

Leadership Learning Academy

Board Meeting Minutes

Tuesday, January 30, 2024



Location: Academica West, 290 N Flint Street, Kaysville, UT 84037

In Attendance: Terry Capener, David Gray, Jimmy Sunlight, Deb Hansen, Chuma Uzoh (via Zoom)

Others in Attendance: Jared Buckley, Janey Stoddard, Brad Taylor, Dawn Kawaguchi, Dawn Benke (via Zoom)

MISSION: Our mission is to provide an educational experience that empowers individuals to become leaders who embody integrity, respect, and resilience and value community. Through our Flight Crews, we foster personal growth, challenge individuals to positively impact the world, and cultivate lifelong learning.

VISION: At **Leadership Learning Academy**, we embrace The Flyer Creed, creating a thriving school community where everyone learns, grows, and serves with compassion and unity.

Minutes

2023-2024 Strategic School Plan

Schoolwide Unity & Collaboration “We Are CREW!”

Teacher & Staff Development

Fiscal Responsibility

Continue Growth & Maintain Literacy Proficiency

5:15 PM – CALL TO ORDER

- Welcome by Terry Capener
- Board Mission - Jimmy
- School Mission – Deb
- School Vision – David

There was no PUBLIC COMMENT. This was the first public comment period for the 2024-2025 School Fee Schedule and the Fee Waiver Policy.

REPORTS

➤ Administration

- State of the School – Jared Buckley reported on the state of the school by summarizing the most recent events that they have been working on to achieve the Board priorities with the following:
 - ✓ **School Wide Unity & Collaboration by implementing the CREW Program** – Jared reviewed the new 6th grade trip that is replacing the Disney trip.

- ✓ **Teacher & Staff Development** – Recent staff CREW building PD with the entire staff at each campus.
 - ✓ **Fiscal Responsibility** – Jared gave an update on the lottery, marketing efforts and recent CNP and SpEd audits went well. Jared wanted to give a special thanks to Jamie, Sarah and Dawn B for their parti. We have an amazing team.
 - ✓ **Continued Growth & Maintain Literacy Proficiency** – MOY meeting with the state went very well. We have already hit one of our goals.
 - ✓ Deb continues to help recruit for LLA.
- **Board of Directors**
- Board Facilities Committee Update – Chuma Uzoh updated the board on where they are with the facilities. Two parts are the financial advisor which we will be voting on later in this meeting and getting the building engineered and the financial advisor will help fund the addition.
 - Review Financials – Jimmy Sunlight thanked Dawn Benke for putting the statements together. He reviewed the Statement Activities as of December 31st where we are approximately 50% through the fiscal year. He explained why some of the areas that seemed higher or lower. Jimmy also reviewed the Statement of Financial Position as of December 31st. We are up about \$400k cash on hand from last year at this time. The total investment is up just about \$100k due to the interest on the PTIF account and the fund balance is up about \$500k from last year this time.
 - Review Board Calendar – Terry Capener asked if the board had any questions on the board calendar. Dawn K. mentioned that Fraud Risk Training is good up to four years and all board members will need to re-watch and re-certified this training. She will send out reminders the first of February.

CONSENT ITEMS

- December 13, 2023 Board Meeting Minutes – There was no further discussion. **David Gray made a motion to approve the consent items. Jimmy Sunlight seconded the motion. The votes were as follows:**
- Terry Capener – Aye**
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye
- Motion passed unanimously.**

VOTING ITEMS

- Award IFB for Financial Advisor – Chuma Uzoh wanted to say that he was talking about the reimbursement resolution which reimburses the School for funds spend prior to the financing. Moving forward, he stated that Round Table and LRB submitted bids for financial advisor. Chuma reviewed the two bids that they received for the financial advisor. The subcommittee reviewed the two proposals. Chuma reviewed the differences of the two proposals. After extension review, the building subcommittee will be recommending LRB over Round Table for their vast experience and the extension research of LLA that

they presented and their fixed price quote. **Jimmy Sunlight made a motion to award the financial advisor contract to LRB Public Finance Advisors. Deb Hansen seconded the motion. The votes were as follows:**

**Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye**

Motion passed unanimously.

- **Reimbursement Resolution** – Brad Taylor reviewed the reimbursement resolution. This is a standard resolution in conjunction with your expected financing of this expansion. Brad explained that this resolution would allow the project to start and when the bond closes it allows the school to be reimbursed for the costs already expended. Brad pointed out that there is an 18-month window on this from now until when the bonds need to close. The cost of \$5 million covers the anticipated cost of the project but it's a high speculation. **Deb Hansen made a motion to approve the Reimbursement Resolution. Chuma Uzoh seconded the motion. The votes were as follows:**

**Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye**

Motion passed unanimously.

- **2024-2025 School Calendars** – Jared Buckley stated that this year we will have one calendar for both schools. This calendar is very similar to the current calendar. Jared reviewed the calendar and the dates of interest. There was a discussion on why we start a week earlier before the district schools. **Chuma Uzoh made a motion to approve the 2024-2025 school calendar for both the Layton and Ogden Campuses. David Gray seconded the motion. The votes were as follows:**

**Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye
Deb Hansen – Aye**

Motion passed unanimously.

- **Video Surveillance Policy** – Jared Buckley stated that with the recent Safety Grant received, they will be putting cameras in classrooms. With that they wanted to put in a policy that states what these cameras will be used for and what it will not be used for. There was a discussion on GRAMA requests, retention of recording, and watching live footage for possible teacher performance, etc. **David Gray made a motion to adopt the Video Surveillance Policy. Jimmy Sunlight seconded the motion. The votes were as follows:**

**Terry Capener – Aye
Chuma Uzoh – Aye
Jimmy Sunlight – Aye
David Gray – Aye**

Deb Hansen – Aye
Motion passed unanimously.

OTHER BUSINESS ITEMS

➤ *Calendaring Items* – Terry Capener

- Next Pre-Board Meeting – March 4th
- Next Board Meeting – March 18th Layton Campus
- NCSC2 Boston, MA – June 30 – July 3 – Hotels are booked.

5:55 PM – Jimmy Sunlight made a motion to enter a CLOSED SESSION to discuss an individual's character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1)(a) in the AW conference room. Deb Hansen seconded the motion. The roll call votes were as follows:

Terry Capener – Aye
David Gray – Aye
Jimmy Sunlight – Aye
Deb Hansen – Aye
Chuma Uzoh – Aye

Motion passed unanimously.

6:11 PM – Chuma Uzoh made a motion to exit the CLOSED SESSION and ADJOURN. David Gray seconded the motion. The roll call votes were as follows:

Terry Capener – Aye
David Gray – Aye
Jimmy Sunlight – Aye
Deb Hansen – Aye
Chuma Uzoh – Aye

Motion passed unanimously.

Leadership Learning Academy
Board of Directors
Closed Session Statement
Tuesday, January 30, 2024

Location: Academica West, 290 N Flint Street, Kaysville, UT 84037



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for LEADERSHIP LEARNING ACADEMY entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 30th day of January, 2024.


Terry Capener
Board Chair