	Level 2	CONFERENCE LRG	397 SF
OFFICE			3468 SF
OFFICE	Level 2		3720 SF

MISC	Level 3	LEVEL 3 HALL	242 SF
MISC	Level 3	RISER + MECH	37 SF
MISC	Level 3	STORE	55 SF
MISC			334 SF

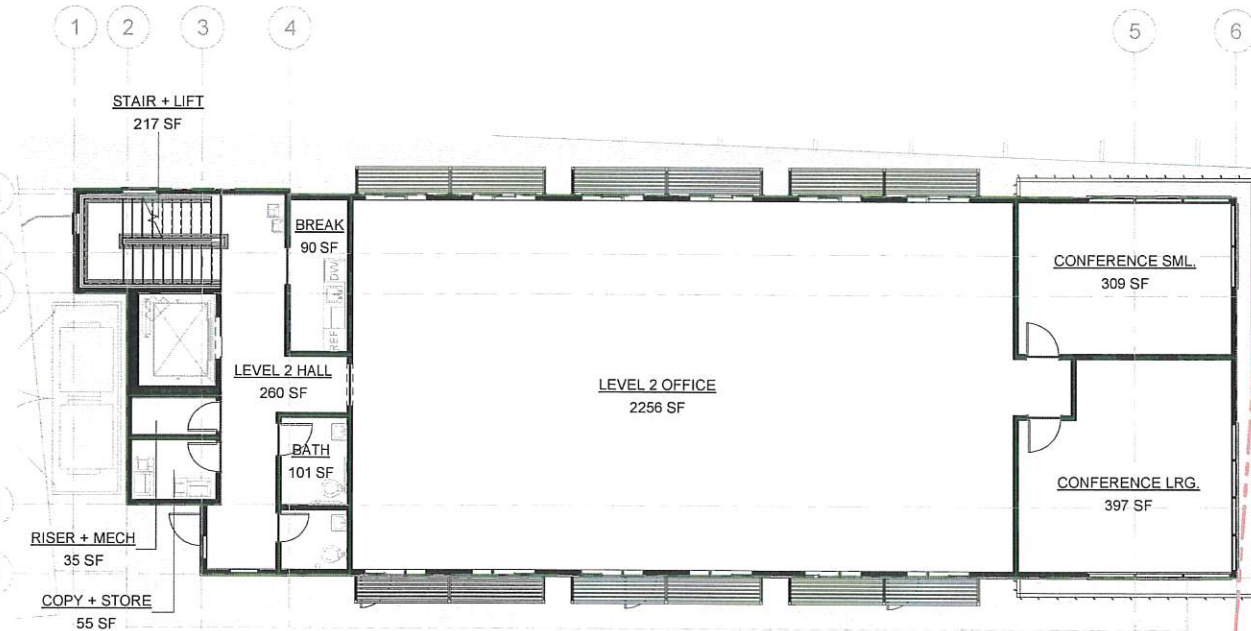
OFFICE	Level 3	LEVEL 3 OFFICE	2590 SF
OFFICE			2590 SF
OFFICE	Level 3		2925 SF

PUBLIC EXTERIOR	Level 1	COVERED PATH	442 SF
PUBLIC EXTERIOR	Level 1	COVERED SEATING	338 SF
PUBLIC EXTERIOR			780 SF
PUBLIC EXTERIOR	Level 1		780 SF

OFFICE EXTERIOR	Level 3	L3 OFFICE DECK	580 SF
OFFICE EXTERIOR			580 SF
OFFICE EXTERIOR	Level 3		580 SF

GRAND TOTAL: 10,950 SF

CONDITIONED INTERIOR L1:	2,945	GSF
CONDITIONED INTERIOR L2:	3,720	GSF
CONDITIONED INTERIOR L3:	2,925	GSF
COVERED EXTERIOR TOTAL:	1,360	SF
CONDITIONED INTERIOR TOTAL:	9,590	GSF

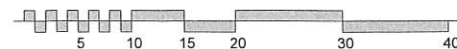


W/C COUNT:
1X MIX
1X MIX ADA

2 LEVEL 2 AREA PLAN
1/8" = 1'-0"



3 LEVEL 3 AREA PLAN
1/8" = 1'-0"



NOT FOR
CONSTRUCTION

REVISIONS:
22 12 14 SD ACCESS
REVISIONS
23 02 15 NEW ZONING, SD REV

SHUMWAY - MIXED USE

1082 S MAIN STREET
MOAB, UT 84532

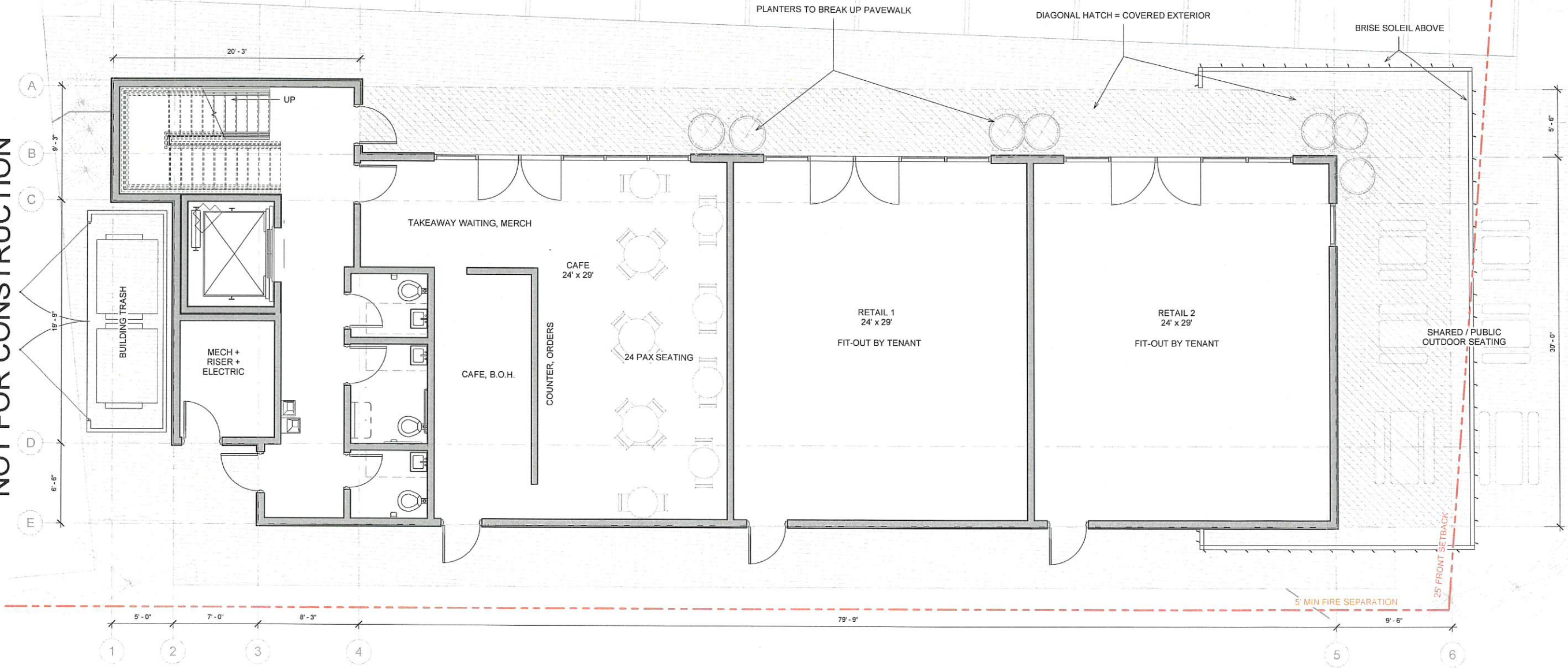
AREA PLANS

SHEET NUMBER

AP050

Ent 552252 R 956 P 501

NOT FOR CONSTRUCTION



1 LEVEL 1 FLOOR PLAN - RETAIL / HOSPITALITY
1/4" = 1'-0"

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Info@Arch-Squared.com
PO BOX 1153, MOAB, UTAH 84532
512-566-1745

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REVISIONS:
22 12 14 SD ACCESS
REVISIONS
23 02 15 NEW ZONING, SD REV

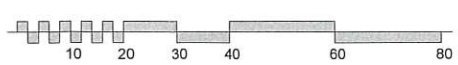
SHUMWAY - MIXED USE

1082 S MAIN STREET
MOAB, UT 84532

FLOOR
PLANS L1

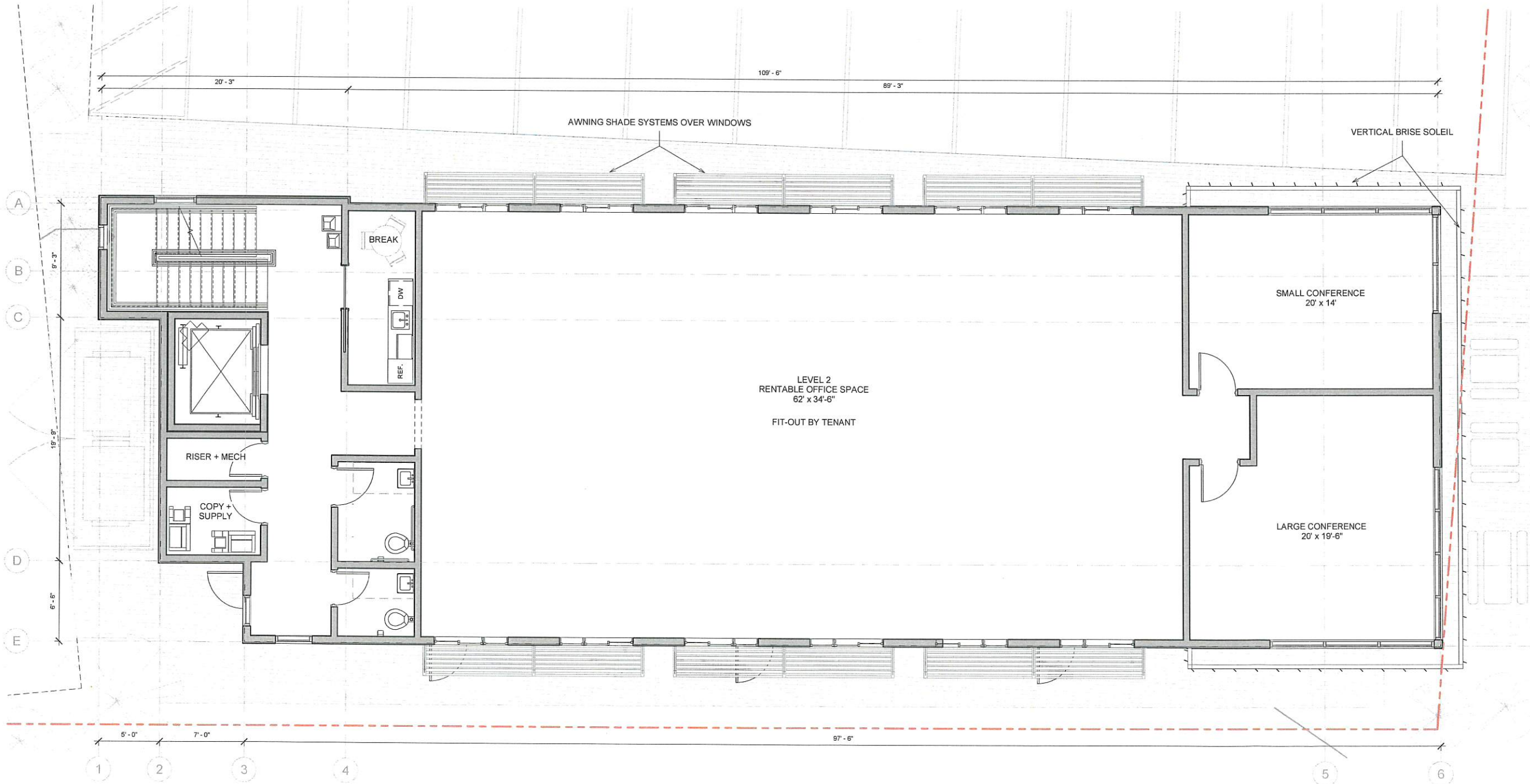
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AP111

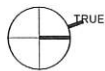
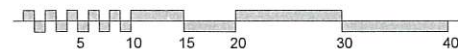


Ent 552252 W 956 N 502

NOT FOR CONSTRUCTION



1 LEVEL 2 FLOOR PLAN - OFFICES
1/4" = 1'-0"



16/02/2023 12:36:06

AP112

FLOOR
PLANS L2

SHEET NUMBER

SHUMWAY - MIXED USE

1082 S MAIN STREET
MOAB, UT 84532

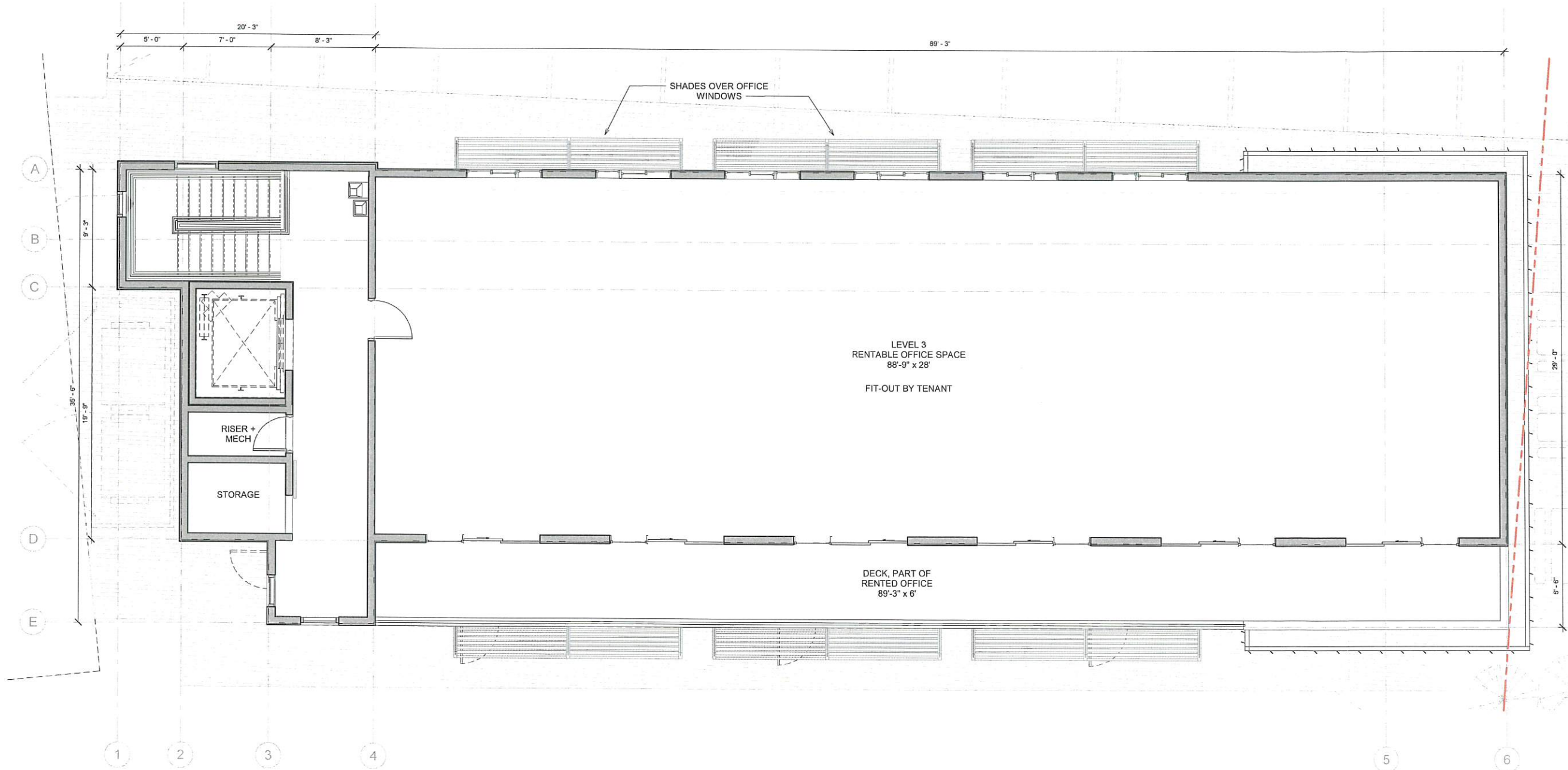
REVISIONS:
22 12 14 SD ACCESS
REVISIONS
23 02 15 NEW ZONING, SD REV

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CONSTRUCTION

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ARCHITECTURAL SQUARED
Info@ArchSquared.com
PO BOX 1153, MOAB, UTAH 84532
512-666-1745

Ent 552252 W 956 W 583

NOT FOR CONSTRUCTION



1 LEVEL 3 FLOOR PLAN - OFFICES
1/4" = 1'-0"

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info@Arch-Squared.com
PO BOX 1133, MOAB, UTAH 84532
512-866-1745

NOT FOR
CONSTRUCTION

REVISIONS:
22 12 14 SD ACCESS
REVISIONS
23 02 15 NEW ZONING, SD REV

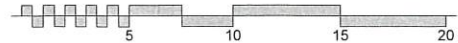
SHUMWAY - MIXED USE

1082 S MAIN STREET
MOAB, UT 84532

FLOOR
PLANS L3

SHEET NUMBER

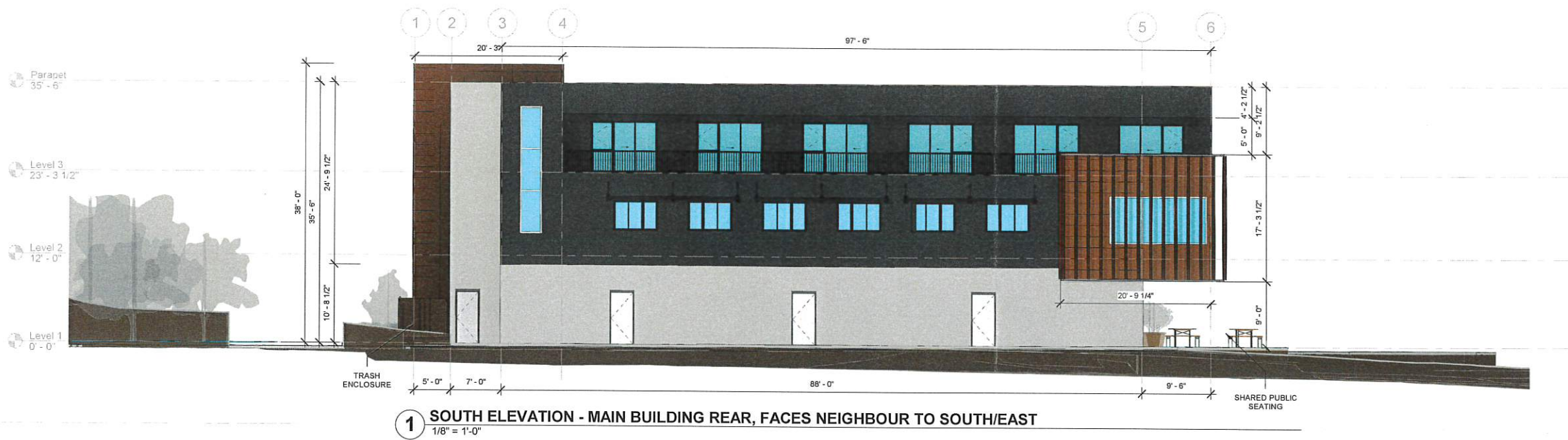
AP113



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©cmk

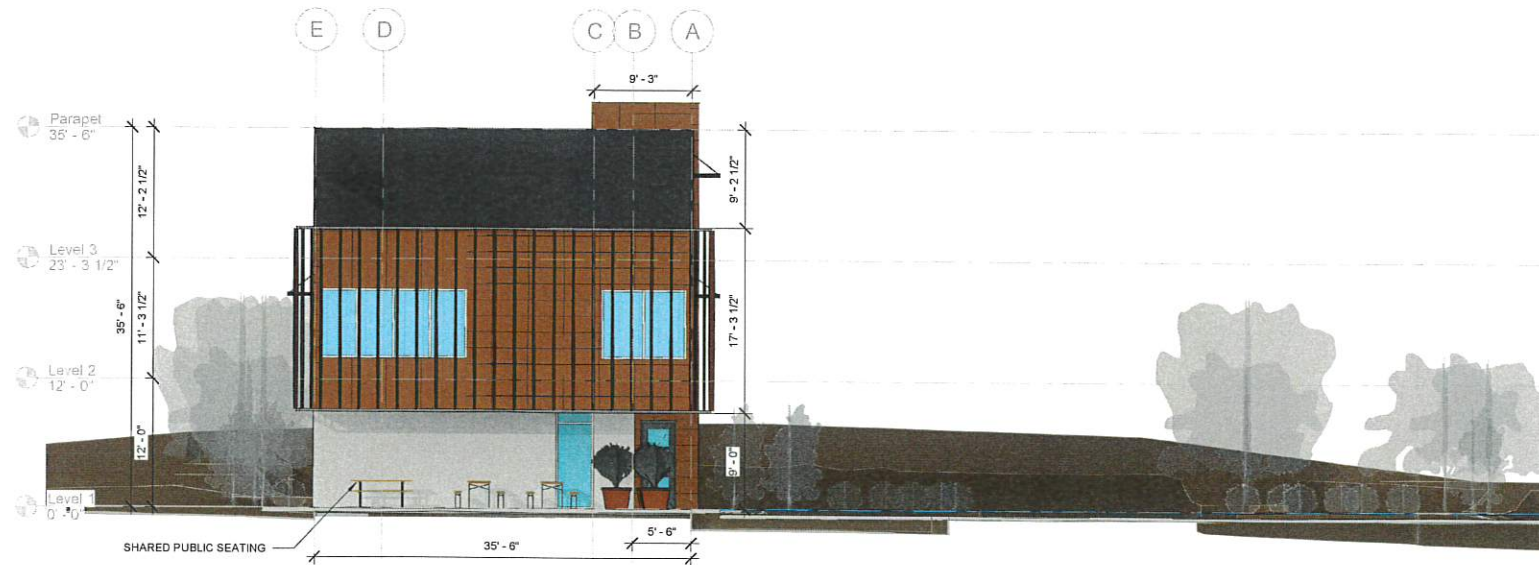
NOT FOR CONSTRUCTION



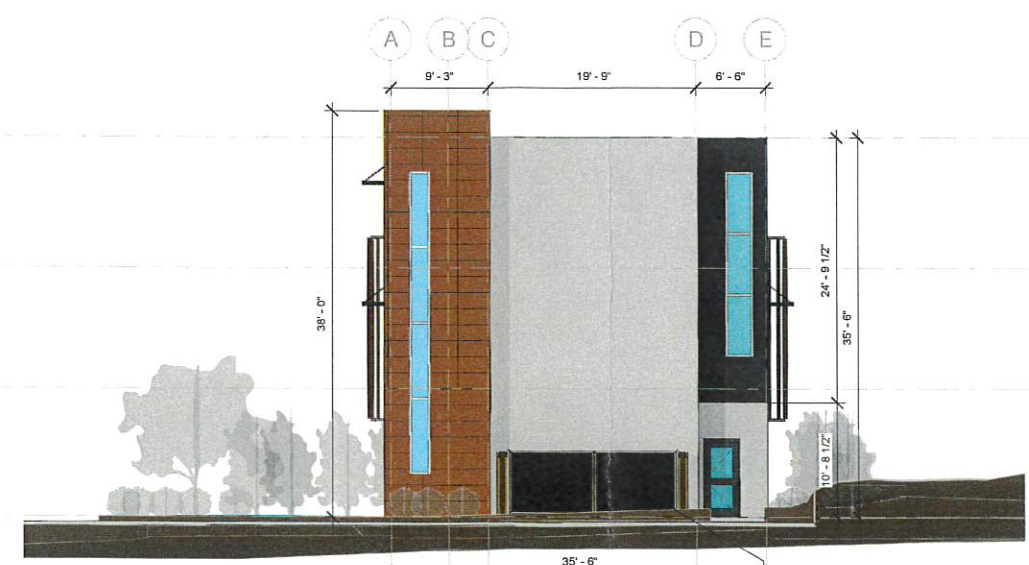
1 SOUTH ELEVATION - MAIN BUILDING REAR, FACES NEIGHBOUR TO SOUTH/EAST
1/8" = 1'-0"



2 WEST ELEVATION - BUILDING FRONT, FACES LOT PARKING
1/8" = 1'-0"



3 NORTH ELEVATION - HIGHWAY STREET VIEW
1/8" = 1'-0"



4 SOUTH ELEVATION - JEFFERSON ST NEIGHBORS
1/8" = 1'-0"

MATERIALS



DARK FIBRE-CEMENT PANEL SIDING
**OR - DARK METAL SIDING



LIGHT GRAY STUCCO FINISH
**OR - CONCRETE

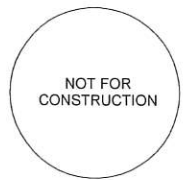


CORTEN STEEL PANELS
**OR - CORRUGATED RUSTED METAL



CORTEN BRISE SOLEIL

ARCH
ARCHITECTURAL SQUARED
info@ArchSquared.com
PO BOX 1133, MOAB, UTAH 84532
512-666-1745



REVISIONS:
22 12 14 SD ACCESS
REVISIONS
23 02 15 NEW ZONING, SD REV

SHUMWAY - MIXED USE

1082 S MAIN STREET
MOAB, UT 84532

ELEVATIONS

SHEET NUMBER

AP200

16022023 12:30:25

©cmk

NOT FOR CONSTRUCTION



1 BUILDING FRONT FROM PARKING



4 SOUTH WEST CORNER



5 SOUTH EAST CORNER, TRASH + STAIRS



2 NORTH WEST, MAIN STREET FRONT



3 NORTH EAST, BUILDING REAR

NOT FOR
CONSTRUCTION

REVISIONS:
22 12 14 SD ACCESS
REVISIONS
23 02 15 NEW ZONING, SD REV

SHUMWAY - MIXED USE

1082 S MAIN STREET
MOAB, UT 84532

PERSPECTIVES

SHEET NUMBER

AP900

16/02/2021 12:36:42

©cmk

EXHIBIT C

RESTRICTIVE COVENANT AGREEMENT

RESTRICTIVE COVENANT AGREEMENT

This Restrictive Covenant Agreement (“**Agreement**”) governs the mixed-use commercial project located at 1082 S. Highway 191, Grand County, Utah, or 1082 S. Main Street, Moab, Utah, 84532 (the “**Property**”), as more particularly described in Exhibit A attached hereto, and incorporated by reference, is made and entered into by TJ Moab Enterprises, LLC. (“**Grantor**”), a Utah limited liability company, for and on behalf of the CITY OF MOAB, UTAH (“**Grantee**”).

RECITALS

WHEREAS, Grantor is the record owner of the Property;

WHEREAS, Grantor and Grantee executed a pre-annexation agreement (“Pre-Annexation Agreement”) on September ____, 2023, that they subsequently recorded against the Property and now appears in the records of the Grand County Recorder as [insert entry number, book number, and page number].

WHEREAS, the Pre-Annexation Agreement conditioned Grantee’s annexation of the Property upon Grantor’s execution of a restrictive covenant, requiring that one hundred (100%) of the residential units on the Property, if any, be leased to “Active Employment Households,” as that term is defined in Section 17.06.020 of the Moab Municipal Code or applicable successor ordinance, for a term of compliance to the restrictive covenant of fifty (50) years.

WHEREAS, the Pre-Annexation Agreement conditioned Grantee’s annexation of the Property upon Grantor’s execution of the restrictive covenant, requiring the application of LEED standards in construction to achieve sustainability requirements, as set forth in Exhibit D to the Pre-Annexation Agreement (hereafter “Sustainability Requirements”), which shall provide bicycle facilities, electric vehicle charging stations, rainwater management, heat island reduction, light pollution reduction, outdoor water use reduction, indoor water use reduction, energy efficient devices and appliances, dedicated location for recycling containers, and bird safety glass.

WHEREAS, Grantee granted Grantor’s annexation petition on ____, 2023, and the Grantor and Grantee desire to execute this Agreement to satisfy the requirements of the Pre-Annexation Agreement.

COVENANTS AND RESTRICTIONS

NOW, THEREFORE, in consideration of the foregoing recital and the following covenants, Grantor, for and on behalf of Grantee, submits the Property to the following covenants and restrictions:

- 1. Local Leasing Requirement:** Except as otherwise provided in the Moab Municipal Code, Grantor shall lease one hundred percent (100%) of the residential units on the Property, if any, to either (i) Active Employment Households,” as that term is defined in Section 17.06.020 of the Moab Municipal Code or applicable successor ordinance or (ii) to students, faculty, or long-term visitors (more than 30 days) of any institution of higher education that is listed with the U.S. Department of Education eligible to participate in the Title IV federal student aid programs

where the person attends the institution from within Grand County. Those units that are leased to Active Employment Households shall be deemed "Active Employment Units."

2. **Sustainability Requirements and LEED Standards:** Grantor shall comply with the requirements to apply LEED standards in construction to achieve sustainability requirements, as set forth in Exhibit D to the Pre-Annexation Agreement (hereafter "Sustainability Requirements"), including but not limited to providing bicycle facilities, electric vehicle charging stations, rainwater management, heat island reduction, light pollution reduction, outdoor water use reduction, indoor water use reduction, energy efficient devices and appliances, dedicated location for recycling containers, and bird safety glass.
3. **Prohibition of Nightly or Short-Term Rentals:** Grantor shall strictly adhere to the prohibition of the use of the Active Employment Units as nightly or short-term rentals unless the Moab Municipal Code provides otherwise.
4. **Lease Period of Active Employment Units:** The lease period for an Active Employment Unit shall be a minimum of ninety (90) days."
5. **Term:** This Agreement shall require a fifty (50) year term of compliance with the restrictive covenants set forth herein. This Agreement shall automatically expire on the completion of the term and shall have no further effect thereafter.
6. **Runs-With-The-Land:** This Agreement shall constitute covenants running with the Property, as defined in the recitals above and the exhibits attached, shall act as a burden thereon, binding every person having a fee, leasehold, or other interest in any portion of the Property at any time or from time to time, and shall inure for the benefit of Grantee for the term set forth herein. This Agreement is enforceable by both Parties through any appropriate legal action, or other remedies specified in Utah law, including but not limited to specific performance, injunction, reversion, and payment of attorney's fees and costs.
7. **Incorporation of Recitals and Exhibits:** The recitals and all exhibits set forth herein are deemed incorporated into this Agreement, and the Parties represent that they are true and correct.
8. **Entire Agreement:** This Agreement, including exhibits, constitutes the entire Agreement of the Parties and supersedes all prior understandings, representations, or Agreements of the Parties regarding the subject matter in this Agreement.
9. **Binding Effect:** This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, administrators, and assigns.

10. Use of Singular, Plural, and Gender: Whenever the sense of this Agreement requires, a singular number shall be construed to be plural and vice versa, and words of the masculine gender shall be construed to be feminine and vice versa.

11. Captions: The captions of any articles, paragraphs, or sections hereof are made for convenience only and shall not control or affect the meaning or construction of any other provisions hereof.

12. Applicable Law and Severability: This Agreement is made in Utah and shall be construed in accordance with the laws of the State of Utah. If any provision of this Agreement is in conflict with any statute or rule of law of Utah, or is otherwise unenforceable, the provision shall be deemed null and void only to the extent of such conflict or unenforceability and shall be deemed separate from and shall not invalidate any other provision of this Agreement.

13. Amendments: This Agreement may not be amended or modified except in writing executed by all the Parties to this Agreement, including any successor in title to the Property or Grantee.

14. Authority: All Parties warrant that they are authorized to sign on behalf of and legally bind the entities for which they sign.

15. Counterparts: This Agreement may be executed in counterparts, each of which shall be deemed an original as against any Party whose signature appears on the counterpart. This Agreement shall become binding when one or more counterparts, individually or taken together, include the authorized signatures of all the Parties.

15. Legal Review: The Parties represent and agree that they had full opportunity to review this Agreement and that they accept the terms hereof. The rule that such Agreement is to be construed against its drafter shall not apply to this Agreement.

[Signature Pages Follow]

IN WITNESS WHEREOF, Grantor has caused this Agreement to be executed this ____ day
of _____ 2023.

TJ Moab Enterprises, LLC

Tye Shumway
Its Manager

Acknowledgement

State of Utah)
 §
County of Grand)

On this ____ day of _____ 2023, **TYE SHUMWAY**, acting in his authorized capacity as Manager for TJ Moab Enterprises, LLC, personally appeared before me, whose identity has been proven on the basis of satisfactory evidence, and after being duly sworn acknowledges that she executed the foregoing **Agreement**, for the purposes stated therein, of his own voluntary will and act.

Notary Public

My Commission Expires: _____

Residing at: _____

[notary seal]

IN WITNESS WHEREOF, Grantee has caused this Agreement to be executed this ____ day
of _____ 2023.

City of Moab, Utah

Joette Langianese, Mayor

Acknowledgement

State of Utah)
 §
County of Grant)

On this ____ day of _____ 2023, **JOETTE LANGIANESE**, acting in her authorized capacity
as Mayor of the City of Moab, Utah, personally appeared before me, whose identity has been proven
on the basis of satisfactory evidence, and after being duly sworn acknowledges that she executed the
foregoing **Agreement**, for the purposes stated therein, of his own voluntary will and act.

Notary Public

My Commission Expires: _____

Residing at: _____

[notary seal]

EXHIBIT D

Sustainability Requirements in Development Agreements

Sustainability Requirements in Development Agreements

Possible goals:

- Significant improvement relative to base codes.
- Aligns with documented City goals.
- Allowed in Utah; and probably won't trigger preemption.
- In as much as possible, model on work done by other communities and organizations, preferably in Utah.
- Reasonable additional cost. If there are significant costs, possibly coupled with other incentives to at least partially mitigate additional costs.
- As possible, anticipate and align with possible future city stretch codes.

Site requirements

Site/landscape mandates would steer more towards zoning authority, and less towards building codes. Relevant (for a small commercial site by the highway) sustainability provisions from LEED include:

- Bicycle Facilities
- Electric Vehicles
- Rainwater Management
- Heat Island Reduction
- Light Pollution Reduction
- Outdoor Water Use Reduction
- Indoor Water Use Reduction

Without knowing the specifics of this project, I suspect applying LEED standards may look like this:

Bicycle Facilities Provide at least four short-term bicycle storage spaces per building, and four long-term bicycle storage for regular building occupants. Provide at least one on-site shower with a changing facility for building occupants.

Electric Vehicles Install Level 2+ charging which meets the connected functionality criteria for ENERGY STAR certified chargers and be capable of responding to time-of-use market signals (e.g. price) in 5% of all parking spaces used by the project or at least two spaces, whichever is greater. Clearly identify and reserve these spaces for the sole use by plug-in electric vehicles.

OR

Make 10% of parking spaces or at least 6 spaces, whichever is greater, EV Ready. To be EV Ready, include a dedicated electrical circuit with sufficient capacity for each required space. Each circuit shall have conduit and wire sufficient to provide Level 2 charging or greater, and shall end at an electrical box or enclosure located near each required space.

Rainwater Management Low impact development stormwater provisions (i.e. on-site green infrastructure), as in the large scale commercial development section of MMC (but probably with review and edits). Rather than a single detention basin, utilize distributed landscaped areas to receive and use stormwater.

Heat Island Reduction Similar to current requirement of 50% mature tree cover in some parking, but sets a higher site-wide standard that can be met by a variety of strategies.

Light Pollution Reduction Existing MMC is functionally equal to or better than LEED.

Outdoor Water Use Reduction Reduce the project's landscape water requirement by at least 30% from the calculated baseline for the site's peak watering month. Reductions must be achieved through plant species selection and irrigation system efficiency, as calculated by the Environmental Protection Agency (EPA) WaterSense Water Budget Tool. The draft MCC amendment might achieve this, or close enough.

Indoor Water Use Reduction All newly installed toilets, urinals, private lavatory faucets, and showerheads that are eligible for labeling must be WaterSense labeled (or a local equivalent for projects outside the U.S.). Applicable appliances are Energy Star or performance equivalent certified; commercial equipment to meet other defined standard. As Washington County and municipalities have shown, this may also be a worthwhile component of a MMC water conservation addition.

One more not in LEED is **bird safety**. Asking for bird safe glass may not add cost, depending on the window supplier. Having **space for recycling container(s)** by the trash receptacle seems like something that gets overlooked. The SITES standard, specific to landscapes and similar to and complimentary of LEED, offers additional measures. Although some may not be a good fit for typical Moab sites, one that may be relevant to achieving planned for tree canopy coverage is soil decompaction/rebuilding.

Note that in the current version of LEED, a project could earn up to 9 points for sustainable sites, 11 points for water efficiency, 35 for energy and atmosphere, 19 for materials and resources, and 16 for indoor environmental quality. Asking for better building performance would align with Moab's climate goals, and probably yield quantifiably more sustainable relative to base codes.

Building Requirements

There are at least a couple of examples in Utah of movement towards higher performance buildings, despite the preemption of local governments adopting mandatory building codes. Utah Clean Energy provided technical support to both of these efforts. In late 2021 the SLC RDA adopted a resolution requiring buildings constructed using RDA funds to be more energy-efficient (designed to earn ENERGY STAR score of 90+) and participate in SLC's benchmarking program. Depending on the project budget and RDA financing, 100% electric, off-site net zero, or on-site net zero is required. Higher performance projects may receive a competitive advantage in ranking and/or interest rate reductions. RDA one pager

Park City and Summit County appear to be working towards adopting and promoting net zero stretch building codes. Paraphrasing their SAP for Building Decarbonization (p 18):

Local governments in Utah cannot adopt mandatory building codes, so this strategy is designed to encourage greater uptake of all-electric/electric-ready and net-zero energy building practices for new construction and major retrofits. This would be done through City and County council resolutions recognizing a voluntary electric-ready Net Zero Stretch Code as the preferred energy code for new homes and buildings, with the goal of all new construction in Park City and Summit County achieving net-zero status by 2030. The base Net Zero Stretch Code would be based on the Mixed Fuel (electric-ready) Building Decarbonization Code (BDC) from New Buildings Institute (NBI) and the Zero Energy Building Provisions from the 2021 International Energy Conservation Code. Other comparable, industry recognized net-zero energy programs, standards, or certifications could be accepted to demonstrate compliance.

The BDC requires some level of on-site solar electric generation, if the building has reasonably unshaded roof area to accommodate it. To encourage electrification of buildings while allowing for mixed-fuel construction, and to decrease the carbon impact of mixed-fuel buildings, mixed-fuel buildings are required to be more energy efficient. The IECC zero energy provisions (appendix CC) provides a straightforward way to calculate minimum electric generation, if that is required.

Economics of Decarbonized Building

NBI did a study which analyzes the cost effectiveness of both the all-electric and mixed-fuel paths in the Building Decarbonization Code as compared to a baseline of the

2021 IECC. The study examines the cost effectiveness for Climate Zone 5A. Moab is in Zone 5B, with similar temperatures but a dry climate. New York State (a relatively expensive market) was selected in order to provide conservative estimates of expected costs and savings. The analysis includes first costs for both medium office and single-family prototype buildings and life cycle cost analysis (LCCA) for the single-family prototype. It included costs for the onsite PVs of the BDC.

Conclusions: Without EV charging infrastructure (EVCI) the all-electric medium office has an incremental cost of \$0.33-0.50/ sf. The electric-ready medium office has an incremental cost of \$1.03-1.20/sf. The largest impact on office building electrification is the cost of EVCI requirements, which added \$10.70/sf in the modeled building (53,600 sf, with 30 EVSE parking spaces and 80 EV-capable parking spaces). An overarching electrification strategy is key to the cost effectiveness of all-electric construction. Simply swapping fossil fuel combustion equipment with equivalent electric equipment one for one during design may not be the most cost-effective solution. Improving the cost effectiveness of electrification may require different design solutions. The sizing of electric infrastructure is not granular. On-site transformers, service sizes, and other infrastructure components are available in standardized size increments, making the cost impact of electrification readiness dependent on how closely the infrastructure capacity corresponds to the planned loads. 90-97% of the cost increase for application of the Building Decarbonization Code to medium offices is attributable to the EVCI requirements. Retrofit costs for installing EV charging equipment after the building and parking spaces are constructed are 3-4 times the cost at new construction.

Given the cost of EVCI and our commuting distances, are operational EV chargers something we want to emphasize, relative to the relatively high benefit to cost of other provisions on net-zero codes? It seems like EV charging ready, plus a net-zero building, with the other landscaping provisions, may be cost effective for the developer, and be much of what we hope to see with new buildings here. If Moab wants to pursue this I would be curious to hear about the SLC RDA and Park City/Summit County processes.



Sommar Johnson <sommar@moabcity.org>

Pre-Annexation Agreement - TJ Moab Enterprises, LLC

Nathan Bracken <nbracken@shutah.law>

Mon, Oct 2, 2023 at 3:57 PM

To: Sommar Johnson <sommar@moabcity.org>, Cory Shurtleff <cshurtleff@moabcity.org>, Carly Castle <ccastle@moabcity.org>, Michael Black <mblack@moabcity.org>

Hi Sommar:

Carly has a stamp with my signature that she can use. This email will serve as my authorization to use the stamp for this agreement and should be kept in the file for this agreement.

However, I understand that Carly is off this week. Ben was authorized to use my stamp in Carly's absence, but I don't think we replaced Ben in this regard after his departure. If that's the case, I suggest that you work with Tye to get his signatures while we wait for Carly to return and use my signature stamp.

Please let everyone know if you have any questions.



Nathan Bracken

SMITH HARTVIGSEN PLLC
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Salt Lake City, Utah 84111
801-413-1600
801-413-1620 fax
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From: Sommar Johnson <sommar@moabcity.org>
Sent: Monday, October 2, 2023 1:52 PM

Ent 552252 Bk 956 Pg 597

To: Nathan Bracken <nbracken@shutah.law>; Cory Shurtleff <cshurtleff@moabcity.org>; Carly Castle <ccastle@moabcity.org>; Michael Black <mblack@moabcity.org>
Subject: Pre-Annexation Agreement - TJ Moab Enterprises, LLC

****External Message****

[Quoted text hidden]





MEMORANDUM

To: Carly Castle
From: Nathan Bracken and Jennifer Bowen Crockett
Re: Annexation procedure for Moab
Date: July 18, 2022

1. Issue Notice of Intent to File an Annexation Petition
2. File Petition
3. Acceptance or Denial of the Petition
 - a. If denied petitioner can make changes and submit again
4. After acceptance / certification – Hold public hearing
 - a. If no protests
 - i. Within 30 days of the public hearing issue decision
 - ii. Within 60 days of the public hearing file information with Lt. Governor’s office
 - iii. After Lt. Governors approval file information with Grand County Recorder’s office
 - b. If protests
 - i. create a boundary commission
 - ii. boundary commission conducts feasibility study
 - iii. hold a hearing
 - iv. within 30 days issue decision either approving or disapproving annexation

1. Issue a Notice of Intent to File an Annexation Petition. § 10-2-403(2)(a).

- a. The person/persons requesting annexation (“**Petitioner**”) files with the city recorder or town clerk of the proposed annexing municipality (“**Municipality or Moab**”) a notice of intent to file a petition. (Notice language and map specified in § 10-2-403(2)(b)(iii)(B) & (C)).
- b. Petitioner sends a copy of the notice of intent to each affected entity. This includes Grand County and any municipality within ½ mile.

257 S. 200 E., SUITE 500 SALT LAKE CITY, UTAH 84111
TELEPHONE 801-413-1600 TOLL FREE 877-825-2064 FACSIMILE 801-413-1620
WWW.SMITHHARTVIGSEN.COM

LAND WATER LIFE

- c. Grand County then sends notices, within 20 days after receiving the notice, to all property owners within the area and within 300 feet of the area proposed to be annexed.
- d. Grand County then sends a certificate indicating the notice has been mailed.

2. Annexation Petition. § 10-2-403(2)(c).

- a. After receiving the certificate of mailing from the County the Petitioner requests a petition for annexation from Moab.
- b. Petition must be signed by (assuming no publicly owned land in proposed area):
 - i. Owners of 100% of rural real property within the area, if any;
 - ii. Owners of 100% of private property within the area if the area is within an agricultural protection area;
 - iii. Owners of private real property equal to at least 1/3 of the value of all real property in the area; and
 - iv. Signature page must contain language specified in § 10-2-403(3)(d).
- c. Petition needs to contain: [§ 10-2-403(3)(c)]
 - i. Accurate and recordable map, prepared by a licensed surveyor;
 - ii. Copy of notice sent along with list of people/entities to which notice was sent;
 - iii. Designate up to five sponsors, and at least one contact sponsor, with addresses for each; and
 - iv. To file the petition the Petitioner submits it to the Moab City Recorder while also mailing a copy to the Grand County Clerk.

3. Acceptance or Denial of Petition. § 10-2-405(1).

- a. The municipal legislative body may:
 - i. Deny the petition. [§ 405(1)(b)]
 - 1. Within 5 days after the denial, mail a written notice of the denial to both the contact sponsor and the Grand County Clerk.
 - ii. Accept the petition for further consideration.
 - 1. Within 30 days of acceptance petition is reviewed to make sure it meets the requirements of §§ 10-2-403(3) and (4). If the petition does meet the requirements it is accepted, if not it is rejected but can be refiled to correct deficiencies.

4. Following Acceptance/Certification of Petition § 10-2-406.

****at this point Moab may want to submit the petition to their planning commission for review****

- a. Within 10 days after the acceptance/certification of the petition Moab must publish notice of certification [specific requirements found at § 10-2-406 (2) and (3)]:
 - i. Within the area proposed for annexation by posting notice in the area most likely to give notice to residents or by mailing a copy to each residence;
 - ii. By publishing notice on the Utah Public Notice Website – for 3 weeks;
 - iii. Within 20 days after certification by mailing written notice to each effected entity; and
 - iv. Posting on Moab’s website for 3 weeks.
- b. If no timely protests are filed: § 10-2-407 (7)
 - i. Provide notice of a public hearing at least 7 days prior to the hearing by posting notice [specific requirements found at § 10-2-407(7)(a)] or 10 days prior to the hearing by mailing notice.
 - ii. Hold the public hearing.
 - iii. Approve the petition by adopting an ordinance.
 - iv. Within 60 days of adopting the ordinance, file a plat map and notice of impending boundary action with the Lt. Governor’s office who will then issue a certificate of annexation.
 - v. Submit the information listed in § 10-2-425(1)(b) and (c) to the Grand County recorder.
 - vi. Send notice of the annexation to each affected entity.
 - vii. File with the department of health a certified copy of the ordinance approving annexation and a copy of the approved final plat.
- c. If timely protests are filed:
 - i. Moab can deny the petition.
 - ii. If Moab does not deny the petition, a boundary commission will be created to conduct a feasibility study.
 - 1. The feasibility study must address 15 considerations [§ 10-2-413 (3)(a)].
 - 2. If the feasibility study does not adequately address the 15 considerations, the Petitioner may file a modified Petition.
 - iii. Within 30 days after the time for filing a protest has expired a hearing needs to be held
 - iv. At least 14 days prior to the date of hearing notice should be:
 - 1. posted in an area that is most likely to give notice to the residents or mail a notice to each real property owner/ resident in the combined area;
 - 2. posted on the notice on the Utah Public Notice website;

3. send written notice to the municipal legislative body of the proposed annexing municipality, the contact sponsor on the annexation petition, and each entity that filed a protest;
4. posted on Moab's website; and
5. posted on Grand County's website
- v. Hearing needs to be recorded.

5. Options for Boundary commission decision: § 10-2-416

- a. approve annexation (with or without conditions);
- b. make minor modifications to the proposed annexation and approve it; or
- c. disapprove the proposed annexation.

6. Adoption and Approval of Annexation § 10-2-425

- a. Within 30 days after the hearing the commission shall issue a written decision either approving or disapproving the annexation.
- b. Within 60 days of approval of the annexation, file a plat map and notice of impending boundary action with the Lt. Governor's office who will then issue a certificate of annexation [§ 67-1a-6.5].
 - i. The date the annexation takes effect is the issue date of this certificate.
- c. Submit the information listed in § 10-2-425(1)(b) and (c) to the Grand County recorder.
- d. Send notice of the annexation to each affected entity.
- e. File with the department of health a certified copy of the ordinance approving annexation and a copy of the approved final plat.