



# Commissioner Proxy Appointment Memo

MEMO

To: Executive/Budget/Audit Committee  
Chair: Jeff Silvestrini, Co-Chair: Erin Mendenhall, Treasurer and Secretary: Christopher F. Robinson

CC: Laura Briefer, Salt Lake City Public Utilities

From: Lindsey Nielsen, Executive Director  
Sam Kilpack, Director of Operations  
Mia McNeil, Community Engagement Coordinator

Subject: Commissioner Proxy Appointment Memo

This memo should serve as the overview of a proposal to allow for the appointment of one proxy vote per voting Central Wasatch Commission Board member that staff is bringing to the Executive/Budget/Audit Committee for consideration. The Central Wasatch Commission bylaws currently do not allow for proxy votes, so if the Committee is in favor of this proposal, it would necessitate an amendment to the bylaws. See below:

**4.9 No Proxy.** *A Commissioner may not delegate the right to vote on Board matters to a designee; provided, however, that a Commissioner may send a non-voting designee to Board meetings for the purpose of gathering information for and expressing the viewpoint of the designee's Commissioner.*

Because Commissioners are the elected leaders of the jurisdictions with boundaries abutting, or with authority in the Central Wasatch, they are often juggling multiple worthy responsibilities of their job at once, which sometimes means that Commissioners are unable to attend Board and Committee meetings. In an effort to relieve some pressure that the CWC places on Commissioners, staff is asking the Executive/Budget/Audit Committee to consider amending the bylaws to specifically allow for voting Board members to appoint one member of their staff to serve as their proxy vote should they need to seldom miss a meeting. This amendment would help ensure that a quorum is not lost during meetings where action is taking place.

Here is an example of the amended section:

**4.9 Proxy Votes.** *A Commissioner **may** delegate the right to vote on Board matters to a **single** designee **for the length of their tenure as a Commissioner.***

If the Committee is receptive to this proposal, staff would work with our attorney to finesse section 4.9 to reflect the sentiment shown above, and have the amended bylaws ready in time for Board consideration during the May 6<sup>th</sup> Board meeting.