



Utah Homeless Network Steering Committee

Zoom Link:

<https://utah-gov.zoom.us/j/82954144974>

Audio Link:

<https://www.utah.gov/pmn/files/1068883.m4a>

Agenda Link:

<https://www.utah.gov/pmn/files/1068881.pdf>

January 10, 2024
 Hybrid- In person and
 Virtual
 1:30 pm - 3:30 pm

Meeting Minutes

Attendees: Stefanie, Jones, Renee Raso, Karen McCandless, Jennifer Campbell, Carol Hollowell, Peggy Green, Heather Hogue, Tarra McFadden, Kim Dieter, Amber Thirkill, Scott Phillips, Tricia Davis, Meredith Vernick, Chris Pieper, Wayne Niederhauser

Excused/Absent: Rhiana Medina, James Jetton, Mack McDonald, Debbie Mayo, Christy Johnson, Sharon Bolos, Russell Goodman, Joseph Jensen, Laine Meyers

Support Staff: Shalie Ripley

| Agenda Item | Discussion | Recommendations/Actions |
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| Welcome 1 | 1. Welcome and Introductions a. Tricia Davis introduced and welcomed Shalie Ripley as the new administrative assistant at the Office Homeless Services. | Stefanie Jones |
| Agenda Item 2 | 2. Roll Call a. A quorum was present | Tricia Davis |

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| <p>Agenda Item 3</p> | <p>3. Approval of Minutes https://www.utah.gov/pmnm/files/1058765.pdf</p> | <p>Stefanie Jones asked for a motion to approve the minutes from the November 8, 2023 meeting. Carol Hollowell made a motion. The motion was seconded. Motion to approve the minutes passed unanimously.</p> |
| <p>Agenda Item 4</p> | <p>4. Annual Open and Public Meetings Act (OPMA) training a. Chris Pieper presented the annual training b. Training will be sent to absent committee members for completion</p> | <p>Chris Pieper</p> |
| <p>Agenda Item 5</p> | <p>5. Governor’s Budget Review a. Wayne Niederhauser discussed this two-page document of the governor’s budget highlighting the accomplishments and funding for FY 23/24. He encouraged the committee to lead out with accountability, the accomplishments thus far, and the continued support needed when meeting with legislators in their areas regarding advocating these funds. https://www.utah.gov/pmnm/files/1068885.pdf b. Q: Carol Hollowell asked if there was a formula they could also share with legislative stakeholders. A: Wayne and Meredith Vernick referenced the formula approved in the November 8, 2023 meeting. Here is a summary. A summary of the formula is included below. “Meredith Vernick (OHS) presented a proposed funding formula. Same formula as presented last time. Previously it had \$24 million going through it. Formula includes sheltered and unsheltered PIT, poverty, and HIC data. Formula now has \$29 mil going through it. Represents all OHS funding including funding previously held for winter response. Funding directed to each LHC through the formula was shared. Wayne will be working to secure more funding. Wayne: Reviewed the formula based on concerns about impacts on the current system. Found this was the best way to ensure equity, but it needed more money to keep the current system running. Put in winter response and will pursue more money</p> | <p>Wayne Niederhauser</p> |

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| | <p>in the legislation, but it is not guaranteed. Jenn Campbell – Appreciates efforts to address concerns of the coalition and to ensure equity. Meredith – Want to move quickly into planning for the process through the LHCs Wayne – One primary focus of the funding needs to be emergency shelter response. Areas getting new, larger awards will need to address that need. Jenn motions, Steph seconds – Approve funding formula and process as outlined as Mere for Fy25-27 Heather Hogue – Thanks to Mere and team</p> <p>Is there a document or anything I could add here? During the meeting it was discussed that the council hadn't approved, but I see in the previous minutes that it was in fact approved by the council. Tricia said they were planning on presenting in the February 8th meeting.</p> <ul style="list-style-type: none"> c. Stefanie Jones reiterated the importance of asking legislators for additional funds. She stressed the importance of telling legislators that all the LHC's are part of the answer, but they all need a bigger pot to draw from. There is just not enough. d. Jennifer Campbell with the Salt Lake Valley Coalition has also put together talking points and offered to share those and offer support to anyone else to make sure everyone's messages are aligned. e. Tricia Davis offered to share a statewide document as a resource "Report on Homelessness". Peggy Green gave an overview of the report. It has been added to the Public Notice Website. Linked below. https://www.utah.gov/pmn/files/1068897.pdf | |
| <p>Agenda Item 6</p> | <p>6. Point in time count press release</p> <ul style="list-style-type: none"> a. OHS will be releasing their press release calling for volunteers at 9:00 am on 1/11. b. Heather Hogue asked where people will be redirected to get more info for their specific area. Sarah said she will direct people to this website. https://endutahhomelessness.org/point-in-time-count/ | <p>Sarah Nielson</p> |
| <p>Agenda Item 7</p> | <p>7. FY25-FY27 RFGA Process</p> <ul style="list-style-type: none"> a. OHS is working on getting back to a 3-year contract cycle. This RFGA will include \$29 million dollars. The formula Meredith discusses was adopted at the November 8th public meeting. It incorporates sheltered point in time data, unsheltered point in time data, housing inventory | <p>Meredith Vernick</p> |

count data, and poverty data. They aimed to take into consideration the prevalence of literal homelessness, what existing response systems were in place, and the poverty levels in the communities.

- b. A one-page form was shared through email for applicants to start working on.
- c. For questions, Meredith and Peggy Green will hold open office hours 1/12/2024.
- d. First deadline, January 19, 2024 each LHC will need to confirm which project types they will be looking to fund through this cycle.
- e. Second, February 1, 2024 at least 4 evaluators without conflicts of interest must be established.
- f. Highlights of changes compared to FY24 process. This is a COC collaborative applicant lead process, getting back to a 3-year contract, LHC will know the amount of funding they will receive, and will be able to state what projects your community is in need of. OHS priorities are emergency shelter and that federal match that is required for COC funding.
- g. Meredith reminded everyone that Peggy Green will need to be in their LHC meetings coming up.
- h. **Q:** Carol Hollowell brought up concerns for new shelters joining during the 3-year period. She wanted to know how they would be supported if there weren't any more funds.
A: Tricia Davis responded and said they will have to take it as it comes with the legislative session. They have discussed a possibility of setting aside some of the funding and not putting it all through the formula. She stressed the importance of advocating for the Governor's budget, because part of that includes 28.8 million onetime for 3 years winter response and system stabilization.
- i. **Q:** Stefanie Jones asked if this funding includes mitigation funding.
A: Tricia Davis and Meredith both confirmed it does not. Mitigation is a separate process. Tricia explained it is the same combo of funding that used to be called Unified Funding.
- j. **Q:** Jennifer Campbell brought up concerns about leaving a section for new projects or needs that might not have been foreseen during the application process and weren't stated in the application?
- k. **A:** Meredith answered one reason for the project type prioritization is the goal to take what each LHC states are their project type priorities and publish them in the RFGA. She mentioned it is reasonable for them to choose every project type as a priority if it fits the needs of their area.

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| <p>Agenda Item 8</p> | <p>8. Youth Homeless Systems Improvement</p> <ul style="list-style-type: none"> a. Peggy acknowledged Tara Mcfadden, Katie Zimmerman, and Heather Hogue for helping bring together a group of people who are going to compile a statewide application for the Youth Homeless Systems Improvements Grant. It is a collaborative effort with the 3 COC's and other experts. The application is due February 15, 2024. They will be submitting the application February 13, 2024. | <p>Peggy Green</p> |
| <p>Agenda Item 9</p> | <p>9. Code Blue Update</p> <ul style="list-style-type: none"> a. Tricia shared OHS has been working with the Department of Health and Human Services and has been in conversations about possible changes to the code. She asked if anyone had recommendations, to share them with her. A link to the code can be found below. https://le.utah.gov/xcode/Title35A/Chapter16/35A-16-S702.html?v=C35A-16-S702_2023050320230503#35A-16-702(4) b. Peggy Green asked everyone to be on the lookout for an email from UNIS audit. If someone receives the email, they need to approve the members in their organization again so everyone is receiving the notifications. | <p>Tricia Davis</p> |
| <p>Agenda Item 10</p> | <p>10. 2024 UHN Steering Committee Meeting Dates</p> <ul style="list-style-type: none"> a. Tricia Davis asked everyone to delete all upcoming calendar invites. There had been some confusion when the old admin left. Tricia clarified that meetings will be quarterly starting from today. The new invite will come from Shalie Ripley. This committee can also call additional meetings whenever they see fit. They will just need to reach out to Shalie Ripley for scheduling purposes. b. A meeting will need to take place likely in April for awards. | <p>Stefanie Jones</p> |
| <p>Agenda Item 11</p> | <p>11. Utah Homeless Council Presentations</p> <ul style="list-style-type: none"> a. This is an opportunity to educate the council members on issues and basic education on the homeless system from a provider network perspective. b. February 8, 2023 Tara will be attending and sharing the high level of COC funding, project types, and how it coordinates with other funding pieces in our system. | <p>Tara</p> |

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| Agenda Item 12 | 12. Adjournment | Stephanie Jones asked for a motion to adjourn the meeting. The motion was made. The motion was seconded. Motion to adjourn passed unanimously. Meeting adjourned. |
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