

# Hawthorn Academy Board of Directors Meeting

**Date:** March 21, 2024

**Time:** 8:45AM

**Location:** 1437 W. 11400 S. South Jordan, UT 84095



Our mission is to provide an exciting and enabling learning environment where students will develop a desire to explore and understand the world around them; be inspired to set and reach personal goals and become lifelong seekers of knowledge. We will provide challenging academics utilizing a proven methodology that will foster students who are responsible citizens, intellectually capable, and competitive in every aspect of society. Students will develop self-respect and self-discipline in a safe and supportive environment.

## AGENDA

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### CALL TO ORDER

### CONSENT ITEMS

- March 13, 2024, Board Meeting and Closed Session Minutes

### VOTING AND DISCUSSION ITEMS

- 2024-2025 Proposed School LAND Trust West Jordan

### CALENDARING

- Next Meeting April 10, 2024

**CLOSED SESSION-** to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

### ADJOURN

# Hawthorn Academy

## Board of Directors Meeting

**Date:** March 13, 2024

**Location:** 1437 W. 11400 S. South Jordan, UT 84095

**In Attendance:** Heidi Scott, Brooke Lara, Tammi Wright, Amy Tatton, Janielle Edwards (via zoom), Jamie Dickinson, Meggen Pettit

**Excused:**

**Others In Attendance:** Floyd Stensrud, Chantel Wixon, Alicia Ady, Mandy Kartchner, Kim Oliver, Jeremy Craig, Donald McNeil, Platte Nielsen



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## MINUTES

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### CALL TO ORDER

At 8:51 AM Amy Tatton called the meeting to order.

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT (limited to three minutes each)

- 2024-2025 Fee Schedule and Fee Waiver Policy  
This was the 2<sup>nd</sup> comment period for the 2024-2025 Fee Schedule and Fee Waiver Policy. Meggen Pettit asked about the science fee that was separated out from the rest of the normal registration fee. Floyd Stensrud and Kim Oliver discussed the reasons why this fee is separated out. They also gave her examples of what the fees are used for. There were no public comments.

### VOTING AND DISCUSSION ITEMS

- 2024-2025 Fee Schedule and Fee Waiver Policy  
This was discussed under public comment. There was no further discussion. *Meggen Pettit made a motion to approve the 2024-2025 Fee Schedule and Fee Waiver Policy. Heidi Scott seconded the motion. Motion passed unanimously. Votes were as follows: Heidi Scott, Aye; Brooke Lara, Aye; Tammi Wright, Aye; Amy Tatton, Aye; Janielle Edwards, Aye; Jamie Dickinson, Aye; Meggen Pettit, Aye.*

### REPORTS

- Director's Report  
Floyd Stensrud provided the director's report. This included a report on how they would like to start an new way of tracking funding per student and the way they want to fund each of the schools. They would like to assign a dollar amount for each student to make it more easily divisible. Each campus will receive money according to enrollment. This will ensure the school is not overspending and it will be easier for the schools to know exactly the funds they have to spend each year. Kim Oliver explained in detail exactly what this breakdown will look like. She gave the board documents with a detailed breakdown. This will simplify the budget and make it easier to track by grade level. The teachers will know their budget

from the beginning of the school year and know the exact amount of funds that is available to them for their classroom/grade. The board asked questions about how this will work logistically and what it will look like. Heidi Scott asked about how the Trust Land funds will play into this new way of tracking the budget. This would be implemented starting the 2024-2025 School Year.

- Budget Report

Heidi Scott provided the budget report. This included local revenue, state revenue, federal revenue, and expenditures. The board discussed why the property was so high. This is due to the deposit that was made on the HVAC units. This will be covered by the ESSER funds. The local sources of income are high. A lot of that is due to the rental of the South Jordan building. Federal income is a little low but should raise as they start to see more funds.

### CONSENT ITEMS

- February 14, 2024, Board Meeting Minutes

*Meggen Pettit made a motion to approve the February 14, 2024, Board Meeting Minutes. Heidi Scott seconded the motion. Motion passed unanimously. Votes were as follows: Heidi Scott, Aye; Brooke Lara, Aye; Tammi Wright, Aye; Amy Tatton, Aye; Janielle Edwards, Aye; Jamie Dickinson, Aye; Meggen Pettit, Aye.*

### VOTING AND DISCUSSION ITEMS

- Apple quote

Kim Oliver discussed how they would like to replace the older iPads that they have. This is part of the normal maintenance rotation for electronics. The old iPads can no longer be updated and are taking too long to activate.

- CDW-G Projector quote

Floyd Stensrud discussed the need to replace some of the projectors. It's no longer cost effective to replace the bulbs on the old projectors.

*Meggen Pettit made a motion to approve the Apple Quote and CDW-G Projector Quote as presented in the packet. Heidi Scott seconded the motion. Motion passed unanimously. Votes were as follows: Heidi Scott, Aye; Brooke Lara, Aye; Tammi Wright, Aye; Amy Tatton, Aye; Janielle Edwards, Aye; Jamie Dickinson, Aye; Meggen Pettit, Aye.*

Kim Oliver left the meeting at 9:24 am.

- Junior High Block Schedule

Floyd Stensrud discussed the changes he would potentially like to make to the Jr High Schedule for the next school year. He quoted the differences in academic hours that the students are engaged in for each of the different types of schedules. Time on task for the 7-period schedule is much higher than the normal block schedule. The modified 6 period block schedule would be a hybrid between the two. The board discussed complications with potentially moving to a modified 6 period block schedule. The board discussed how this would help with the school being in TSI. They also discussed the benefit to the students who do need targeted services. Floyd would like to collect data to see if the block schedule could be run more efficiently and targeted for those students who need it. Could the interventions

with these students be more effective? What is the percentage of student who are constantly in these interventions. Heidi Scott pointed out that this is a good conversation to have with the Jr high teachers as well. There was no decision made at this time.

- LEA Specific Licenses  
This item was tabled.
- Policy to Re-Approve:
  - Electronic Resources or Devices Policy  
The board discussed the need to re-approve the Electronic Resources or Devices Policy. This policy has to be reviewed by the board once every three years. There were no changes made to this policy.
- Policy to Rescind
  - Learner Validated Program Policy  
The board reviewed the summary of why the Learner Validated Program Policy is no longer needed.  
*Meggen Pettit made a motion to Re-Approve the Electronic Resources or Devices Policy and Rescind the Learner Validated Program Policy. Heidi Scott seconded the motion. Motion passed unanimously. Votes were as follows: Heidi Scott, Aye; Brooke Lara, Aye; Tammi Wright, Aye; Amy Tatton, Aye; Janielle Edwards, Aye; Jamie Dickinson, Aye; Meggen Pettit, Aye.*
- School LAND Trust
  - School LAND Trust Training  
The board was provided the proposed 2024-2025 School Land Trust plan for both the West and South Jordan campuses. These plans discuss ways that each campus will use the funds received. Brooke Lara asked about the curriculum that will be used for the math computational skills that the School Land Trust funds will pay for. The West Jordan campus Land Trust plan has not gone before committee so it will not be voted on at this time.  
*Meggen Pettit made a motion to approve the proposed 2024-2025 School Land Trust Plan for the South Jordan Campus. Heidi Scott seconded the motion. Motion passed unanimously. Votes were as follows: Heidi Scott, Aye; Brooke Lara, Aye; Tammi Wright, Aye; Amy Tatton, Aye; Janielle Edwards, Aye; Jamie Dickinson, Aye; Meggen Pettit, Aye.*

#### **CALENDARING**

- Next Meeting April 10, 2024
- The board will hold an electronic meeting March 21, 2024, at 8:45 am to approve the Proposed 2024-2025 School Land Trust Plan for the West Jordan Campus.

#### **CLOSED SESSION**

*At 10:03 AM Meggen Pettit made a motion to move into closed session, located at the Hawthorn Academy South Jordan location. to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a). Heidi Scott seconded the motion. Votes were as follows: Meggen Pettit, Aye; Jamie Dickinson, Aye; Heidi*

Scott, Aye; Brooke Lara, Aye; Tammi Wright, Aye; Amy Tatton, Aye; Janielle Edwards, Aye. The motion passed unanimously.

Tammi Wright left the meeting at 10:30am

**ADJOURN**

At 11:18 AM Meggen Pettit made a motion to move out of closed session and adjourn. Heidi Scott seconded the motion. Motion passed unanimously. Votes were as follows: Meggen Pettit, Aye; Jamie Dickinson, Aye; Heidi Scott, Aye; Brooke Lara, Aye; Amy Tatton, Aye; Janielle Edwards, Aye.

DRAFT

**Hawthorn Academy  
Closed Session Statement**

**Meeting Date: March 13, 2024**

**Location:**

1437 W. 11400 S.  
South Jordan, UT 84095



**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Hawthorn Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 13<sup>th</sup> day of March, 2024, at 1437 W 11400 S, South Jordan, Utah.

A handwritten signature in cursive script that reads "Amy Tatton".

Amy Tatton, Board Chair

# Upcoming School Plan 2024-2025 - Hawthorn Academy West Jordan

The Plan has been submitted by the School and is waiting LEA review.

## Goal #1

close

## State Goal

close

Student proficiency and growth on ELA core concepts in grades K-3 will increase 5% from the BOY to the EOY on the Acadience Reading Inventory. Students in grades 3-6 will show an increase by 5% in growth on the state required reading assessment (RISE)

## Academic Area

close

- English/Language Arts
- Reading
- Writing

## Measurements

close

The Acadience Reading Inventory will be used to measure student proficiency and growth in grades K-3. The RISE test will be used to measure student proficiency and growth in grades 4-5. The "Into Reading" Growth Measure will be used to measure growth from the beginning of the year to the end of year in grades 2-5.

## Action Plan Steps and Expenditures

close

1. Teachers will use standards-based instruction to increase student instruction and learning.
2. Teachers will use proficiency scales to increase student instruction and learning.
3. Teachers will use Evidence-based Instructional Strategies with a focus on student engagement and questioning to increase student learning.
4. Professional Development will be provided for teachers in EBIS not limited to but including data analysis, collaboration, student engagement, classroom management, differentiation, questioning and feedback, and proficiency scales to increase student achievement.
5. Instructional coaches will mentor all teachers in EBIS strategies listed in #4.
6. Teachers will analyze data in weekly collaboration in order to provide interventions and extensions to improve student learning.
7. Teacher assistants will provide additional support during scheduled intervention and extension times.

Category	Description	Estimated Cost
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	Goals 4, 5, 6, 7	\$85,865.00
	Total:	\$90,865.00
Category	Description	Estimated Cost

Category	Description	Estimated Cost
Books, Ebooks, online curriculum/subscriptions	Goals 3, 4, 5	\$3,000.00
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	1, 2, 3	\$2,000.00
	Total:	\$90,865.00

Goal #2

close

State Goal

close

1. Student proficiency and growth in math in grades 3-5 will increase 5% on the math RISE. In grades 1-5 student proficiency on the state Acadience Math assessment will increase 3% on the Acadience Math assessment. Students in grades 3-5 will show a 5% increase in growth and proficiency on the state required math RISE assessment. Students in grades 1-5 will show a 5% increase in proficiency on district grade level benchmarks from the beginning of the year to the end of year tests. 2. Student proficiency and growth in math in grades 6-9 will increase 5% on the math RISE. In grades 6-9 data from grade level Imagine Math benchmarks and summative tests will improve 5% from BOY to EOY.

Academic Area

close

- Mathematics

Measurements

close

We will use the Acadience Math assessment, District Math Benchmarks, and RISE math test data for measurement.

Action Plan Steps and Expenditures

close

1. Teachers will use standards-based instruction to increase student learning.
2. Teachers will develop proficiency scales for each math standard to increase student learning.
3. Teachers will use Evidence Based Instructional Strategies with a focus on student engagement to increase student learning.
4. Teachers will analyze data in weekly collaboration in order to provide interventions and extensions that would improve and increase student learning.
5. Professional development will be provided for teachers in EBIS not limited to but including data analysis, collaboration, student engagement, classroom management, differentiation, questioning, feedback, and proficiency scales to increase student achievement.'
6. Instructional coaches will mentor all teachers in EBIS strategies listed in #4.
7. Teacher assistants will provide additional support during scheduled intervention and extension times.
8. In grades 6-9 will the Imagine Math program will be used to supplement instruction. Grades K-5 will use approved software to supplement math instruction.

Category	Description	Estimated Cost
Contracted Services (counseling, library and media support, employee training including professional development not requiring an overnight stay)	Goals 5, 6	\$3,500.00
Software < \$5,000	Goal #8	\$3,000.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	5, 6, 7	\$10,000.00
	Total:	\$16,500.00

### Goal #3

close

#### State Goal

close

Student proficiency and growth in Science in grades 4-9 will show an increase of 5% in the number of students proficient on the state required assessment (Rise/Aspireplus) from the 2023 test.

#### Academic Area

close

- Science

#### Measurements

close

We will use the the RISE for grades 4-8 and the Aspireplus for grade 9.

#### Action Plan Steps and Expenditures

close

1. Administrators and coaches will be supporting and monitoring the development and implementation of science units based on the core curriculum in grades K-3.
2. Grade level teachers will work to design rigorous and engaging STEM related lessons to increase emphasis on the science CORE.
3. A STEM coach will be hired.
4. A STEM committee will be created to support teachers with implementing STEM instruction and activities. They will demonstrate STEM lessons in classroom settings.
5. Teachers will use standards-based instruction in the area of science with a focus on differentiation, student engagement and increased rigor.
6. The STEM instructional coach will bring feedback to the administration of professional development needed for all teachers to implement STEM curriculum.
7. A STEM specialist will be hired to teach STEM principles to each class.

Category	Description	Estimated Cost
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	Goals 2,3,4,5	\$7,000.00
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	1,2,4	\$4,500.00

Category		
	Total:	\$11,500.00

**Summary of Estimated Expenditures**

Category	Estimated Cost (entered by the school)
Software < \$5,000	\$3,000.00
Books, Ebooks, online curriculum/subscriptions	\$3,000.00
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	\$6,500.00
Contracted Services (counseling, library and media support, employee training including professional development not requiring an overnight stay)	\$3,500.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	\$102,865.00
Total:	\$118,865.00

**Funding Estimates – Please Update**

Estimates	Totals	
Carry-over from 2022-2023		\$0.00
Distribution for 2023-2024		\$109,526.46
Total Available Funds for 2023-2024		\$109,526.46
Estimated Funds to be Spent in 2023-2024		\$ 109526.46
Estimated Carry-over from 2023-2024		\$0.00
Estimated Distribution for 2024-2025		\$119,104.91
Total Available Funds for 2024-2025		\$119,104.91
Summary of Estimated Expenditures for 2024-2025		\$118,865.00
Estimated Carry-over to 2025-2026		\$239.91

*The Estimated Distribution is subject to change if student enrollment counts change.*

**Publicity**

- School newsletter or website

**Council Plan Approvals**

Number Approved	Number Not Approved	Number Absent	Vote Date
6	0	2	2024-03-13

**Please submit comments below.**

Comments are only seen by those involved in submitting or reviewing plans and cannot be edited or removed.

There is a 1000 character limit on the comments. SAVE button shows when entry is made.

Character Count: 0

## School LAND Trust Plan Review Instructions

1. Read the Plan and any attached documents.
2. ENTER AND SAVE any comments for the Principal/Director to read. *Comments are not public, but are a permanent part of the report.*
3. Make a review decision to approve the report or send the report back for edits:  
APPROVE: Select APPROVE, and then FINALIZE.  
NEEDS EDITS: To send back for edits, select NEEDS EDITS and FINALIZE. Notify the principal to complete the edits, resubmit, and notify you when the report is ready for review again.

### LEA Review Assurance

Approving the Plan is the LEA Reviewer's assurance that the plan is consistent with the law and contains:

- student-centered, measurable, academic goals
- **specific** steps and expenditures to implement the academic goals
- measurements to assess improvement
- evidence-based practices and consistent with the LEA's pedagogy, programs, and curriculum
- no more than \$2 per student budgeted for student incentives in an academic school year
- an appropriate plan for any carry-over greater than 10%

APPROVE    NEEDS EDITS

School Plan Review Status:

FINISH REVIEW

BACK