

Wasatch Peak Academy

Board of Directors Meeting



Date: February 15, 2024

Anchor Location: 414 N Cutler Drive, North Salt Lake, UT 84054

This meeting of the board of directors was held electronically.

In Attendance: Wendy Tibbitts, Jennifer Royall, Brad Wyatt, Emily Willey, Marlowe Wolferstan, Paul Franzen, Megan Triplett

Others In Attendance: Amy Pilkington, Alicia Ady, Chantel Wixon, Heidi Bauerle

MINUTES

CALL TO ORDER

At 8:17 AM Marlowe Wolferstan called the meeting to order.

PUBLIC COMMENT (Comments limited to three minutes each)

- 2024-2025 Fee Schedule and Fee Waiver Policy
This was the second comment period for the public to comment on the 2024-2025 Fee Schedule. There were no comments.

CONSENT ITEMS

- January 24, 2024, Board Meeting Minutes
Wendy Tibbitts made a motion to approve the January 24, 2023, Board Meeting Minutes. Megan Triplett seconded. Motion passed unanimously. Votes were as follows: Marlowe Wolferstan, Aye; Paul Franzen, Aye; Wendy Tibbitts, Aye; Jennifer Royall, Aye; Emily Willey, Aye; Megan Triplett, Aye.

VOTING AND DISCUSSION ITEMS

- 2024-2025 Fee Schedule and Fee Waiver Policy
This was discussed on the last meeting. There was no more discussion.
Marlowe Wolferstan made a motion to approve the 2024-2025 Fee Schedule and Fee Waiver Policy. Jennifer Royall seconded. Motion passed unanimously. Votes were as follows: Marlowe Wolferstan, Aye; Paul Franzen, Aye; Wendy Tibbitts, Aye; Jennifer Royall, Aye; Emily Willey, Aye; Megan Triplett, Aye.

Brad Wyatt joined the meeting at 8:22am

- Bank Account Signers
Chantel Wixon discussed how the board will need to approve the new bank signers by position. She discussed which people will be on which accounts. The petty account will have the board chair, the director, Jed Stevenson and Sheldon Kilpack. The operating account will have the board chair, Jed Stevenson, and Sheldon Kilpack. The board expressed the desire not to add Jed and Sheldon onto the bank accounts. They asked questions about check and balances with have Jed and Sheldon on the accounts. The board would like more clarification on a few questions they had before they vote.
This item was tabled.
- Award RFP
Amy Pilkington discussed the RFP process. The school received multiple bids in response

to their RFP, the construction committee scored all of the RFP bids individually then met together to discuss the score and provide a recommendation to the board. The committee recommends that the school award the RFP to Stout. This is based on many factors including cost and timeline considerations. The board received the score sheets for all of the RFP bids. The board asked about timeline and if the construction would be completed before school starts next year. They also discussed when to let families know. They would like to lock in the Construction company and financing before it's announced. *Wendy Tibbitts made a motion to award the Construction RFP to Stout. Jennifer Royall seconded. Motion passed unanimously. Votes were as follows: Marlowe Wolferstan, Aye; Paul Franzen, Aye; Wendy Tibbitts, Aye; Brad Wyatt, Aye; Jennifer Royall, Aye; Emily Willey, Aye; Megan Triplett, Aye.*

CLOSED SESSION – to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 8:33am, Marlowe Wolferstan made a motion to move into closed session, located at 414 N Cutler Dr, North Salt Lake, UT; to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a). Paul Franzen seconded the motion. Votes were as follows: Megan Triplett, Aye; Wendy Tibbitts, Aye; Marlowe Wolferstan, Aye; Jennifer Royall, Aye; Emily Willey, Aye; Paul Franzen, Aye; Brad Wyatt, Aye. Motion passed unanimously.

At 8:38AM Paul Franzen made a motion to move out of closed session. Megan Triplett seconded the motion. Motion passed unanimously. Votes were as follows: Megan Triplett, Aye; Wendy Tibbitts, Aye; Marlowe Wolferstan, Aye; Jennifer Royall, Aye; Emily Willey, Aye; Paul Franzen, Aye; Brad Wyatt, Aye.

CALENDARING

- Next Board Meeting March 20, 2024

ADJOURN

At 8:38AM Jennifer Royall made a motion to adjourn. Wendy Tibbitts seconded. Motion passed unanimously. Votes were as follows: Megan Triplett, Aye; Wendy Tibbitts, Aye; Marlowe Wolferstan, Aye; Paul Franzen, Aye; Jennifer Royall, Aye; Emily Willey, Aye; Brad Wyatt, Aye.

**Wasatch Peak Academy
Board of Directors Closed Session**

Meeting Date: February 15, 2024

Location: 414 N Cutler Dr, North Salt Lake, UT 84054



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Wasatch Peak Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 15th day of February 2024, at North Salt Lake, Utah.

A handwritten signature in cursive script that reads "Marlowe Wolferstan".

Marlowe Wolferstan, Board Chair