

Jefferson Academy

Board of Directors Meeting

Date: March 18, 2024

Location: 1425 S Angel St; Kaysville, UT 84037

In Attendance: Keith Facer, Natalie Allman, Alana Wilson, Paul Smith

Others Present: Nicole Jones, Dawn Benke (via zoom), Alicia Ady



MINUTES

CALL TO ORDER

Keith Facer called the meeting to order at 7:06PM.

REPORTS

- Financial Report

Dawn Benke provided the financial report. This included the school's income and expenses so far this school year. She also reported on local sources, PTIF, the sweep account and reported that interest is accruing at a good rate. The federal income is looking low because they are still working through the reimbursements for the year. Federal should be a lot higher next month because of when federal funding comes into the school. Dawn also discussed the different expenses and where the numbers were sitting for the school year. She discussed how they budgeted higher initially because they were considering URS but because they chose not to, the budget is a little bit skewed. She also discussed the differences in the budget due to the safety grant and the purchases associated with it. She discussed how the lunch budget was slightly skewed because lunch was free last year. This year there are more student buying lunch than they originally anticipated but it will all equal out in the end because they will be reimbursed for those extra lunches as well. They discussed upcoming purchases and purchases that effect the school's overall net position.

- Director's Report

Nicole Jones provided the director's report. This report included Middle Of Year (MOY) testing. She discussed the differences in Beginning of Year (BOY) to MOY testing. She reported that they look at how many kids are on benchmark, and also the overall growth for all students and grades. They evaluated their school and calculated how much time students are spending in grade level text. This evaluation and resulting modifications should help literacy scores. Teachers are modifying their instruction to increase the time that students are in grade level texts. Nicole also discussed the students' resiliency in math and described in detail how students are able to work around problems and tackle challenges. The school's math benchmarks are looking better than they have in years. This is compared to other years of RISE testing. They have had professional development for teachers to help give teachers new strategies in their classrooms. She reported that the teachers seem much more invested in the new strategies now that they have been trained and know how to implement it. Nicole discussed that they had a staff development as well. There was an 85% participation for the optional staff and teacher "leader in me" training. The

feedback for this training was positive. The staff reported that this training helped them focus on the big picture and not get bogged down in the details of the day-to-day. The next piece of the schools' implementation will be a "leader in me" survey that will be sent to staff, parents, and teachers. It will assess where everyone thinks the school is in the implementation process. This will allow the school to set new goals to continue farther down the road of implementation. Nicole reported that the lottery for next year is still a little bit messy, but the numbers are looking good. She thinks enrollment will be a little bit higher next year than what the October 1 count was this year. She discussed some of the new legislation that was passed regarding kindergarten that might complicate the school schedule for next year. This legislation is specifically regarding half-day/full-day kindergarten. She also discussed some of the complications that come along with this new legislation. Paul Smith asked if there had been any issues with parents lately. Nicole reported that there have been minor issues but nothing too big. She reported she has talked with Platte Nielson (an attorney) to handle these situations. She reported that all these minor issues have been resolved. She reported that it has helped to have so much staff support and legal support to resolve any issues that arise. Natalie Allman asked what the "Leader in Me" community involvement would look like next year. Nicole reported multiple ways that the parents and community could potentially be involved more in the school. She discussed feedback she has had on the "student led conferences" and the benefit of students owning their education. She also discussed the value in students taking charge and leading. She discussed that there is so much more to education than literacy and math. The character education and leadership training will really benefit these students. The board anticipates that the community involvement will be well received. Nicole also reported on the Ends 1.1 Academic Accomplishment. This helps set specific goals with these Ends and discussed ways the school can accomplish these goals.

- Policy Governance

- Ends 1.1 Academic Accomplishment
- Ends 1.2 Citizenship
- Ends 1.3 Moral Excellence
- Ends 1.4 Principles of Liberty
- Ends 1.5 Appreciation for Learning
- Ends 1.6 Community Involvement
- Ends 1.7 School Culture
- Executive Limitations 2.5 Emergency Executive Director Succession
- Executive Limitations 2.6 Asset Protection
- Executive Limitations 2.9 Ends Focus Grants or Contracts

Keith Facer discussed how he read through the updated Ends 1.1 Academic Accomplishment. He asked Nicole to explain why certain things were included in the Ends 1.1. Nicole discussed why these goals were set and how they are tied to the school's Exhibit A, and also to the core standards. Keith really likes how the top paragraph summarizes well the goals that follow. Alana Wilson asked how the school is doing on goal number 4. Nicole reported that the school is still above where the state wants them to be even though their scores are a little bit

lower this year than they would like. The board discussed how these goals will help the school to be able to measure growth beyond the standardized tests. There are so many other ways to measure a students' growth. Keith also asked if anyone else had questions about any of the policy governance. Keith asked about Executive Limitations 2.5 Emergency Executive Director Succession planning. Nicole addressed how they are currently working on succession planning. They are working on a contingency plan for the day-to-day things that may not have been defined as well. She reported that because her admin team is so collaborative a lot of the director responsibilities could be covered fairly easily if something were to happen. Keith discussed that he would like to have whoever would be the best person to take over in the interim, come to an occasional board meeting so they are familiar with this side of the job as well.

CONSENT ITEMS

- January 22, 2024, Board Meeting and Closed Session Minutes
Keith Facer made a motion to approve the January 22, 2024, Board Meeting and Closed Session Minutes. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

VOTING AND DISCUSSION ITEMS

- Policy Governance
The board discussed the Ends 1.1 Academic Achievement during the director's report. There was no further discussion.
- School LAND Trust
Nicole Jones discussed the proposed 2024-2025 School Land trust plan. She discussed how she included the version that was taken to the Land Trust committee. The plan is similar to last year to continue with goals that have not been completed yet. She discussed some of the goals that are still being worked on. She also discussed how they are trying to get devices 1:1 for students to help with access students have to devices in school. She discussed how close the school is to getting to this goal.
- Credit Card through UMB Bank
Dawn Benke discussed the options for opening a credit card through UMB Bank. This will allow the school to receive cashback for purchases on the credit card. She discussed how the controls in place align well with the school's purchasing policy. Opening this credit card will require a Credit Card policy to be in place that Platte is currently working on.
Keith Facer made a motion to approve the Ends 1.1 Academic Achievement as proposed, the School LAND Trust plan as presented, and to obtain a Credit Card through UMB Bank. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

CALENDARING

- Next Board Meeting April 8, 2024, at 7:00pm
The board will cancel the April meeting and reconvene at the June 10th meeting.

CLOSED SESSION - to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 8:22 PM Keith Facer made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) to be held at Jefferson Academy at 1425 S Angel St; Kaysville, UT. Alana Wilson seconded the motion. The motion passed unanimously. Votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

ADJOURN

At 8:42 PM Keith Facer made a motion to move out of closed session and adjourn. Alana Wilson seconded. Votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye. The motion passed unanimously.

**Jefferson Academy
Board of Directors Meeting**

Date: March 18, 2024

Time: 7:00pm

Location: 1425 S Angel St; Kaysville, UT 84037



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Jefferson Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 18th day of March, 2024, at 1425 S Angel St. Kaysville, Utah.



Keith Facer, Board Chair